## INSPD Learning & Development LinkedIn Learning: Logging In



To activate your LinkedIn Learning Account, click this link or copy and paste into your browser: <a href="https://www.linkedin.com/checkpoint/enterprise/login/2188380?application=learning&applnstanceld=26162714">https://www.linkedin.com/checkpoint/enterprise/login/2188380?application=learning&applnstanceld=26162714</a>

If you are currently logged into your Microsoft 365 account (Single Sign-On), you will be taken directly to this screen:



If you are not currently logged into your Microsoft 365 account (Single Sign-On), you will be redirected to IOT's sign-in. Follow these steps to login:

If your account automatically populates, select your account to continue.





If your account does not automatically populate and requires input of your email address, please enter your state-issued email address and select "Next."

Enter your **network** password. Your network password is the same password used to log into your computer every day.

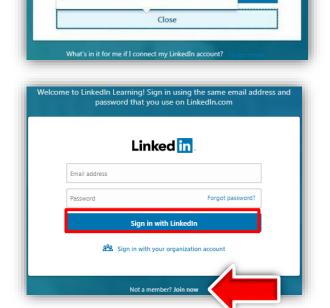
You will automatically be redirected to the LinkedIn Learning login page.

If you are a remote user who is not signed on to the state network, you will be prompted for Multi-Factor Authentication (Phone Factor). (For users who have not set up their Phone Factor account and would like more information, please visit <a href="https://www.in.gov/iot/2770.htm">https://www.in.gov/iot/2770.htm</a> to begin).

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## To Connect with a LinkedIn Account:



Connect my LinkedIn account

Do not connect my account

Select "Connect my LinkedIn account."

Enter your email address and password associated with your LinkedIn Account or, if you would like to create an account, select "Join Now" and follow the steps to create your new account.

(\*Note: This does not have to be your state-issued email address. This information is based on your personal LinkedIn account)

Select **Sign in with LinkedIn**. This will redirect you to the LinkedIn Learning homepage. You are all set!

Your account has now been setup via Single Sign-On. Whenever you are logged into your Microsoft 365 account, you will automatically be logged into your LinkedIn Learning account when you visit the site!

## To Connect Without a LinkedIn account:



Select "Close." A pop-up will appear with two options. Select "Do not connect my account." This will redirect the employee to the LinkedIn Learning Platform.

Your LinkedIn Learning account has now been setup via Single Sign-On. Whenever you are logged into your Microsoft 365 account, you will automatically be logged into your LinkedIn Learning account when you visit the site!

If you have any questions or issues, please submit an IOT Help Desk ticket and ask for it to be reassigned to the SPD – LD Queue.