

**Town of Beverly Shores  
Parks and Recreation Advisory Committee  
Minutes of the Meeting  
Monday, March 10, 2025, 6:30pm CT**

**1. Call to Order:**

Tom Abrahamson, Vice Chair, called the meeting of the Town of Beverly Shores Parks and Recreation Advisory Committee to order at 6:30 pm CT.

**2. Roll Call:**

Committee members present: Steve Coughlin, Andre Daugavietis, Paula Tillman; and Susan Loeb via Google Meet.

Also present were Ellen Hundt, Town Clerk-Treasurer, and Candice Peterson-Smith, Town Council Liaison to the Parks Committee.

**3. Title VI Community Involvement Survey:**

Tom Abrahamson announced that the Title VI public involvement survey is available via the Town's website and in the Council room.

**4. Minutes of Meeting of February 10, 2025:**

Andre Daugavietis motioned to approve the Minutes of Meeting of February 10, 2025; seconded by Paula Tillman. Approved 5-0.

**5. Old Business:**

Steve Coughlin reported that the Playground Improvement Project was proceeding on schedule and within budget; and provided a current schedule and project income statement.

Susan Loeb reported that she understood the Warming Hut Deck design was in progress from the Engineer.

Andre Daugavietis led on discussion overall condition of the Warming Hut. Paula Tillman reported that the Chimney Sweep said the fireplace should not be used and quoted repairs at \$19,912.91. The Building Commissioner was concerned that the back wall is bowed 5 inches. The discussion concluded that the Town Council get the Warming Hut professionally inspected.

Tom Abrahamson led a discussion about proposals to repair or replace the dual use basketball/pickleball court. No proposals received at this time. Paula Tillman reported that she is reaching out to the tennis court resurfacing contractor for pricing.

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Andre Daugavietis reported that the Kayak/SUP Storage Survey was live and that the survey would end March 31, 2025. Results to be reported in April.

Steve Coughlin reported that there are likely two dead trees between the tennis court and the dual use basketball/pickleball court.

Candice Peterson-Smith announced that the Town Clean-up Day was scheduled for Saturday April 26, 2025. Susan Loeb motioned to approve ERG and ABSR clean-up work at Lituanica Park on Saturday April 26, 2025; seconded by Andre Daugavietis. Approved 5-0.

**6. New Business:**

Paula Tillman reported that the Chimney Sweep said the fireplace should not be used and quoted repairs at \$19,912.91.

**7. Written Comments:**

No Written Comments.

**8. Public Comments:**

John Malkin commented that Charlie Ray is the right person to evaluate the Warming Hut, that AZEK (PVC) should be used for deck boards, that the deck height should align with door thresholds, that a fence could be installed to prevent access to the Warming Hut roof, and that the Warming Hut solid doors should have glass panels.

**10. Committee Comments:**

Andre Daugavietis reported on the Town and National Park Social Trails Project which identified 12 Beverly Shores lakefront social trails and recommended signage to restrict beach access to approved social trails.

Andre Daugavietis informed the Committee about Lilly Endowment grant opportunities to make Lake Michigan shoreline more accessible both to residents and visitors who arrive on the South Shore Line.

Steve Coughlin suggested the Committee start its April meeting with a walk through Rebora Plaza and Lituanica Park to help prioritize maintenance needs.

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11. Adjournment:

At 7:20 pm CT, Andre Daugavietis motioned to adjourn the Meeting; seconded by Steve Coughlin.  
Approved 5-0.

Respectively submitted:

Stephen Coughlin  
Secretary  
Parks and Recreation Advisory Committee

Approved:



Susan Loeb  
Chair  
Parks and Recreation Advisory Committee

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Addendum A

IHCDS Playground Project  
Current schedule - all goes well, weather permitted.

**Fri Feb 28**

Swing Set Supplier  
Anticipated delivery

**Sat Mar 1 - Sun Mar 2**

**Beverly Shores Firefighters**  
Disassemble playground parts,  
and remove old playground mulch

**Sat Mar 1 - Sun Mar 2**

**Beverly Shores Volunteers**  
Remove old playground mulch.

**Mon Mar 3 - Fri Mar 7**

Painting Contractor  
Re-paint 1980's equipment.

**Fri Mar 7**

Playground Mulch Supplier  
Deliver two large truckloads

**Sat Mar 8**

Playground Contractor  
Demo old swing set. Install new.

**Sat Mar 8**

**Beverly Shores Firefighters**  
Re-install newly painted tan parts.

**Mon Mar 10 – Tue Mar 11**

Landscape Contractor  
Move new mulch from Rte 12 to park.

**Sat Mar 15 - Sun Mar 16**

**Beverly Shores Volunteers and Firefighters**  
Spread new playground mulch.

2/6/2025

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Addendum B

IHDA Playground Project

Revenue	Amount
On-Line donations	\$ 12,450.00
Fee not pd by donor	\$ (949.50)
Checks rcd	\$ 13,903.00
IHDCA match	\$ 16,512.00
Subtotal	\$ 41,915.50

Expenses	Amount
NuToys	
Arch Swing 2 Bays	\$ 7,916.00
Ball Maze Pane	\$ 1,650.00
Ring Tangle-24" Deck	\$ 3,649.00
Willy Goat	
ADA Accessible Half Ramp	\$ 533.00
Service Management	
Swing Set Demo and Install	\$ 8,900.00
Home Depot	
Timber border	\$ 1,654.66
Threaded Rod	\$ 143.16
Weed Barrier Fabric	\$ 113.36
Landscape Staples	\$ 98.96
Homer Industries, LLC	
Certified Mulch (170 CY)	\$ 3,960.00
SF Industries Corp	
Repaint playground equipment	\$ 7,000.00
Home Depot	
Track Skidsteer Loader 1xweek	\$ 1,229.00
Bernal Landscape	
Move mulch from Rte 12 to Park	\$ 2,500.00
Subtotal	\$ 39,347.14

Balance	\$ 2,568.36
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3/6/2025

pulling mistakes