

Battle Ground Town Council

Meeting Minutes, July 11, 2022

Attending: Council President James Miller, Councilors Matt Coppock, Steve Hahn, Greg Jones, Mary Jo Totten. Also attending: Attorney Alex Burns, Town Supervisor Ron Holladay, Clerk Treasurer Georgia Jones. Jerry Burk attended virtually

Guests: Chris Limiac, Dave Buck, Ron Lafon, Pat Navarre, Travis Abston. Attending virtually: Joe Kline, Bill Jones, Greg Martz, Colin Sullivan

James Miller called to order at 6:00 p.m.

Minutes

Motion by Mary Jo Totten to approve the minutes of June 13, with second of Steve Hahn. Motion carried 3 Aye, Greg Jones abstained, Matt Coppock absent. The minutes of June 30 special meeting will be addressed in August.

Attorney

Alex Burns commented on using a subscription service called MuniCode for ordinance development. Recent questions regarding a revised parking ordinance have generated a wider view of town needs. Jerry Burk would like to stay with a simple version for ordinances.

Mary Jo Totten **moved** to approve Resolution 22-123 Correcting Scrivener's Error in the wastewater rate ordinance, changing the 1.5" service minimum bill from \$10.57 to \$110.57 and the effective date from July 15 to July 1, 2022. Second of Greg Jones, motion carried with unanimous roll call vote.

The second reading of Ordinance 2022-614 was introduced. Greg Martz of GM Development was available for questions regarding financing. Steve Hahn **moved** to approve the ordinance pledging revenue for the build-operate-transfer project for the Hawk's Nest lift station. Second of Greg Jones, motion carried with 4 Aye, Matt Coppock abstained.

Council President requested addressing the land use plan proposed by Tippecanoe Area Plan for Battle Ground, to update the work done in 1998. Greg Jones **moved** to approved Resolution 22-125 Town Land Use Plan, with second of Mary Jo Totten. Motion carried with unanimous roll call vote.

Alex Burns left the meeting at 6:20 PM.

Contracted Services

Tomahawk Lane - Dave Buck described the situation with shared water taps. The shared sanitary laterals were planned to be replaced with individual taps. The number and location of shared water taps (not meters) was not addressed in the project bid. The estimate to add that work as a change order is estimated to be over \$14,000. The town council is in favor of replacing the shared taps if time and materials is affordable. A discussion with the contractor might encourage Milestone to take a more detailed look at the actual costs involved. Travis Abston asked why the costs are not the responsibility of the Conservancy. James Miller responded that the Conservancy budget could not bear that expense, and

the town had agreed to use the federal ARPA grant for infrastructure to rebuild both water and wastewater concurrently with the Tomahawk pavement and stormwater project.

Motion by Mary Jo Totten to move forward with plans to replace the shared water taps with individual taps, subject to a formal change order with specific costs identified. Second of Matt Coppock, motion carried with unanimous roll call vote.

Hawk's Nest lift station project requires two easements to be obtained by eminent domain. The papers have been filed and the project is still on the original schedule. The lift station site and the work at the plant will be completed first, and the boring phase will happen in October. This gives time to work through the court for the remaining easements.

State Park project – Colin Dale shared a draft of the proposed scope of work requested by Indiana Finance Authority, to add the state park to the town sewer system. Comments on this work may be directed to him or Dave Buck.

Clerk-Treasurer

Council discussed appropriations from June 14 to July 11. Mary Jo Totten **moved** to approve the Register of Claims in the amount \$209,706.97. Second of Greg Jones, carried by unanimous roll call vote.

Police

Jerry Burk reported the Fiddler's Gathering event had no problems and the mowing ordinance violations have been taken care of. There was an accident, car over the edge of the road, at CR600 hill. No one was hurt. Greg Jones asked about possible treatments to the edge of the road at that location. Any changes would require extending the culvert, and the property owner would need to be involved. The county highway department removed the guardrail that was there years ago, and barricades are not approved as they create more hazard than just sliding down the hill.

The radar speed sign replacement is still not resolved with the insurance company. Mary Jo Totten **moved** to purchase a new sign now to have it installed. Second of Steve Hahn, carried by unanimous roll call vote.

Jerry recognized Clayton Richards, who donated two golf carts to the police department for use during the Fiddlers Gathering weekend.

Jerry responded to requests for traffic signs in specific areas of town. He and Ron recommend using temporary snow route signs to prohibit parking on designated streets during snow events. This would be far less cost than permanent signs.

Utilities and Street Department

Ron Holladay had the plant IDEM inspection this month with no major deficiencies noted. Salt barn was mentioned as "rough" however not actionable at this time.

The Woods Edge lift station will need a new pump next year, the current one was installed in 1970 and parts are no longer available. A new above-ground lift might take more than a year to acquire from the manufacturer. BFS will provide a task order to scope the project for 2023, to be ready for the Woods

Edge community expansion planned for 2024. Storm water infiltration that has been a stress for the pumps will be a factor in the project.

The street barn needs gutters and downspouts. The quote is \$12,000 which does not include drain tile installation.

Redevelopment Commission

No report

Area Plan

Greg Jones presented for signature, Ordinance 2022-612, UZO Amendment # 103A for self storage warehouses that was previously approved on May 9 pending adoption by APC. The amendment is now adopted by Area Plan. **Motion** for final approval by Greg Jones, second of Steve Hahn, motion carried by unanimous roll call vote.

Greg Jones **moved** to approve Resolution 22-124 Multi-Hazard Mitigation Plan 2022, a part of the Comprehensive Development Plan for Tippecanoe County. Second of Mary Jo Totten, motion carried by unanimous roll call vote.

Committees

Transportation – James Miller asked if the council wished to apply for the CCMG 2022-2 call for projects. There would be \$50,000 in road improvement funds in the 2023 budget if the state does not change the gas tax distribution formula. The deadline for application is August 31. Greg Jones will provide a recommendation at the August 8 meeting.

Sidewalk planning is moving forward with an ordinance detailing the 50/50 cost share plan for replacing damaged sidewalks. The standard is 60" wide for ADA purposes, so two wheelchairs can pass. If less than that, there must be a passing area provided. Via zoom chat, Joe Kline reported the minimum clear width of a curb ramp, turning space, or sidewalk, is 48 inches. A 36 inch or less pinch point is not acceptable. For sidewalks, where the width is less than 60 inches, a 5' x 5' passing space is required every 200 ft.

Public Relations / Communication - no report

Strategic Planning – no report

Citizen Advisory Groups – no report

Old Business

None brought forward.

New Business

James Miller asked about installing a second west-facing stop sign on the north side of CR600 North at Prophets Rock intersection. Ron Holladay has this on his list of projects.

The sidewalk cracks on North Street have yet to be addressed.

James Miller and Greg Jones are working on a proposal to obtain a quote for solar energy to supplement town power needs. Tipmont is willing to work with the town in this investigation.

A negotiated settlement is recommended for one easement in the Hawk's Nest acquisition. Mary Jo Totten **moved** to pay \$14,500 to complete the settlement. Second of Greg Jones, motion carried with 4 Aye, and Matt Coppock abstained. This expense comes out of the project contingency fee. Right of entry on the other two properties has yet to be established.

Guest Comment

Travis Abston commented on a situation in the Tomahawk Lane neighborhood. He and Pat Navarre have concerns about the water line installations. Ron Lafon had questions about the development of Northgate commercial acreage, relative to his concerns about storm drainage in the area, and a berm that was agreed to be maintained between Quail Ridge homes and the vacant land. He will research the documents that disclose that agreement.

Motion to adjourn 7:30 p.m. by Steve Hahn, second of Greg Jones.



Georgia Jones, Clerk Treasurer



James Miller, Council President

Memorandum of Open-Door Law Compliance

Date: July 11, 2022

Time: 6:00 p.m.

Members Present in person: Council President James Miller, Councilors Matt Coppock, Steve Hahn, Greg Jones, and Mary Jo Totten.

Members Present Virtually: none

Staff Present in Person: Attorney Alex Burns, Town Supervisor Ron Holladay, and Clerk Treasurer Georgia Jones.

Also Present Virtually: Town Marshal Jerry Burk

Guests present in Person: Dave Buck, Chris Limiac, Ron Lafon, Pat Navarre, Travis Abston.

Guests attending Virtually: Joe Kline, Bill Jones, Greg Martz, Colin Sullivan

Electronic Means of Communication Used For Members and Public: ZOOM.us

Attest:


Georgia Jones, Clerk Treasurer