

Battle Ground Town Council

Meeting Minutes, November 20, 2023

Attending: Council President James Miller, Councilors Steve Hahn, Greg Jones, Mary Jo Totten. Also attending: Clerk Treasurer Georgia Jones.

Matt Coppock did not attend.

James Miller called the work session to order at 6:00 p.m. and there were additions to the agenda for 107 N Railroad Street and stop signs for CR600 N and Prophets Rock Road.

2024 Salary and Benefits

Sections of the salary ordinance draft were reviewed and updates made. The final ordinance will be presented December 11.

Asset Management Software

Keystone software KEY-ASSETS to track and report all classes of assets for audit was quoted at \$4, 538 which includes license, installation, training and one year of support. The plan is to have all three units, Town, Conservancy and Waste Water use the reporting capabilities and share the expense. Mary Jo Totten moved to approve this purchase for 2024, with second of Greg Jones. Motion carried with unanimous vote.

Waste Management Contract

The new trash removal contract began November 1, however the document needed corrections prior to signing. Mary Jo Totten moved to approve the contract with changes, for the five year period specified. Second of Steve Hahn, motion carried with unanimous vote.

Capital Improvement Plan and Financing Options

Georgia Jones recommended getting started with a capital improvement plan, which would contribute to financing decisions preparing for the solar project and the Woods Edge reroute. Three companies will be contacted to compare services and costs.

107 N Railroad Street

This property should be ready for town occupancy near the end of December. Some speculation exists that the offices there might be a good option for the police department. The council will consider this however there is more to consider in overhead expenses and whether the location really improves security for the department.

Traffic signs at CR 600N and Prophets Rock Road

The traffic incident count at this intersection is climbing during the time 9th Street Road is closed and Prophets Rock is a main route to Battle Ground. The council would like to take action to increase safety

and awareness of the poor visibility for traffic turning from CR600. James Miller asked the council to revisit a decision to place a "Stop" sign in the northbound lane of Prophets Rock Road. Steve Hahn shared concerns of police officers that creating a 2-way stop would contribute to additional traffic incidents at that intersection, more than it would deter them. After lengthy discussion the council decided to revise the earlier decision and relocate the signage.

These are the recommendations:

- 1) Place a motion-activated flashing yellow "stop ahead" sign at the crest of the hill in eastbound lane of CR600 N.
- 2) Add a flashing red "Stop" sign on the north side of CR600 N at the intersection.
- 3) Place a warning sign in the northbound lane of Prophet's Rock Road "dangerous intersection ahead" or

Motion to adjourn 7:20 p.m. by Mary Jo Totten with second of Steve Hahn.



Georgia Jones, Clerk Treasurer



James Miller, Council President

Memorandum of Open-Door Law Compliance
Battle Ground Town Council

Date: November 20, 2023

Time: 6:00 p.m.

Members Present

in Person: James Miller, Steve Hahn, Mary Jo Totten, Greg Jones

Also Present in Person: Georgia Jones

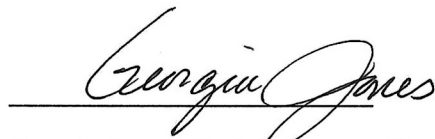
Also Present virtually:

Guest Present in Person:

Guest Present virtually: Joe Kline

Electronic Means of Communication Used For Members and Public: Zoom.us

Attest:

A handwritten signature in cursive script that reads "Georgia Jones". The signature is written in black ink and is positioned above a horizontal line.

Georgia Jones, Clerk-Treasurer, Financial Clerk