

Battle Ground Town Council

Meeting Minutes, January 13, 2025

Attending: Council President James Miller, Councilors Steve Hahn, Mary Jo Totten.

Matt Coppock was absent.

Also attending: Clerk Treasurer Georgia Jones, Town Supervisor Ron Holladay, Marshal BJ Moyars,

Guests: Colin Sullivan, Chris Limiac, Dave Buck, Steve Brock, Bill Jones, Edward Mroosian, and guests using zoom option, Greg Jones and Amanda Shaad.

James Miller called the meeting to order at 6:00 p.m.

Attorney Eric Burns opened the floor for officer nominations. James Miller was nominated for President by Mary Jo Totten, with second of Steve Hahn. Hearing no other nominations, call for the question. Motion carried with unanimous vote.

Minutes

The minutes of December 9 were reviewed, with **motion** to approve by Mary Jo Totten and second of Steve Hahn. Motion carried with unanimous vote. No other officers were elected at this time.

Town Attorney

The easement access agreement with Kyle and Sarah Rottler needs to be completed. Marshal Moyers will confirm time and location with Eric Burns, possibly to meet at the Withered Burns office.

Brief discussion of what to do with the logs that remain in the Hawks Nest utility easement, to remove them to allow construction and maintenance of the easement. Land owners will be contacted, and asked to sign a document indicating their claim or release.

Contract Services

Steve Brock attended to explain potential financing for the Gateway Regional Sewer Plan using a bond to accommodate three phases of construction outlined by BFS engineers. The council will meet again on January 20 to go through the process in depth and compare financing options. The phases to be contracted are as follows:

- Phase 1 Install specially designed lift station to serve Woods Edge until Phase 2 is complete.
- Phase 2 Establish the 600 North Regional lift station and force main, using the Phase 1 lift station
- Phase 3 Establish the Northgate Regional lift station

Chris Limiac advised the Council a task order or project agreement is needed to complete Phase 1 installation specifications and bidding process. The document will be presented at the January 20 meeting.

The council may also consider the Build-Operate-Transfer model for construction and financing. Any plan needs to be structured to make the most of future TIF revenues and not depend on residential rate revenue.

New specifications for the relocation of Hawks Nest force main route were provided to the contractor in December. To date there is no response from Rock n Dirt, and the drilling company is not expected back until end of February.

Clerk-Treasurer

A **motion** to approve the Register of Claims Dec 10 – 31 in the amount \$234,240.24, and Jan 1 – 13 total \$118,197.10 was offered by Mary Jo Totten, with second of Steve Hahn. Motion carried with unanimous vote.

Police Department

BJ Moyars provided a year end call summary for council information. A draft for an amendment to parking ordinance #107 was provided by email and will be reviewed. The work at 107 N Railroad was discussed. The council declined to support any major renovation until a plan is made for the location of Town Hall and permanent location of the police department.

Utilities and Street

The street department was using 107 N Railroad to store the emergency generator and keep the salt trucks ready for use. Now that this facility is no longer available for storage, Ron procured estimates for improvements to the Street Barn to accommodate the equipment. There was discussion of the quotes in hand, estimated project total is \$20,000.

Elevate Tree had the low quote for removal of low-hanging limbs above Prophets Rock Road from 300N to 600N. Ron will not allow damage to oak trees in that section, but will take out trees that encroach the right of way back 4-5' from the road.

Greg Jones discovered that the town's street cut permit specifications for asphalt repairs is not included in the town development guide. Three recent repairs were never sealed as required. Ron will work with Greg and Jim to update the guide.

Area Plan –The UZO Amendment #114 Accessory Dwelling Units was tabled by APC request.

Committees

Transportation – Plans for sidewalk or street surface on Main Street may depend on the Conservancy schedule to identify lead and copper residential lines. This requires coordination with the Street Department. Sidewalk projects for 2025 are not yet identified.

Old Business

The president would like to mail a notice to Ward 3 residents announcing the council vacancy. Interested candidates would contact the Council President.

There is no additional information for site development or architectural design for Town Hall. There is agreement that progress is stalled. No action was taken.

New Business

Jim Miller would like to revise the meeting agenda to include review of RDC minutes. Other changes may be made to the committee reports.

Motion to adjourn 8:24 p.m. by Steve Hahn with second of Mary Jo Totten. Motion carried.


Georgia Jones, Clerk Treasurer


James Miller, Council President

Memorandum of Open-Door Law Compliance

Battle Ground Town Council

Date: January 13, 2025

Time: 6:00 p.m.

Members Present

in Person: James Miller, Steve Hahn, Mary Jo Totten

Members Present Virtually:

Also Present in Person: BJ Moyars, Ron Holladay, Georgia Jones

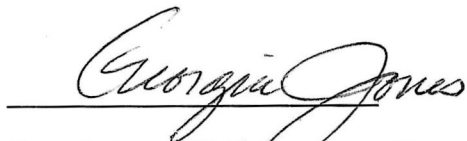
Also Present virtually:

Guest Present in Person: Chris Limiac, Colin Sullivan, Dave Buck, Steve Brock, Bill Jones,
Edward Mroosian

Guest Present virtually: Greg Jones, Amanda Shaad

Electronic Means of Communication Used For Members and Public: Zoom.us

Attest:

A handwritten signature in cursive script that reads "Georgia Jones". The signature is written in black ink and is positioned above a horizontal line.

Georgia Jones, Clerk-Treasurer, Financial Clerk