ORDER NO. 2020-37
INDIANA ELECTION COMMISSION

CONCERNING EMERGENCY PROVISIONS AFFECTING THE 2020 INDIANA PRIMARY ELECTION

WHEREAS, per Executive Order 20-02, the Governor of the State of Indiana has declared a public health disaster emergency effective March 6, 2020, in response to the COVID-19 pandemic;

WHEREAS, on March 11, 2020, the World Health Organization declared COVID-19 to be a global pandemic, and, several days later, on March 13, 2020, the President of the United States declared a national emergency under Proclamation 9994 in response to the COVID-19 pandemic;

WHEREAS, Indiana Code 3-6-4.1-14 provides that the Indiana Election Commission ("the Commission") shall, in addition to other duties prescribed by law, administer Indiana election laws, and advise and exercise supervision over local election and registration officers;

WHEREAS, Indiana Code 3-6-4.1-17 permits the Commission to issue an order extending the time to perform an election related duty or file a document as the result of an emergency;

WHEREAS, Indiana Code 3-6-4.1-25 permits the Commission to issue advisory opinions to administer Indiana election law;

WHEREAS, Indiana Code 3-11-4-1(c) permits the Commission, in an emergency, to allow a person who is otherwise qualified to vote in person the ability to vote by absentee ballot;

WHEREAS, Indiana Code 3-11-4-1(d) permits the commission to determine whether absentee ballots subject to 3-11-4-1(c) may be transmitted to and from the voter by mail or personally delivered; and

WHEREAS, Indiana Code 3-11-10-1(a)(6) currently allows only the voter, the voter's attorney in fact, a member of a voter's household, the U.S. Mail, or a bonded courier to return the absentee ballot to the county election board.

NOW, THEREFORE, BE IT ORDERED BY THE INDIANA ELECTION COMMISSION:

SECTION 1. The Indiana primary election of May 5, 2020, is postponed to Tuesday, June 2, 2020. This order applies to all Indiana counties and election boards.

SECTION 2.

A. Pursuant to IC 3-6-4.1-17(b) this order applies to the entire State of Indiana and to all county election boards, boards of registration, boards elections and registration, circuit court clerks, and all other persons (as defined in IC 3-5-2-36) who are required to perform a duty or permitted to file a document under Indiana Code 3.

B. This order applies to any statute set forth in IC 3, IC 6-1.1-20, and IC 20-46-1 which specifies a date by which a duty must be performed or documents filed on or before May 5, 2020.

C. This order applies to any statute set forth in, IC 3, IC 6-1.1-20, and IC 20-46-1 which specifies a date by which a duty must be performed or documents filed after May 5, 2020, to the extent that the deadline is calculated to occur on a number of days after the election that was to occur on May 5, 2020.

SECTION 3.

A. All dates corresponding to and calculated from the date of the May 5, 2020, primary election, including deadlines for performing a duty or filing a document are extended by twenty-eight (28) days.

B. The Commission advises any person affected by this SECTION of the following deadlines for performing a duty or filing a document provided in Appendix 1 of this Order.

SECTION 4.

A. Any ballot, notice, form, or filing made before the date of this order is valid for purposes of the June 2, 2020 primary election, notwithstanding any May 5, 2020 reference.

B. Any ballot, notice, or form prescribed for use on the May 5, 2020 primary is valid for use during the primary election on June 2, 2020.

SECTION 5.

A. All registered and qualified Indiana voters are afforded the opportunity to vote no-excuse absentee by mail. Specifically, the qualifications set forth in IC 3-11-10-24(a) are expanded to include all otherwise registered and qualified Indiana voters.

B. The Indiana Election Division is ordered to prescribe an application to request an absentee ballot by mail under IC 3-5-4-8 in compliance with this SECTION. The order prescribing the application shall expire on June 3, 2020.

C. The Commission advises each county election board that it may assign its responsibility to mail an absentee ballot to a voter under IC 3-11-4-18 to one (1) or more of the following persons the circuit court clerk, or an employee of the county election boards appointed under IC 3-6-5, IC 3-6-5.2;IC 3-6-5.4; or IC 3-6-5.6

SECTION 6.

A. An absentee by mail application that was submitted on or after December 2, 2019, and not later than the date of this order on which the voter did not indicate a qualification under IC 3-11-10-24(a) shall be accepted by a county election board if otherwise in accordance with the requirements of Indiana law. If the application was rejected prior to this date due to the lack of stated qualification to vote by mail, it shall be accepted if otherwise in compliance with Indiana law.

B. If possible, the Indiana Election Division shall, create a system preferably through the statewide voter registration system and Indianavoters.com, the state's online voter portal, for a voter to submit an absentee ballot application online to a county election board. An electronic copy of the voter's signature from the voter's registration record will be affixed to only those applications submitted through the online portal. The Indiana Election Division

shall work with the Secretary of State under IC 3-7-26.3-3 to incorporate this feature into the statewide voter registration system.

SECTION 7.

A. The Commission advises each county election board, consistent with Executive Order 20-04 and 20-09, that county election boards may suspend the requirement of explicitly adopting a policy for electronic participation and suspend the requirement to have any members be physically present for meetings deemed to be essential. All meetings of the county election board where the Open Door Law (IC 5-14-1.5) applies may be conducted by videoconference or by telephone conferencing so long as a quorum of members is met, and any meeting is made available to members of the public and media.

B. The Commission advises each county election board that under IC 3-11-4-17.5, a county election board may review and determine if an absentee ballot application is to be approved or rejected in the place of an absentee voting board appointed under IC 3-11.5-4-23 and 3-11.5-4-23.5.

C. The Commission advises each county election board and circuit court clerk that under IC 3-11-4-17 the circuit court clerk, or an employee of the county election board that is assigned an election duty of the circuit court clerk under IC 3-6-5-14.5, but only one (1) person is required to enter information contained on an applicant's absentee ballot application into the statewide voter registration system ("SVRS").

D. The Commission advises each county election board that under IC 3-11-4-19 and 3-11-10-27, each appointed member of the county election board or their designated representative may initial absentee ballots that are issued to a voter and that each appointed member of the county election board is not required to be present when the other appointed member initials a ballot.

SECTION 8.

A. Each county election board is directed to notify the county chairmen of the two major political parties of the county to nominate additional members of absentee voter boards under IC 3-11.5-4-23 and 3-11.5-4-23.5 and encourage the nomination of employees of residential and in-patient healthcare facilities to jointly perform the duties of absentee travel board members to assist those confined in medical facilities, including hospitals and nursing homes, and other locations in casting their ballot.

B. The Commission advises each county election board and circuit court clerk to work with staff and administrators of residential and in-patient healthcare facilities to develop a plan for the delivery of absentee ballots and other envelopes and forms required by IC 3-11-10 that are to be taken into said facilities and for the return of any completed absentee ballot to the county election board. This plan should include designating an absentee voter board, circuit court clerk, or employee of the county election board with delivering absentee ballot materials to a designated place at each facility and taking possession of absentee ballots completed by a voter in the facility.

C. Each absentee voter board appointed under this SECTION that assists a voter in completing their ballot shall complete Affidavits of Voter Assistance (PRE-3) (State Form 28192; R10/5-19).

SECTION 9.

A. For the purposes of this SECTION, "voter with disabilities" includes a voter who is unable to complete their ballot because they are temporarily unable to physically touch or be in safe proximity to another person.

B. Each county election board is directed to notify the county chairmen of the two major political parties of the county to nominate additional members of absentee voter boards under IC 3-11.5-4-23 and 3-11.5-4-23.5 and encourage the nomination of two (2) members of a household to perform the duties of absentee travel board members to assist a voter confined in the same private residence as the absentee travel board members.

C. Each absentee travel board is not required to be in the same room as a voter with disabilities to assist them in completing their ballot. A travel board may communicate with the voter from a different room, by telephone, visually, or by some other telephonic or video device to help the voter complete their ballot and allow the voter to verify the votes on their ballot were accurately captured.

D. Each absentee voter board appointed under this SECTION that assists a voter in completing their ballot shall complete an Affidavit of Voter Assistance (PRE-3) (State Form 28192; R10/5-19).

SECTION 10.

A. For purposes of this SECTION, "family member" is defined as an individual listed in IC 3-6-6-7(4): as the spouse, parent, father-in-law, mother-in-law, child, son-in-law, daughter-in-law, grandparent, grandchild, brother, sister, brother-in-law, sister-in-law, uncle, aunt, nephew, or niece of the voter.

B. For purposes of this SECTION, "care giver" is defined as a person who provides care or assistance to a voter in the person's place of residence.

C. Notwithstanding IC 3-11-10-1(a)(6), a family member or care giver may personally deliver a voted ballot in the required security envelope to a county election board, and upon executing an affidavit setting forth their status as a family member of the voter on a form prescribed under IC 3-5-4-8.

SECTION 11.

A. The Commission advises to each circuit court clerk that they may designate one location in their county to be a location of the office of the circuit court clerk for the purpose of absentee voting under IC 3-11-10-26.

B. A county election board may establish satellite locations for conducting absentee voting according to IC 3-11-10-26.3 and may establish as many locations as necessary to conduct absentee voting and observe any CDC or state department of health guidelines regarding the COVID-19 virus. Any satellite locations established for the primary election that is postponed under SECTION 1 of this Order are not required to be used during the general election held after the primary election.

SECTION 12.

A. The Commission advises each county election board that they have the ability to reduce and consolidate the number of polling locations and poll workers needed to conduct an election on election day. This includes:

i. A resolution under IC 3-6-6-38 to not use the position of Sheriff or Poll clerk.
ii. A resolution under IC 3-6-6-38.5 to have one person serve as inspector for each precinct whose polling location is located in the same shared location.
iii. An order under IC 3-11-8-3.2 to move a precinct polling location established by the county executive that the county election board determines would be dangerous or impossible to use on election day.
iv. An order under IC 3-11-8-4.3 to locate the polls of a precinct to the same location as the polls of another adjoining precinct.

B. The Commission advises each county election board that a challenger station referred to IC 3-11-8-19 may be used to assist in following any public health guidelines to prevent the spread of the COVID-19 virus by keeping as many people as is practical and efficient from congregating in the area where a voter signs the poll list or casts a ballot.

SECTION 13.

A. Notwithstanding IC 3-11-18.1-6, a vote center plan of a county where the total number of active voters in the county equals at least twenty-five thousand (25,000), may be amended, by unanimous vote of the entire membership of the board, to provide for the following only for the election postponed by SECTION 1 of this Order:

(1) At least one (1) vote center for each twenty five thousand (25,000) active voters.
(2) In addition to the vote centers designated in subdivision (1), the plan must provide for a vote center for any fraction of twenty five thousand (25,000) active voters.

B. This SECTION may not be construed to require a county election board to establish more vote center locations in the county vote center plan that is required by IC 3-11-18.1-6.

C. The Commission advises each county election board that a county vote center plan under IC 3-11-18.1-4 only requires a minimum of one (1) precinct election board for each vote center established in the plan.

SECTION 14.

A. Notwithstanding IC 3-6-6-39, an individual who is not a voter and eligible to serve as a precinct election officer under IC 3-6-6-39 does not need to provide written approval of the principal of the school the individual is attending at the time of being appointed as a precinct election officer, if the school the individual attends is not in session, or, if the student is educated in the home, the approval of the individual responsible for the education of the student.

B. Notwithstanding IC 3-11.5-4-23, an individual who is eligible to be appointed as an absentee ballot counter or courier under IC 3-11.5-4-23(d) does not need to provide written approval of the principal of the school the individual attends at the time of being appointed as a precinct election office or, if the student is educated in the home, the approval of the individual responsible for the education of the student, if the school the individual attends is not in session. An individual who is eligible to be appointed as an absentee ballot counter or courier under IC 3-11.5-4-23 is also eligible to be appointed as a member of an absentee voter board except for an absentee traveling board under IC 3-11-10-25.

SECTION 15.

A. The Commission advises each county election board that it may adopt a resolution under IC 3-11.5-4-11 to provide for the processing and counting of absentee ballots at 6:00 a.m. on election day.

B. Each county election board in a county where IC 3-11.5-4-11(c) or (d) does not apply may adopt a resolution, by the unanimous vote of the entire membership of the board, to allow for the processing and counting of absentee ballot according to IC 3-11.5 to begin at 6:00 a.m. on election day.

The Commission advises each county election board that it may adopt a resolution under IC 3-11.5-4-12 to waive the requirements to make the findings under IC 3-11.5-4-12(b)(2) and (b)(3) for an absentee ballot cast under IC 3-11-10-25, 3-11-10-26, and 3-11-10-26.3.

C. Notwithstanding IC 3-11.5-4-12.5(a), the provisions of IC 3-11.5-4-12.5 apply to each county.

D. Notwithstanding IC 3-11.5-6-4, the requirement that each of the absentee ballots for each precinct be counted without interruption does not apply to the primary election postponed under SECTION 1 of this Order. The county election board shall direct the pace in which absentee ballots in each precinct shall be counted provided that the counting of absentee ballots must be completed not later than noon, June 12, 2020.

SECTION 16.

A. The Commission advises each county election board that there is no deadline to complete the canvass of the vote under IC 3-12-4-6 except that the final, certified results of the election must be determined not later than 3:00 p.m. local prevailing time June 12, 2020.

B. The Commission advises each county election board, consistent with Executive Order 20-04 and 20-09, to make efforts to allow the public to participate in the public meeting when the canvass is held electronically. The county election board may take into consideration matters of public health and safety when determining which parts of the room where election materials are handled or transported may be restricted.

SECTION 17

A. The Commission shall hold a public hearing on April 22, 2020 at 10:00 a.m. Eastern Time, to consider the methods and procedures necessary to implement a vote by mail election for the primary election that has been postponed by SECTION 1 of this Order should the public health disaster emergency necessitate such a change in election procedures.

B. At this meeting, the Commission shall also address the timely certification of elected state convention delegates and the presidential primary preference vote to each of the major political parties so that both parties may hold their state conventions. The Commission shall also consider any other statutes that would need to be addressed to allow the major political parties to hold their state convention with the postponed primary.

SECTION 18. This Order is effective immediately.

ADOPTED THIS 25th DAY OF MARCH, 2020 BY THE INDIANA ELECTION COMMISSION:

Paul Okeson, Chair

S. Anthony Long, Vice Chair

Suzannah Wilson Overholt, Member

Zachary E. Klutz, Member

Appendix 1

Per Section 2 and 3 of Order No. 2020-37, the Indiana Election Commission advises all those affected by this Order of the following deadlines to perform a duty or file a document:

MONDAY, APRIL 13, 2020

ABS **DEADLINE** for the printing and delivery of primary absentee ballots by a county election board or the Lake, Porter, and Tippecanoe County boards of elections and registration for the primary election. If primary ballots have been printed when the county election board receives a notification from the Election Division that a primary candidate that filed with the Election Division has died or when the county election board unanimously finds good cause to believe a primary candidate that filed with the county election board has died, the primary ballots shall not be reprinted to remove the name of the deceased candidate. A voter who has cast an absentee ballot containing the name of a deceased candidate is entitled to request a replacement absentee ballot. (IC 3-11-4-14; IC 3-11-4-15; IC 3-11-3-29.3; IC 3-11-3-29.4)

ABS **DEADLINE**, by noon, for a county election board or the Lake, Porter, and Tippecanoe County boards of elections and registration to notify each major party county chairman of the number of absentee voter boards, teams of absentee ballot counters, and teams of couriers to be appointed. However, absentee ballot couriers are not necessary in counties that use electronic poll books. (IC 3-11.5-4-23)

DEADLINE for the printing and delivery of primary provisional ballots by a county election board or the Lake, Porter, and Tippecanoe County boards of elections and registration. (IC 3-11.7-1-5; IC 3-11.7-1-6)

FRIDAY, APRIL 17, 2020

ABS **DEADLINE**, by noon for a county chairman to make written recommendations to the county election board for appointments for absentee voter boards, absentee ballot counters, and teams of couriers for counties that count absentee ballots at a central location. However, absentee ballot couriers are not necessary in counties that use electronic poll books. If a county chairman fails to make a recommendation, then the county election board or the Lake and Tippecanoe County boards of elections and registration may appoint any voter of the county. (IC 3-11.5-4-23)

SATURDAY, APRIL 18, 2020

ABS **DEADLINE** for a county election board or the Lake, Porter, and Tippecanoe County boards of elections and registration to mail primary election absentee ballots to voters who previously filed an approved absentee ballot application to vote by mail with the circuit court clerk or the Lake, Porter, and Tippecanoe County boards of elections and registration. Although this deadline falls on Saturday, it does not roll over to the following Monday. All counties must mail absentee ballots with ABS-Mail or Federal Post Card Applications (FPCA) that are reviewed and approved not later than this deadline date. A county may send absentee mail ballots out prior to this deadline date, if ballots are printed and delivered before Monday, March 16, 2020 per IC 3-11-4-18(c)(2). After this date, the county election board or Lake, Porter, and Tippecanoe County boards of elections and registration must mail primary election ballots to qualified voters on the same day that the

voter's application is received and approved. *The requirement that absentee ballots be mailed on the same day that the absentee ballot application is received does not apply to absentee ballot applications that have been challenged.* If the absentee ballot application submitted by an absent uniformed services voter or an overseas voter is denied, the county election board shall provide written notice to the voter not later than forty-eight (48) hours stating the reasons for the denial to the voter. (IC 3-11-4-18; IC 3-11-4-17.5)

FRIDAY, APRIL 24, 2020

CFA **DEADLINE** for the Indiana Election Division to mail to candidates for state legislative office on the ballot in the June 2, 2020, primary election the proper campaign finance reports and a notice stating the date that the pre-primary campaign finance reports are due. (IC 3-9-4-14(b)(2))

SATURDAY, MAY 2, 2020

DEADLINE for counties that use direct electronic voting system units (DREs) to publish at least 48 hours notice of the required public test of the units if the county has scheduled a public test of electronic voting system units on May 4, 2020, the last day permitted under statute. (IC 3-11-14.5-1)

DEADLINE for counties that use ballot card voting systems to publish at least 48 hours notice of the required public test of the machines if the county has scheduled a public test of automatic tabulation machines on May 4, 2020, the last day permitted under statute. (IC 3-11-13-22)

SUNDAY, MAY 3, 2020

Beginning of the period during which a homeowners association may not adopt or enforce a rule that prohibits a member of the homeowner's association from displaying a political sign on the member's property. (IC 32-21-13-4)

MONDAY, MAY 4, 2020

VR **Voter Registration Ends. DEADLINE**, at close of business, for an individual to hand deliver a voter registration application to the county voter registration office so that the voter can be registered for the primary election. (IC 3-7-13-10; IC 3-7-13-11)

VR **DEADLINE,** 5:00 p.m., for individual to hand deliver a voter registration application to the Indiana Election Division for transmittal to the appropriate county voter registration office so that the voter can be registered for the primary election. (IC 3-7-33-3.7)

VR **DEADLINE**, at close of business, for an individual to submit an application for voter registration at a bureau of motor vehicles license branch or other "full service" voter registration agency. (IC 3-7-33-3)

VR **DEADLINE**, for an individual mailing registration application to a county voter registration office or the Indiana Election Division to deposit the registration application in the mail in a manner and in time so that the mail is postmarked no later than today's date *(and later delivered)* by the United States Postal Service so that the voter can be registered for the primary election. (IC 3-7-33-3.7; IC 3-7-33-4)

MONDAY, MAY 4, 2020

VR **DEADLINE,** no later than midnight, for an eligible applicant to submit a completed voter registration application online on the secure website provided by the state in accordance with IC 3-7-26.7 so that the voter can be registered for the primary election. (IC 3-7-33-3.5; IC 3-7-26.7)

VR Last day for a county voter registration office to prepare a report, upon request from a major party county chairman, a bona fide party chairman or an independent candidate's committee if the candidate is on the ballot, containing new voter registrations. The report shall be provided in response to a request within 48 hours of the date on which the report was made. (IC 3-7-28-2; IC 3-7-28-3)

DEADLINE for a county election board or the Lake, Porter, and Tippecanoe County boards of elections and registration to conduct a public test of a direct record electronic (DRE) voting system for the primary election. The county election board must test the machines on the first list of voting machines provided by VSTOP to determine if the machines are correctly counting votes for all candidates, including write-ins, for all public questions, and for straight-party votes. The test must include a visual inspection of the voting system unit and ballot label, entry of a preaudited group of ballots marked so as to record a predetermined number of valid votes, and an attempt to overvote to test the ability of the electronic voting system to reject overvotes. If an individual attending the public test requests that additional voting machines be tested, the county election board shall test machines from the second list provided by VSTOP. The board must file an **IEC-9 form with the Indiana Election Division** certifying the performance of the public test not later than 7 days after the test. (IC 3-11-14.5-1; IC 3-11-14.5-5).

DEADLINE for a county election board or the Lake, Porter, and Tippecanoe County boards of elections and registration to conduct a public test of the optical scan ballot card voting systems for the primary election. The county election board must test the machines on the first list of voting machines provided by VSTOP to determine if the machines are correctly counting votes for all candidates, including write-ins, for all public questions, and for straight-party votes. The test must include entry of a preaudited group of ballots marked so as to record a predetermined number of valid votes and an attempt to overvote to test the ability of the automatic tabulating machines to reject overvotes. For counties that use a voting system that has features of both an ballot card voting system and a direct record electronic voting system, the testing must include the casting of at least ten (10) ballots cast by using the headphone or a sip/puff device. If an individual attending the public test requests that additional voting machines be tested, the county election board shall test machines from the second list provided by VSTOP. The board must file an **IEC-10 form with the Indiana Election Division** certifying the performance of the public test not later than 7 days after the test. (IC 3-11-13-22[New]; IC 3-11-13-23(b); IC 3-11-13-24(b)). **NOTE: IF THE PUBLIC TEST IS NOT PERFORMED, THE BALLOT CARDS MUST BE TABULATED BY HAND.**

DEADLINE, for the county commissioners, the Mayor of Indianapolis, or the Lake, Porter, and Tippecanoe County boards of elections and registration to designate polling places for each precinct in the county. (IC 3-11-8-3.1)

Final day a college or university must permit a student to knock on the door of each room in the living areas of student housing to conduct a poll. (IC 3-6-11-2.5; IC 3-6-11-2.6)

MONDAY, MAY 4, 2020

An individual filing a civil action alleging a violation of NVRA is not required to provide notice of the violation to the co-directors of the Indiana Election Division if the violation occurs on or after this date and no later than the June 2, 2020 primary election. (IC 3-7-11-14)

DEADLINE, for Secretary of State to request the news media to include a copy of the Voter's Bill of Rights in election coverage or public service announcements. (IC 3-5-8-5)

TUESDAY, MAY 5, 2020

ABS First day that a voter may vote an absentee primary election ballot before an absentee voter board in one location of the office of the circuit court clerk or the Lake, Porter, and Tippecanoe County boards of elections and registration or at a satellite absentee voting facility if established by the county election board. (IC 3-11-10-26)

ABS **DEADLINE** for county election board to conduct a training session for a member of the absentee voter board being used to conduct in-person absentee voting at the office of the circuit court clerk or other satellite location before that absentee board member performs the member's duties. (IC 3-11-10-39)

VR First day that an employee of a "full service" voter registration agency must advise an applicant for voter registration that the application will be processed by the county voter registration office after the primary election. (IC 3-7-33-3)

DEADLINE, for a county election board or the Lake, Porter, and Tippecanoe County boards of elections and registration to designate by resolution the precincts for which assistant poll clerks are to be appointed. (IC 3-6-6-4)

FRIDAY, MAY 8, 2020

CFA End of the pre-primary election campaign finance reporting period for candidates on the 2020 primary election ballot *(other than candidates' committees for a statewide office)*. (IC 3-9-5-6) The pre-primary campaign finance report is due not later than noon, May 15, 2020 *(see entry below)*. (IC 3-9-5-7)

SATURDAY, MAY 9, 2020

CFA First day of the pre-general election campaign finance reporting period *(other than for a candidates' committee for a statewide office)*. (IC 3-9-5-6)

CFA First day of the **pre-primary supplemental campaign finance reporting period**. If a candidate on the 2020 primary ballot *(other than candidates' committees for a statewide office)* receives contributions from a person that total $1,000 or more on or after this date, the candidate must file a pre-primary supplemental campaign finance report with the Indiana Election Division, a county election board, or the Lake, Porter, and Tippecanoe County boards of elections and registration no later than 48 hours after receiving the contribution. NOTE: Statewide and state legislative

candidate committees are required to file this report online. Please contact IED for more information. (IC 3-9-5-20.1) **STATE FORM: CFA-11 (Supplemental "Large Contribution" Report**

MONDAY, MAY 11, 2020

VR **DEADLINE**, for a county voter registration office or the Indiana Election Division to receive a "mail in" registration application with a missing or illegible postmark. The application will permit an otherwise qualified voter to vote in the primary. (IC 3-7-33-4; IC 3-7-33-3.7)

DEADLINE for a county election board or the Lake, Porter, and Tippecanoe County boards of elections and registration to certify to the Indiana Election Division that a public test of an electronic voting system or ballot card voting systems at the primary election has been conducted in conformity with state law if that test was performed on the last day it could be performed on May 4, 2020. (IC 3-11-13-22; IC 3-11-14.5-9) **STATE FORMS**: **IEC-9 (Certification of Test of Electronic Voting System) and IEC-10 (Certification of Test of Automatic Tabulating Equipment)**

TUESDAY, MAY 12, 2020

DEADLINE, by noon, for a county chairman to file nominations with a circuit court clerk or the Lake, Porter, and Tippecanoe County boards of elections and registration for individuals to serve as precinct election officers at the primary election. (IC 3-6-6-10)

First date, after noon, that a county election board or the Lake, Porter, and Tippecanoe County boards of elections and registration may, by majority vote, fill a vacant precinct election office when the appropriate county chairman has made no nomination for the office. (IC 3-6-6-13(b))

THURSDAY, MAY 14, 2020

ABS First day that a voter requesting an absentee travelling board to visit the voter at the voter's location because of illness or injury of the voter, or because the voter is caring for a confined person at a private residence, may vote before the traveling absentee board. (IC 3-11-10-25; IC 3-11-10-24(b))

ABS **DEADLINE** for county election board to conduct a training session for a member of the absentee voter board being used being used as a travel board to visit a voter at the voter's location because of illness or injury of the voter, or because the voter is carding for a confined person at a private residence before that absentee board member performs the member's duties. (IC 3-11-10-39)

FRIDAY, MAY 15, 2020

CFA **DEADLINE**, by noon, for a candidate's committee with a candidate on the 2020 primary election ballot, all legislative caucus committees, all political action committees, and all regular party committees *(other than candidates' committees for a statewide office)*, to **file** a **pre-primary campaign finance report** with the Indiana Election Division, a county election board, or the Lake, Porter, and Tippecanoe County boards of elections and registration. This deadline applies whether the report was hand-delivered, sent by U.S. mail, or otherwise delivered to the division or board. *NOTE: See definition of "filing" in IC 3-5-2-24.5.* (IC 3-9-5-3; IC 3-9-5-4; IC 3-9-5-7) **STATE FORM: CFA-4 (Report of Receipts and Expenditures of a Political Committee)**

FRIDAY, MAY 15, 2020

DEADLINE for the Indiana Election Division to send a campaign finance delinquency notice to candidates' committees for a statewide office on the 2020 general election ballot who failed to file a quarterly report on May 15, 2020. (IC 3-9-4-14(a)(2)(A))

THURSDAY, MAY 21, 2020

ABS **DEADLINE**, by 11:59 p.m., for a circuit court clerk or the Lake, Porter, and Tippecanoe County boards of elections and registration to receive a mailed, hand-delivered, facsimile transmitted, or emailed absentee ballot application from a voter who requests to **vote by mail**. *(Note: this does not include a voter who is a confined voter or a voter caring for a confined person who requests that the absentee ballots be delivered to the applicant by an absentee voter board or an absent uniformed services voter or overseas voter who requests to vote by fax or email.)* (IC 3-11-4-3(a)(4)) **STATE FORMS: ABS-MAIL**

ABS **DEADLINE** for a circuit court clerk or the Lake, Porter, and Tippecanoe County boards of elections and registration to receive an absentee ballot application to vote by mail from an absent uniformed services voter or overseas voter in order to count the special federal write-in absentee ballot submitted by the voter. (IC 3-12-2-7.5; 52 U.S.C. § 20303) Absent uniformed services voter or overseas voters may also vote by FAX or email. (*For deadline to apply by FAX or email see entry for June 1, 2020.*)

SATURDAY, MAY 23, 2020

ABS For non-vote center and vote center counties, the office of the circuit court clerk or Lake, Porter, and Tippecanoe County boards of elections and registration must be open for at least seven (7) hours to permit in-person absentee ballot voting. However, in a county with a population of less than 20,000, the county election board may, by majority vote, reduce absentee voting hours in the office of the clerk to a minimum of four (4) hours on this date. (IC 3-11-10-26)

ABS All vote center counties must have one vote center that is used on Election Day to be established as a satellite early voting location for at least seven (7) hours to permit in-person absentee ballot voting. This vote center location is in addition to the requirement that the office of the circuit court clerk or Lake, Porter, and Tippecanoe County boards of elections and registration be open for in-person early voting. (*see related entry above*) (IC 3-11-18.1-4(15))

DEADLINE, for a county voter registration office to prepare certified copies of the list of registered voters of each precinct (except counties that use of electronic poll books for the election). The list must contain the full name, address, and identification number of each voter. Upon receiving a written request from a major political party county chairman, the county voter registration office must prepare and furnish no more than two (2) copies of the list to the precinct inspector. The inspector may provide a copy of the list to any other precinct officer. (IC 3-7-28-4; IC 3-7-29-1; IC 3-7-29-2; IC 3-7-29-6)

DEADLINE, by noon, for a county election board to notify the county chairmen of the two major political parties of the number of teams of provisional ballot counters to be appointed. (IC 3-11.7-3-3)

SATURDAY, MAY 23, 2020

DEADLINE, for a county election board or the Lake, Porter, and Tippecanoe County boards of elections and registration to publish in a newspaper a list of candidates and offices to be voted upon at the primary election, including the party designations *(if any);* names and addresses of candidates; the text of any public question to be placed on the ballot; the date of the primary election; and the hours during which the polls will be open. *(See related entry on Monday, May 25, 2020, for the requirement for the county to file a copy of the CAN-9 notice with the Indiana Election Division and in the minutes of the board.)* (IC 3-8-2-19; IC 5-3-1-2) **STATE FORM: CAN-9 (Legal Notice of Primary Election)**

ABS For vote center and non-vote center counties, the office of the circuit court clerk or Lake, Porter, and Tippecanoe County boards of elections and registration must be open for at least seven (7) hours to permit absentee ballot voting. However, in a county with a population of less than 20,000, the county election board may, by majority vote, reduce absentee voting hours in the office of the clerk to a minimum of four (4) hours on this date. (IC 3-11-10-26)

ABS All vote center counties must have one vote center that is used on Election Day to be established as a satellite early voting location for at least seven (7) hours to permit in-person absentee ballot voting. This vote center location is in addition to the requirement that the office of the circuit court clerk or Lake, Porter, and Tippecanoe County boards of elections and registration be open for in-person early voting. (*see related entry above*) (IC 3-11-18.1-4(15))

DEADLINE, for a county election board or the Lake, Porter, and Tippecanoe County boards of elections and registration to publish notice of the place of voting for each precinct. (IC 3-11-8-3.2; IC 5-3-1-4)

DEADLINE, in a county that tabulates all votes cast on ballot cards at a central location, for the county election board or the Lake, Porter, and Tippecanoe County boards of elections and registration to designate a central location for the processing of ballot cards. This requirement is not related to central count of absentee ballots; instead, it applies for those counties that may count ballots cast on election day at a polling location or vote center at a central location. (IC 3-12-3-2.5)

DEADLINE, for the Lake County Board of Elections and Registration duplicate, distribute, and cause to be posted copies of official sample ballots prepared by the county election board to schools, fire stations, county courthouses, and other public buildings in the county. (IC 3-11-14-8)

VR **DEADLINE**, the county voter registration office shall certify to the county election board a list of the registration forms that remain incomplete after the effort made to contact the applicant by mail and telephone (if a telephone number was provided on the voter registration application) and that do not permit the county voter registration office to determine if the applicant is eligible to register under this article. Upon certification, the county voter registration office shall reject the applications. (IC 3-7-34-4)

SATURDAY, MAY 23, 2020

DEADLINE, for the Lake County board of elections and registration to duplicate, distribute, and cause to be posted copies of official sample ballots to schools, fire stations, county courthouses, and other public buildings in the county. (IC 3-11-14-8)

DEADLINE, in a county having a population of at least 300,000 for the judge of the circuit court to order the county commissioners, the Mayor of Indianapolis, or the Lake County board of elections and registration, to provide a suitable room for the canvassing of votes other than a room in the county courthouse. (IC 3-12-4-7)

MONDAY, MAY 25, 2020

MEMORIAL DAY Indiana Election Division closed

TUESDAY, MAY 26, 2020

VR **DEADLINE**, for a county voter registration office to receive a registration application from an absent uniformed services voter or an overseas voter for processing before the primary election. (IC 3-7-36-10) *Note: Absent uniform service (military) voters and overseas voters often use the Federal Post Card Application to register to vote and request an absentee ballot. (Transferred from Monday, May 25, 2020)*

DEADLINE, for a county election board or the Lake, Porter, and Tippecanoe County boards of elections and registration to notify county chairmen that sample ballots are available for inspection. (IC 3-6-5-14(b); IC 3-11-3-10; IC 3-11-13-6; IC 3-11-14-14) *(Transferred from Monday, May 25, 2020)*

DEADLINE, by noon, for a county election board or the Lake, Porter, and Tippecanoe County boards of elections and registration to file a copy of the notice of the primary election with the Indiana Election Division and in the minutes of the board. (*Transferred from Saturday, April 25, 2020;* IC 3-8-2-19(b). *Moved from April 27 by extended Primary date.*) *(See related entry on May 23, 2020, for the deadline to publish in the newspaper a copy of the notice.)* **STATE FORM: CAN-9 (Legal Notice of Primary Election)** *(Transferred from Monday, May 25, 2020)*

DEADLINE, for a county election board or the Lake, Porter, and Tippecanoe County boards of elections and registration to notify county chairmen that sample ballots are available for inspection. (IC 3-6-5-14(b); IC 3-11-3-10; IC 3-11-13-6; IC 3-11-14-14) *(Transferred from Monday, May 25, 2020)*

SATURDAY, MAY 30, 2020

ABS For vote center and non-vote center counties, the office of the circuit court clerk or Lake, Porter, and Tippecanoe County boards of elections and registration must be open for at least seven (7) hours to permit absentee ballot voting. However, in a county with a population of less than 20,000, the county election board may, by majority vote, reduce absentee voting hours in the office of the clerk to a minimum of four (4) hours on this date. (IC 3-11-10-26)

SATURDAY, MAY 30, 2020

ABS All vote center counties must have one vote center that is used on Election Day to be established as a satellite early voting location for at least seven (7) hours to permit in-person absentee ballot voting. This vote center location is in addition to the requirement that the office of the circuit court clerk or Lake, Porter, and Tippecanoe County boards of elections and registration be open for in-person early voting. (*see related entry above*) (IC 3-11-18.1-4(15))

DEADLINE, for the county executive or Mayor of Indianapolis to change the polling place for a precinct in the county. However, if the county election board or Lake and Tippecanoe County boards of elections and registration determines by a unanimous vote that the use of a polling place at an election would be dangerous or impossible, the board may order the relocation of the polling place after this date. The board shall give the best possible notice of the change to news media and the voters of the precinct. (IC 3-11-8-3.2)

First day an inspector or other member of the precinct election board authorized in writing by the inspector may pick up ballots and election supplies for the inspector's precinct. In counties that use electronic poll books, the county election board may deliver the electronic poll book to the inspector or inspector's authorized representative for delivery to the polls. Before delivery of an electronic poll book, the county election board shall do the following: 1) affix a tamper-proof numbered seal to the electronic poll book or a secure container that includes a single electronic poll book; 2) record the number of the seal affixed to each electronic poll book or container; and 3) provide a list of the units and the number of the unit's seal to the inspector. A county election board may adopt a unanimous resolution to use an alternative electronic poll book delivery protocol instead of using seals but the resolution must be filed with the Election Division before delivery and the resolution must set forth the following information: 1) The method to be used to ensure that an electronic poll book is not accessed, modified, or tampered with after the electronic poll book is transferred by the county election board to the inspector or the inspector's authorized representative for delivery; and 2) The method for a precinct election board or vote center officers to determine and document on behalf of the county election board that each electronic poll book was successfully secured against improper access, modification, or tampering before delivery to the polling place or vote center. (IC 3-11-3-10)

SUNDAY, MAY 31, 2020

CFA **6 a.m.**, end of the pre-primary supplemental campaign finance large contribution reporting period for candidates on the primary ballot (*other than candidates' committees for a statewide office*). Contributions from a person that total $1,000 or more received by a candidate on the primary election ballot after that time must be reported on the committee's pre-general election campaign finance report. NOTE: State legislative candidates must file this report online. Please contact IED for more information. (IC 3-9-5-20.1)

DEADLINE for a precinct inspector or other member of the precinct election board authorized in writing by the inspector may pick up ballots and election supplies for the inspector's precinct. In counties that use electronic poll books, the county election board may deliver the electronic poll book to the inspector or inspector's authorized representative, subject to the requirements noted above under May 2, 2020. (IC 3-11-3-10)

SUNDAY, MAY 31, 2020

DEADLINE, in a county that does not use electronic poll books, for the circuit court clerk or the Lake, Porter, and Tippecanoe County boards of election and registration to provide a certificate to inspectors stating the names of the voters: (1) to whom absentee ballots were sent or who marked ballots in person; and (2) whose ballots have been received by the county election board under IC 3-11-10. The clerk may provide the inspector with a **pre-marked poll list** that indicates individuals who have voted by absentee ballot when the inspector picks up the poll list and other supplies on the weekend before Election Day. In counties that use electronic poll books the names of voters from whom absentee ballots have received are updated through noon on election day eliminating the need for lists of absentee voters or absentee ballot couriers. (IC 3-11.5-4-1; 3-11.5-4-22; IC 3-11.5-4-24)

MONDAY, JUNE 1, 2020

DEADLINE, for the board of commissioners of a county to adopt an ordinance scheduling the initial election of town officials in a newly incorporated town to be conducted on the same date as the November 3, 2020 general election. (IC 36-5-1-10.1)

ABS **DEADLINE**, by noon, for a voter to vote an absentee ballot in-person in one office of the circuit court clerk or Lake, Porter, and Tippecanoe County boards of elections and registration or at a satellite absentee voting facility established by the county election board. A voter in the act of voting at noon may complete voting and a voter waiting in line to vote at noon may vote, if otherwise qualified to do so, and if the Circuit Court Clerk's designee indicates that the voter was present at noon by writing down the name of the voter, stamping the voter's hand, or standing immediately behind the last voter in line at noon. (IC 3-11-10-26; IC 3-11-8-11.3)

ABS **DEADLINE**, by noon, for the Indiana Election Division, circuit court clerk or Lake, Porter, and Tippecanoe County boards of elections and registration to receive a mailed, faxed, emailed, or hand delivered absentee ballot application from a voter requesting an absentee travelling board to visit the voter at the voter's location because of illness or injury of the voter, or because the voter is caring for a confined person at a private residence. (IC 3-11-4-3(a)(3); IC 3-11-4-3(b); IC 3-11-10-25)

ABS **DEADLINE** (by midnight) for a travelling absentee voter board to visit and vote a voter at the voter's location because of illness or injury or because the voter is caring for a confined person at a private residence. A county election board, by unanimous vote of its entire membership, may authorize a person who is otherwise qualified to vote in person to vote by absentee ballot if the board determines that the person has been hospitalized or suffered an injury following the final date and hour for applying for an absentee ballot that would prevent the person from voting in person at the polls. (IC 3-11-4-1; IC 3-11-10-25; IC 3-11-10-24(b))

ABS **DEADLINE**, by noon, for the Indiana Election Division, circuit court clerk or Lake, Porter, and Tippecanoe County boards of elections and registration to receive an absentee ballot application from a military or overseas voter who requests to vote an absentee ballot by fax or email. The application may be delivered to the circuit court clerk and Tippecanoe County boards of elections and registration by hand, mail, fax, or email. (IC 3-11-4-3(a)(2)(B); IC 3-11-4-3(b); IC 3-11-4-4(a))

MONDAY, JUNE 1, 2020

DEADLINE, by noon, for the county chairmen of the two major political parties to make a written recommendation to the county election board for the appointment of individuals as provisional ballot counters. If a county chairman fails to make a nomination, the county election board may appoint any voter of the county. (*Transferred from Saturday, May 2, 2020;* IC 3-11.7-3-4; IC 3-11.7-3-5. *Moved from May 4 due to extended Primary.*)

DEADLINE, by 4 p.m., for a voter who has moved to a different precinct in Indiana less than 30 days before the primary election, to execute a transfer request for the voter's registration in the county voter registration office. This transfer allows the voter to return to the voter's precinct of former residence and vote at that location one final time. After this time, the affidavit may be executed in person at the polling place in the voter's precinct of former residence. (IC 3-10-11-7) **STATE FORM: VRG-4/12 (Affidavit of Request to Update Voter Registration at the Time of Requesting a Ballot)**

DEADLINE, by 4 p.m., for a voter who has moved to a different precinct in the same county and same congressional district to execute a transfer request for the voter's registration in the county voter registration office. This transfer allows the voter to return to the voter's precinct of former residence and vote at that location one final time. After this time, the affidavit may be executed in person at the polling place in the voter's precinct of former residence. (IC 3-10-12-4) **STATE FORM: VRG-4/12 (Affidavit of Request to Update Voter Registration at the Time of Requesting a Ballot)**

DEADLINE, by 6 p.m., for a county election board or the Lake, Porter, and Tippecanoe County boards of elections and registrations to deliver the voting system and equipment to each polling place. In precincts using computerized electronic voting systems, the county election board shall have the system put in order, set and adjusted, and ready for use in voting. Voting systems may be delivered to precincts by any of the following: 1) the county election board; 2) a bipartisan team of individuals as designated by the county election board; or 3) a commercial delivery entity contracted by the county election board. A person who is imprisoned (such as a county jail inmate), subject to lawful detention, on probation, subject to home detention, or placed a community corrections program, may not deliver a voting system. The person or persons delivering the voting system must sign a certificate that contains the following: 1) a statement that the voting system remained in the custody and control of the persons delivering the voting system during the period between leaving the custody of the county election board and delivery to the polling location; 2) a statement that no other individual had access to any voting system; and 3) documentation of an individual who received the voting system when it was delivered to the polls; and 4) the written name and signature of the individual receiving the voting system at the polls. The person or persons delivering the voting system must file the completed certificate with the county election board immediately upon delivery. (IC 3-11-3-10, IC 3-11-11-1.8; IC 3-11-13-6; IC 3-11-14-13) **STATE FORMS: CEB-1A (Certification of Delivery of Voting Systems to Precinct or Vote Center)**

DEADLINE for a county election board to conduct a training and educational meeting for inspectors, judges, poll clerks, assistant poll clerks, and sheriffs. Inspectors must attend this meeting. The county election board may require other precinct election officers to attend as well. A county election board may allow an individual to serve as a precinct election officer if the individual is appointed after the training and educational meeting or the poll worker demonstrates to the county election board that the individual was unable to attend the meeting due to a good cause. (IC 3-6-6-40)

Each full service license branch must remain open from 8:30 a.m. local time until 8:00 p.m. local time, solely for the purpose of issuing driver's licenses and state identification cards. (IC 9-14.1-2-5)

DEADLINE for the county election board in a vote center county to do both of the following: 1) Make the comparison between the sample ballots, regular official ballots, and provisional ballots; and 2) Certify that the ballots are in agreement on the CEB-40. A copy of the certification shall be entered into the minutes of the county election board. The county election board to have copies of each sample ballot for each precinct available for inspection by a voter at each vote center and post a notice in the vote center stating that sample ballots are available for inspection upon request by the voter. (IC 3-11-11-1.9, IC 3-11-13-27, IC 3-11-14-17) **STATE FORM: CEB-40 (Certificate of Ballot Agreement in a Vote Center County; Notice to Voters)**

TUESDAY, JUNE 2, 2020
PRIMARY ELECTION DAY

DEADLINE, by 5 a.m., for the members of the precinct election board, poll clerks, and sheriffs to meet at the polling place. (IC 3-11-11-2; IC 3-11-13-27; IC 3-11-14-16)

In a poll using an electronic voting system that is not a vote center, each precinct election board must: (1) compare the ballot label on each electronic voting system with the sample ballot to see that it is correct; (2) see that the system records zero (0) votes for each candidate and on each public question; and (3) see that the system is otherwise in perfect order before the polls open. The board then shall certify that the ballot labels and the sample ballots are in agreement. (IC 3-11-14-13; IC 3-11-14-17) **STATE FORM: PRE-1 (Precinct or Vote Center Oath Book)**

In a poll using an optical scan ballot card voting system that is not a vote center, the precinct election board must (1) compare the ballot cards used in the marking device with the sample ballots furnished and determine whether the names, numbers, and letters are in agreement; (2) see that the system records zero (0) votes for each candidate and on each public question; and (3) see that the system is otherwise in perfect order before the polls open. The board then shall certify that the ballot labels and the sample ballots are in agreement. (IC 3-11-13-27) **STATE FORM: PRE-1 (Precinct or Vote Center Oath Book)**

In a county using electronic poll books, the inspector and judge of the opposite political party from the inspector certify the following regarding the seal on each electronic poll book or container of a single electronic poll book provided to this precinct by the county election board: 1) The seal is intact; 2) The seal shows no evidence of tampering; 3) The seal bears the number indicated on the list provided to the inspector by the county election board. (IC 3-11-8-7.5[New]) STATE FORM: PRE-1 (Precinct or Vote Center Oath Book)

The precinct election board shall post the Voter's Bill of Rights in a public place in each polling place on election day. (IC 3-5-8-3)

In counties that are not vote center counties, the precinct election board shall post sample ballots near the entrance to the polls and see that they are available to public inspection throughout the day. (IC 3-11-11-1.9, IC 3-11-13-27, IC 3-11-14-17)

TUESDAY, JUNE 2, 2020

In a vote center county, the county election board shall post a notice stating that the sample ballots for each precinct are available upon request by the voter. (IC 3-11-11-1.9; IC 3-11-13-10; IC 3-11-14-5) **STATE FORM: CEB-40 (Certification of Ballot Agreement in Vote Center County and Notice to Voters)**

In a county using electronic poll books, the county election board shall provide a notice that the inspector shall post that warns that making a false statement by signing the electronic poll list or concerning the individual's name or residence address is punishable as a Level 6 felony. The notice must be posted in a location clearly visible to a voter who provides information to the precinct election officer using the electronic poll book. (IC 3-7-29-1; IC 3-11-13-11)

5:30 a.m. a challenger, pollbook holder, or watcher may enter into the polling place. (IC 3-6-7-5, IC 3-6-8-4; IC 3-6-9-13; IC 3-6-10-5.5; IC 3-11-8-15, IC 3-11-8-16)

Each full service license branch must remain open from 6:00 a.m. local time until 6:00 p.m. local time, solely for the purpose of issuing driver's licenses and state identification cards. (9-14.1-2-5)

POLLS OPEN, 6 a.m. to 6 p.m., prevailing local time. (IC 3-11-8-8)

Any time after 6:00 a.m., in a vote center county or county that uses electronic poll books that has passed a unanimous resolution of the county election board, for absentee counters to begin counting absentee ballots. Absentee ballots must be processed by the absentee ballot counters prior to counting and the electronic poll books must be updated to reflect receipt of the absentee ballots not later than 12:01 a.m. on election day under this procedure. (IC 3-11.5-4-11; IC 3-11.5-6-3)

The appointments of precinct judge, poll clerk, or sheriff expire at NOON if they were appointed to serve in that precinct election office for the first half of election day. The beginning of the term of a precinct election officer appointed to serve for the last part of election day. (IC 3-6-6-10; IC 3-6-6-11)

DEADLINE, by noon, for certain absent uniform services voters *(or the voter's spouse or dependent)*, not previously registered, to register and vote in the office of the clerk or at another location as designated by resolution of the county election board. (IC 3-7-36-14; IC 3-11-4-3) **STATE FORMS: ABS-IN PERSON, VRG-11, ABS-11 (Uniform Services Voter Registration Certificate), ABS-13 (Affidavit for Late Registration by Absent Uniform Service Voter in 2020)**

DEADLINE, by noon, for the county voter registration office to visit the appropriate post office to accept delivery of mail containing residency confirmation documentation submitted by a first-time Indiana voter who submitted a voter registration application by mail and who has, up to that point, failed to submit residency confirmation documents. The county voter registration office shall immediately notify the county election board of the names of voters who have filed additional residency confirmation documents so that the county election board can send this information to precinct election boards. (IC 3-11-10-11)

TUESDAY, JUNE 2, 2020

DEADLINE, by noon, for the clerk (or clerk's agent) to visit the post office to receive voted absentee ballots. In general, absentee ballots received after noon are considered as arriving too late and may not be counted. (IC 3-11.5-4-3; IC 3-11.5-4-7; IC 3-11.5-4-10; IC 3-12-1-17) *Note: This noon deadline for receipt of absentee ballots does not apply to an absentee ballot mailed by an overseas voter. See related entry for May 15, 2020.*

DEADLINE, by 3 p.m., in a county that uses paper poll books instead of electronic poll books, for the county election board or Lake, Porter, and Tippecanoe County boards of election and registration *(or their agent)* to deliver a certificate to each precinct setting forth the absentee ballots received by noon on election day. (IC 3-11.5-4-8)

DEADLINE, by 5 p.m., for the county election board or the Lake, Porter, and Tippecanoe County boards of elections and registration to issue a certificate to a voter who appears in person before the board if the voter's absentee ballot has been rejected or the voter's absentee ballot was not received by noon on election day, to permit that voter to vote at the precinct if otherwise qualified to do so. (IC 3-11.5-4-13; IC 3-11.5-4-21) **STATE FORM: ABS-21 (Certificate of Absentee Ballot Rejection or Failure to Timely Receive Absentee Ballot By Mail)**

DEADLINE, 6 p.m., for a voter who returned an **absentee ballot** and is required to submit additional residency confirmation documents, to file the additional documents with the county voter registration office for the ballot to be counted. (IC 3-11-4-18; IC 3-11.5-4-12; IC 3-11.7-5-2(c))

DEADLINE, by 6 p.m., for a voter who voted a **provisional ballot** at the polls because the voter failed to provide required additional residency confirmation documentation prior to voting for the voter to file a copy of the required additional residency confirmation documentation with the county voter registration office to permit the provisional ballot to be counted. If the voter fails to meet this deadline, the voter's provisional ballot is invalid and may not be counted. (IC 3-11-8-25; IC 3-11-8-25.2; IC 3-11.7-5-2(c))

DEADLINE, by 6 p.m., for the county election board or the Lake, Porter, and Tippecanoe County boards of elections and registration to convene in the room provided for the board to canvass votes and declare results of the election. (IC 3-12-4-6) *(Note: The deadline for declaring the results of the election does not apply to the board's determination of whether to count provisional ballots. See related entry for May 15, 2020)*

In counties using a ballot card voting system where votes cast on ballot cards at the precinct on election day are tabulated at a central location, all ballot cards must be sealed and delivered to the canvassing location immediately after the polls are closed and the number of ballot cards are counted and compared with the number of voters shown on the poll lists. (IC 3-12-3-1; IC 3-12-3-2)

In a precinct using a direct record electronic (DRE) voting system, the inspector must announce after the close of the polls and the tabulation of votes that the printout of precinct results is available for inspection by precinct election officials and watchers. (IC 3-12-3.5-2)

TUESDAY, JUNE 2, 2020

At the close of the polls, the precinct election board must seal all provisional ballots and any spoiled provisional ballots in the required container. The inspector must return the container to the circuit court clerk at the close of the polls. (IC 3-11.7-2-4)

DEADLINE, by midnight, for the inspector and judge of the opposite political party to deliver to the county election board or Lake, Porter, and Tippecanoe County boards of elections and registration certification of the vote count and other election materials. (IC 3-12-2-7; IC 3-12-3-10; IC 3-12-3.5-4) **STATE FORM: CEB-1B (Certification of Return of Precinct or Vote Center Election Materials by Inspector and Judge)**

The appointment of a precinct election officer expires when the county election board or the Lake, Porter, and Tippecanoe County boards of elections and registration complete the canvass of the precinct. (IC 3-6-6-37)

WEDNESDAY, JUNE 3, 2020

CAN First day that a major political party may fill a candidate vacancy that resulted because no candidate filed for the primary election. (IC 3-13-1-2; IC 3-13-1-7)

STATE FORMS:

- **CAN-27 (Certificate of Selection for Federal Office),**
- **CAN-28 (Certificate of Selection for State Legislative Office)**
- **CAN-29 (Certificate of Selection for Local Office)**
- **CAN-30 (Call of Political Party Caucus)**
- **CAN-31 (Declaration of Candidacy and Written Consent to Fill Ballot Vacancy in 2020)**

Effective date of an order adopted on or after March 6, 2020, by the board of commissioners of a county to establish a board of registration to administer voter registration within the county, rescinding a previously adopted order to establish a board of registration, or abolishing a board of registration previously established by state law (IC 3-12-7-3) before that law was repealed. (IC 3-7-12-5; IC 3-7-12-5.5)

FRIDAY, JUNE 5, 2020

DEADLINE, by noon, for full-service registration agency to respond to an inquiry by a county election board or the Lake, Porter, and Tippecanoe County boards of elections and registration indicating whether the agency's records contain any information regarding the registration. If the agency does not respond to the board's inquiry, or if the agency responds that the agency has no record of the alleged registration, the board shall reject the provisional ballot and (1) document on the ballot the inquiry and response, if any, by the agency; and (2) endorse the ballot with the word "Rejected" and the inquiry and response, if any, by the voter registration agency. (IC 3-11.7-5-2)

SUNDAY, JUNE 7, 2020

End of the period in which a homeowner's association may not adopt or enforce a rule that prohibits a member of the association from displaying a political sign on the member's property. (IC 32-21-13-4)

TUESDAY, JUNE 9, 2020

DEADLINE for a county voter registration office to notify the co-directors of the Indiana Election Division that a voter produced a receipt indicating that the voter had applied to register at the bureau of motor vehicles *(or another "full service" office)*, and was allowed to vote on election day, although the voter's name did not appear on the precinct voter registration list. (IC 3-7-48-9)

FRIDAY, JUNE 12, 2020

DEADLINE, by noon, for a county election board or the Lake, Porter, and Tippecanoe County boards of elections to receive an absentee ballot cast by mail by an overseas voter. The absentee ballot is not considered to be arriving too late if the absentee ballot envelope is postmarked no later than primary election day (June 2, 2020) and the board, by unanimous vote of its entire membership, determines that the postmark date complies with this requirement. If the board is unable to determine the postmark date, the absentee ballot may not be counted. (IC 3-12-1-17).

DEADLINE, by noon, for a voter who voted a provisional ballot because the voter was unable or declined to present a photo identification at the polls to satisfy the photo identification requirement by producing photo identification to the county election board or circuit court clerk and signing an affidavit indicating that the voter is the same person who cast the provisional ballot on election day. The voter may also satisfy the photo identification requirement by appearing at the office of the county election board or circuit court clerk and signing an affidavit indicating that the voter is the same person who cast the provisional ballot on election day and that the voter cannot obtain a photo identification because the voter is either: a) indigent and unable to obtain a photo identification without the payment of a fee; or b) has a religious objection to being photographed. (IC 3-11.7-5-1; IC 3-11.7-5-2.5) **STATE FORM: PRO-10 (Affidavit of Challenged Voter Concerning Proof of Identification Requirement)**

DEADLINE, by noon, for the county election board to discuss and publish a document that compiles the following information for each precinct (or vote center in a vote center county) using a direct record electronic (DRE) voting system: 1) The number of votes cast on the electronic voting systems in the precinct (or vote center), as shown on the form returned from the precinct (or vote center); 2) The number of voters who received a ballot at the polls according to the poll lists as shown on the form returned from the precinct (or vote center); and 3) The difference between the number in subdivision (1) and the number in subdivision (2). Counties using an optical scan ballot card voting system on Election Day are not subject to this requirement. (IC 3-12-3.5-8) **STATE FORM: PRE-16 (Inspector and Judge's Report of Total Number of Votes Cast on Electronic Voting Systems in Precinct / Vote Center and Number of Voters Who Received Ballot at Precinct Vote Center as Indicated by Signing Poll List)**

DEADLINE, by 3 p.m., for a county election board or the Lake, Porter, and Tippecanoe County boards of elections to make a determination whether or not to count a provisional ballot. Immediately upon completion of the provisional ballot count, the provisional ballot counters must make a certificate showing the total number of provisional ballots cast for each candidate and on each public question. (IC 3-11.7-5-1; IC 3-11.7-5-28)

DEADLINE, by 3 p.m., for a circuit court clerk or the Lake, Porter, and Tippecanoe County boards of elections and registration to send to the Indiana Election Division a statement containing a list of the candidates nominated at the primary and a copy of the election returns for each candidate required to file a declaration of candidacy with the Indiana Election Division. **The statement must be sent by using SVRS unless the Indiana Election Division authorizes the use of an**

alternative method for transmission of the results. (IC 3-10-1-33; IC 3-8-7-5) **SVRS FILINGS: CEB-23 (Statement of the Votes Cast for Nomination to Offices and Election as State Convention Delegate in the Democratic Party Primary), CEB-24 (Statement of the Votes Cast for Nomination to Offices and Election as State Convention Delegate in the Republican Party Primary)**

FRIDAY, JUNE 12, 2020

DEADLINE, by 3:00 p.m., for a circuit court clerk or the Lake and Porter County Election Directors to send a copy of the election returns for each presidential preference primary candidate for each congressional district within the county to the Indiana Election Division. **This must be sent using SVRS unless the Indiana Election Division authorizes the use of an alternative method for transmission of the results.** The Indiana Election Division shall promptly tabulate the results and certify the result of the presidential primary vote to the state chairman of the appropriate major political party. (IC 3-8-3-9; IC 3-8-3-10) **SVRS FILINGS: CEB-36 (County Certification of Presidential Candidate Vote by Congressional District to Indiana Election Division in Democratic Party), CEB-37(County Certification of Presidential Candidate Vote by Congressional District to Indiana Election Division in Republican Party)**

DEADLINE, by 3:00 p.m., for a circuit court clerk or the Lake and Porter County Election Directors to furnish the Indiana Election Division with a complete list of all state convention delegates elected at the primary election, including the address of each candidate and the United States Congressional district in which each candidate resides. **This list must be sent using SVRS unless the Indiana Election Division authorizes the use of an alternative method for transmission of the results.** (IC 3-8-4-5; IC 3-8-7-5) **SVRS FILINGS: CEB-23, Attachment A; and CEB-24, Attachment A)**

DEADLINE, by 3:00 p.m., for a circuit court clerk or the Lake and Porter County Election Directors to send to the Indiana Election Division a Statement of the Votes Cast on Local Public Questions. **This must be sent using SVRS unless the Indiana Election Division authorizes the use of an alternative method for transmission of the results.** (IC 3-10-1-32; IC 3-10-1-33; IC 3-12-5-1) **SVRS FILINGS: CEB-25 (Statement of the Votes Cast for School Board Offices and on Local Public Questions), CEB-26A (Certificate of Circuit Court Clerk Declaring Public Question to Reorganize Political Subdivisions Approved or Rejected), CEB-26B (Certificate of Circuit Court Clerk Declaring Public Question to Reorganize Municipality and Township Approved or Rejected), CEB-26C (Certificate of Circuit Court Clerk Declaring Public Question to Reorganize Municipality and County That Does Not Contain a Consolidated City Approved or Rejected)**

DEADLINE for the county election board, or the Lake, Porter, and Tippecanoe County boards of elections and registration to send a campaign finance delinquency notice to a candidate's committee other than candidate's committees for a statewide office who failed to file a pre-primary campaign finance report. (*Transferred from Sunday, May 17, 2020;* IC 3-9-4-14(a)(2)(A). *Moved from Monday, May 18, 2020 due to extended Primary.*)

TUESDAY, JUNE 16, 2020

VR **Voter Registration Begins.** First day after the primary election that an individual may register to vote. (IC 3-7-3-10)

ABS First day a circuit court clerk or the Lake, Porter, and Tippecanoe County boards of elections and registration may receive an absentee ballot application from a voter for the general election. (IC 3-11-4-3(a); IC 3-11-4-6(b)) **STATE FORMS ABS-MAIL, ABS-TRAVELING BOARD, ABS-IN PERSON; ABS-ATTORNEY GENERAL**

DEADLINE, by noon, for a candidate for nomination to a federal office or the statewide office of Governor at the primary to file a verified petition for a recount or contest of the primary election with the Indiana Election Division. (IC 3-12-11-2) *See also Friday, June 19, 2020, deadline for a state chairman to file a petition.*

DEADLINE, by noon, for a candidate for nomination to a state legislative office at the primary to file a verified petition for a recount or contest of the primary election with the Indiana Election Division. (IC 3-12-11-2) *See also Friday, June 19, 2020, deadline for a county chairman to file a petition.*

DEADLINE, by noon, for a candidate for nomination to a local office to file a verified petition for a recount or contest of the primary election with the appropriate circuit court clerk. (IC 3-12-6-2; IC 3-12-8-5) *See also Friday, June 19, 2020, deadline for a county chairman to file a petition.*

DEADLINE, by noon, for a candidate for election to state convention delegate or Republican Party precinct committeeman to file a verified petition for a recount or contest of the primary election with the appropriate circuit court clerk. (IC 3-12-6-1.5; IC 3-12-6-2; IC 3-12-8-5)

DEADLINE, by noon, for a voter who desires a recount of the votes cast at the primary election concerning a local public question to file a verified petition with the circuit court clerk. (IC 3-12-12-2)

DEADLINE, for a county election board or the Lake, Porter, and Tippecanoe County boards of elections and registration to **transmit**, a post-election report concerning the primary election to the Indiana Election Division and certified precinct level election results. (IC 3-6-5-17, IC 3-6-5-17.5) ***STATE FORM: CEB-9 (County Election Report)***

VR First day for county voter registration office to register certain absent uniform services voters who registered after the close of registration but did not vote in the primary election. (IC 3-7-36-14)

FRIDAY, JUNE 19, 2020

DEADLINE, by noon, for the state political party chairman of a candidate for nomination to a federal office or the statewide office of Governor at the primary to file a verified petition for a recount or contest of the primary election with the Indiana Election Division, if a candidate has not previously filed a recount or contest petition. (IC 3-12-11-2)

FRIDAY, JUNE 19, 2020

DEADLINE, by noon, for a county chairman of a county within a state legislative district of a candidate for nomination to a state legislative office at the primary to file a verified petition for a recount or contest of the primary election with the Indiana Election Division, if a candidate has not previously filed a recount or contest petition. (IC 3-12-11-2)

DEADLINE, by noon, for the county chairman of a candidate for nomination to a local office to file a verified petition for a recount of the primary election with the appropriate circuit court clerk if a candidate has not previously filed a recount petition. (IC 3-12-6-2)

DEADLINE, by noon, for a county election board or the Lake, Porter, and Tippecanoe County boards of elections and registration to correct an error in the certification of the vote for a candidate or on a public question on the primary ballot. (IC 3-12-5-14)

DEADLINE, by noon, for the Indiana Election Division to canvass the votes cast at the primary election for candidates required to file a declaration of candidacy with the Indiana Election Division, and to tabulate the results. However, if the canvass is not yet final due to the filing of a recount petition, the Indiana election division must complete the canvass no later than noon, seven days after the final recount certificate is transmitted to the Indiana Election Division. (IC 3-10-1-34)

First day, after noon, that unused ballots from the primary election may be destroyed. The county election board or the Lake, Porter, and Tippecanoe County boards of elections and registration shall retain one (1) regular official ballot from each township in the county and one (1) provisional ballot from any precinct in the county as part of the board's minutes. (IC 3-11-3-31; IC 3-6-5-13[New])

First day, after noon, for a county election board to issue a certificate of election to a state convention delegate or Republican Party precinct committeeman elected at the primary. (IC 3-12-4-9; IC 3-12-5-2) **STATE FORM: CEB-15 (Certificate of Election; State Convention Delegate); CEB-14 (Certificate of Election; Precinct Committeeman)**

TUESDAY, JUNE 23, 2020

DEADLINE, by noon, for a candidate for nomination to a federal, statewide (Governor), or state legislative office at the primary to file a verified cross-petition for a recount of the primary election with the Indiana Election Division. (IC 3-12-11-4)

DEADLINE, by noon, for a candidate for nomination to a local office *(or election as a precinct committeemen or state convention delegate at a primary)* to file a verified cross-petition for a recount of the primary election with the appropriate circuit court clerk. (IC 3-12-6-4)

THURSDAY, JUNE 25, 2020

DEADLINE for the secretary of state to furnish the Democratic and Republican state chairmen with a list of the individuals **elected** as state convention delegates at the primary. The list must contain the address of each delegate. The list may not contain the name of an individual **appointed** to serve as a state convention delegate. (IC 3-8-7-6.5)

TUESDAY, JUNE 30, 2020

VR **DEADLINE,** for Indiana Election Division to provide each county voter registration office with information from jury selection mailings conducted by U.S. District Courts for Northern and Southern Districts of Indiana concerning any registered voter who appears to no longer reside at the address set forth in the voter's registration record due to a mailing returned to the courts. (IC 3-7-38.2-16)

TUESDAY, JULY 14, 2020

VR **DEADLINE,** for county voter registration office to send an address confirmation notice to a voter who appears to no longer reside at the address set forth in the voter's registration record due to a jury selection mailing returned to the U.S. District Courts for Northern and Southern Districts of Indiana. (IC 3-7-38.2-16)

THURSDAY, JULY 16, 2020

DEADLINE for a county voter registration office to mail an Affidavit of Request to Update Voter Registration at the Time of Requesting a Ballot (VRG 4/12) and the original registration of a voter who changed residence to another county in Indiana less than 30 days before the 2020 primary election, to the county where the person currently resides as shown in the affidavit. Upon mailing the affidavit and original registration to another county, the registration in the county of the person's former residence shall be canceled. (IC 3-7-43-4)

MONDAY, AUGUST 3, 2020

VR **DEADLINE** for a county voter registration office to complete the updating of voter registration records to indicate that a voter voted at the June 2, 2020, primary election. If a recount or contest is being conducted in a county, the county voter registration office must complete the updating of the voter registration records not later than 60 days after completion of the recount or contest. *(Transferred from Saturday, August 1, 2020)* (IC 3-10-1-31.2)

MONDAY, AUGUST 31, 2020

DEADLINE for the secretary of state to publish a report stating whether the results of each electronic voting system audit performed after the June 2, 2020 primary election indicate that the discrepancy that resulted in the audit was the result of human error, intentional violations of election laws, unknown causes, or a combination of these factors. (IC 3-12-3.5-8)