

Battle Ground Town Council
Meeting Minutes, October 10, 2022

Attending: Council President James Miller, Counselors Steve Hahn, Greg Jones, Mary Jo Totten.
Matt Coppock was absent.

Also attending: Clerk Treasurer Georgia Jones, Town Marshal Jerry Burk, Street Supervisor Ron Holladay,
Town Attorney Eric Burns

Guests attending virtually: Joe Kline, Bill Jones, Dave Buck

Guests in person: Colin Sullivan, Chris Limiac

James Miller called to order at 6:03 p.m. with additions to the agenda for wastewater fines, ordinance codification, and Main Street storm water completion.

Minutes

Motion to approve the minutes of June 16, September 12 and September 26 by Greg Jones with second of Steve Hahn. Motion carried with 4 Aye and one absent.

Budget Adoption

The council held a public hearing on September 26 and received a final review of the budget as submitted. Mary Jo Totten moved to adopt Ordinance 2022-619 for 2023 Appropriations and Tax Rates. Second of Steve Hahn, **motion** carried with 4 Aye and one absent.

Attorney

Following the 2020 Census, the Town Council must review current election wards to determine if redistricting is needed. Area Plan will provide the information needed at a work session and the matter will be on the agenda November 14.

A question was raised about council member attendance.

The last easement for the new sewer force main is expected to be fully secure by early November. There is still an option for the property owner to agree to settlement and avoid a court appearance.

The council requested information from the attorney to enable a fee or fine for any actions which create additional maintenance costs in the sewer system. The subject at hand is the use of flushable wipes that do not degrade in the pipes and must periodically be cleaned out. This cleaning would not be necessary but for the use of the wipes. Customers have been advised these wipes can damage the sewer lift station pumps. If the current ordinance does not cover this, Eric will prepare an amendment to address the situation.

Ordinance 2022-615 Parking Fines was presented for second reading. Mary Jo Totten moved to adopt the ordinance, with second of Greg Jones. Motion carried with unanimous vote, 4 Aye and one absent.

Contracted Services

The Tomahawk Lane reconstruction is nearing completion. There is concern that the application of grass seed over compacted soil will delay establishing grass cover before winter.

BFS would like to schedule a ribbon-cutting and neighborhood celebration. Steve Hahn will work with the community liaisons, Deb Sheets and Charles Hilderbrand, to lock in a date and time.

Hawks Nest force main scheduling is a question, as the contractor selection is not finalized. The project is still within the projected timeline but days are short to complete the access road needed to set the lift station on its anticipated delivery schedule.

Clerk-Treasurer

Greg Jones moved to approve the Register of Claims for Sept 13 to October 10 in the amount \$508,051.20. Second of Steve Hahn, **motion** carried with 4 Aye.

New fund numbers for the Opioid Settlement were discussed and will be approved in November.

The tree ordinance and sidewalk ordinance are pending second reading. A final review of associated documents will be completed and final ordinances will be brought to the November meeting.

Police Department

BJ Moyars completed detective school this month.

Utilities and Street

The Starbucks project did not pass inspection for storm and sewer structures.

Curb and centerline painting was started but crews had to leave before all streets were completed. Mary Jo Totten moved to approve up to \$5,000 for Ron to finish the painting this fall. Second of Steve Hahn, **motion** carried with 4 Aye.

Area Plan and Redevelopment Commission

APC did not have any news, and the RDC did not meet in September.

Committee Reports

Public Relations/Communication – Georgia Jones asked the council to review the website and suggest new content to refresh the information. The draft employee manual was distributed and comments are welcomed. The final document will be adopted with the new salary ordinance. American Legal Publishing is the only company that responded to requests for information about online ordinance codification. They host the information for Brookston and council members can see the format of information on that web site.

Strategic Planning – The land use planning committee is organizing and Ryan O’Gara of APC will work with the council president and clerk-treasurer.

Old Business

The Stockment easement settlement includes a donation to a non-profit selected by the town. Suggestions were received and a selection will be made at the November meeting.

The Council President is working with Tipmont to participate in a solar project that could generate enough power for our needs plus extra. A grant may be possible. The entire project could expand to include residential solar.

New Business

The storm water project on Main Street was left unfinished pending completion of a new utility easement. The easement is recorded now and the structures can be diverted through the new route.

A comment was made that some of the rental housing in Battle Ground might benefit from inspection by the Health Department.

Motion to adjourn at 7:58 p.m. by Mary Jo Totten, with second of Steve Hahn.



Georgia Jones, Clerk-Treasurer



James Miller, Council President

Memorandum of Open-Door Law Compliance
Battle Ground Town Council

Date: October 10, 2022

Time: 6:00 p.m.

Members Present in Person: James Miller, Steve Hahn, Greg Jones, Mary Jo Totten

Member Present Virtually on screen: none

Member Present by Telephone: none

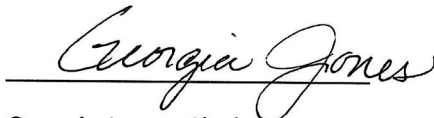
Also Present in Person: Georgia Jones, Jerry Burk, Ron Holladay, Eric Burns

Guest Present in Person: Colin Sullivan, Chris Limiac

Guest Present virtually: Joe Kline, Bill Jones, Dave Buck

Electronic Means of Communication Used For Members and Public: Zoom.us

Attest:

A handwritten signature in cursive script that reads "Georgia Jones". The signature is written in black ink and is positioned above a horizontal line.

Georgia Jones, Clerk-Treasurer, Financial Clerk