

Battle Ground Town Council

Meeting Minutes, February 13, 2017

Attending: Steve Egly, Council President; Mike Bird, Greg Jones, James Miller, Greg Schroeder, Clerk
Treasurer Georgia Jones, Town Attorney Eric Burns, Street Supervisor Ron Holladay.

Guests: Bill Miller, Mike Turchi, Dave Buck, Kimi Rausch, Joanne Kuhn Titolo, Kenny Calloway, Laura Buit.

Steve Egly opened the meeting at 7:00 p.m.

Guest Comment: Bill Miller of Americus Area Community Coalition reported the decision to rezone land for a quarry was postponed. Area Plan meets in March. Bill requested the town council write a letter to the Board of Zoning Appeals citing resolution 2014-59 and opposition to a quarry.

Mike Turchi introduced Dave Buck, a new member of the Butler Fairman & Seufert team. Mike talked about the ordinance process and next steps to establish a Storm Water Utility.

On the topic of a request to modify easements at the Speedway proposed fueling station development, after reviewing the plans and project requirements the recommendation of BF&S engineering is the easement should be retained as it exists.

Motion by Steve Egly to accept the recommendation of the consulting engineers and not make adjustments to the utility easements at Northgate. Second of Greg Schroeder, motion carried. 5 Aye 0 Nay

Department Reports

Storm Water: Request from a homeowner in Hawks Nest to place a sump pump discharge outlet at the curb. They are disconnected from sewer collection but the drainage at the rear of their property is not working. The council prefers a connection to a catch basin.

AccuDig postponed the start date for testing sewer mains next week. Education class for mosquito chemical is Feb 21 and Road School is March 6-9.

Street Department: Potholes on Flintlock and Naschette are repaired. Greg Jones will call County Highway about calls received regarding potholes on Prophets Rock eastbound lane near the bridge. This is a county maintenance area, Ron will fill the larger ones with cold patch on hand but the need is estimated at another ton of patch. Future calls should be referred to the County Highway Garage, now that we have made them aware of the problem.

Police

Jerry picked up the new Durango and has an appointment to install lights and transfer equipment. Oxford will purchase the old police car when it is ready. The flag pole donated by West Lafayette is now stored at the Street Barn. It needs a new ball on top, rope and pulley, and a new installation sleeve. There was one complaint that a snow plow demolished a residential mailbox, but there was no report of incident when it occurred. Jerry investigated the site but could not find evidence that a street plow would have made the type of damage described by the homeowner.

Trespassing is still a problem at the Days Inn site, particularly teenagers. The pool enclosure is down

however materials have been dropped or pushed into the pool water. The drive is used by truckers for overnight parking.

Steve received a request for radar speed monitoring in Shawnee Ridge, on Munsee Drive, from 7-8 AM and 4-6 PM. Jerry does periodic checks there and has not found excessive speed but will monitor the area. Jerry does note there is congestion of numerous parent vehicles at Battle Ground Elementary during daily dropoff and pickup.

Town Attorney

Eric Burns reports a possible sale of the REI property to an investor for a storage facility. This use would require rezoning by the town council. The potential buyers have not had an interior inspection and no construction plans were provided. The property is still under the demolition order.

Shawnee Ridge Outlot B is still under the control of the Homeowner Association, the council does not have a responsibility until the HOA completes the necessary documents. They were advised to have Butler Fairman & Seufert work on a sketch plan to define the easement areas needed if this would help create a legal description for their purpose.

Clerk-Treasurer

Motion by Greg Jones to accept minutes of January 9, January 16, and January 23. Second of James Miller. Motion carried. 5 Aye, 0 Nay.

Motion by Greg Schroeder to accept the register of vouchers, January 10 to February 13. Second of Greg Jones, motion carried. 5 Aye 0 Nay.

Motion by Steve Egly to pay the IDEM permit renewal \$4400 for the waste treatment plant. Second of Greg Schroeder, motion carried. 5 Aye, 0 Nay.

Internal Controls - Georgia Jones gave each council member a suggested schedule of participation for Internal Controls and a list of documents and processes that might be reviewed. Payroll, vouchers, vendors, cash drawer, utility billing or any other process are equally important to check. There is a form to record the activity and document participation.

Area Plan advised INDOT that the Transportation Improvement Plan has re-allocated funds to the construction phase of North Street Project.

Area Plan

Greg Jones is working to transfer control of a small portion of CR 600N from Tippecanoe County to the Town of Battle Ground.

Area Plan has approved the re-zone of Main Street to R1 residential.

Committees

Personnel: Mike Bird has set up a Dropbox account for updates to the Employee Handbook.

Communication: It was learned that Nixle free emergency notification would serve only one zip code, more than one would cost about \$2.00 per address. It was asked if West Lafayette might send out a coordinated message to homeowners in zip code 47906.

Committees, cont.

The Newsletter was discussed, however no publication timeline has been established for 2017. Topics of interest include parking restrictions and safety, spring yard cleanup, online utility payment.

Street and Roads: The North Street project fulfills our ADA requirement for 2017. Greg is developing bid specifications for the CCMG grant projects. He will coordinate with Ron Holladay and Mark Nagle. Crack sealing on concrete pavement is a new project to add to the list.

Sidewalks and Paths: The Community Crossings grants can be used for curb ramps and other sidewalk improvements for ADA compliance.

Old Business

Regarding the topic of parking near intersections, proposed ordinance 2017-550 was read and discussed. **Motion** by Greg Schroeder to approve ORD 2017-550 on first reading. Second of James Miller, motion carried. 5 Aye 0 Nay. Second reading will be March 13. After passing second reading, the ordinance must be advertised.

New Business

Proposal to update digital ordinances is postponed to the next meeting.

On the meeting with Conservancy District directors, Miller and Schroeder mentioned many topics were discussed with Kerry Smith and Andrea Agree. One is operating efficiency and shared resources. Many of the shared items have been retired from service. The John Deere lawn tractor, and Ford F250 could be resolved and eliminate two current questions. An audit of inventory is underway and could be used to establish insurance and maintenance cost allocation from this point.

Communication was mentioned as a concern, that the Conservancy should have means to distribute information about boil advisories.

Other concerns are conditions to be part of a potential lease for a water tower location:

- Maintenance of property and fences
- Post construction restoration and mowing of land
- Traffic regulations and speed limit on private road
- Emergency access to gated areas or wellhead protection area
- Lease documents to be provided by the Conservancy

No Smoking signs at the water barn need to be replaced.

Motion to adjourn 9:20 p.m. by Mike Bird.

Georgia Jones, Clerk Treasurer

Steve Egly, Council President