

Battle Ground Town Council

Meeting Minutes, November 13, 2023

Attending: Council President James Miller, Councilors Matt Coppock, Steve Hahn, Greg Jones, Mary Jo Totten. Also attending: Supervisor Ron Holladay, Interim Town Marshal BJ Moyars, Clerk Treasurer Georgia Jones, Town Attorney Patrick Jones.

Guests: Jantzen Fields, Diane Lehman, Dave Buck, Colin Sullivan

James Miller called the meeting to order at 6:00 p.m. Additions to the agenda include guest Diane Lehman and discussion on ADA crosswalks.

Guest Comment

Diane Lehman presented a request to bring community Pickleball courts to Battle Ground. Several ideas were expressed regarding potential locations including the Tippecanoe Battlefield Park. With council approval, Diane will pursue selected ideas to gather more information.

Ron Holladay introduced Jantzen Fields, new employee in his departments.

Minutes

Mary Jo Totten moved to accept the minutes of October 9 and 23 as presented. Second of Matt Coppock, motion carried with unanimous vote, 5 Aye.

Attorney

107 Railroad Street – a notice to remove the tenant was served with a termination date of December 1. If the tenant has not moved and cleaned the property, further action will be taken.

Easement Access - Patrick Jones provided information about potential condemnation of access to an easement to serve the Woods Edge force main from SR 225. An alternative would be to clear-cut the entire easement or clear only the undergrowth to provide better access. Ron Holladay and Matt Coppock will review options.

Settlement of claim on Tomahawk – The council discussed an opportunity to assist a homeowner who claims damage by a contractor during street reconstruction last year. The contractor's photos do not support the claim and they have denied any compensation. The town does not have any route to respond to the claim, however may agree to provide repair materials as a form of assistance.

The town attorney was asked to create an agreement for the town to provide up to 2 yards of concrete (\$350 value) if the homeowner wants to remove the damaged materials and frame the area to restore. The concrete delivery must happen in conjunction with the current sidewalk project on Winans Street this month. No other work or expansion of the project will be allowed.

Contracted Services

Coli Sullivan of Butler Fairman and Seufert presented additional copies of an agreement for the Woods Edge Lift Station and Force Main Phase I of the update project, \$67,500. Mary Jo Totten moved to approve the agreement, with second of Steve Hahn. Motion carried with unanimous vote.

The Hawks Nest project will start directional drilling on November 25.

Clerk-Treasurer

The register of claims in the amount \$ 132,428.58 was reviewed. Greg Jones moved to approve the claims, with second of Matt Coppock. Motion carried with unanimous vote.

Ordinance 2023-634 Salaries for 2024 will be reviewed at a special meeting November 20 at 6 PM and brought forward for vote on December 11.

Police

Mobile Phones – two cell phones were ordered for the vehicles to allow officers to communicate while on duty and record photo evidence if needed.

Grant received – Officer Moyars received a grant for a mobile fluid test device which can detect non-prescription levels of various controlled and illegal drugs.

Training – Deputies have received training on the computer aided dispatch system to better utilize information from county dispatch. The council has no objection to a required training for school crossing guards to improve the town's presence and response at the downtown railroad crossing.

Parking on North Street – Officer Moyars is asked to provide updates to the current parking ordinance to allow limitations for time of day and duration of parking.

Property damage incidents – Moyars reported seven property damage incidents at the intersection of CR 600N and Prophets Rock Road in only a couple years. The council wants to take action to provide more control for traffic entering the intersection. Mary Jo Totten moved to install a flashing STOP AHEAD sign on northbound Prophets Rock, with a lighted STOP sign at the intersection. Second of Steve Hahn. The southbound lane of Prophets Rock would not stop, to prevent hazards for vehicles during ice or snow conditions. Call for the question, motion carried with unanimous vote.

Utilities and Street Department

Ron Holladay requested approval to add Kevin Denny to the list of back-up drivers for snow plowing. Jantzen Fields will also be trained for plowing. The F-350 is now outfitted with a salt spreader and plow.

Leaf pickup continues, with eight to twelve loads per week.

A new sampling head for the sewer plant will be ordered, cost range is \$4-6,000. The Ultraviolet has been turned off, pulled and cleaned. Both clarifiers have been drained and cleaned.

Area Plan

The next land use committee meeting is November 16. UZO Amendment #111 was presented, addressing a name change from "manufactured" to "modular" homes.

Greg Jones moved to adopted Ordinance 2023-633 for UZO Amendment #111. Second of Mary Jo Totten, motion carried with unanimous vote.

Committees

Transportation – Heartland is working on the Winans sidewalk project. Greg Jones requested an estimate to have accessible ramps installed on two corners of Tipton at College Street. The price is approximately \$8,500 for each ramp. After discussion, Greg Jones moved to approve an amount not to exceed \$17,000 to have the Northeast and the Southeast corners modified with ramps and detection strips consistent with existing elevations. Second of Matt Coppock, motion carried with unanimous vote.

Greg is working on the street asset management update to PASER ratings, preparing for the next Community Crossings grant opportunity.

Old Business

Solar project – The Council spent several months evaluating the priority of adding a solar array to the sewage plant, taking advantage of grants available through the Bipartisan Infrastructure Bill and mitigating future electricity cost increases. Greg Jones moved to press forward with Solential to secure costs so financing can be arranged. Second of Mary Jo Totten, motion carried with unanimous vote.

New Business

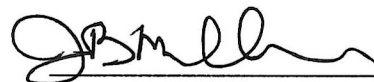
LEAP Pipeline - A resolution opposing the daily transfer of millions of gallons of water from Tippecanoe County to industrial sites in Lebanon was reviewed.

Mary Jo Totten moved to adopt Resolution 2023-128 “Opposing Construction of a Pipeline”. Second of Steve Hahn, motion carried with 4 Aye and one Abstain. Matt Coppock abstained from voting on this issue.

Motion to adjourn 7:57 p.m. by Greg Jones with second of Matt Coppock.



Georgia Jones, Clerk Treasurer



James Miller, Council President

Memorandum of Open-Door Law Compliance
Battle Ground Town Council

Date: November 13, 2023

Time: 6:00 p.m.

Members Present

in Person: James Miller, Steve Hahn, Mary Jo Totten, Greg Jones, Matt Coppock

Also Present in Person: Ron Holladay, Georgia Jones, BJ Moyars,
Jantzen Fields, Patrick Jones

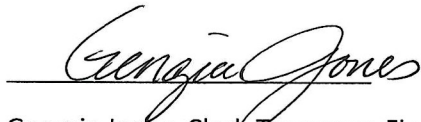
Also Present virtually:

Guest Present in Person: Dave Buck, Colin Sullivan, Diane Lehman

Guest Present virtually: Joe Kline, Bill Jones

Electronic Means of Communication Used For Members and Public: Zoom.us

Attest:

A handwritten signature in black ink that reads "Georgia Jones". The signature is written in a cursive style and is positioned above a horizontal line.

Georgia Jones, Clerk-Treasurer, Financial Clerk