

SWITZERLAND CIRCUIT COURT CLERK
KIMBERLY A. HAMBRICK
212 WEST MAIN ST.
VEVAY, IN 47043

INDIANA ELECTION DIVISION
2012 APR -4 PM 1:34

April 2, 2012

Co-Directors
Indiana Election Division
Indiana Government Center South
Room E204
Indianapolis, IN 46204

Dear Directors:

Please accept the following vote center plan on behalf of the Switzerland County Board of Election. It means a great deal to the Board and to myself to be involved in this innovative, progressive change for our county.

It is our intention to continuously modify this plan to fit current Indiana legislation and also to revise based on our experiences with vote centers and the needs of our voters.

Please let me know if you have questions or concerns regarding any of our documentation.

With regards,

Kimberly A. Hambrick
Switzerland County Clerk

SWITZERLAND COUNTY VOTE CENTER PLANS

VOTER STATISTICS, DISTRICTS AND PRECINCTS

Switzerland County has 6800 registered voters and 30 inactive voters in 12 precincts. The county has three (3) Commissioner Districts, four (4) Council seats and three (3) Council-at-large seats. The County joined the 6th Congressional district with the redistricting that was completed in 2012. There are two (2) Towns in Switzerland County, Town of Patriot, and the Town of Vevay. Each town has a Clerk/Treasurer and three (3) Council members -at-large. The Town of Patriot conducts their own elections and the Town of Vevay contracts with the Election Board to conduct the Vevay Election.

POLLING LOCATIONS AND ACCESSIBILITY

The Vote Center will be a mobile and will utilize the polling locations that have already been established for prior elections. The changes that have been made are that these locations will only be used on dates prior to Election Day and will be open for limited hours to access early voting. An electronic poll book will be used in order for voters to go to any location that they choose to vote. The main Polling Place on Election Day will be located in the Town of Vevay at the Water Plant on Ferry Street. All locations are handicap accessible with adequate parking.

As a security measure the tablet portion of the DRE, containing the votes, will be returned to the Clerk's office each day after the polling site closes and placed in the vault. The Election Board Members will transport the tablets. The tablets and machines will have corresponding members.

FLOW CHART FOR LOCATIONS

There will be five (5) election workers at the five (5) locations to assist voters. The Inspector will also serve as a greeter and verify that the voter has his/her government issued ID. Voters will be accessed by using VOTEC which is an electronic poll book and can be activated by scanning the voters ID or typing in their name. This will in turn create a label for the voter to sign thus creating the poll list. The Clerks and Judges will work together to keep any lines moving. The Poll Clerk will document any necessary information into the ePollbook as required by statute. The VOTEC system has the

capability to load the voters requested ballot onto the data card and then in turn the Judge will load the access card into the touch screen machine. The voter is now ready to cast their vote in a secure manner.

DATES, LOCATIONS AND HOURS OF OPERATION

The dates, locations and hours will be posted in the local newspaper two (2) consecutive weeks prior to voting. Also a mass mailing will be activated to each route throughout the county to notify voters of the various locations and times. On Election Day all previous polling locations will be posted with signs indicating where the Vote Center is available.

Voting will begin on the 4th Wednesday of April and proceed to the Monday before Election Day. On Election Day the polls will be open 6:00 am to 6:00 pm. The same vote pattern will follow for the General Election. The Municipal Election for the Town of Vevay will have one Vote Center and only on Election Day.

These locations will constitute the mobile centers for Switzerland County in order to better serve and accommodate the Voters of Switzerland County.

Moorefield Firehouse
East Enterprise Firehouse
Patriot Town Hall
Florence Firehouse
Vevay Water Utility Office

In order to update the Vote Center Plan for Switzerland County a list of attachments will be submitted with the plan as amendments and changes need to be made.

Attachment A	List of locations and times for the vote centers
Attachment B	Resolution of the County Election Board adopting the Plan
Attachment C	Resolution of the County Council
Attachment D	Resolution of the County Commissioners
Attachment E	Overview of Voting Locations
Attachment F	Electronic Poll Book Overview/Hardware/Software
Attachment G	Sample Poll Sheets
Attachment H	Voter Status Counts

VOTING CENTERS 2012

MOOREFIELD FIREHOUSE.- WEDNESDAY APRIL 25TH
8 A.M. - 12 P.M.

MOOREFIELD FIREHOUSE - THURSDAY APRIL 26TH
2 P.M. - 7 P.M.

EAST ENTERPRISE FIREHOUSE - FRIDAY APRIL 27TH
2 P.M. - 7 P.M.

EAST ENTERPRISE FIREHOUSE - SATURDAY APRIL 28TH
8 A.M. - 12 P. M.

PATRIOT TOWN HALL - MONDAY APRIL 30TH
8 A.M. - 12 P.M.

PATRIOT TOWN HALL - TUESDAY MAY 1ST
2 P.M. - 7 P.M.

FLORENCE FIREHOUSE - WEDNESDAY MAY 2ND
8 AM -12 PM

FLORENCE FIREHOUSE - THURSDAY MAY 3RD
2 PM - 7 PM

VEVAY MUNICIPAL BUILDING - FRIDAY MAY 4TH
8 AM -12 PM
(ON SEMINARY ST.)

VEVAY MUNICIPAL BUILDING - SATURDAY MAY 5TH
8 AM - 12 PM
(ON SEMINARY ST.)

VEVAY MUNICIPAL BUILDING - MONDAY MAY 7TH
2 PM - 7 PM
(ON SEMINARY ST.)

**ON ELECTION DAY, THERE WILL ONLY BE ONE POLLING PLACE IN THE
ENTIRE COUNTY:**

VEVAY MUNICIPAL BUILDING ON SEMINARY ST. ON
6 PM THAT DAY.

Attachment A

SWITZERLAND COUNTY ELECTION BOARD

Order 2012- 01

WHEREAS, Indiana Code 3-11-18.1 grants permission for any Indiana county that so chooses to implement vote centers in their county and,

WHEREAS, the Switzerland County Election Board so approves the Switzerland county plan for the implementation vote centers in Switzerland County.

BE IT THEREFORE ORDERED BY THE SWITZERLAND COUNTY ELECTION BOARD:

The Election Board of Switzerland County adopts this Order to approve the County Vote Center Plan, which is incorporated in the Order by reference.

ADOPTED THIS 27 DAY OF March, 2012

SWITZERLAND COUNTY ELECTION BOARD

"AYES"

"NAYS"

Walter Cotton
NAME

NAME

Nelson Turner
NAME

NAME

Kimberly A. Spencer
NAME

Attachment

B

Resolution . 03-14-12

2012 APR -4 PM 1:34

INDIANA ELECTION DIVISION

A RESOLUTION APPROVING THE DESIGNATION OF SWITZERLAND COUNTY AS A VOTE CENTER COUNTY

WHEREAS, Indiana Code 3-11-18.1 allows counties to adopt the vote center model and

WHEREAS, the County Council Members of Switzerland County approve the designation of Switzerland County as a vote center county and,

WHEREAS, the county properly drafts a vote center plan for Switzerland County and the plan be properly filed with the Indiana Election Division.

BE IT SO RESOLVED AND CERTIFIED BY THE SWITZERLAND COUNTY COUNCIL MEMEBERS FOR SWITZERLAND COUNTY that Switzerland County is approved to operated as a vote center county starting with the May 8,2012 ELECTION:

COUNTY COUNCIL MEMBERS OF SWITZERLAND COUNTY

“AYES”

“NAYS”

Michael L Jones
NAME

NAME

William Hanel
NAME

Jeffrey R. Doby
NAME

[Signature]
NAME

Thomas Conway
NAME

Attachment C

NAME

NAME

NAME

NAME

NAME

NAME

Adopted the 14th day of March, 2012

ATTEST:


County Auditor

Resolution 031912

A RESOLUTION APPROVING THE DESIGNATION OF SWITZERLAND COUNTY AS A VOTE CENTER COUNTY

2012 APR -4 PM 1:34

INDIANA ELECTION DIVISION

WHEREAS, Indiana Code 3-11-18.1 allows counties to adopt the vote center model and

WHEREAS, the County Board of Commissioners of Switzerland County approve the designation of Switzerland County as a vote center county and,

WHEREAS, the county properly drafts a vote center plan for Switzerland County and the plan be properly filed with the Indiana Election Division.

BE IT SO RESOLVED AND CERTIFIED BY THE SWITZERLAND COUNTY BOARD OF COMMISSIONERS FOR SWITZERLAND COUNTY that Switzerland County is approved to operated as a vote center county starting with the May 8,2012 ELECTION:

BOARD OF COMMISSIONERS OF SWITZERLAND COUNTY

“AYES”

“NAYS”

Brian Mates
NAME

NAME

Mark Lohide
NAME

NAME

Craig Bond
NAME

NAME

Attachment D

Adopted the 19th day of Mar

ATTEST: [Signature]
County Auditor



VoteSafe™ Hardware Specifications

Poll Place (Field System) Laptop or Desktop

PC running Windows 7 or XP Pro with the latest Service Packs installed

- 1 Gigabyte main memory
- CPU running at 1.5 GHz or above
- 20 GB disk storage available for VoteSafe
- 1024 x 768 minimum display resolution
- 4 USB ports preferred – used for printer(s), magnetic stripe card swipe, barcode scanner, thumb drive
- Card slot or USB port for “air card”

NOTE – currently owned PCs may run at an acceptable speed. Only testing will tell.

Management Software PC

For jurisdictions running VoteSafe with 10 or more field systems connected to the elections office

- Server running Windows 2003/2008 Server
- CPU – 2 GHz or greater
- 2 GB main memory (RAM)
- Network port per customer standard
- 50 GB minimum hard disk space

For jurisdictions running VoteSafe unconnected or with fewer than 10 Field Systems

- Windows desktop or laptop
- CPU – 1.5 GHz or greater
- 2 GB main memory (RAM)
- Network port per customer standard
- 50 GB minimum hard disk space

Bar Code Scanner (optional) (for cert/ID card scanning)

2D Bar Code Reader (for two dimensional drivers license) Call for latest model recommendations.

Where 2D barcodes are not used, we recommend the Symbol LS2208-SR20001R-UR. This is a trigger operated scanner with USB cable and stand.

Magnetic Stripe Reader (optional)

(for drivers license swipe)

The Magtek Mini Swipe Reader (USB) is recommended. Part number is:

- 21073062

Signature Pad (optional)

Used to capture signatures.
Call VOTEC for recommendations.

Printer (at least one required for hard copy)

Label Printer

Used to print voter sign in labels.
Printer handles 1” or 2” high labels.

Attachment F

1 of 2

PRIMARY ELECTION 2012 - SWITZERLAND COUNTY, INDIANA
SATELLITE ABSENTEE BALLOT OF APPLICATION AND AFFIDAVIT

VOTING LOCATION _____ DATE: _____

I, the named voter, affirm that I reside at the address listed or that I completed the correct form to change my address and that I will personally cast the ballot on the voting machine. I swear or affirm under penalties of perjury that all of the information set forth is true to the best of my knowledge and belief.

- I am a resident of and entitled to vote in the Precinct listed
- I am entitled to vote an absentee ballot in the precinct where I formerly reside under IC 3-10-10, -11 or -12 in the Precinct listed

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- I am entitled to vote an absentee ballot in the precinct where I formerly reside under IC 3-10-10, -11 or -12 in the Precinct listed

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- I am entitled to vote an absentee ballot in the precinct where I formerly reside under IC 3-10-10, -11 or -12 in the Precinct listed

Attachment G

- I am a resident of and entitled to vote in the Precinct listed
- I am entitled to vote an absentee ballot in the precinct where I formerly reside under IC 3-10-10, -11 or -12 in the Precinct listed

1 of 2

SIGNED, PURSUANT TO IC 3-11-10-29, ABSENTEE VOTER BOARD: _____

PRIMARY ELECTION 2012 – SWITZERLAND COUNTY
MAY 8, 2012

VOTE CENTER LOCATION _____ JUDGE _____ SHEET _____

STATE OF INDIANA VOTER STATUS COUNTS BY TOWNSHIP / PRECINCT / SPLIT
SWITZERLAND COUNTY

TOWNSHIP: COTTON			ACTIVE	INACTIVE	TOTAL CURRENT VOTERS	PENDING	INCOMPLETE
PRECINCT COTTON 1	SPLIT 0	PRECINCT TOTALS:	789	11	800	6	0
COTTON 2	0	PRECINCT TOTALS:	789	11	800	6	0
		PRECINCT TOTALS:	368	0	368	3	0
		PRECINCT TOTALS:	368	0	368	3	0
		COTTON TOWNSHIP TOTALS:	1,157	11	1,168	9	0

TOWNSHIP: CRAIG			ACTIVE	INACTIVE	TOTAL CURRENT VOTERS	PENDING	INCOMPLETE
PRECINCT CRAIG 1	SPLIT 0	PRECINCT TOTALS:	305	1	306	0	0
CRAIG 2	0	PRECINCT TOTALS:	305	1	306	0	0
		PRECINCT TOTALS:	318	1	319	1	0
		PRECINCT TOTALS:	318	1	319	1	0
		CRAIG TOWNSHIP TOTALS:	623	2	625	1	0

TOWNSHIP: JEFFERSON			ACTIVE	INACTIVE	TOTAL CURRENT VOTERS	PENDING	INCOMPLETE
	TOWN	PRECINCT TOTALS:	789	1	790	2	0
			68	0	68	0	0
			721	1	722	2	0
	TOWN	PRECINCT TOTALS:	1,032	2	1,034	3	0
			420	2	422	0	0
			612	0	612	3	0

Attachment F

1 of 3

STATE OF INDIANA VOTER STATUS COUNTS BY TOWNSHIP / PRECINCT / SPLIT

SWITZERLAND COUNTY

JEFFERSON 3		546	0	546	4	0
PRECINCT TOTALS:		546	0	546	4	0
0		546	0	546	4	0
JEFFERSON TOWNSHIP TOTALS:		2,367	3	2,370	9	0

TOWNSHIP: PLEASANT

PRECINCT	SPLIT	ACTIVE	INACTIVE	TOTAL CURRENT VOTERS	PENDING	INCOMPLETE
PLEASANT 1	0	252	0	252	0	0
PRECINCT TOTALS:		252	0	252	0	0
PLEASANT 2	0	587	2	589	2	0
PRECINCT TOTALS:		587	2	589	2	0
PLEASANT TOWNSHIP TOTALS:		839	2	841	2	0

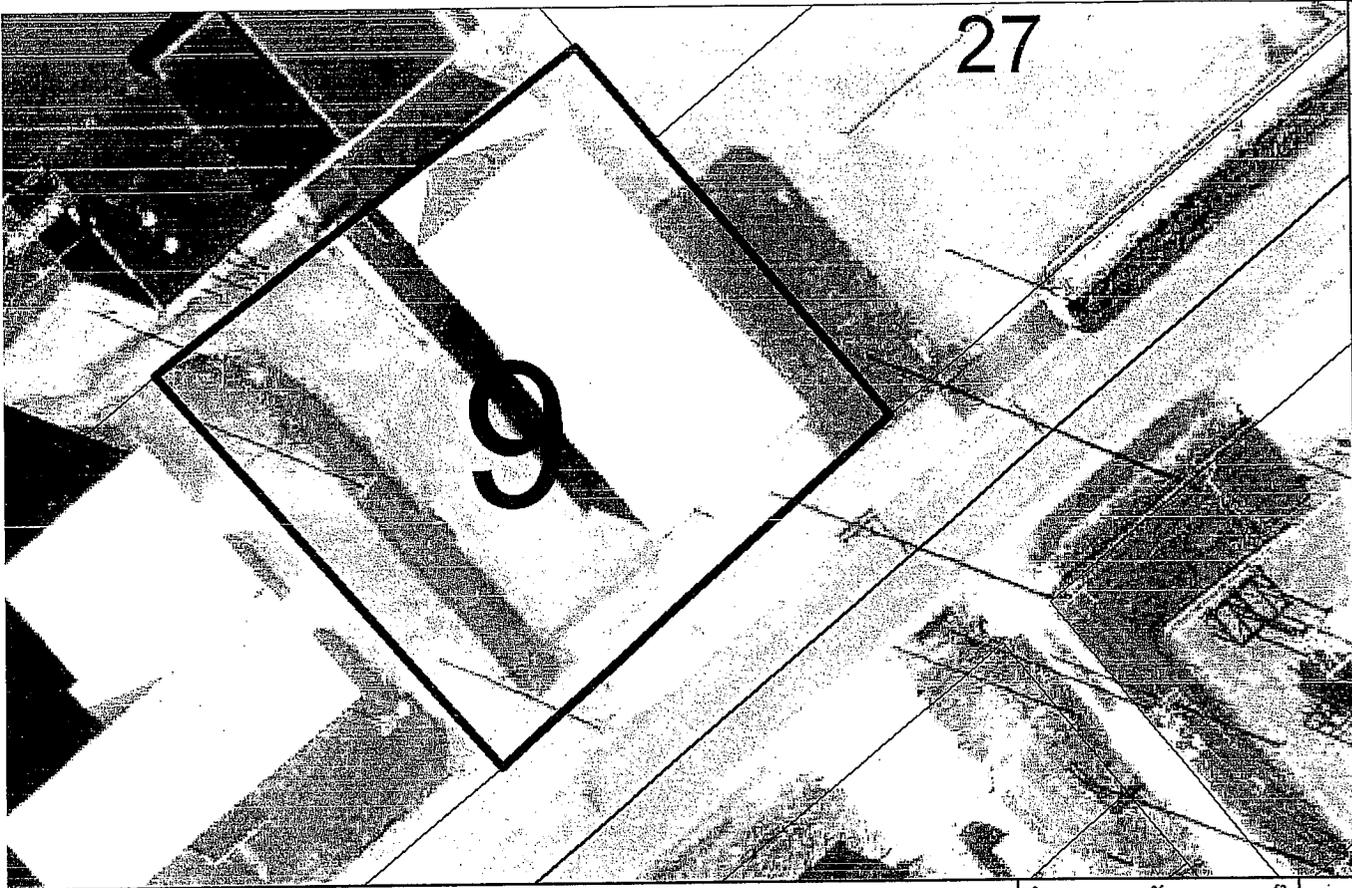
TOWNSHIP: POSEY

PRECINCT	SPLIT	ACTIVE	INACTIVE	TOTAL CURRENT VOTERS	PENDING	INCOMPLETE
POSEY 1	OUT OF TOWN	381	0	381	1	0
	PATRIOT	154	1	155	0	0
POSEY 2	0	579	10	589	3	0
PRECINCT TOTALS:		579	10	589	3	0
POSEY TOWNSHIP TOTALS:		1,114	11	1,125	4	0

STATE OF INDIANA VOTER STATUS COUNTS BY TOWNSHIP / PRECINCT / SPLIT

SWITZERLAND COUNTY

TOWNSHIP: YORK		TOTAL				
PRECINCT	SPLIT	ACTIVE	INACTIVE	CURRENT VOTERS	PENDING	INCOMPLETE
YORK 1	0	707	1	708	3	0
PRECINCT TOTALS:		707	1	708	3	0
YORK TOWNSHIP TOTALS:		707	1	708	3	0
SWITZERLAND COUNTY TOTALS:		6,807	30	6,837	28	0
		(2070 Total Cancelled)				



27

9

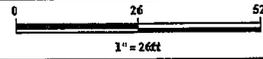
- Regional Counties
- County Boundary
- Sections
- Parcels

- Regional Counties
- Carolyn Trace
- Parcels
- Landlooks
- Lotlines
- Water
- Roads
- Highways

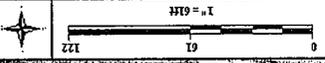
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SEE YOUR DEED FOR A
MORE
ACCURATE DESCRIPTION.



WAY MUNICIPAL BLDG



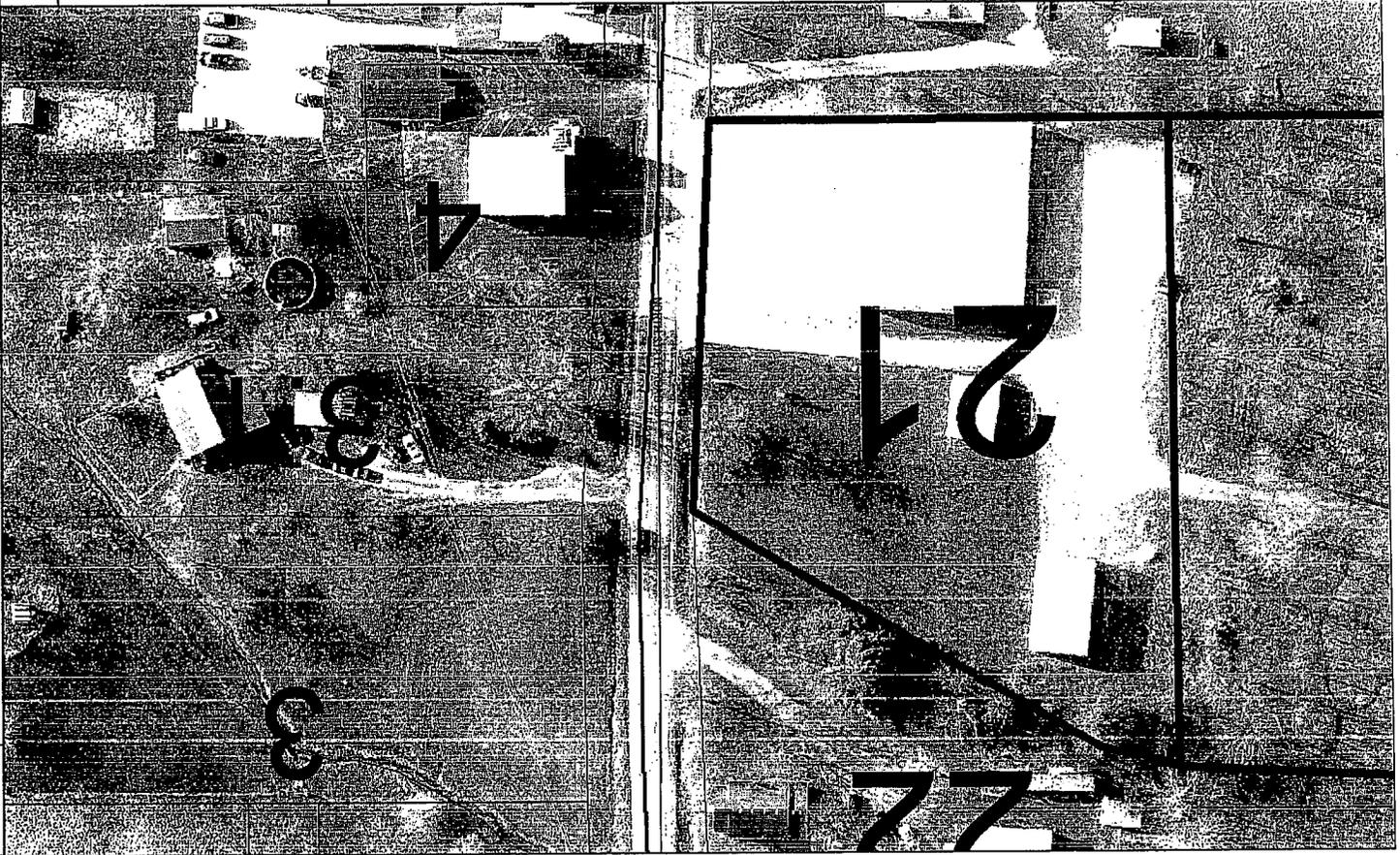
EAST ENTERPRISE FIREHOUSE

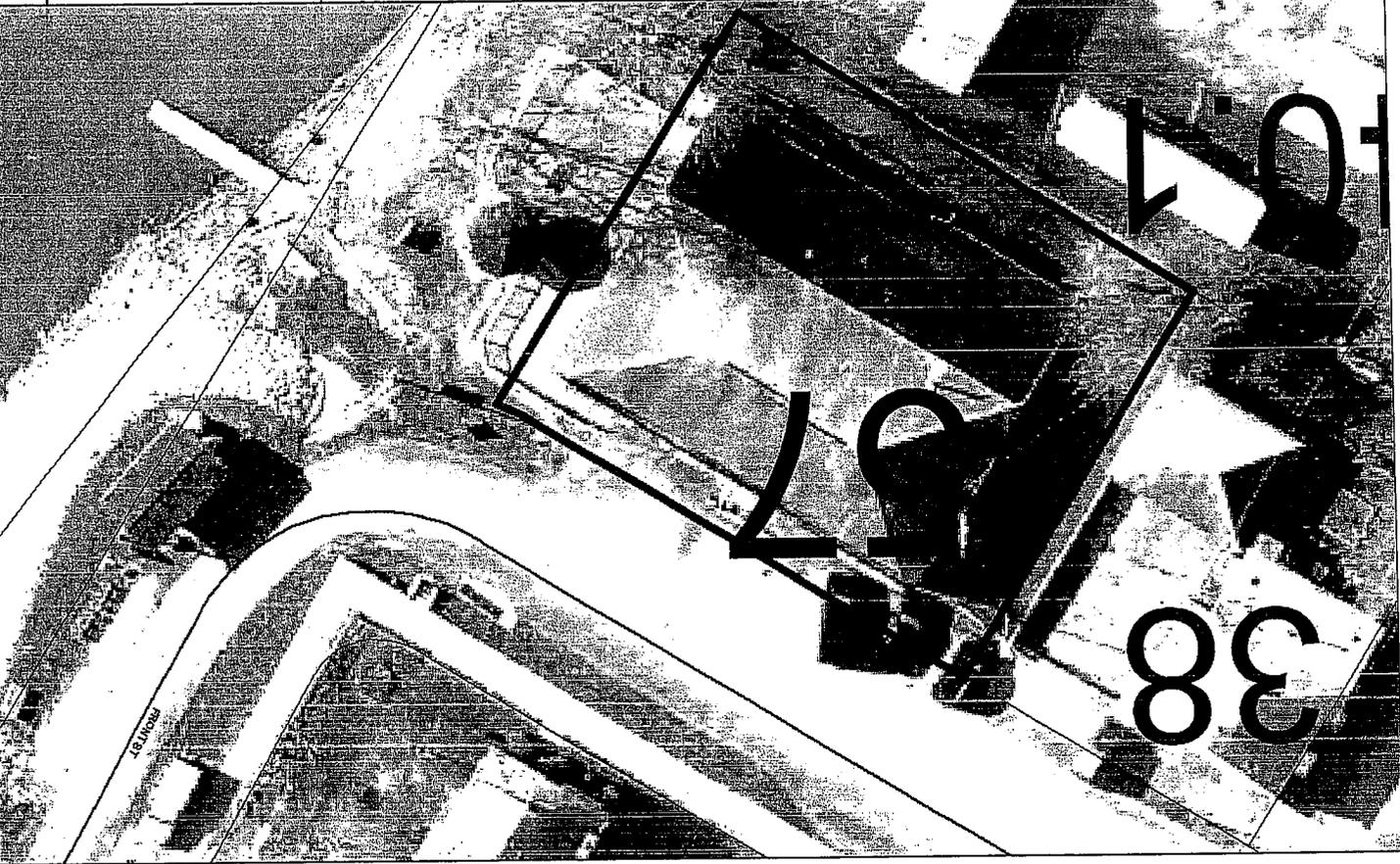
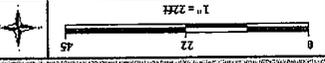


ENGINEER
WV

THIS IS NOT A LEGAL
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SEE YOUR DEED!
MORE
ACCURATE DESC

- Regional Cor
- County Bound
- Sections
- Carohn Trac
- Parcels
- Regional Cor
- Carohn Trac
- Parcels
- Landhooks
- Lotlines
- Water
- Roads
- Highways

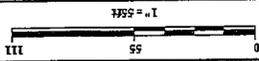




MEMBER

THIS IS NOT A LEGAL DESCRIPTION. SEE YOUR DEED FOR AN ACCURATE DESCRIPTION.

- Regional Cor
- County Bound
- Sections
- Parcels
- Regional Cor
- City of Lyn Trac
- Parcels
- Landmarks
- Lakes
- Water
- Roads
- Highways



THIS IS NOT A LEGAL DESCRIPTION. SEE YOUR DEED FOR AN ACCURATE DESCRIPTION.

- Regional County
- County Bound
- Sections
- Parcels
- Regional County
- Parcel
- Landmarks
- Lotlines
- Water
- Roads
- Highways

