

Battle Ground Town Council

Meeting Minutes, June 12, 2023

Attending: Council President James Miller, Councilors Matt Coppock, Steve Hahn, Mary Jo Totten. Also attending: Attorney Eric Burns, Town Supervisor Ron Holladay, Town Marshal Jerry Burk, Clerk Treasurer Georgia Jones. Greg Jones was absent.

Guests: Rich Heemstra, Colin Sullivan, Dave Buck, Lauren Ganapini, Bob Greene, Wendy Starr, Joe Kline.

Mary Jo Totten called the meeting to order at 6:00 p.m. Additions to the agenda for waste contract bid opening, BFS supplemental agreements and discussion on safety at the intersection of Prophets Rock and CR600 N.

Bid Opening

Bids for a multi-year waste and recycle contract were due at 6:00 PM. Two bids were received timely and were opened and read by Eric Burns. Apex Waste, Inc. and Waste Management of Indiana, LLC submitted documentation responding to a request for bids for 5-year and 3-year contracts with option to extend for two additional years. Mary Jo Totten moved to take the bids under advisement, with second of Matt Coppock. Motion carried with 4 Aye, 1 Absent (unanimous vote). The bid information will be reviewed with counsel. Rich Heemstra of Apex addressed the council and thanked them for their consideration.

Prophets Rock Road

Bob Greene brought concerns about three blind intersections on Prophets Rock Road, at CR600 North, CR300 E and the waste treatment plant gate. Lighting and signage were discussed. This topic will be addressed again in the Police department report.

Minutes

The draft minutes were amended to include a fund number on Page 2.

James Miller moved to accept the minutes of May 8 as amended, with second of Steve Hahn. Motion carried with unanimous vote.

Attorney

The Agreed Order was signed by Carrie Costello which provides an additional nine feet of easement to accommodate a vehicle lane on the current utility easement that will not interfere with the encroaching items located there. James Miller moved to approve the order and judgement, having Eric Burns sign on behalf of the Town of Battle Ground. Second of Steve Hahn, motion carried with 3 Aye, 1 Recused. Matt Coppock has an interest in this project and declined to vote.

Enterprise Products Operating LLC has provided a signed Letter of No Objection to the proposed plan to increase the easement width for Battle Ground Utilities to install a maintenance access drive. The letter is valid for six months, if construction is not complete a new letter should be requested. BFS engineers will provide a vertical profile for the lane and drainage.

An Easement Agreement describes the location of the additional area and if approved, would be signed by all Council members. James Miller moved to approve and execute the agreement, with second of Steve Hahn. Motion carried with 3 Aye, 1 Recused.

Matt Coppock has an interest in the project and did not vote.

Contracted Services

There was lawn damage to a property on 300E during the geo-tech investigation for the new force main. Repairs will be made by the contractor.

Dave Buck advised the council that there is substantial completion of the Tomahawk Lane project and part of the retainage could be released. There was corrective work to substandard concrete on driveways at multiple homes, and Milestone provided a one-year warranty to cover other addresses which to date have not shown any damage. James Miller moved to pay 75% of the retainage, with second of Steve Hahn. Motion carried with unanimous vote. The amount to be paid on invoice is \$69,179.70.

Signatures were requested for Supplemental Agreements 2 and 5, moving inspection expense originally allocated to Hawks Nest/Shawnee Ridge new sewer main to Tomahawk Lane, due to the many issues that arose on that project. Steve Hahn moved to approve both agreements, moving \$51,000 to the Tomahawk Lane project inspection expense and reducing the amount assigned to the Hawk's Nest lift station project. Second of James Miller, motion carried with unanimous vote.

Clerk-Treasurer

The register of claims in the amount \$141,283.55 was reviewed. James Miller moved to approve the claims, with second of Matt Coppock. Motion carried with unanimous vote.

The sewage rate increase planned for June 15, 2023 is \$.71 per 1000 gallons, or \$1.42 on a minimum bill.

The 2024 Budget hearing will be September 11 and budget adoption will be October 9.

Police

The department will be working the Fiddlers Gathering on the weekend of June 22-25.

A complaint was received that cars are failing to come to a complete stop on southbound Main Street at the railroad. The stop sign is correctly placed. Daily monitoring is difficult with a part time police force.

As a follow-up to the previous discussion about Prophets Rock Road, Jerry will purchase flashing solar lights to place on signs ahead of the CR600 intersection and work with Street Department to cut back limbs and shrubs on the right of way for better visibility.

Utilities and Street Department

As the aeration tanks are cleaned, the increased amount of sludge will be taken in an extra summer haul which will increase the expense for that budget line. The repairs at Prophet Rock lift station that were identified by IDEM were completed in about 2 hours. The inspector has been notified.

Quail Ridge catch basins were repaired and the concrete replaced.

Property Solutions re-worked the storm water structure at 104 Main Street, and the effectiveness will be reviewed during the next substantial rain event.

Area Plan / Redevelopment – No report

Committees — No reports

Old Business

The Battle Ground Employee Handbook has been reviewed and is ready to implement. James Miller moved to adopt the June 2023 version, with second of Matt Coppock. Motion carried with unanimous vote. Steve Hahn asked about the police department addendum, which is still in draft form. As a "living document" the handbook will be updated as better information becomes available.

Easement research on Prophets Rock Road showed that the county roads typically provide 20' of right of way from the center line. The shoulder repair project scope needs to be confirmed, to determine if more easement is necessary.

The solar project is still moving forward. James Miller commented on the initial cost/benefit study provided by Solential and the purchasing partnership available with a not-for-profit group, Solar United Neighbors.

New Business

The street barn repair project was previously tabled until Tomahawk Lane and the force main for Shawnee Ridge were completed. The corner posts are split and repairs are needed to make the building safe and functional for the future. A complete refurbishing of the building was estimated at \$23,000. Ron Holladay also reminded the council that the salt barn at that location is undersized and was slated for replacement. Ron will determine the storage capacity needed and move forward with plans. Matt Coppock offered assistance.

Guest Comment

Lauren Ganapini attended the meeting, representing United Consulting Engineers in Indianapolis. Wendy Starr, Starr Associates, is a resident in Shawnee Ridge and a member of the Battle Ground land use study committee. Joe Kline is a Conservancy District Director and a regular attendee. Dave Buck and Colin Dale represent Butler, Fairman and Seufert.

Motion to adjourn 7:47 p.m. by Steve Hahn with second of James Miller.


Georgia Jones, Clerk Treasurer


James Miller, Council President

Memorandum of Open-Door Law Compliance
Battle Ground Town Council

Date: June 12, 2023

Time: 6:00 p.m.

Members Present in Person: James Miller, Steve Hahn, Mary Jo Totten, Matt Coppock

Member Present Virtually on screen: None

Members Absent: Greg Jones

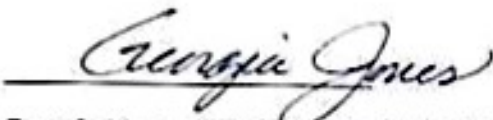
Also Present in Person: Ron Holladay, Georgia Jones, Jerry Burk

Guest Present in Person: Rich Heemstra, Colin Sullivan, Dave Buck, Lauren Ganapini
Bob Greene, Wendy Starr

Guest Present virtually: Joe Kline

Electronic Means of Communication Used For Members and Public: Zoom.us

Attest:



Georgia Jones, Clerk-Treasurer, Financial Clerk