

## Battle Ground Town Council

### Meeting Minutes, October 13, 2025

Attending: Council President James Miller, Councilors Steve Hahn, Chad Lohmeyer, Mary Jo Totten, Matt Coppock.

Also attending: Marshal BJ Moyars, Town Supervisor Ron Holladay, Clerk Treasurer Georgia Jones, Chief Deputy Fred Townsend.

Guests: Julie Pepple, Edward Mroozian, Dave Buck, Chris Limiac, Carie Herbst, Chet Herbst, Amanda Shaad, David Nance, Steve Easter, Kathy Easter.

James Miller called the meeting to order at 6:00 p.m.

#### **Budget Adoption**

Ordinance 2025-654 is the 2026 Budget for Town of Battle Ground. Mary Jo Totten moved to adopt the ordinance as advertised. Second of Matt Coppock, motion carried with unanimous vote.

#### **Minutes**

The minutes of September 8 and September 15 special meeting were reviewed. Motion to approve the minutes by Chad Lohmeyer with second of Steve Hahn. Motion carried with unanimous vote.

#### **Town Attorney**

UMH Service Agreement – The service agreement has not been finalized, pending information about the Gateway project expenses and bond expenses.

London Witte Financial Advisors - The council will review recent information from the municipal financial advisor at a special meeting October 27. This includes an engagement letter for services and estimated utility rates and bond payment scenarios for the Gateway Regional project.

Jewett Street abandoned properties – A lien was filed for repayment of expenses to secure 102 Jewett Street. Additional liens may be filed for removal of dead tree limbs and overgrowth of weeds.

#### **Contract Services**

Gateway Regional Sewer - Chris Limiac reported the engineering work is progressing with input from the B.O.T. contractor. The public-private construction agreement is available now. The council has time to ask questions, and be prepared to execute the document.

Hawks Nest Lift Station - Matt Coppock commented on the current delay for relocation of the lift station.

Guest Julie Pepple commented that the pond adjacent to the new sewer main route is not collecting runoff as it used to. Julie will find out if the HOA has documentation about the pond. At this time the HOA is still the deeded owner, however they believed that the town would manage the pond.

Steve and Kathy Easter are also concerned that drainage in the area has been disrupted and want to be sure it is corrected before the sewer project ends. Matt Coppock responded on behalf of Rock n Dirt that the area would be returned to its previous condition.

### **Clerk-Treasurer**

A **motion** to approve the Register of Claims Sept 10 to October 13 in the amount \$147,928.60 was offered by Mary Jo Totten with second of Steve Hahn. Motion carried with unanimous vote.

A resolution was presented to enact a budget reduction for General Fund (\$550,000) and Rainy Day (\$300,000). Chad Lohmeyer moved to approve Resolution 25-134 total reductions \$850,000, with second of Steve Hahn. Motion carried with unanimous vote.

### **Police Department**

BJ Moyars replaced a single unit portable radio charger and requested the non-functioning unit be declared surplus. Motion to declare by Mary Jo Totten with second of Chad Lohmeyer. Motion carried with unanimous vote.

Moyars requested budget approval to hire 6 part time sworn officers in addition to the one reserve officer, a code enforcement position, two crossing guards and an IDACS position for license research. Motion to update the salary ordinance given by Matt Coppock with second of Chad Lohmeyer. Motion carried with unanimous vote.

Moyars requested approval to purchase an additional armor vest for a new employee. Mary Jo Totten moved to approve up to \$1600 with second of Steve Hahn. Motion carried with unanimous vote.

### **Utilities and Street**

Ron Holladay reported that Jantzen Fields passed the Sewer Operator exam, however has 700 more class hours to complete by July. He recommends retaining the current operator for a few months while Jantzen is finishing the program.

The tree removal on Winans Street was invoiced at \$2700. Mary Jo Totten moved to approve the invoice from Elevate Tree Care, with second of Steve Hahn. Motion carried with unanimous vote.

Ron requested approval to replace four tires on the white Ford truck, \$1,144.00. Motion to approve by Steve Hahn, with second of Matt Coppock. Motion carried with unanimous vote.

Companies that were interested in sidewalk installation on High School Street advised Ron that their schedules were full until December. It is not a good idea to place new sidewalk late in the year and the recommendation is to wait until spring 2026.

There was discussion of school corridor sidewalk maintenance and what the town could do to define appropriate condition for sidewalks, and what constitutes a violation. A comment was made that specifications would be needed before moving forward with notice of violation.

### **Area Plan**

An ordinance to amend the Uniform Zoning Ordinance with respect to neighborhood fueling stations was tabled for further review.

### **Committees – no reports**

### **Old Business**

Town Hall – Chad Lohmeyer met with an architect to review conditions in town hall. A proposal for renovation will be ready for the November meeting.


Solar Project – The council president will distribute a pro-forma financial statement for another review by council members. There is a deadline for project completion to qualify for a 30% reimbursement of installation expense.

Promotion Fund – deferred

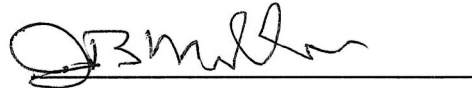
### **New Business**

Guests Chet and Carie Herbst filed an appeal for the storm water utility charges at 504 Jewett Street. The property does not have electric service and they requested the storm water utility be waived because the property is not for residential use and also Jewett Street does not currently have storm water structures that would require maintenance. Dave Buck reviewed several regulatory functions that are required of the town, and how the utility fee is used for compliance as well as maintenance. The council did not take action to waive the fee, however the utility ordinance does provide a lower rate for non-residential properties that have no impervious surfaces. If the owner removes the structures the parcel would qualify for 50% reduction in utility fees.

**Motion** to adjourn 8:05 PM by Mary Jo Totten with second of Steve Hahn. Motion carried.



Georgia Jones, Clerk Treasurer



James Miller, Council President

## Memorandum of Open-Door Law Compliance

### Battle Ground Town Council

Date: October 13

Time: 6:00 p.m.

#### Members Present

in Person: James Miller, Steve Hahn, Chad Lohmeyer, Mary Jo Totten, Matt Coppock.


Via Zoom.us:

Also Present in Person: Marshal BJ Moyars, Town Supervisor Ron Holladay, Clerk Treasurer Georgia Jones, Chief Deputy Fred Townsend.

Guest Present in Person: Julie Pepple, Edward Mroozian, Dave Buck, Chris Limiac, Carie Herbst, Chet Herbst, Amanda Shaad, David Nance, Steve Easter, Kathy Easter.

Electronic Means of Communication Used For Members and Public: Zoom.us, Youtube.com

Attest:

A handwritten signature in cursive script that reads "Georgia Jones". The signature is written in dark ink and is positioned above the printed name and title.

Georgia Jones, Clerk-Treasurer, Financial Clerk