

## Battle Ground Town Council

### Meeting Minutes, August 09, 2021

Attending: Council President James Miller; Councilors Matt Coppock, Steve Hahn, Greg Jones, Mary Jo Totten; Attorney Eric Burns, Town Supervisor Ron Holladay, Marshal Jerry Burk. Clerk Treasurer Georgia Jones was absent.

Guests: Kim Ross, Joe Kline, Dave Buck, Colin Sullivan

James Miller called to order at 6:02 p.m.

#### **Contracted Services**

Town Attorney – The alley at 409 Jewett Street has required multiple repairs due to excess water from a residential downspout which should be diverted away from the alley. If further repairs are needed the town could invoice the property owner.

There was a conversation about utility easement, right of way and easement access to the Woods Edge force main.

Butler, Fairman & Seufert - A purchase agreement for the main lift station vendor is necessary if we are to meet the construction schedule. Someone will need to approve the quote on behalf of the town within the lease purchase program. **Motion** by Mary Jo Totten to authorize Ron Holladay to sign a quote for the main lift station at \$64,888.00. Second of Matt Coppock. After discussion it was suggested to amend the motion to authorize an amount up to \$5000.00 over the original quote to allow for any price adjustment. Call for the question, motion carried with unanimous roll call vote.

There was discussion of the condition of sidewalks that were done with the North Street project in 2017. There are 25 instances of cracks and maintenance issues in that recent work. Matt Coppock mentioned there might be value in sealing the areas. Eric Burns asked when the problems were first observed. Greg Jones recalls about 3 years, there may be photos of the time. Eric asked if there is a responsibility to inform INDOT since they were the contracting agency. Ron Holladay suggested consulting a concrete specialist for an opinion.

Dave Buck commented the Hawks Nest project needs permission from property owners to access their land for the geotechnical work. There is an informative pamphlet to give property owners full information about the process and their compensation for the easement. There is a right-of-entry document that must be signed by the subgroup of owners that are directly affected. This process can begin immediately. The council prefers to have BF&S work through the initial contacts, 12-15 properties.

Dave Buck commented on the work agreement to get through the CCMG-2 grant application phase and start on next steps to be ready for 2022 construction season. This would present billable projects for survey and design as soon as October of this year.

Curb Ramp replacement can go forward for the intersection at College and Tipton and College and Jewett, two corners at each intersection. This sets the drawings and advertises the package to vendors. **Motion** by Greg Jones to authorize the ADA ramp replacement quote package task order with BFS, with

cost not to exceed \$4500. Second of Steve Hahn, motion carried with unanimous roll call vote. There will be a preliminary review of the revised Northgate subdivision plat on August 20. A request for variance for signage is not likely to be approved, due to highway elevation and limited sight line. Greg Jones made contacts to promote the option of highway signage to promote both new businesses.

**Minutes - Motion** by Mary Jo Totten to approve the minutes of July 12, 2021 meeting. Second of Steve Hahn, motion carried with unanimous roll call vote.

**Register of Claims - Motion** by Mary Jo Totten to accept the Register of Claims July 13 to August 9, 2021. Second of Greg Jones, motion carried with unanimous roll call vote.

**Police Department** – Following a few complaints, Jerry Burk has been checking vehicle speeds on various streets. He is still waiting for delivery of a new vest and firearms. Homeowners on Jewett are working on property cleanup. School starts August 11, and traffic control will be provided.

**Utilities and Street Department** - Ron Holladay reports pumps at Hawks Nest were down and he called Flook for repair. A curb painting machine was used this year to reduce labor cost.

**Area Plan** - Greg Jones reviewed the items covered in two recent additions to the Unified Zoning Ordinance, one of which prohibits the using shipping container boxes for permanent storage on residential property.

#### **Committee Reports**

Transportation – Due to the Main Street detour, road condition of Railroad Street and Sherman Street is deteriorating faster than normal use. These streets will need to be advanced in the PASER maintenance schedule. The railroad crossing is very poor, hopefully CSX will address this soon.

Strategic Plan – Town brand will be formalized soon.

Citizens Advisory – no report

Town Hall – still researching potential locations

Big Four Trail System – Information from a recent meeting was provided to the councilors. A presentation on grant opportunities will be arranged.

**Old Business: Meeting Protocol** – Virtual meetings are still allowed as long as the health emergency is extended. After the emergency, the presiding officer must be physically present at the meeting location and the name recorded in the official record.

**New Business: Storm Water Appeal** – there is an appeal filed on the storm water utility, to which the council needs to respond. This is tabled for research.

**Motion** to adjourn 7:54 p.m. by Steve Hahn, with second of Matt Coppock.

  
\_\_\_\_\_  
Georgia Jones, Clerk-Treasurer  
(summarized from the meeting recording)

  
\_\_\_\_\_  
Matt Coppock, Council Vice President

## Memorandum of Open-Door Law Compliance

Date: August 9, 2021

Time: 6:42 p.m.

Members Present in person: None

Members Present virtually: President James Miller, Councilors Matt Coppock, Steve Hahn, Greg Jones, Mary Jo Totten, Attorney Eric Burns, Town Supervisor Ron Holladay, Marshal Jerry Burk.

Absent: Clerk Treasurer Georgia Jones

Guests: Kim Ross, Joe Kline, Dave Buck, Colin Sullivan

Electronic Means of Communication Used For Members and Public: ZOOM.us

Attest:

  
Georgia Jones, Clerk Treasurer