

## Battle Ground Town Council

Meeting Minutes, March 13, 2023

Attending: Council President James Miller, Councilors Steve Hahn, Greg Jones, Mary Jo Totten. Also attending: Attorney Eric Burns, Town Supervisor Ron Holladay, Town Marshal Jerry Burk, Clerk Treasurer Georgia Jones. Matt Coppock was absent.

Guests: Dave Buck, Chris Limiac, Colin Sullivan

Acting Chairman Steve Hahn called to order at 6:00 p.m. and there was an addition to the agenda for waste and recycle contract bid process.

### Minutes

Greg Jones moved to approve the minutes of January 26 and February 13. Second of Mary Jo Totten, motion carried with unanimous vote.

### Attorney

Eric Burns responded to questions about a request to vacate a utility easement at the Prophets Rock lift station, and the status of a utility easement on Lookout Drive. Vacating is not an option due to the existence of multiple sewer mains and the intended route of the Sewage Master Plan expansion. More information is needed from the title abstract.

Repairs to the shoulder of Prophets Rock Road at CR 600 intersection appear to be complicated by the wetlands and undergrowth in the area below the repair site. The adjacent landowner is willing to work with the town on a solution to the problem however he requests more specific information about the proposed repair. Ron Holladay and Steve Hahn will provide a map and description of the intended repairs to Eric Burns.

### Contracted Services

1. CCMG – After Milestone completes the list of final corrections this spring, the retainage will be paid and the project can be closed out with INDOT.
2. Hawk's Nest – A review of the project was part of the monthly update with BFS staff.

### Clerk-Treasurer

Claims from February 14 to March 13 were reviewed. James Miller moved to approved the claims in the amount \$376,012.09, which includes payment of Estimate #9 to Milestone. Second of Greg Jones, motion carried with unanimous vote.

Georgia Jones requested topics to add to the billing insert for April. Clean-up Day, compost hours, and sidewalk reconstruction plans were top of the list.

### Police

April 1 clean up day prompted a review of compost hours. The hours this year will be 7:30 AM – 4:00 PM Weekdays and Saturday noon to 4:00 PM. The council reconsidered acquiring curb and line painting

equipment from current year budget. Ron Holladay believes he can borrow equipment for this year, and would only pay for paint. Mary Jo Totten moved to delay purchase and reconsider the quotes after this year's painting season. Second of Greg Jones, motion carried with unanimous vote.

### **Utilities and Street Department**

After recent rain events the plant processed a record number of gallons over rated flow, and had a peak flow of 1,282,000 gallons. Chris Limiac requested pump run data from Woods Edge. There were three calls to Hawks Nest lift for problems and Ron was able to see the effects of pressure from Woods Edge in the pump performance. Stress test at the plan is planned for this month.

The council was asked to comment on the storm drain installation at 104 Main Street, whether they would like to upsize the pipe from 12 to 18 inches. The current quote includes 1000 lf of 12" pipe, storm structure, 24" concrete apron and replacing the driveway. James Miller moved to approve up to \$20,000 for this project, with second of Mary Jo Totten. Motion carried with unanimous vote. Ron Holladay will meet with Joe Kline and take pictures of the work area prior to the start of construction.

The monitor assembly of the sewer camera is not working and Ron recommends replacing it. A previous repair lasted 5 years and he does not believe the shipping and repair fee is cost-effective at this time. Mary Jo Totten moved to replace the monitor, with cost not to exceed \$3400 plus freight. Second of James Miller, motion carried with unanimous vote.

**Area Plan** – no report

### **Committees**

**Redevelopment Commission** - no report

**Transportation** – Greg Jones collected estimate information for the primary school corridor sidewalk replacement. Bid specifications are contained in the town development guide, however it may be prudent to have assistance with the bid package.

**Public Relations / Communication** - no report

**Strategic Planning** –

**Citizen Advisory Groups** – no report

### **Old Business**

**Town Hall** - The Council President has received comments that 101 North Street would be a good place to relocate Town Hall. A lot of improvements were added by the current owner, however finishing expenses would be needed. Other properties are still under consideration.

### **New Business**

**Tippecanoe Arts Federation** – There was discussion of the process to request a grant for a new mural in downtown Battle Ground.

**Inventory of Easements** – James Miller suggested the council work to obtain easement information to use planning projects such as sidewalks and trails in addition to current Prophets Rock repairs and future street projects.

Waste Collection – The current contract for weekly waste and bi-weekly recycle collection expires October 1. The council will meet Thursday March 23 at 1:00 PM to work on bid specifications. Advertising will be timed to receive bids April 10 and select a vendor in May. Also at that time the council may discuss and act on storm water repair on Taino Drive, and receive information on current projects.

**Motion** to adjourn 8:24 p.m. by James Miller with second of Mary Jo Totten.

  
Georgia Jones, Clerk Treasurer

  
Steve Hahn, Acting President

Memorandum of Open-Door Law Compliance  
Battle Ground Town Council

Date: March 13, 2023

Time: 6:00 p.m.

Members Present in Person: James Miller, Steve Hahn, Mary Jo Totten, Greg Jones

Member Present Virtually on screen:

Members Absent: Matt Coppock

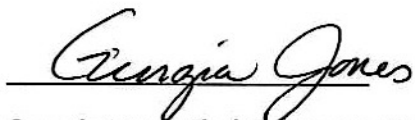
Also Present in Person: Ron Holladay, Jerry Burk, Eric Burns, Georgia Jones

Guest Present in Person: Colin Sullivan, Chris Limiac, Dave Buck

Guest Present virtually:

Electronic Means of Communication Used For Members and Public: Zoom.us

Attest:



Georgia Jones, Clerk-Treasurer, Financial Clerk