## State Employees' Community Campaign

## **Payroll Deductions**

## SECC Champions

We encourage employees to give the equivalent of 30-minutes per paycheck through payroll deductions. If you choose to give at that level, you will join the SECC Champions and will be awarded an exclusive Champion pin to recognize you. Please remember, if you were an SECC Champion this past year (gave 30-minutes per paycheck), you may have to re-adjust your giving levels if your salary has changed to keep your status. Agencies with 20% or more giving at the Champion level will be recognized statewide.

Follow the steps below to calculate your donation amount to be a SECC Champion.

Login to <u>PeopleSoft</u>
Select "Payroll"
Select "Paychecks"
Select the most recent paycheck

Under "Hours and Earnings" look at the Rate of Regular Pay This is your hourly rate

Divide this number by 2 to get the equivalent of 30-minutes per paycheck

To get or maintain Champion status, enter this rate as your donation amount on <u>charities.org/secc</u>

View instructions on how to modify your gift amount >