

Battle Ground Town Council

Meeting Minutes, July 9, 2018

Attending: Steve Egly, Council President; Councilors Mike Bird, Greg Jones, James Miller, Zach Raderstorf, Clerk Treasurer Georgia Jones, Town Attorney Eric Burns, Street Supervisor Ron Holladay, Town Marshal Jerry Burk.

Guests: Billy Kirkham, Sheila Riley, Buffy Rogers, Ron Evans, Joanne Kuhn Titolo, Colin Sullivan, Dave Buck, Steve Hancock, Carol Watson

Steve Egly opened the meeting at 7:00 p.m. and called for additions to the agenda.

Guest comment:

The question of sidewalk replacement assistance was asked by Don Pritchard for his residence on Warrior drive. He did not attend but provided photos of the damaged sidewalk. Jerry Burk has observed the area and verified the damage. Greg Jones will visit with Don to see what can be done about sharing the cost of replacement.

Billy Kirkham introduced Colonial Life, an insurance program for employees that is available to cover health care needs including telemedicine. He will make an appointment to meet with employees about the company and policies.

Joanne Titolo asked if an event sign on Railroad Street was posted with approval. According to unified zoning, signs should be on private property or approved by the jurisdiction. The location is not town property, Jerry Burk will contact the sponsoring group about placement approvals.

Ron Evans asked questions about the Conservancy project to replace the old water tower. The council discussed the topic briefly.

Dave Buck introduced Colin Sullivan who will be a contact and resource at Butler Fairman Seufert, taking the role previously held by Ryan Smith. He gave a progress update on the sanitary sewer master plan. The report concerning CR 600 N hill pavement testing will be ready for the August council meeting. Dave presented a proposal to develop project specifications for Community Crossings grant applications.

Motion by Greg Jones to approve grant application assistance not to exceed \$3500.00. Second of James Miller, motion carried. 5 Aye, 0 Nay

Sheila Riley from Best Way Disposal attended to express interest in the upcoming waste hauling request for bids.

Police

Jerry Burk reports a good experience with the Fiddlers Gathering, having only minor issues with parking and trash.

The vacant property at 305 College Street will be sold to a new owner who has plans to restore it.

The council requested speed patrols on recently resurfaced streets.

Sewage Department

A sewage main break occurred around 9:00 PM on Saturday July 7 near the SR225/Fisher property access. A new style repair clamp saved 1.5 hours of labor expense on Sunday afternoon. Other repairs needed soon include Woods Edge pump #1 and the Main Lift pump #1. Flushable wipes are causing trouble in the pumps.

Street Department

Motion by Greg Jones to approve the Fox Hauling and Paving invoice #63571 with additional paving on Main Street, in the amount of \$11,923.20. Second of Zach Raderstorf, motion carried. 5 Aye, 0 Nay.

Town Attorney

Patrick Jones reports that all parties with ownership interest in the abandoned hotel have been served notice for the next step in the ongoing unsafe structure process.

Eric Burns will meet with attorney Tom Brooks on July 10 regarding transfer of land to the Battle Ground Conservancy. There was a court determination and subsequent agreements concerning the transfer of assets when the Conservancy was created. The Conservancy requests the assets at this time for water tower replacement and other improvements.

Proposed animal control ordinance was discussed and revisions recommended.

Motion by Steve Egly to refer the revisions to the attorney for a new document. Second of James Miller, motion carried. 5 Aye, 0 Nay

Ordinance 2018-569

Motion by Greg Jones to approve on first reading Ordinance 2018-569 controlling open burning in town. Second of Zach Raderstorf, motion carried. 5 Aye, 0 Nay.

Ordinance 2018-570

Motion by Greg Jones to approve on first reading Ordinance 2018-570 revisions to lawn grass height allowed in residential areas within town limits. Second of Zach Raderstorf, motion carried. 5 Aye, 0 Nay. The second reading for both ordinances will be August 13.

Clerk-Treasurer

Motion by Greg Jones to accept minutes of June 11. Second of Zach Raderstorf, motion carried. 5 Aye, 0 Nay.

Motion by Greg Jones to approve the register of claims June 12 to July 9, 2018. Second of Zach Raderstorf, motion carried. 5 Aye, 0 Nay

Motion by Mike Bird to accept the clerk's recommendation to write off uncollectible Sewage Utility accounts as bad debt, total of \$2345.23. Second of Greg Jones, motion carried. 5 Aye, 0 Nay. Individual account documents are provided to the utility billing clerk.

Area Plan – no report

Committees

Communication – no report

Streets and Roads - Construction of grant-funded pavement projects and approved extensions on Main Street and Prophets Rock were completed.

Parks and Trails – no report

Personnel – Mike Bird requested an Executive Session to discuss personnel issues, date to be determined.

Old Business

Waste hauling contract bid specification list was reviewed a second time. Alterations were recommended and the committee will communicate these to the attorney for final form and advertising requirements. A special meeting will be needed to meet notification deadlines.

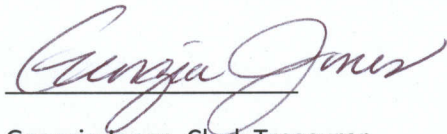
Town Hall replacement – Georgia Jones mentioned lease-purchase financing as an option the council could consider.

New Business

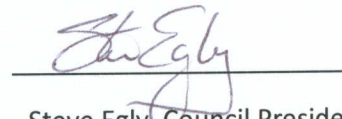
The Town Council requested and the Tippecanoe County Commissioners agreed that three sections of roadway would be transferred from the county to the town for maintenance and reconstruction when needed. **Motion** by James Miller to adopt Resolution 18-91 setting forth the terms of the transfer, and authorizing the Council President to sign the deed documents. Second of Zach Raderstorf, motion carried. 5 Aye, 0 Nay

Motion by Greg Jones to install a ceiling fan in the town hall meeting room and in the Town Marshal's office, total expense not to exceed \$1500.00. Second of Mike Bird, motion carried. 5 Aye, 0 Nay

Motion to adjourn 9:45 p.m. by Greg Jones.



Georgia Jones, Clerk Treasurer



Steve Egly, Council President

Battle Ground Town Council

Executive Session Meeting Minutes

July 16, 2018

Attending: Steve Egly, Council President; Councilor Mike Bird, Councilor Greg Jones, Councilor James Miller, Councilor Zach Raderstorf, Clerk Treasurer Georgia Jones

Steve Egly opened the meeting at 6:00 p.m.

The purpose of the meeting was to discuss personnel issues. No other topics were discussed.

The next regular meeting of the town council is August 13 at 7:00 p.m.

Motion to adjourn by James Miller, 9:30 p.m. Second of Mike Bird.


Georgia Jones, Clerk Treasurer


Steve Egly, Council President

Battle Ground Town Council

Meeting Minutes, July 31, 2018

Attending: Steve Egly, Council President; Councilors Mike Bird, Greg Jones, James Miller, Zach Raderstorf, Clerk Treasurer Georgia Jones, attorney Zach Williams, Street Supervisor Ron Holladay.

Guests: Joanne Kuhn Titolo, Ron Evans, Larry Bickett

Steve Egly opened the meeting at 6:00 p.m. As this is a special meeting, there is no guest comment and no additions to the agenda.

Waste Hauling Specification - James Miller asked for clarification of items in the waste hauling bid specifications. It was agreed to request the prices for trash pickup and recycling be "unbundled" and stated separately. It was agreed the bid opening date will be 6:00 PM on Monday, August 27, 2018 and legal notice will be published August 9. Attorney Zach Williams will confirm whether bid specifications may be distributed on request prior to the publication of notice.

Budget Discussion

Community Crossing Grant – The County Highway Department is preparing to work on North Ninth Street Road, and there might be opportunity to have Railroad Street by the Battlefield repaired and resurfaced. The repair would eliminate the "washboard" surface texture. Cost would be approximately \$150,000.00 and if selected for CCMG grant award, would reimburse 75% of the estimate.

2019 Budget – Steve Egly recommends that Battle Ground hire a full-time Town Manager. At a prior meeting the salary expectation was stated at "about \$60,000" but with benefits the wages impact is closer to \$90,000. If the new hire has a sewage operator license, a current appropriation for Certified Operator could pay for part of sewage wages expense. Other expenses may increase when activity in the lab increases and another driver is added to vehicle use. The clerk requested a job description and benefit package to quote specific costs. Any contribution from the General Fund would have to be taken from capital projects and equipment funds. It is unlikely the MVH fund would contribute much. Georgia Jones mentioned that all current wages are in the lowest range of comparable job descriptions in similar size towns. Raises for all current employees should be addressed before adding a new full-time position with benefits.

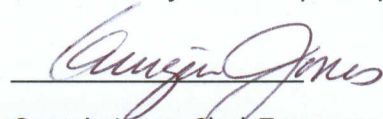
Motion by James Miller to increase the wage for part-time sewage labor employee from \$13.50 to \$14.50 per hour. Second of Mike Bird. Motion carried, 5 Aye, 0 Nay.

New Business

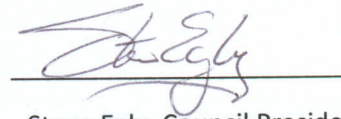
Surplus material – Ron Holladay has an opportunity to dispose of asphalt milling from this year's road projects. A contractor would pay the labor to load out the material.

Motion by Zach Raderstorf to declare surplus and dispose of 60 tons of asphalt waste material. Second of Greg Jones, motion carried. 5 Aye, 0 Nay

Motion to adjourn 7:00 p.m. by James Miller



Georgia Jones, Clerk Treasurer



Steve Egly, Council President