

Battle Ground Town Council
Meeting Minutes, October 9, 2023

Attending: Council President James Miller, Councilors Matt Coppock, Steve Hahn, Greg Jones
Also attending: Attorney Eric Burns, Town Supervisor Ron Holladay, Interim Town Marshal BJ Moyars, Clerk Treasurer Georgia Jones. Mary Jo Totten was absent.

Guests: Collin Sullivan, Chris Limiac, and virtually, Joe Kline

James Miller called the meeting to order at 6:00 p.m. with a public hearing on the proposed 2024 budget. After discussion, Matt Coppock moved to accept the budget as presented and close the hearing. Second of Steve Hahn, motion carried with 4 Aye.

Additions to Agenda

James Miller added two items, 1) the INFields organization and 2) Job descriptions.

Minutes

Steve Hahn moved to accept the minutes of September 11, 18, 25 and 28 as presented. Second of Matt Coppock, motion carried with unanimous vote, 4 Aye.

Attorney

Eric Burns responded to a question about annexation of properties in the commercial zone at SR 43. The requirements vary according to the type of annexation process. "Supervoluntary" requires 100% of the affected property owners. "Voluntary" requires only 50%. Each requires completing a fiscal plan to support the annexation. Eric Burns left the meeting after discussion.

Contracted Services

Chris Limiac of Butler Fairman and Seufert presented an agreement for the Woods Edge Lift Station and Force Main Phase I of the replacement project, \$67,500. This was taken under advisement.

There is a Hawks Nest project meeting on October 17. Matt Coppock reported on progress and estimated drilling will start in 2-3 weeks and delivery of the plant structures in 2 weeks and wet well structure in 4-6 weeks.

Clerk-Treasurer

The register of claims in the amount \$270,049.32 was reviewed. Greg Jones moved to approve the claims, with second of Steve Hahn. Motion carried with unanimous vote.

Ordinance 2023-631 Additional Appropriations Economic Development Fund 4436 was presented after the required advertising period. Greg Jones moved to approve \$53,000 additional funds for the purchase of 107 Railroad Street. Second of Matt Coppock, motion carried with unanimous vote.

Steve Hahn moved to approve the additional \$5,001 used to win the bid at auction for this property. Second of Matt Coppock, motion carried with unanimous vote. The town's attorney recommends obtaining a title search on the property. Steve Hahn moved to approve an amount not to exceed \$1,000 for a title search. Second of Greg Jones, motion carried with unanimous vote.

Police

BJ Moyars advised the council of new security measures installed for the police office and garage, with the assistance of Greg Jones. He reviewed personnel assignments and intended updates to the police procedures manual. A new phone system will be installed that will improve direct communication to dispatch and to individual officers. A previous concern about crossing guard training was deferred pending a discussion with the elementary school principal.

Items to upgrade the police office were reviewed. Matt Coppock moved to approve up to \$6,000 for vaults, \$1899 for an ID badge printer, and \$594 for a label printer, and \$2485 for privacy workstations. Second of Steve Hahn, motion carried with unanimous vote. Fleet updates for lights and radios will be coming. Georgia Jones requested a list of documents and list of excess equipment that will need to be transferred or destroyed.

Utilities and Street Department

Ron Holladay reported the diffuser exchange used 480 bulbs. Only 20 remain for the next exchange. The amount of rags caught in the system was reduced from the previous cleanout. The leaf vac is ready to start fall collection. The new snow plow is mounted and ready to pick up at Clark. The parking reconfiguration on Jewett Street is still in process. Review of applications for the part time position posting will continue this week, with interviews Oct 16-18 and a selection planned by Oct 20.

Area Plan

The Ordinance Committee will meet in November.

Committees

Old Business – None

New Business


Ron Holladay is permitted to take the white truck with snow plow home after hours when inclement weather is predicted. This is to be sure he can get to Battle Ground quickly and safely during storm events.

Guest Comment

Motion to adjourn 7:57 p.m. by Greg Jones with second of Matt Coppock.



Georgia Jones, Clerk Treasurer



James Miller, Council President

Memorandum of Open-Door Law Compliance

Battle Ground Town Council

Date: October 9, 2023

Time: 6:00 p.m.

Members Present

in Person: James Miller, Steve Hahn, Greg Jones, Matt Coppock

Also Present in Person: Ron Holladay, Georgia Jones, BJ Moyars

Guest Present in Person: Chris Limiac, Colin Sullivan

Guest Present virtually: Joe Kline

Electronic Means of Communication Used For Members and Public: Zoom.us

Attest:



Georgia Jones, Clerk-Treasurer, Financial Clerk