



Qualified School - Tuition and Fees Policy Guide 2022-2023 School Year

This document provides guidance to Qualified Schools regarding which types of tuition and fees can be paid for using ESA funds. The amounts of fees and discounts are determined by your school's governing body, and the final tuition and fees policy should be included in your Qualified School's application to participate in the Indiana Education Scholarship Program. Any tuition, fee, and/or discount amount that is not included as part of our application cannot be charged to an ESA Student and paid using ESA funds.

All discount policies should also be included, even if they are not publicized in school documents for prospective families. Any changes to the school's tuition and fees policy and rates must be submitted in your account portal for approval before the Eligible Student application deadline, August 16, 2022. Contact an Account Specialist for assistance. A parent/guardian is responsible for any tuition and fees that the Qualified School charges beyond the ESA award amount and any fees not considered a Qualified Expense by the Indiana Education Scholarship Account Program.

An ESA Student shall be charged the same tuition and fees, and receive the same discounts and reductions of tuition, as a similarly situated non-ESA student attending the same Qualified School. All fees and discounts must be applied uniformly to all students.

This document is intended as guidance, addresses the most common discounts and fees, and is not all inclusive. School specific situations and/or questions should be sent to esa@tos.in.gov

Fees

Include:

- Tuition
- Book Fees*
- Educational Field Trip Fees**
- Activity Fee**
- Technology Fees
- Registration/Application/Enrollment Fees

Exclude:

- Non-Educational Field Trip Fees
- Room and Board Fees
- Athletic Fees
- Optional Fees
- Extra-Curricular Fees***
- Other Non-Educational Fees
- Late Fees
- Early Withdrawal Fees
- Sports/Athletic Fees
- Uniform Fees
- Meal Fees

*If book fees are included in the amount submitted on an Eligible Student's invoice, the school cannot submit a request to the IDOE for Curricular Materials Assistance.

** Educational Field Trips and/or Activity Fees should have a focus in the academic areas of reading, grammar, mathematics, social studies, or science, OR should have a focus vocational skills, academic skills, life skills, independence, or soft job skills.

*** While extra-curricular fees are NOT eligible as part of tuition and fees, they would be eligible as a Qualified Expense under: "(5) Services contracted for and provided by a school corporation, charter school, magnet school, or qualified school," which would be paid in arrears.

Discounts

Include:

- Parishioner/Denominational
- Sibling
- Employee

Exclude:

- Fundraising
- SGO Award Amount
- Internal Financial Assistance (Needs Based)
- Scholarships