

# Battle Ground Town Council

## Meeting Minutes, April 10, 2023

Attending: Councilors Steve Hahn, Matt Coppock, Greg Jones, Mary Jo Totten.

Also attending: Town Supervisor Ron Holladay, Town Marshal Jerry Burk, Clerk Treasurer Georgia Jones. James Miller and Eric Burns did not attend.

Guests: Dave Buck, Colin Sullivan, and via zoom.us, Bill Jones

Acting President Steve Hahn called to order at 6:02 p.m. and there were several additions to the agenda including Minutes of March 26, holiday décor, UZO Amendment #107, Waste collection bids, tornado warning siren in Shawnee Ridge.

### Minutes

Greg Jones moved to accept the minutes of March 13 and March 26. Second of Matt Coppock, motion carried with unanimous vote (4 Aye).

**Attorney** – no report

### Contracted Services

1. Costello encroachment was submitted to the pipeline company in case they have a solution.
2. Tomahawk Lane project “punch list” includes a storm grate that is not draining and several instances of spalling concrete. BFS is working with Milestone. A homeowner alleges that Milestone damaged their driveway during construction. The pre-construction project photos show the same damage prior to the start date. The town is not involved in this situation.

### Clerk-Treasurer

Motion by Greg Jones to approve the register of claims March 14 to April 10. Second of Matt Coppock, motion carried with unanimous vote.

Mary Jo Totten moved to approve the purchase of holiday décor bows and replacement LED light bulbs from Display Sales, not to exceed \$1200.00. Second of Matt Coppock, motion carried with unanimous vote.

### Police

The Town Clean-up Day was April 1, and not many people called with a request for yard pickup. The Saturday morning pick-up was created to assist residents who don't have the ability to take yard waste to the compost area.

A property on Jewett Street appears to have a secondary living unit in the yard connected to water and sewer. This is against zoning ordinance and will be investigated.

The council discussed the instances of parking in yards and will review the current ordinance to determine if changes are warranted.

## **Utilities and Street Department**

A section of Bittersweet Drive collapsed under a Waste Management truck, Ron found a 20' void under the street where the soil washed out due to deficient installation of storm structures. Flowable cement was used for immediate repair. After discussion it was determined to test the street for additional void areas and pump more concrete to support the street where needed.

A lift station at River Bluff that has a long history (10 years) of problems with flushable wipes has once again needed cleaning. Ron Holladay left a message for the homeowner in March however this time the notice will be delivered by deputy and the \$500.00 fine will be implemented the next time the lift is found clogged with wipes. This location serves only one connection so there is no doubt about the source. The lift needs cleaning twice as often as the other locations and the material disposed is a hazard to the pumps, causing additional wear and frequent maintenance.

There is a new owner of the vacant land where the Prophets Rock lift station is located. The owner has called IDEM and Tippecanoe County Health Department about the lift and the easement however no issues were found by those departments. The lift serves the commercial and residential connections that are west of Prophets Rock Road. There is also a question whether the property owner can place a driveway over the utility easement to Look Out Drive. The Conservancy and the Town both currently use the easement.

## **Area Plan**

Greg Jones moved to adopt the Unified Zoning Ordinance Amendment #107, which is local Ordinance 2023-628. This amendment updates planned developments. Second of Mary Jo Totten, motion carried with unanimous vote.

## **Committees**

**Transportation** – A study to investigate the need for a traffic light at Northgate Court was completed and indicates the area meets criteria for installing a signal. Greg Jones completed a review of sidewalk needs and reports that Winans Street may be a possibility for 2023 however advises that Main Street and its many challenges could be combined with a CCMG street project, to request grant funds for part of the installation.

**Public Relations / Communication** – The current ordinances were provided to American Legal Publishing to begin the new online code book.

**Strategic Planning** – The Land Use Committee met April 6, and there was discussion about infrastructure for development. The lack of available land contiguous to the town, except for the parcels in the business zone, makes it less likely that infrastructure will be necessary anywhere else.

**Citizen Advisory Groups** – no report

## **Old Business**

The bid advertising for new waste collection contract states a due date of May 8.

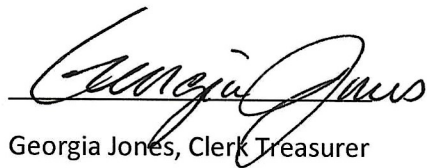
There was a suggestion to purchase a lighted STOP sign for the hill on CR600 N as advance warning of the Prophets Rock intersection. Mary Jo Totten moved to approve an amount not to exceed \$1500.00 to purchase a sign with solar panel and battery. Second of Greg Jones, motion carried with unanimous vote.

**New Business**

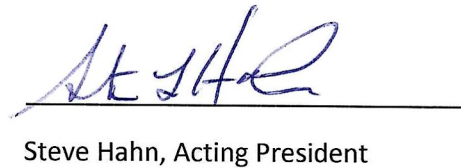
A resident in Shawnee Ridge requested that the council consider adding a tornado siren for that subdivision. Council thought the siren might need approval by Department of Homeland Security. The utility connection would be paid for by the town. If approved, Matt Coppock would donate a utility pole and it was suggested to ask Tipmont to set the pole.

**Guest Comment** – none

**Motion** to adjourn 7:50 p.m. by Mary Jo Totten with second of Matt Coppock.



Georgia Jones, Clerk Treasurer



Steve Hahn, Acting President

Memorandum of Open-Door Law Compliance  
Battle Ground Town Council

Date: April 10, 2023

Time: 6:00 p.m.

Members Present in Person: Steve Hahn, Mary Jo Totten, Greg Jones, Matt Coppock

Member Present Virtually on screen:

Members Absent: James Miller

Also Present in Person: Town Supervisor Ron Holladay, Town Marshal Jerry Burk, Clerk  
Treasurer Georgia Jones

Guest Present in Person: Dave Buck, Colin Sullivan

Guest Present virtually: Bill Jones

Electronic Means of Communication Used For Members and Public: Zoom.us

Attest:

A handwritten signature in cursive script, appearing to read "Georgia Jones", written over a horizontal line.

Georgia Jones, Clerk-Treasurer, Financial Clerk