

Capital Planning Advisory Committee

March 4, 2025

Administration Building

The meeting was called to order at 7:00 p.m. by Candice Peterson-Smith

Roll Call

Candice Peterson-Smith (Town Council), Ellen Hundt (Clerk-Treasurer), Paula Tilman (Parks & Recreation Advisory Committee), Larry Stanton (Plan Commission), Jay Hennessey (Fire Department), Ed Clapp (Police Department)

Craig Tompkins (Public Volunteer) was not present

Title VI Survey Availability

Candice Peterson-Smith encouraged everyone to fill out the Title VI survey. Ellen Hundt assisted everyone by pointing out the survey's location in the Administration Building and handed them out to the committee

Election of Officers

Larry Stanton nominated Candice Peterson-Smith for chair of the committee, Paula Tilman seconded the motion. Stanton, Hennessey, Tilman, Clapp, and Hundt voted in favor of the motion, Peterson-Smith opposed. The motion passed 5-1. Candice Peterson-Smith was elected Chair.

Approval of Minutes

Minutes from the September 2023 meeting will be approved in the next meeting so that all members have the opportunity to read them.

Old Business

5-year Capital Plan discussion.

Larry Stanton commented that the 5-year Capital Plan should be a rolling priority list that is frequently adjusted. Several different capital projects were discussed, particularly ones that have been completed. Each committee member will review their section of the five-year plan and be prepared to discuss it in the next meeting. Once priorities are determined, the group will explore possible funding sources including grants.

New Business

none

Public Comment

none

Committee Comment

Larry Stanton encouraged the committee to think of the 'big picture,' for funding projects, especially for a community center.

Paula Tilman questioned if there was a previous agreement with St. Ann's Church for community usage. Ellen will look for the official agreement in town records.

Adjourn

Larry Stanton motioned to adjourn the meeting

Ellen Hundt seconded.
Unanimously approved

Candice Peterson Smith
5/6/25