

## Battle Ground Town Council

### Meeting Minutes, January 25, 2022

Attending: Council President James Miller, Councilors Matt Coppock, Steve Hahn, Greg Jones, Mary Jo Totten. Also attending: Town Supervisor Ron Holladay, Town Marshal Jerry Burk, Clerk Treasurer Georgia Jones.

Guests: Dan Gemmecke, Colin Dale, Dave Buck, Colin Sullivan, Joe Kline

James Miller called the meeting to order at 6:00 p.m. and five councilors were present. There was one addition to the agenda to consider renewing the web host contract. Miller noted some priority items would be addressed first.

#### **Tomahawk Lane Reconstruction**

This project has evolved from the need to restructure the storm water collection system on Tomahawk Lane. The project budget includes an estimate to replace sewer lines, water lines and street surface at the same time. The Conservancy District Water Superintendent does not believe the water mains are a priority in the district's repair plan, noting there have been no significant problems on that street.

There have been public expressions to the Council that the mains should be replaced during the project. Part of the belief is that the current pipe is the cause of low water pressure in the neighborhood, however the individual service lines are also a factor and would not be part of the project. Another consideration is the risk of future failure of the 40-year old pipe with subsequent pavement repairs. Currently there is no money allocated in the District budget for the estimated \$280,000 needed, and the Council discussed whether to fund the water line work with the grant from the American Recovery Plan Act (ARPA).

The pavement work has been approved for a Community Crossings Grant (CCMG) and the project request for bids is already advertised. The water main work is not included at this time. Adding that item as an alternate might be possible. Mary Jo Totten moved to add the water main to the project and look into funding from the ARPA grant. Motion died for lack of second.

In further discussion, it was noted there is potential for the Conservancy District to receive a grant from Tippecanoe County resources. The engineering design needs to be decided now, to be available as an alternate in the bid process.

Mary Jo Totten moved to have Butler Fairman Seufert complete the design specifications to see if that alternate is affordable. Second of Steven Hahn. Greg Jones asked where the money would be found to pay for that. Georgia Jones said the best short-term option would be using utility funds, Storm or Sewer, and paying it back later. Call for question and motion carried with roll call vote, 4 Aye and Greg Jones abstained. The cost would not exceed the estimate of \$28,000 listed in the original project budget.

#### **CCMG 2022-1 Pavement preservation**

Greg Jones explained the proposed 2022 application with total cost of \$252,000. Areas involved are Hawks Nest subdivision, and Winans, College, and West Streets. Jones moved to approve \$63,000 for local match in order to submit the application. Second of Matt Coppock, motion carried with unanimous

roll call vote. The application for Community Crossings 2022-1 grant requires a funding letter, which will be provided by Dave Buck and signed by James Miller.

#### **Web Host contract renewal**

Mary Jo Totten moved to renew the web service contract with Town Web for 2022. After discussion, the motion was withdrawn. Mary Jo offered a new motion to change web host service to the Indiana Office of Technology for \$1200 annual fee. Second of Steve Hahn, motion carried with unanimous roll call vote. Mary Jo had to leave the meeting at 7:15 p.m.

#### **Hawks Nest Lift Station easement**

There are two options under review for access to install the new lift station to serve Hawks Nest and Shawnee Ridge. One route requires crossing the high-pressure pipeline owned by Enterprise Products Partners LP, the other would use a platted but unrecorded utility easement on the property line between Shawnee Ridge and Hawks Nest. It is currently wooded but needs to be cleared and tiling repaired to function properly. If this route is not allowed to be used for lift station maintenance access, the pipeline route would become the only option.

Colin Dale has the easement plans for use of that route nearly ready to submit to the pipeline company. James Miller would like to have written approval from the pipeline company prior to moving forward with that option. The pipeline easement will be tested or "potholed" to precisely locate the pipeline and report to BFS. The Enterprise operator for this area will be present during testing. This report is needed to complete the submission to Enterprise.

#### **Street Barn repairs**

Jerry Burk and Ron Holladay recommend repairing the rotting wood posts to keep the barn stable and functional for many years. The siding needs to come down to replace the wood and pour concrete supports. The siding is nailed, making it unlikely to be removed without damage, hence the quote to replace the siding during the project. The interior of the barn needs to have the insulation board removed because it has been ruined with damp and mold. Greg Jones will visit the site to see what they propose.

#### **Rate Study**

Georgia Jones would like to have a committee review the rate study and rate ordinance options to construct a recommendation for the new ordinance. The council members who will serve are Greg Jones, Ron Holladay, James Miller and Georgia Jones.

#### **American Recovery Act**

Before any funds are expended from the grant, the town must supply a plan for use of project funds before any expenditure is made. Greg Jones, Mary Jo Totten and Georgia Jones will work on this.

#### **Development topics**

**Town Development Guide** – Georgia Jones would like to have the word processing version of the Town Development Guide sent from BFS to update sections such as the building permits process.

*Development topics*

**SR 43 development** – There is talk in town that Taco Bell is getting ready to build on the property south of McDonalds. Ron will check the sign there to see who is the realtor for that site, to ask if any of the rumors are true.

**Woods Edge development** – The proposed expansion is delayed to 2023 or later.

**“Tree” Ordinance**

Ron Holladay, Jerry Burk, James Miller and Steve Hahn will address specific points in the draft tree ordinance that appear to create challenges for the town. The revised ordinance will be reviewed by Eric Burns prior to council approval.

**Priorities for 2022**

**Town employees** – James Miller suggested hiring a consultant to provide a labor assessment prior to adding staff positions. No decision was made.

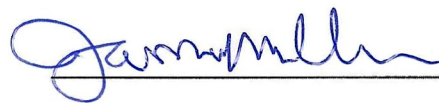
**Sidewalk** – Greg Jones would like to see the sidewalk corridor from the schools to the park be given priority. He observed multiple classes use Main Street and South Railroad or Winans to reach the Tippecanoe Battlefield. Safety is a concern. Tippecanoe County may be able to help with writing grants to assist with that expense. Greg will meet with the county staff to investigate what is available.

**Guest Comment**

Joe Kline asked via Zoom chat if the sidewalk ordinance was finalized, to provide matching funds for residents to repair their sidewalks. The funds were agreed upon however the application process has not been established.

**Motion** to adjourn 7:37 p.m. by Steve Hahn with second of Matt Coppock.

  
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Georgia Jones, Clerk Treasurer

  
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James Miller, Council President

## Memorandum of Open-Door Law Compliance

Date: January 25, 2022

Time: 6:00 p.m.

Members Present in person: none

Members Present Virtually: Council President James Miller, Councilors Matt Coppock, Steve Hahn, Greg Jones, and Mary Jo Totten.

Also, attending virtually: Town Supervisor Ron Holladay, Town Marshal Jerry Burk, and Clerk Treasurer Georgia Jones.

Guest Present virtually: Dan Gemmecke, Colin Dale, Dave Buck, Colin Sullivan, and Joe Kline

Electronic Means of Communication Used For Members and Public: ZOOM.us

Attest:

  
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Georgia Jones, Clerk Treasurer