

Battle Ground Town Council

Meeting Minutes, April 14, 2025

Attending: Council President James Miller, Councilors Steve Hahn, Chad Lohmeyer, Mary Jo Totten. Matt Coppock was absent. Mary Jo attended via zoom.

Also attending: Marshal BJ Moyars, Clerk Treasurer Georgia Jones

Guests: Shawn Williams (zoom), Chris Limiac, Dave Buck, Angie Onorato, Randy Conkright, Edward Mroosian.

James Miller called the meeting to order at 6:00 p.m.

New Council Member

Eric Burns administered the oath of office for Chad Lohmeyer, who was elected to the council at the March meeting.

Minutes

The minutes of February 17, March 5 and March 10 were reviewed. Steve Hahn moved to accept the minutes, with second of Chad Lohmeyer. Motion carried with 4 Aye.

Town Attorney

Woods Edge Service Agreement – The agreement draft is approved to share with UMH company attorneys, in advance of final design information. The format and language will be agreed upon and the costs supplied later. Mary Jo Totten moved to approve the engineers recommended project design for Phases 1, 2 and 3, with second of Steve Hahn. The project design was in question due to cost. As UMH and other developers will share costs of construction, the town is advised to go ahead with Phase 2 and 3 as recommended. Call for the question, motion carried with unanimous vote.

Vacant house - The vacant house at 102 Jewett Street is falling into disrepair and harbors an abandoned vehicle. Before it becomes unsafe, the council would like to start a process to encourage the owner to make repairs. Eric Burns advised the use of violation fines, and Marshal Moyars will try to obtain a current address to mail notice of violation. The fines may be consolidated in a lien.

Perpetual license to access easement – Withered Burns' office will finalize the signatures needed and have the document recorded.

Sewer bond ordinance – The council considered Ordinance 2025-650 authorizing the use of a bond to fund construction of the Gateway Regional Sewer Project in three phases. The ordinance sets the bond process in motion however only the final reading commits to any specific rates, terms, or amounts as needed for the actual project. Mary Jo Totten moved to approve the ordinance on first reading, with second of Chad Lohmeyer. Motion carried with unanimous vote.

Contract Services

Hawks Nest project - Chris Limiac reported for Rock n Dirt, saying work at the plant should start in April, and drilling for the final run of sewer main would likely be complete by the end of May. Edward Mroosian, a resident in Shawnee Ridge, asked the council who is responsible to see the project advance

and not be delayed further. He recommended starting regular construction meetings for the contractor to report to the council. Carrie Costello attended to express concern about the delayed construction timeline.

Woods Edge lift station – the project design will be completed for construction bids to be timely for the anticipated August lift package delivery date.

Clerk-Treasurer

A **motion** to approve the Register of Claims March 11 to April 14, in the amount \$207,322.86 was offered by Mary Jo Totten, with second of Steve Hahn. Motion carried with unanimous vote.

Georgia Jones requested a council member be appointed to have check signature authority in the event the clerk is unable, and suggested Chad Lohmeyer for that role. He agreed. Mary Jo Totten moved to approve Chad for financial signatory, with second of Steve Hahn. Motion carried with unanimous vote.

Jones requested approval to replace the chair for the utility clerk and purchase an adjustable desk for the Clerk-Treasurer. Steve Hahn moved to approve \$600, with second of Chad Lohmeyer. Motion carried with unanimous vote.

The HR Committee will meet at the end of the month to discuss bereavement leave as defined in the employment manual.

Police Department

Deputies attended annual training in April. The department will work on the violations at 102 Jewett Street, including the abandoned vehicle process.

The department is planning a retirement event for Jerry Burk. BJ Moyars requested the duty weapon that Jerry used be declared surplus equipment, and be gifted to Jerry. Steve Hahn moved to declare the service pistol as surplus, with second of Chad Lohmeyer. Motion carried with unanimous vote.

Randy Conkright attended the meeting to request help from the department. He asks that a neighbor stop piling branches and sticks on his property line. The department will work with him to talk with the neighbor.

Utilities and Street

No report.

Area Plan – Ordinance 2025-651 was presented, which responds to UZO Amendment #117.

Mary Jo Totten moved to approve the ordinance, with second of Chad Lohmeyer. Motion carried with unanimous vote. Jim Miller asked Chad if he would like to serve as the town's representative to APC. Chad agreed he would serve.

Committees

- a) Transportation – Pavement Solutions applied crack seal as the first step of the CCMG project in Shawnee Ridge. The micro seal application will be in late May.
- b) Public Relations/ Communication – no report
- c) Strategic Planning– no report

- d) Citizen Advisory – The county park resurfaced the basketball courts and added a pickleball net to one of them, and new backboards to the other.

Old Business

New Town Hall – James Miller expects to see a concept plan from his contact, Justin Sorber.

Loving Paws Fundraising Event – This event is now expected to be combined with activities for a May 10 benefit sale and not a street event this year.

iFront Door – no report

New Business

Request for Donation – The officers of the Fiddlers Gathering submitted a request for sponsorship again this year. Mary Jo Totten moved to donate \$500, with second of Steve Hahn. Motion carried with unanimous vote.

Volunteer interest in recreation – a town resident has offered to be involved with recreation as a committee member, not a park board. Chad Lohmeyer expressed interest in participating.


Georgia Jones, Clerk Treasurer
James Miller, Council President

Memorandum of Open-Door Law Compliance

Battle Ground Town Council

Date: April 14, 2025

Time: 6:00 p.m.

Members Present

in Person: James Miller, Steven Hahn, Chad Lohmeyer

Via Zoom.us: Mary Jo Totten

Also Present in Person: BJ Moyars, Georgia Jones

Guest Present in Person: Edward Mroosian, Angie Onorato, Chris Limiac, Dave Buck,
Randy Conkright, Carrie Costello

Electronic Means of Communication Used For Members and Public: Zoom.us

Attest:

A handwritten signature in black ink, appearing to read "Georgia Jones", is written over a horizontal line.

Georgia Jones, Clerk-Treasurer, Financial Clerk