

Battle Ground Town Council

Meeting Minutes, September 25, 2023

Attending: Council President James Miller, Councilors Steve Hahn, Greg Jones, Mary Jo Totten. Also attending: Clerk Treasurer Georgia Jones and Interim Town Marshal BJ Moyars.

James Miller called the meeting to order at 6:00 p.m.

Budget review

Discussion of use of funds for remaining obligations to Butler Fairman and Seufert for engineering and inspection services completed in 2022. Mary Jo Totten moved to use Rainy Day funds for Invoice 95993 \$7156.25 for the Main Lift Station and Invoice 97597 \$22,109.70 for inspection of Tomahawk Lane reconstruction. Second of Steve Hahn, motion carried with unanimous vote, 4 Aye.

The remaining expense is for Hawks Nest on Invoice 98914, and will be sent to GM Development for payment from the project loan.

The Opioid Restricted Fund has an approved budget of \$5094.93. Mary Jo Totten moved to distribute this fund to Tippecanoe Township for use by the Fire Department to purchase Narcan and provide training to the firemen. The council will follow up with the department officers.

Personnel Services

A second employee is needed for Town Labor, to work at least part time for Waste Treatment and Street Departments and cover the responsibilities of those departments. Mary Jo Totten moved to advertise a temporary part time position with a 90-day work assignment, with potential for full time and benefits with the 2024 budget year. Second of Greg Jones, motion carried with unanimous vote.

Police Department

BJ Moyars presented the needs of the police department for immediate attention and for future budgeting consideration. The areas of need were itemized in four categories: Facility, Fleet, Personnel and Training. Mary Jo Totten moved to approve up to \$15,000 to address facility and fleet needs in the short term. Staffing and Training requests will be reviewed.

Motion to adjourn 6:57 p.m. by Greg Jones with second of Steve Hahn.


Georgia Jones, Clerk Treasurer


James Miller, Council President

Memorandum of Open-Door Law Compliance
Battle Ground Town Council

Date: September 25, 2023

Time: 6:00 p.m.

Members Present

in Person: James Miller, Steve Hahn, Mary Jo Totten, Greg Jones

Also Present in Person: Georgia Jones, BJ Moyars

Also Present virtually: None

Guest Present in Person: None

Guest Present virtually: None

Electronic Means of Communication Used For Members and Public: Zoom.us

Attest:



Georgia Jones, Clerk-Treasurer, Financial Clerk