

Battle Ground Town Council

Meeting Minutes, December 9, 2019

Attending: Council members Greg Jones, James Miller, and Steve Egly; Clerk Treasurer Georgia Jones, Attorney Patrick Jones, Street Supervisor Ron Holladay, Town Marshal Jerry Burk.

Not attending: Zach Raderstorf, Council President; Councilor Mike Bird,

Guests: Carol Watson, Colin Sullivan, Dave Buck, Colin Dale, Matt Coppock, Marty Coppock, Steve Hahn, Joe Kline, Joanne Kuhn Titolo, Mary Jo Totten, Andrea Agree

Steve Egly as acting President opened the meeting at 6:00 p.m. with additions to the agenda. James Miller added Resolution 19-107 U.S. Bicycle Route. Georgia Jones added Resolution 19-106 budget transfers.

Guest Comment:

Dave Buck commented on a request for storm water engineering for a proposed new commercial building on State Road 43. It is expected the town would hire an engineer and the developer will reimburse the fee.

Motion by Greg Jones to engage Butler, Fairman and Seufert (BFS) to provide site and civil engineering plans under the existing general services task order, not to exceed \$3,000, for the location requested. Second of James Miller, motion carried. 3 Aye, 0 Nay

The upcoming Community Crossings grant application period is January 6 through February 7. A primary project under consideration is the partial reconstruction of CR 600N using cold in place recycled asphalt from State Road 43 to the new pavement at the hill.

Motion by Greg Jones to approve a task order for application to 2020-1 call for projects to submit 600 North, not to exceed \$2400. Second of James Miller, motion carried. Aye, 0 Nay

Tomahawk Lane is another CCMG project, which should also include repairing sidewalks and improving the storm water system. A printed report of the Tomahawk Lane Drainage Evaluation was delivered by BFS, in response to a public records request. That plan does require council review and action.

The Railroad Street shoulder issue is not resolved and Dave Buck agreed to meet with Jerry Burk to list the needs and contact Milestone for revisions to the stone shoulder.

Carol Watson gave a final report on the water tower replacement. The old tower is gone and the contractor will remove the block building, tower foundation and cap the water main. There is a short list of items to complete on the new tower but overall the Conservancy is pleased with the contractor and the progress.

Police

Town Marshal Jerry Burk reported receiving a grant for solar powered radar speed signs to show drivers their speed in the school zone. They are mounted on posts but can be relocated for special events or other needs. The department also received a grant for computers and printers in the office.

Jerry congratulated Steve Egly on his tenure in office as a town council member. On behalf of the Police Department and town, he thanked Steve for his years of service and presented a framed certificate which features a Battle Ground Police Department patch.

Street Department

Ron Holladay reported the leaf vac is out of commission. West Lafayette loaned a unit to finish Battle Ground and offered their shop for repairs. The cost for parts is estimated to be \$1700.

Soft starts are now installed in Woods Edge lift station. Ron found an alternative supplier for Kaeser filters that would be a significant savings.

Street lights were discussed, Steve mentioned inspecting the wiring inside the posts to see if that might be the problem. The LED bulbs are expected to last longer than this. If there is a purchase of new bulbs, the invoice can be sent to the Historic Battle Ground Development Corp at PO Box 131, Battle Ground.

Town Attorney

Patrick Jones announced a settlement was reached with Fox Paving for a value equal to the estimated loss on the CR 600N hill paving. The agreement includes \$25,000 credit for paving projects within a three year period, which may be extended one year. Any credit balance remaining after 4 years will be paid out in cash. The agreement also provides for maintenance of the paving on 600 hill and applying crack seal when needed to minimize deterioration.

Motion by Greg Jones to approve the \$25,000 settlement amount and 3-year term. Second of James Miller, motion carried. 3 Aye, 0 Nay. Three originals were signed by council members.

There was a discussion of various aspects of instituting a tap fee or utility fee for commercial property development. BFS was asked to report to the council on potential costs and appropriate fees.

Minutes

Two corrections were made to the draft November 12 minutes. The application date for Community Crossings Matching Grant should be January 6 to February 7, and on Page 1 the name Historic Battle Ground Development Corporation had a misspelled word. **Motion** by James Miller to approve the November 12 minutes as corrected. Second of Steve Egly, motion carried. 3 Aye, 0 Nay

Clerk-Treasurer

Motion by Greg Jones to approve the register of claims November 12 to December 9. Second of James Miller, motion carried. 3 Aye, 0 Nay

Georgia Jones requested approval for budget transfers to cover legal expenses, repairs to town hall floor and Redevelopment Commission costs. **Motion** by James Miller to approve Resolution 19-106, transferring \$18,500 from Salaries and Wages. Second of Greg Jones, motion carried. 3 Aye, 0 Nay

Motion by James Miller to pay the invoice from Peterson Consulting for completing the asset management plan. Second of Greg Jones, motion carried. 3 Aye, 0 Nay

Motion by James Miller to approve the purchase of a laptop computer, equipment and accessories, not to exceed \$1560. Second of Greg Jones, motion carried. 3 Aye, 0 Nay

Redevelopment commission members need to turn in applications to complete the required bond.

Area Plan

The committee is working on changes to the West Lafayette downtown plan, and the solar ordinance.

Committees

Communication no report, councilor absent

Personnel no report, councilor absent

Streets and Sidewalks **Motion** by Greg Jones to approve Resolution 19-107 U.S. Bicycle Routes. Second of James Miller, motion carried. 3 Aye, 0 Nay

Wastewater and Storm Water The treatment plant is in winter mode now. Wealing Brothers has been contacted for winter sludge removal.

Old Business - none

New Business

Salaries for 2020 were discussed and ORD 2019-581 reviewed. The range for assistant town supervisor was increased to \$18.00. The allocation for assistant to town supervisor will be changed from 50% MVH to 50% General. Snow plow wages can be paid from the General Fund as they accrue.

Motion by Greg Jones to approve Ordinance 2019-581 with changes as noted. Second of Steve Egly, motion carried. 3 Aye, 0 Nay

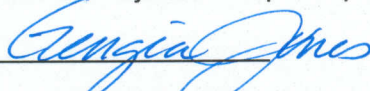
Motion by Greg Jones to raise the wage of assistant town supervisor to \$16.50 per hour. Second of James Miller, motion carried. 3 Aye, 0 Nay


Motion by Steve Egly to approve employee bonus as set out in section 12 for 2019. Second of James Miller, motion carried. 3 Aye, 0 Nay

Nepotism and Contracting disclosures for 2019 were signed by the councilors present and submitted for archive.

Steve Egly shared some thoughts about his time on the town council. His advice to new councilors includes hiring the right professionals and learning where the various funds can be spent. He wants to see the town prosper, and is willing to answer questions if desired. Greg Jones reaffirmed appreciation for Steve's years of service invested in the town, and those present applauded.

Motion to adjourn 8:10 p.m. by Steve Egly.


Georgia Jones, Clerk Treasurer

 Council President