

September 14, 2015

Co-Directors  
Indiana Election Division  
Indiana Government Center South  
Room E204  
Indianapolis, IN 46204

Dear Co-Directors:

Please accept the following amended Vote Center Plan on behalf of the Elkhart County Election Board.

It is the intention of the Elkhart County Election Board to modify this plan, as needed, to fit current Indiana election legislation and also to revise the plan based on our experiences with vote centers and based on the needs of our voters.

Please let me know if you have any questions or concerns regarding any portion of this plan.

Sincerely,



Wendy Hudson  
Elkhart County Clerk



Dan Grindle, Republican Election Board Proxy



Arvis Dawson, Democratic Election Board Member

INDIANA ELECTIONS DIVISION  
2015 SEP 28 AM 10:59

# Amended Elkhart County Vote Center Plan

Moving Voting Forward.

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## Appendix A :

- County Commissioners Resolution 2014-86
- County Council Resolution CC2014-02
- Goshen News editorial
- County election board unanimous approval of order 2014-1
- County election board central count resolution 2014-2

## Appendix B:

- SVRS Voter Status Count report
- Revised State forms (replacing language of "precinct polling place" with "vote center" and renaming poll-workers to fit plan)

# I. Introduction

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Please let me know if you have any questions or concerns regarding any portion of this plan.

Sincerely,

A handwritten signature in black ink, appearing to read "Wendy Hudson", with a long horizontal flourish extending to the right.

Wendy Hudson  
Elkhart County Clerk

## II. Glossary

E-Poll Book - The Electronic Poll Book.

TSX - The Touch-Screen voting machine. This machine records votes electronically on a memory card. This voting equipment is ADA compliant and is the voting equipment we will be using for our 2014 Primary and General elections.

VC encoder – Device which is used to create the appropriate ballot style for any voter onto the voter access card.

Voter access card – The “card” which contains a voter’s ballot, which is then inserted into the touch screen voting machine. The voter’s ballot then appears on the touch screen display and the voter records their votes on individual candidates and any public questions.

Vote Center Board Member – Also known as “poll-workers,” these are the political party appointees who will work at the vote centers to assist the voters throughout Election Day.

VPN – Virtual Private Network.

### III. Overview of the Process

#### A: The Steering Committee.

The Elkhart County Vote Center Committee is made up of 20 people with various backgrounds in conducting elections. Among the committee members are the County Election Board, the county chairs of both political parties, a member of the county council, the director of the county IT staff and various former poll workers and candidates. The steering committee has spent two years studying and planning on how best to bring Vote Centers to Elkhart County.

Wendy Hudson – Clerk of the Circuit Court

Wayne Kramer – Republican Member of Elkhart County Election Board

Arvis Dawson – Democratic Member of the Elkhart County Election Board (serving 2013 – Present)

Mike Leasor – Former Democratic Member of Elkhart County Election Board (serving 2011-2013)

Darryl Riegsecker – Elkhart County Councilman

Mary Nisly – Republican Party County Chair (serving 2013- Present)

Dale Stickel – Former Republican Party County Chair (serving 2011-2012)

Shari Mellin – Democratic Party County Chair

Scott Mills – County Information & Technology Liaison

Chris Anderson – Chief Deputy Clerk

Chad Clingerman – Office Manager of Voter Registration & Election Board

Mary Jane Hiles – Democratic Absentee Election Board Employee

Sharon Harder – Republican Poll Worker

Mike Settles – Democratic Poll Worker

Jan Shively – Republican Poll Worker, Vice Precinct Committeeman

Richard Shively – Republican Poll Worker, Precinct Committeeman

Andy Williams – Democratic Committee Member

Don Schuler - Democratic Poll Worker & Attorney

Mike Mascola – Let's Move Michiana, and Democratic Poll Worker

Peter Todd - Republican Poll Worker & Attorney

Angie McKee – Republican Poll Worker, Precinct Committeeman

## B: Voting Technology

Elkhart County will use twenty-seven (27) vote center locations on Election Day. The vote centers are placed in strategic locations around the county to most effectively serve all the voters in Elkhart County. The locations chosen have also made a commitment to be a vote center for the long term so that voters will know all the locations where they can cast their ballots for many years to come. **At any time that the Election Board determines a need to increase the number of vote centers, or at any time that a current vote center location either declines to be involved or is deemed no longer suitable, the Election Board will make appropriate changes to this plan.**

Electronic poll books are the cornerstone of how vote centers function. Electronic poll books, or e-poll books, allow a voter to cast their ballot at any vote center they choose and to make sure the integrity of the election process is maintained by not allowing a voter to cast their ballot at more than one location. All e-poll books are connected to a central server which allows for real-time updates to each of the individual e-poll books. This insures that a voter cannot vote more than once. The connection to the server will be a VPN which will be setup by County Information Technology personnel. The e-poll books will also be used to create the voter access card for each voter. This will insure that each voter is given the correct ballot for the precinct in which they are registered. The e-poll book has the ability to scan and read 1d or 2d barcodes like those on the back of Indiana drivers' licenses. This makes checking in a voter much faster than having to manually look up each voter in a paper poll list. Voters will sign their name into the e-poll book digitally using an electronic signature pad attached to the e-poll book.

Each vote center will have between **three** and eleven vote center board members. **The Election Board will determine the appropriate number of workers for each vote center, depending on the specific election cycle and the anticipated turnout, based on historical election results.** There will be between 2 and 4 clerks each with their own e-poll book. Each pair of clerks will have equal political party representation, with one Republican and one Democrat clerk in the pair. The e-poll book software will track voter turnout and will let the election board see real-time stats on how much turnout each vote center is getting at any particular time. If one vote center is experiencing a heavy turnout, we can move vote center board members and e-poll books from a less busy center to the center that has the larger

turnout. The parties will also have a pool of back -up vote center board members available, if replacements are needed.

For the elections to be held in 2014, 2015 and 2016 we will be using the Accu-vote TSX touch-screen machine for voting and tabulation of ballots on Election Day and ballots cast “before the board.” We will use the Accu-vote OS optical scan machine to count absentee ballot card ballots cast by mail and by traveling board.

### C: Voter Education Efforts.

The first education effort involved holding five public forums around the county to get feedback from the public on the vote center plan. Anyone who attended these forums learned how vote centers work, and was able to ask questions and give feedback to the vote center committee. After the first public forum, there was a thirty day window for the public to comment on the vote center plan. Anyone wishing to leave a comment on the vote center plan could email their comments to [votecenter@elkhartcounty.com](mailto:votecenter@elkhartcounty.com). As the [votecenter@elkhartcounty.com](mailto:votecenter@elkhartcounty.com) e-mail address was not sufficiently used, it has been shut down, and anyone wishing to comment about vote centers is free to do so at any e-mail address for the Elkhart County election board. The dates and times of the five public forums held in 2014 are listed below.

- |              |  |
|--------------|--|
| Jan 13, 6pm  | County Office Building, 117 N 2 <sup>nd</sup> St, Room 104, Goshen   |
| Jan 14, 6pm  | West Park Pavilion, 500 N Nappanee St, Nappanee  |
| Jan 21, 6pm. | Middlebury Town Hall, 418 N Main St, Middlebury  |
| Jan 30, 6pm  | Elkhart City Council Chambers, 229 S 2 <sup>nd</sup> St, Elkhart<br>(rescheduled from January 27, due to inclement weather)  |
| Feb 06, 6pm  | County Office Building, 117 N 2 <sup>nd</sup> St, Room 104, Goshen*<br>(*rescheduled from January 28, due to inclement weather, note change in original location as well.) |

The Clerk’s office has also updated their website, [www.elkhartcountyclerk.com](http://www.elkhartcountyclerk.com). The website has been redesigned to make it easier to navigate and includes helpful and relevant information for candidates and voters. The website is also complimented by a Facebook page and a Twitter account. Both of these social media outlets will be used to remind voters of upcoming election information and deadlines. In addition to the updated website, for the next several elections the Clerk’s office will be sending out postcards to every address in

Elkhart County a month before each Primary and General Election. The post cards will be sent in two separate mailings, with the first mailing providing information about the registration deadline and absentee voting options. The second mailing will list the vote center locations for voters to choose from on Election Day

In addition to the education efforts by the Clerk's office and the Election Board, the committee is asking the members of the Republican and Democratic parties as well as the various local news media to help with educating the voters of Elkhart County about vote centers and the new options open to the county's voters on Election Day.

## IV. Vote Center Locations & Set up

### A: Requirements for Vote Center Locations

The twenty-seven vote center locations were carefully chosen by the committee as locations the committee thinks will best serve the voters in Elkhart County. Criteria the committee took into account included: ADA compliance of the location, adequate parking available for the amount of traffic expected at that location, adequate internet connection for use with the e-poll book, a space large enough for voting to take place, that the location would be well-known by the voters of Elkhart County and the location would be willing to be a vote center for the long term. The committee also tried to find as many location as possible that are on the Interurban Trolley routes. Eleven locations have been secured on trolley route(s) to serve the voters of Elkhart County.

### B: Vote Center Locations – 27 total

#### **Elkhart Locations (12)**

Trinity United Methodist Church, 2715 E Jackson St, Elkhart

Elkhart FOP #52, 1003 Industrial Parkway, Elkhart (near Orange trolley route)

St James AME Church, 122 Dr Martin Luther King Dr, Elkhart (on Green/Red/Orange trolley routes)

River of Life Community Church, 2626 Prairie St, Elkhart (on Green/Orange trolley routes)

Calvary Assembly of God, 1010 E Mishawaka Rd, Elkhart (on Orange trolley route)

Calvary United Methodist Church, 2222 W Indiana Ave, Elkhart (on Green trolley route)

New Hope United Methodist Church, 28765 CR 4, Elkhart

Tolson Center, 1320 Benham Ave, Elkhart (on Red trolley route)

Northside Gym, 300 Lawrence St, Elkhart (on Blue trolley route)

Jimtown High School Gym, 59021 County Road 3, Elkhart

Osolo Township Firestation, 24936 Buddy St., Elkhart

Granger Community Church, Elkhart Campus, 2701 E. Bristol St., Elkhart

**BE AWARE – THE OMEGA CENTER IS NO LONGER ABLE TO BE A VOTE CENTER, AS OF JULY, 2014.**

#### **Goshen Locations (7)**

Grace Community Church, 20076 CR 36, Goshen

Faith United Methodist Church, 22045 CR 18, Goshen (on Orange trolley route)

Maple City Chapel, 2015 Lincolnway E, Goshen (on Red trolley route)

Salvation Army, 1013 N Main, Goshen

Trinity Lutheran Church, 202 S Greene Rd, Goshen

Greencroft Senior Center, 1721 Greencroft Blvd, Goshen (on Red trolley route)

Pleasant View Mennonite Church, 58529 CR 23, Goshen

**Dunlap Location (1)**

Elkhart County Public Services Bldg, 4230 Elkhart Rd, Goshen (on Red trolley route)

**New Paris Location (1)**

New Paris Missionary Church, 67621 SR 15, New Paris

**Millersburg Location (1)**

Millersburg Fire Station, 500 Carriage Ln, Millersburg

**Middlebury Location (1)**

Middlebury Town Hall, 418 N Main St, Middlebury

**Nappanee Location (1)**

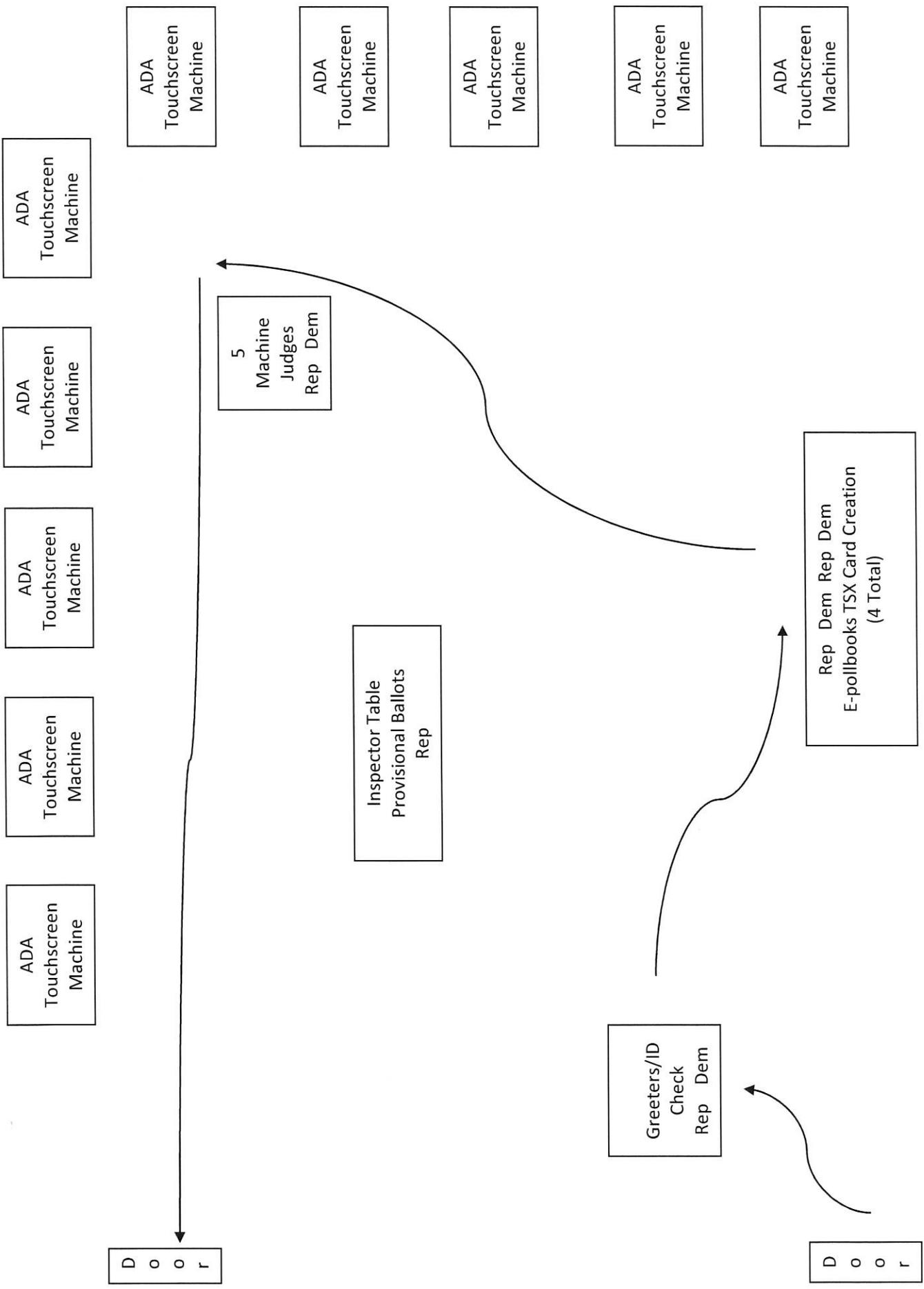
Nappanee First Brethren Church, 1600 N Main St, Nappanee

**Wakarusa Location (1)**

Bible Baptist Church, 205 E Waterford St, Wakarusa

**Bristol Locations (2)**

Bristol United Methodist Church, 201 S Division St, Bristol  
First Baptist Church, 53953 CR 17, Bristol



Door

ADA Touchscreen Machine

5 Machine Judges Rep Dem

Inspector Table Provisional Ballots Rep

Rep Dem Rep Dem E-pollbooks TSX Card Creation (4 Total)

Greeters/ID Check Rep Dem

Door

## V. Satellite Absentee Voting

Indiana law requires that a Vote Center location be open on the two Saturdays before an election for in-person absentee voting.

For Countywide elections, Elkhart County will add absentee voting on the two Saturdays prior to Election Day at the Middlebury Town Hall, 418 N. Main Street, in Middlebury, as well as at the First Brethren Church, 1600 N. Main Street, in Nappanee.

For smaller elections, the Election Board will determine which absentee locations will be available during the absentee voting period, based on popularity of the location in past elections and based on anticipated turnout for absentee voting. All absentee voting information will be properly advertised as well as posted onto the [www.elkhartcountyclerk.com](http://www.elkhartcountyclerk.com) website.

Elkhart County has already had the required location in the County Seat at the Elkhart County Administration Building, 117 N. 2<sup>nd</sup> Street, in Goshen. We also have a satellite absentee voting location in Elkhart at the Lincoln Center. The Elkhart location was changed to the Lincoln Center for the 2015 primary election, due to voter complaints about the previous location in Elkhart. The Election Board will monitor absentee voting in Elkhart and will work with County Administrators to determine the best location for absentee voting in Elkhart, and will make changes as needed.

Absentee voting at the County Administration Building in Goshen and at the Lincoln Center in Elkhart will also be available during the 28 days prior to Election Day. Absentee voting will take place during the following times, at the specified locations:

**Mondays - 9a.m. to 5p.m. (except the day before Election Day) – Elkhart and Goshen**

**Tuesday through Friday – 8a.m. to 4p.m. – Elkhart and Goshen**

**Monday, the day before election day – 8a.m. to noon – Elkhart and Goshen**

**Last two Saturdays prior to Election Day – appropriate absentee locations will be open with hours to be set by the Election Board. All absentee voting availability will be carefully advertised and posted to the [www.elkhartcountyclerk.com](http://www.elkhartcountyclerk.com) website.**

Any voter already in line to vote absentee at any of the locations will be allowed to complete the casting of their ballot prior to the absentee voting locations closing for the day.

## VI. Vote Center Board Members, aka poll-workers

**A. Vote Center Supervisor:** Each vote center will have one supervisor. The supervisor is appointed by the party that had the greatest number of votes cast in Elkhart County for the Indiana Secretary of State in the most recent election for that office. Currently, the supervisor will be appointed by the Republican Party. A person wanting to be a supervisor will have worked at least one previous election as a poll worker in at least one different position before they would be allowed to be a supervisor. Ideally, that person would have previously worked both a primary and general election. Interested, eligible and appointed people must attend training to be a supervisor on Election Day. If the supervisor does not attend training, they will be replaced with a supervisor from the reserve list and be placed in a different poll worker position, if one is available. The supervisor must learn the functions of the other poll workers and be able to help in those positions as needed. The supervisor will have their own e-poll book to handle issues and to communicate with the Election Board.

The duties for the supervisor will include:

- Managing the vote center and the other board members;
- Handling affidavits completed and submitted by the voters;
- Handling the Provisional Ballots and issuing challenges;
- Enforcing all election laws, such as no electioneering being allowed within the 50-foot chute;
- Contacting the Election Board if they need assistance with issues;
- Return of the election results from their vote center back to the Election Board along with one of the Democrat sheriffs.

**B. Voter Center Sheriffs:** In all vote centers staffed with more than 3 workers, there will be sheriffs working in teams of two consisting of one Republican and one Democrat per team. Where there are 4 sheriffs, one team of sheriffs will be called greeters with the other team called machine sheriffs. In vote centers with only 2 sheriffs, the greeter duties will be shared with other poll-workers.

- Greeters will assist voters when they enter the vote center. They will help in lining up the voters to be checked in at the Clerk's tables.
- Greeters will also be watching the chute for any electioneering that might be taking place.

- Greeters might also be checking the photo IDs of voters before they appear at the Clerk's tables. Each Vote Center Board will determine which board member will check photo ID.
- Machine sheriffs will help direct voters to open TSX machines and help keep the voters moving smoothly through the voting process.
- Machine sheriffs' main duties will be to watch over the tabulation equipment and handle ballot issues if a voter would request assistance. The machine sheriffs will also work as a team in assisting any voter that requests assistance in marking their ballot, and will complete the "Affidavit of Voter Assistance" form.
- Machine sheriffs will help in watching for any electioneering that would be taking place in room where voting is taking place or within the chute.
- The machine sheriffs can issue a challenge to a voter if necessary.
- The Democrat machine sheriff will need to accompany the supervisor back to the counting center after the closing of the polls.
- Machine sheriffs should also be comfortable using the e-poll book if asked to fill in for a clerk on Election Day.

**C. Vote Center Clerks:** The clerks' role in a vote center will be handling the e-poll book, getting voters signed in to the e-poll book, and creating the voter's ballot. There will usually be four clerks at a vote center, two republicans and two democrats, but the number of clerks used could be changed depending on how busy a vote center is on Election Day. Clerks must have enough computer knowledge so they can be trained on how to use the e-poll book in one training session. Clerks should be able to work nonstop for long stretches of time on Election Day. Clerks must be able to follow instructions and procedures given to them in training and on Election Day and must be willing to ask for help if they do not know the correct way to handle a problem. Clerks need to be confident (not timid) enough to issue challenges if needed.

The duties for the clerk will include:

- Check voters into the e-poll book;
- Check photo IDs if not already done by another board member;
- Compare signatures between the e-poll book and how voter signed signature pad;
- Create voters ballot on the voter access card;
- Issue challenges if needed;
- Refer questions to supervisor.

#### **D: Vote Center Board Member Pay**

Supervisors = \$150.00, plus \$10 for meals, plus \$10 for training – total of \$170.00

Sheriffs = \$110.00, plus \$10 for meals, plus \$10 for training – total of \$130.00

Sheriff, of opposite political party from the supervisor, who returns precincts supplies and results to the counting center with supervisor = \$110, plus \$5 for returning results and supplies, plus \$10 for meals, plus \$10 for training – total of \$135.00

Clerks = \$110.00, plus \$10 for meals, plus \$10 for training – total of \$130.00

## VII. Electronic Poll Book

Electronic poll books are the cornerstone of the functionality of a vote center. Electronic poll books are the instruments that enable voters to cast their ballot at any vote center they choose, while also ensuring that no one can cast a ballot more than once during an election including an absentee ballot. As all electronic poll books will be connected via VPN, to a central server, they will continually update the voting status of every voter in the county – including absentee voters. The electronic poll book solution being used in Elkhart County meets all the requirements of I.C. 3-11-8-10.3 and is certified for use in Indiana by the Secretary of State's office.

Elkhart County will use five e-poll books **at most vote centers.** Four e-poll books will be used by the clerks to sign in voters and create the voter's ballot. The fifth e-poll book will be used by the supervisor to handle provisional ballots and other voter issues and to contact the election board. **Smaller locations will have three e-poll books, with two being used by the clerks and one by the supervisor.** Before using the e-poll book on Election Day, the clerks will be paired up as a bipartisan *team*, with one *team* per table. Each bipartisan *team* of clerks will enter their user names and passwords into the e-poll books at their table. The electronic poll books will be connected to a central server by a VPN that will be set up by the county's IT Department.

If a clerk would need to be replaced at a vote center at any time during Election Day, the new bipartisan *team* at that particular table will have to re-log into both e-pollbooks at their table.

## VIII. Reporting

**ES&S offers a reporting and election management solution to election administrators, called CentralPoint.**

**CentralPoint will be able to produce a variety of reports and information on Election Day. The election board will be able to view reports on real-time voter turnout and how many voters are visiting individual vote centers. The election board will be able to provide various reports to the media and to political parties or candidates, by request.**

## IX. Processing Voters

Typically, when a voter enters the room at a vote center on election day, that voter will be met by a sheriff acting as a greeter. The greeter will direct the voter to an open clerk's table where the voter will show their photo ID. After checking the voter's photo ID, the clerk will look the voter up in the e-poll book using either the bar code printed on the photo ID or by manually typing the voter's name into the e-poll book. Once the voter's record has been found, the voter will be asked to verify their address. Any other documentation that a voter would need to provide before being allowed to cast their ballot will be handled at this time as well. The voter then signs the poll book using an electronic signature pad. Next the clerk will use the VC encoder to program the Voter Access card with the proper ballot style. The VC encoder obtains the ballot information directly from the voter's registration record, so there is no chance of poll worker error in ballot distribution. The voter then takes the Voter Access card over to the TSX machine and follows the onscreen instructions to mark their ballot. Once a voter has cast their ballot, the Voter Access card comes out of the TSX and the voter will take the Voter Access card back to the clerk's table, or will return it to a sheriff. The voter has now completed the task of casting their ballot, and will then exit the vote center.

If a voter would need to be issued a provisional ballot, that voter would be directed by the clerk to the supervisor's table. The supervisor and the voter will correctly fill out all the provisional ballot challenge forms, and the voter will electronically sign the poll book. The supervisor will then create a Voter Access card with the provisional ballot on the card. The voter uses the TSX at the supervisors table to mark their ballot, and this TSX will keep provisional ballots separate from the ballots cast on the other TSX machines. Once the voter has finished voting their provisional ballot, the voter will take the Voter Access card back to the supervisor and finish and sign any unfinished forms. The voter will then be given instructions regarding why they received a provisional ballot and what they can do to make it count, if anything. A contact number is also provided on the form for a voter to call the election board to check the status of the provisional ballot. Several days after the election has ended, the Election Board will hold a meeting(s) to determine if each provisional should be counted or rejected, with the final meeting being after the noon deadline for a voter to provide photo ID to the Clerk and complete the appropriate affidavit, if they received a provisional ballot for failing to provide photo ID on election day.

## X. Emergency Situations and Disaster Planning

There are several different types of emergency situations that can happen on Election Day. The first type of emergency would be loss of connection between the electronic poll books and the central server. The e-poll book will have both a high-speed internet connection using the vote center's own internet service provider, and a high-speed cellular connection. The cellular connection will be automatically turned on if an e-poll book loses its network connection through the vote center's own internet connection.

The second type of emergency would be loss of power at either the vote center or the central server. Both the e-poll books and the tabulation equipment used at the vote centers have battery backups that last for several hours. This would allow a vote center to keep functioning though a temporary power loss. However if the power at a vote center would be lost for more than just a temporary interruption, the Election Board could shut down that vote center and voters would be directed to other vote center locations. The central server also has a battery backup along with the building it is housed in having a emergency generator.

If a disaster happens in Elkhart County on Election Day, the Election Board will work closely with both the County Emergency Management Director and the State Election Division in determining the appropriate response to the situation.

## XI. Vote center plan requirements as defined in IC 3-11-18.1-4

(1) The total number of vote centers to be established and the location of each vote center.

*27 centers; page 9 and 10*

(2) The effective date of the order establishing Elkhart County as a vote center county.

*Appendix A*

(3) The following information according to the computerized list (as defined in IC 3-7-26.3-2) as of the date of the order:

(A) The total number of voters within the county. *Appendix B*

(B) The number of active voters within the county. *Appendix B*

(C) The number of inactive voters within the county. *Appendix B*

(4) the number and title of the precinct election officers who will be appointed to serve at vote centers. *Supervisor, Sheriff, Clerk pages 13 and 14*

(5) A description of any hardware, firmware, or software used:

(A) to create an electronic poll list for each precinct whose polls are to be located at a vote center; or

(B) to establish a secure electronic connection between the county election board and the precinct election officials administering a vote center. *Page 15*

(6) A description of the equipment and procedures to be used to ensure that information concerning a voter entered into any electronic poll list used by precinct election officers at a vote center is immediately accessible to:

(A) the county election board; and

(B) the electronic poll lists used by precinct election officers at all other vote centers in the county. *Page 16*

(7)The number of electronic poll lists to be provided at vote centers. *Page 16*

(8) The security and contingency plans to be implemented by the county to do all of the following:

(A) Prevent a disruption of the vote center process. *Page 18*

(B) Ensure that the election is properly conducted if a disruption occurs. *Page 18*

(C) Prevent access to an electronic poll list without the coordinated action of two (2) precinct election officers who are not members of the same political party. *Page 16*

(9) A sketch depicting the planned layout of the vote center, indicating the location of:

(A) equipment; and

(B) precinct election officers;

within the vote center. *Page 11*

(10) The total number and locations of satellite offices to be established under IC 3-11-10-26.3 at vote center locations designated under subdivision (2) to allow voters to cast absentee ballots in accordance with IC 3-11. However, a plan must provide for at least one (1) vote center to be established as a satellite office under IC 3-11-10-26.3 on the two (2) Saturdays immediately preceding an election day. *Page 12*

(11) That the county election board shall adopt a resolution under IC 3-11.5-5-1 or IC 3-11.5-6-1 to make the central counting of absentee ballots applicable to the county (if the board has not already done so). *Appendix A*

# Appendix A

Resolution 2014 – 86

A RESOLUTION APPROVING THE DESIGNATION OF ELKHART COUNTY  
AS A VOTE CENTER COUNTY

WHEREAS, Indiana Code 3-11-18.1 allows counties to adopt the vote center model and;

WHEREAS, the County Board of Commissioners of Elkhart County approves the designation of Elkhart County as a vote center county and;

WHEREAS, the county election board has the responsibility for properly drafting a vote center plan for Elkhart County, which will take effect upon unanimous vote of the county election board and having the plan properly filed with the Indiana Election Division;

BE IT SO RESOLVED BY THE ELKHART COUNTY BOARD OF COMMISSIONERS that Elkhart County is approved to operate as a vote center county, upon the required approval and filing of the county vote center plan.

BOARD OF COMMISSIONERS OF ELKHART COUNTY

"AYES"

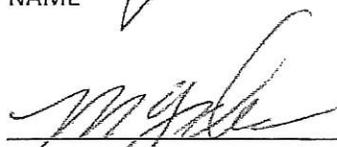
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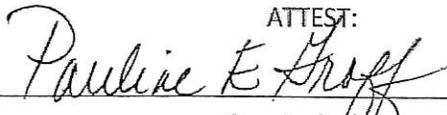
  
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NAME

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NAME

Adopted this 10 of February, 2014

ATTEST:  
  
\_\_\_\_\_  
County Auditor

Resolution 2014 - CC 2014-02

A RESOLUTION APPROVING THE DESIGNATION OF ELKHART COUNTY  
AS A VOTE CENTER COUNTY

WHEREAS, Indiana Code 3-11-18.1 allows counties to adopt the vote center model and;

WHEREAS, the County Council of Elkhart County approves the designation of Elkhart County as a vote center county and;

WHEREAS, the county election board has the responsibility for properly drafting a vote center plan for Elkhart County, which will take effect upon unanimous vote of the county election board and having the plan properly filed with the Indiana Election Division;

BE IT SO RESOLVED BY THE ELKHART COUNTY COUNCIL that Elkhart County is approved to operate as a vote center county, upon the required approval and filing of the county vote center plan.

COUNTY COUNCIL OF ELKHART COUNTY

"AYES"

"NAYS"

NAME

NAME

NAME

NAME

NAME

NAME

NAME

NAME

David Cole  
NAME

\_\_\_\_\_  
NAME

Paul J. Ryan  
NAME

\_\_\_\_\_  
NAME

Mark W. Stump  
NAME

\_\_\_\_\_  
NAME

Adopted this 8<sup>th</sup> of February, 2014

ATTEST:  
Pauline E. Huff  
County Auditor



## EDITORIAL

# Vote centers are a logical next step

For three years, beginning in 2007, the Indiana Secretary of State's office conducted a Vote Center Pilot Program in Wayne, Tippecanoe and Cass counties. What was gleaned from that experiment was a successful, more efficient and more cost-effective model for running public elections.

Those results prompted the Indiana General Assembly to pass legislation in 2011 allowing all 92 counties in the state the option of moving from precinct-based voting to a vote center system. Precinct voting is geographical and registered voters are required to vote at a specific location based on where they live. Vote centers are a regional concept and allow registered voters the opportunity to vote at any center within the county that is convenient to them.

**WE ARE ENCOURAGED** that Elkhart County officials are close to moving forward with the vote center concept. A steering committee of 20 community leaders has been working hard to construct the framework for 24 vote centers in the county to be put to use for future elections. In the currently the county Election Board has runs and maintains 118 precinct polling locations, which requires an extensive amount of staffing and coordination.

"(Vote centers) give the voters more choice on where they can cast their ballot on Election Day," Wendy Hudson, clerk of Elkhart County Circuit Court, told WSBT-TV last week. "In precinct-style voting you have one precinct you're required to cast your ballot. With vote centers, you can vote at any vote center in the county that's convenient for you on Election Day."

That means if you work in Goshen and live in Nappanee or Middlebury, you could vote during your break or lunch hour. It's advanced technology that would make this possible. Instead of signing in and casting a paper ballot, registered voters would vote via an e-poll book, which is connected to a server that allows for real-time updates.

**ACCORDING TO THE** Elkhart County Vote Center Plan, there would be as many as 24 vote centers throughout the county — nine or 10 in Elkhart; seven in Goshen, two in Bristol and one each in New Paris, Millersburg, Middlebury, Nappanee and Wakarusa. Each of the locations would be ADA compliant, have adequate parking available and an Internet connection for use with the e-poll book. The committee also chose 10 voting center locations that are on Interurban Trolley routes. The Election Board must vote unanimously in favor of the vote centers in order to move forward.

Change can often be a difficult premise to deal with, but in our eyes vote centers are a logical initiative for Elkhart County to pursue. There is no reason not to take advantage of the technology available to us in the 21st century to save money and make the great American voting process more accessible to all. Good work, committee. We're looking forward to seeing vote centers become a reality.

### One more meeting

The Election Board held four public forums regarding the vote centers last month. A final public forum is scheduled for 6 p.m. Thursday at the County Office building, 117 N. Second Street, Goshen.

### On the web

For a list of Elkhart County steering committee members and vote center locations, click on this editorial on our homepage at [www.goshennews.com](http://www.goshennews.com)

ELKHART COUNTY ELECTION BOARD

ORDER 2014- 1

WHEREAS, Indiana Code 3-11-18.1 grants permission for any Indiana County that so chooses to implement vote centers in their county and,

WHEREAS, the Elkhart County Election Board held public hearings to present a draft plan for the administration of vote centers in Elkhart County on the following dates, at the following times and locations:

- January 13, 2014 – County Office Building, 117 N. 2<sup>nd</sup> St., Goshen, IN at 6:00 p.m.
- January 14, 2014 – West Park Pavilion, 500 N. Nappanee St., Nappanee, IN at 6:00 p.m.
- January 21, 2014 – Middlebury Town Hall, 418 N. Main St., Middlebury, IN at 6:00 p.m.
- January 30, 2014 – Elkhart City Council Chambers, 229 S. 2<sup>nd</sup> St., Elkhart, IN at 6:00 p.m.
- February 6, 2014 – County Office Building, 117 N. 2<sup>nd</sup> St., Goshen, IN at 6:00 p.m.

WHEREAS, after each public hearing, public comment was requested in writing to the Election Board or to [votecenter@elkhartcounty.com](mailto:votecenter@elkhartcounty.com), and

WHEREAS, pursuant to Indiana Code 3-11-18.1-3(e) the Elkhart County Election Board awaited public comment on the draft plan beginning on January 13, 2014 and through February 14, 2014, said February date being at least thirty (30) days after the first public meeting, and

WHEREAS, public comment was considered, and the draft plan was adopted by the Election Board on this date, said date being at least 60 days prior to the use of the vote center plan for the 2014 primary election, and

WHEREAS, the Elkhart County Election Board so approves the Elkhart County plan for the implementation of vote centers in Elkhart County,

BE IT THEREFORE ORDERED BY THE ELKHART COUNTY ELECTION BOARD:

The Election Board of Elkhart County adopts the Order to approve the County Vote Center Plan, which is incorporated in this Order by reference.

ADOPTED THIS 27 DAY OF FEBRUARY, 2014

ELKHART COUNTY ELECTION BOARD

"AYES"

"NAYS"

*Veronica A. Williams*

NAME

NAME

*Wendy Johnson*

NAME

NAME

*John Johnson*

NAME

NAME

State of Indiana )  
 ) Before the Elkhart County Election Board  
 ) Resolution 2014 - 2  
County of Elkhart )

Whereas, IC 3-11.5-1-1.1 (the state law permitting the central counting of absentee ballots) applies to a county whose county election board adopts a resolution by unanimous vote of the board's entire membership pursuant to IC 3-11.5.6-1;

Whereas, the Elkhart County Election Board has determined that absentee ballots in the county will be cast on ballot cards (and not on paper ballots) for absentee voting by mail and by traveling absentee voter board, and by direct-recording electronic voting machines (DRE machines) for in-person absentee voting in the Clerks Office and satellite absentee voting locations, and that, as a result, IC 3-11.5-6-1 would be the applicable statute for the adoption of a central count resolution by the board;

Whereas, the Elkhart County Election Board has determined that the adoption of a resolution for the central counting of absentee ballots would be beneficial in the administration of elections in the county;

Whereas, Elkhart County's transition to Vote Center voting requires that absentee ballots be counted centrally, per I.C. 3-11-18.1-4;

Whereas, the approval of this resolution would take place at least sixty (60) days before the next election at which the central count procedures would be used; and

Whereas, this Resolution has received the unanimous vote of the entire membership of the Board;

NOW, THEREFORE, BE IT RESOLVED BY THE ELKHART COUNTY ELECTION BOARD:

Section 1. IC 3-11.5-6-1 applies to the counting of absentee ballots in the county, along with other pertinent provisions of IC 3-11.5.

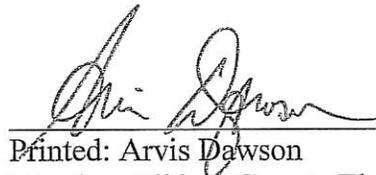
Section 2. The Secretary of the County Election Board shall immediately file a signed copy of this Resolution with the Indiana Election Division, a division of the Office of the Indiana Secretary of State.

Section 3. In accordance with IC 3-11.5-6-1, this Resolution takes effect immediately and may only be rescinded by unanimous vote of the entire membership of the board.

Adopted this 27 day of February, 2014 by all of the members of the Elkhart County Election Board.



Printed: Wayne Kramer  
Member, Elkhart County Election Board



Printed: Arvis Dawson  
Member, Elkhart County Election Board



Printed: Wendy Hudson  
Member, Elkhart County Election Board

# Appendix B

# State of Indiana Voter Status Counts for Reapportioning ELKHART COUNTY

Precinct	Split	Active Voters for Precinct Size Purposes
BAUGO 01	0	509
		Precinct Subtotal
		509
BAUGO 02	0	561
		Precinct Subtotal
		561
BAUGO 03	0	945
		Precinct Subtotal
		945
BAUGO 04	0	791
		Precinct Subtotal
		791
BAUGO 05	0	705
		Precinct Subtotal
		705
BAUGO 06	0	566
		Precinct Subtotal
		566
BAUGO 07	0	348
		Precinct Subtotal
		348
BENTON 01	0	854
		Precinct Subtotal
		854
	1	87
		Precinct Subtotal
		941
BENTON 02	0	547
		Precinct Subtotal
		547

# State of Indiana Voter Status Counts for Reprecincting

Precinct	Split	Active Voters for Precinct Size Purposes
CLEVELAND 01	0	711
		Precinct Subtotal
		711
CLEVELAND 02	0	846
		Precinct Subtotal
		846
CLEVELAND 03	0	1,138
		Precinct Subtotal
		1,138
CLEVELAND 04	0	626
		Precinct Subtotal
		626
CLEVELAND 05	0	868
		Precinct Subtotal
		868
CLEVELAND 06	0	979
		Precinct Subtotal
		979
CLEVELAND 07	0	47
	1	1,015
		Precinct Subtotal
		1,062
CLINTON 01	0	778
	1	358
		Precinct Subtotal
		1,136
CONCORD 01	0	805
		Precinct Subtotal
		805

# State of Indiana Voter Status Counts for Reprecincting

Precinct	Split	Active Voters for Precinct Size Purposes
CONCORD 02	0	1,101
		Precinct Subtotal
		1,101
CONCORD 03	0	1,250
		Precinct Subtotal
		1,250
CONCORD 04	0	770
		Precinct Subtotal
		770
CONCORD 05	0	826
		Precinct Subtotal
		826
CONCORD 06	0	564
		Precinct Subtotal
		564
CONCORD 07	0	964
		Precinct Subtotal
		964
CONCORD 08	0	319
	1	403
	2	261
		Precinct Subtotal
		983
CONCORD 09	0	701
		Precinct Subtotal
		701
CONCORD 10	0	1,301
		Precinct Subtotal
		1,301

# State of Indiana Voter Status Counts for Repräcincting

Precinct	Split	Active Voters for Precinct Size Purposes
CONCORD 11	0	1,188
		Precinct Subtotal
		1,188
CONCORD 12	0	849
		Precinct Subtotal
		849
CONCORD 13	0	788
	1	454
		Precinct Subtotal
		1,242
CONCORD 14	0	190
	1	106
		Precinct Subtotal
		296
CONCORD 15	0	762
		Precinct Subtotal
		762
CONCORD 16	0	17
	1	6
	2	635
		Precinct Subtotal
		658
CONCORD 17	0	1,146
		Precinct Subtotal
		1,146
CONCORD 18	0	670
		Precinct Subtotal
		670
CONCORD 19	0	795
		Precinct Subtotal
		795

# State of Indiana Voter Status Counts for Repräcincting

Precinct	Split	Active Voters for Precinct Size Purposes
CONCORD 20	0	632
		Precinct Subtotal
		632
CONCORD 21	0	189
	1	211
	2	542
		Precinct Subtotal
		942
CONCORD 22	0	632
		Precinct Subtotal
		632
CONCORD 23	0	320
	1	602
		Precinct Subtotal
		922
CONCORD 24	0	1,035
		Precinct Subtotal
		1,035
CONCORD 25	0	711
	1	410
		Precinct Subtotal
		1,121
CONCORD 26	0	704
		Precinct Subtotal
		704
CONCORD 27	0	1,104
		Precinct Subtotal
		1,104
CONCORD 28	0	1,049
		Precinct Subtotal
		1,049

# State of Indiana Voter Status Counts for Reprecincting

Precinct	Split	Active Voters for Precinct Size Purposes
CONCORD 29	0	834
		Precinct Subtotal
		834
CONCORD 30	0	590
		Precinct Subtotal
		590
CONCORD 31	0	594
	1	44
		Precinct Subtotal
		638
CONCORD 32	0	38
	1	418
		Precinct Subtotal
		456
CONCORD 33	0	204
	1	289
		Precinct Subtotal
		493
ELKHART 01	0	19
	1	1,173
		Precinct Subtotal
		1,192
ELKHART 02	0	221
		Precinct Subtotal
		221
ELKHART 03	0	101
	1	890
		Precinct Subtotal
		991
ELKHART 04	0	352

# State of Indiana Voter Status Counts for Reprecincting

Precinct	Split	Active Voters for Precinct Size Purposes
ELKHART 04	1	681
		Precinct Subtotal
		1,033
ELKHART 05	0	835
		Precinct Subtotal
		835
ELKHART 06	0	576
		Precinct Subtotal
		576
ELKHART 07	0	973
		Precinct Subtotal
		973
ELKHART 08	0	807
	1	206
		Precinct Subtotal
		1,013
ELKHART 09	0	228
	1	553
		Precinct Subtotal
		781
ELKHART 10	0	981
		Precinct Subtotal
		981
ELKHART 11	0	211
	1	88
		Precinct Subtotal
		299
ELKHART 12	0	668
	1	247
		Precinct Subtotal
		915

# State of Indiana Voter Status Counts for Reprecincting

Precinct	Split	Active Voters for Precinct Size Purposes
ELKHART 13	0	858
		Precinct Subtotal
		858
ELKHART 14	0	463
	1	490
		Precinct Subtotal
		953
ELKHART 15	0	1,031
		1,031
		Precinct Subtotal
		1,031
ELKHART 16	0	956
		956
		Precinct Subtotal
		956
ELKHART 17	0	615
		615
		Precinct Subtotal
		615
ELKHART 18	0	82
	1	685
		Precinct Subtotal
		767
ELKHART 19	0	1,093
		1,093
		Precinct Subtotal
		1,093
ELKHART 20	0	497
	1	64
		Precinct Subtotal
		561
ELKHART 21	0	534
	1	1
		Precinct Subtotal
		535

# State of Indiana Voter Status Counts for Reapportioning

Precinct	Split	Active Voters for Precinct Size Purposes
HARRISON 01	0	873
	1	3
		Precinct Subtotal
		876
HARRISON 02	0	468
	1	12
		Precinct Subtotal
		480
JACKSON 01	0	809
		809
		Precinct Subtotal
		809
JACKSON 02	0	772
		772
		Precinct Subtotal
		772
JACKSON 03	0	735
		735
		Precinct Subtotal
		735
JEFFERSON 01	0	871
		871
		Precinct Subtotal
		871
JEFFERSON 02	0	871
	1	2
		Precinct Subtotal
		873
JEFFERSON 03	0	627
		627
		Precinct Subtotal
		627
JEFFERSON 04	0	1,045
		1,045
		Precinct Subtotal
		1,045

# State of Indiana Voter Status Counts for Reapportioning

Precinct	Split	Active Voters for Precinct Size Purposes
JEFFERSON 05	0	690
		Precinct Subtotal
		690
JEFFERSON 06	0	1,066
		Precinct Subtotal
		1,066
LOCKE 01	0	346
		Precinct Subtotal
		346
LOCKE 02	0	1,069
		Precinct Subtotal
		1,069
MIDDLEBURY 01	0	689
		Precinct Subtotal
		689
MIDDLEBURY 02	0	5
	1	637
		Precinct Subtotal
		642
MIDDLEBURY 03	0	2
	1	549
		Precinct Subtotal
		551
MIDDLEBURY 04	0	687
		Precinct Subtotal
		687
MIDDLEBURY 05	0	935
		Precinct Subtotal
		935

# State of Indiana Voter Status Counts for Reprecincting

Precinct	Split	Active Voters for Precinct Size Purposes
OLIVE 01	0	690
		Precinct Subtotal
		690
OLIVE 02	0	972
		Precinct Subtotal
		972
OSOLO 01	0	1,149
		Precinct Subtotal
		1,149
OSOLO 02	0	850
		Precinct Subtotal
		850
OSOLO 03	0	588
		Precinct Subtotal
		588
OSOLO 04	0	541
	1	317
		Precinct Subtotal
		858
OSOLO 05	0	986
	1	3
		Precinct Subtotal
		989
OSOLO 06	0	422
	1	454
		Precinct Subtotal
		876
OSOLO 07	0	234
	1	602
		Precinct Subtotal
		836

# State of Indiana Voter Status Counts for Reprecincting

Precinct	Split	Active Voters for Precinct Size Purposes
OSOLO 08	0	1,013
		Precinct Subtotal
		1,013
OSOLO 09	0	647
	1	299
		Precinct Subtotal
		946
OSOLO 10	0	5
	1	997
		Precinct Subtotal
		1,002
OSOLO 11	0	1,093
		Precinct Subtotal
		1,093
OSOLO 12	0	1,053
		Precinct Subtotal
		1,053
OSOLO 13	0	975
	1	4
		Precinct Subtotal
		979
OSOLO 14	0	19
	1	912
		Precinct Subtotal
		931
OSOLO 15	0	514
		Precinct Subtotal
		514
OSOLO 16	0	928
		Precinct Subtotal
		928

# State of Indiana Voter Status Counts for Reprecincting

Precinct	Split	Active Voters for Precinct Size Purposes
UNION 01	0	707
		Precinct Subtotal
		707
UNION 02	0	821
		Precinct Subtotal
		821
UNION 03	0	729
		Precinct Subtotal
		729
UNION 04	0	41
	1	438
		Precinct Subtotal
		479
WASHINGTON 01	0	943
		Precinct Subtotal
		943
WASHINGTON 02	0	1,074
		Precinct Subtotal
		1,074
WASHINGTON 03	0	881
		Precinct Subtotal
		881
WASHINGTON 04	0	728
		Precinct Subtotal
		728
YORK 01	0	815
		Precinct Subtotal
		815

# State of Indiana Voter Status Counts for Reprecincting

Precinct	Split	Active Voters for Precinct Size Purposes
YORK 02	0	981
		981
		Precinct Subtotal
		97,223
<b>ELKHART County Totals</b>		



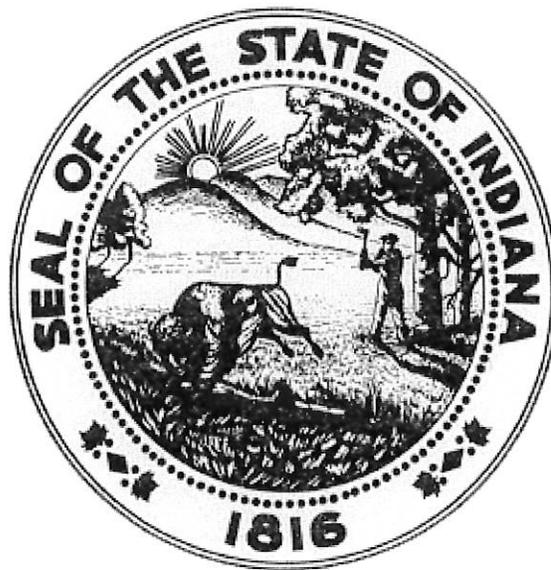
# VOTE CENTER OATH BOOK FOR \_\_\_\_\_

Insert Vote Center location

STATE OF INDIANA

COUNTY OF \_\_\_\_\_

**INSTRUCTIONS:** Follow the FIVE STEPS outlined in this Oath Book.



**Suggestion to Printer:**

You may wish to print this booklet on a color of paper other than white for transmittal in different color envelope.

**STEP 1: OATH OF SUPERVISORS, SHERIFFS,  
AND CLERKS IN A VOTE CENTER (IC 3-6-6-23; 3-6-6-19)**

**INSTRUCTIONS:** Before the polls are opened in the vote center, the supervisor, sheriff, and clerks must take the following oath. If the oath is being given at the vote center, the supervisor administers the oath to the sheriffs and clerks. One of the sheriffs then administers the oath to the supervisor.

I do solemnly swear (or affirm) the following:

1. I will support the Constitution of the United States and the Constitution of the State of Indiana.
2. I will faithfully and impartially discharge the duties of supervisor (or sheriff) of election assigned by law.
3. I will not knowingly permit any person to vote who is not qualified and will not knowingly refuse the vote of any qualified voter or cause any delay to any person offering to vote other than is necessary to procure satisfactory information of the qualification of that person as a voter.
4. I am now a bona fide resident of the county in which I am to act as a member of the election board and am a qualified voter of that county.
5. I will not disclose or communicate to any person how any voter has voted at this election or how any ballot has been folded or marked.
6. I am able to read, write and speak the English language.
7. I have no property bet or wagered on the result of this election.
8. I am not a candidate to be voted for at the election in this vote center, except as an unopposed candidate for precinct committeeman or state convention delegate.
9. If I am serving as a supervisor, I am not the chairman or treasurer of the committee of a candidate whose name appears on the ballot.
10. I am not related to any person to be voted for at the election in this vote center as the spouse, parent, father-in-law, mother-in-law, child, son-in-law, daughter-in-law, grandparent, grandchild, brother, sister, brother-in-law, sister-in-law, uncle, aunt, nephew, or niece of that person, unless that person is an unopposed candidate.
11. If I am a supervisor, I attended the training required by state law. If I am a sheriff, or clerk, I have attended any training required by the county. (IC 3-6-6-40)

Signed: \_\_\_\_\_  
Supervisor

Signed: \_\_\_\_\_  
Sheriff

Signed: \_\_\_\_\_  
Sheriff

Signed: \_\_\_\_\_  
Sheriff

Signed: \_\_\_\_\_  
Sheriff

**To be completed by person administering oath to supervisor and sheriffs. See instruction above.**

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

**STEP 2: OATH OF CLERKS (IC 3-6-6-19)**

**INSTRUCTIONS:** Before the polls are opened in the vote center, the clerks must take the oath set forth in STEP 1. If the oath is being given at the vote center, the supervisor administers the oaths.

Signed: \_\_\_\_\_  
Clerk

Signed: \_\_\_\_\_  
Clerk

Signed: \_\_\_\_\_  
Clerk

Signed: \_\_\_\_\_  
Clerk

**To be completed by person administering oath to clerks.**

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

**STEP 3: CERTIFICATE OF BALLOT AGREEMENT**

**INSTRUCTIONS:** Before the polls are opened in the vote center, the supervisor and sheriffs must complete the following certificate. IF THE SAMPLE BALLOTS AND OFFICIAL BALLOTS DO NOT AGREE, CONTACT THE COUNTY ELECTION BOARD IMMEDIATELY AND ONLY COMPLETE THIS FORM AFTER THE BALLOT HAS BEEN CORRECTED.

We, the undersigned vote center election board, certify that before the opening of the polls, we personally compared the sample ballots with the official ballots to be used in this vote center to determine if the names, numbers and letters on the sample ballots agree with the names, numbers and letters on the official ballots. We certify that the sample ballots and the official ballots are in agreement.

Signed: \_\_\_\_\_  
Supervisor

Signed: \_\_\_\_\_  
Sheriff

Signed: \_\_\_\_\_  
Sheriff

**STEP 4: RECORD OF POLL OPENING AND CLOSING**

**INSTRUCTIONS:** *The supervisor of each vote center shall proclaim the opening and closing of the polls to the people outside the polls in a loud tone of voice. The clerks must make a record of the supervisor's proclamation and the time the proclamation was made. (IC 3-11-8-9, IC 3-11-8-10)*

We, the undersigned clerks, certify that the supervisor of this vote center proclaimed to the people outside the polls in a loud tone of voice that the polls were:

OPENED at six o'clock a.m.; and

CLOSED at six o'clock p.m.

On this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Signed: \_\_\_\_\_  
Clerk

Signed: \_\_\_\_\_  
Clerk

**STEP 5: RETURN OF VOTE CENTER OATH BOOK**

**INSTRUCTIONS:** *After the polls have closed, the supervisor and the sheriff of the opposite political party must return this Oath Book to the County Election Board with all other required election material in ENVELOPE PRE-12.*

Print Number Enclosed

STATE OF INDIANA )  
 )SS: )  
 COUNTY OF \_\_\_\_\_ )  
 )  
 TOWNSHIP OR WARD \_\_\_\_\_ )  
 )SS: )  
 VOTE CENTER \_\_\_\_\_ )

Affidavit to Challenge a Person at a Primary Election  
 Due to Party Affiliation (PRE-6)  
 Affidavit – Disqualify Election Board Member (PRE-7)  
 TOTAL NUMBER ENCLOSED

## GRAND JURY AFFIDAVITS

PRIMARY ELECTION     GENERAL ELECTION     SPECIAL ELECTION

\_\_\_\_\_, 20\_\_\_\_

Precinct Election Board

Clerks of Vote Center Board

Supervisor \_\_\_\_\_

Attest:

Clerk \_\_\_\_\_ Clerk \_\_\_\_\_

Sheriff \_\_\_\_\_ Sheriff \_\_\_\_\_

Clerk \_\_\_\_\_ Clerk \_\_\_\_\_

Sheriff \_\_\_\_\_ Sheriff \_\_\_\_\_

**TO THE SUPERVISOR: After the polls are closed, enclose in this envelope, the Affidavits (if any) listed above that were used on the day of the Election. NOTE: The PRE-4 challenged voter affidavits are inserted in the PRO-4 envelope. Securely seal, fill in the spaces above, and have the Vote Center Board sign. Deliver to the County Election Board with the other returns. If no affidavits are used, return this envelope with your precinct supplies.**

### PROCESSING INSTRUCTIONS FOR COUNTY ELECTION BOARD

IC 3-14-5-2.(a) Each precinct election board shall, at the close of the polls, place all affidavits prescribed by this title for use on election day, to determine the eligibility of a precinct election officer (or a person who wishes to cast a ballot), in a strong paper bag or envelope and seal it. Each member shall endorse that member's name on the back of the bag or envelope. (b) The supervisor and sheriff of the opposite political party shall deliver the sealed bag or envelope to the county election board. The county election board shall do the following: (1) remove the affidavits from the bag or envelope; (2) mail a copy of each affidavit to the secretary of state; (3) replace the affidavits within the bag or envelope; (4) reseal the bag or envelope with the endorsement of the name of each county election board member on the back of the bag or envelope; and (5) carefully preserve the resealed bag or envelope and deliver it, with the county election board's seal unbroken, to the foreman of the grand jury when next in session. (c) The grand jury shall inquire into the truth or falsity of the affidavits, and the court having jurisdiction over the grand jury shall specially charge the jury as to its duties under this section. (d) The grand jury shall file a report of the result of its inquiry with the court (and the NVRA official if a violation of NVRA appears to have occurred). NOTE: IC 3-14-5-1 provides that an affidavit executed by a voter who had not complied with the requirements of IC 3-7-33-4.5 to supply additional documentation as a first time voter, is challenged as a result, but who supplies the required documents to the county before the close of the polls on election day is not required to be forwarded to the grand jury



**AFFIDAVIT OF A PUBLIC SAFETY OFFICER OR  
MEMBER OF THE MILITARY RETURNING TO THE  
POLLS TO VOTE AFTER RESPONDING TO AN EMERGENCY**  
State Form 54510 (11-10)  
Indiana Election Commission (IC 3-11-8-25.7)

**(PRE-19)**

**INSTRUCTIONS:** If a voter who is a public safety officer or a member of the military (1) signs the voter's name and writes the voter's address or confirms that the voter's address is unchanged on the poll list; (2) then leaves the polls without casting a ballot or after casting a provisional ballot; and (3) returns to the polls to cast a ballot, the voter shall be permitted to vote upon completing the following affidavit.

STATE OF INDIANA )  
 ) SS:  
COUNTY OF \_\_\_\_\_ )

I, the undersigned, state the following:

1. that my name is \_\_\_\_\_.
2. that I am a member of the military or public safety officer.
3. that the military or public safety position I hold is the following (*circle the applicable position*): a member of a fire department, an emergency medical provider, a member of a police department, a correctional officer, a state police officer, a county police officer, a police reserve officer, a county sheriff, a deputy sheriff, an excise police officer, a conservation enforcement officer, a town marshal, a deputy town marshal, a postsecondary educational institution police officer, a probation officer, a paramedic, a volunteer firefighter, an emergency medical technician or paramedic working in a volunteer capacity, a member of the armed forces of the United States, a member of the Indiana Air National Guard, a member of the Indiana Army National Guard, a member of a state or local emergency management agency, or a member of a consolidated law enforcement department.
4. that after I signed the poll list, but before I voted, I was called to respond to an emergency in my capacity as a member of the military or public safety officer.
5. that the following is a brief description of the emergency to which I responded: \_\_\_\_\_
6. that I returned to the polls at the following time: \_\_\_\_\_ a.m./p.m. (*insert the hour and circle the applicable time*)

**AFFIDAVIT OF VOTER**

I swear (*or affirm*) that the foregoing statements are true, to the best of my knowledge and belief, and understand that making a false statement on this affidavit is punishable under the penalties of perjury.

Signature of Voter		Printed Name	
Vote Center	City or Town	My precinct of registration	

STATE OF \_\_\_\_\_ )  
 ) SS:  
COUNTY OF \_\_\_\_\_ )

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Signature of Official Administering Oath (*such as Supervisor, Sheriff, or Clerk of the Vote Center*)

\_\_\_\_\_  
Printed Name and Title

My Commission expires (*insert day following election, unless Notary Public*): \_\_\_\_\_

County of Residence: \_\_\_\_\_

# VOTE HERE



**POLLS OPEN 6:00 A.M.**

**POLLS CLOSE 6:00 P.M.**

**VOTE CENTER**

---

STATE OF INDIANA

COUNTY ELKHART

PRECINCT / VOTE CENTER \_\_\_\_\_

# PROVISIONAL BALLOT RETENTION ENVELOPE

PRIMARY

GENERAL ELECTION \_\_\_\_\_

SPECIAL

This envelope (or bag) contains the following:

- (1) Provisional ballots determined invalid and marked "Provisional ballot determined invalid" pursuant to IC 3-11.7-5-3 by the county election board prior to opening the provisional ballot envelope;
- (2) Provisional ballots that do not contain the initials of the clerks and are rejected by the provisional ballot counters and marked "Rejected" and placed in the PRO-7 envelope;
- (3) Provisional ballots that are counted, protested and counted, or protested and not counted;
- (4) Provisional ballot envelopes;
- (5) All executed affidavits relating to the provisional ballots; and
- (6) Tally papers.

Provisional ballot counters shall securely seal the envelope (or bag), initial the envelope (or bag), complete the oath below, and deliver it to the circuit court clerk (or Director of the Lake County Board of Elections and Registration), and notify the circuit court clerk (or Director of the Lake County Board of Elections and Registration) of the number of provisional ballots contained herein.

## Oath of Provisional Ballot Counters

I do solemnly swear or affirm the following:

- (1) that I have securely kept the ballots and papers in the envelope or bag;
- (2) that I did not permit any person to open the envelope or bag or to otherwise touch or tamper with the ballots; and
- (3) that I have no knowledge of any other person opening the envelope or bag.

\_\_\_\_\_  
Signature of Provisional Counter

\_\_\_\_\_  
Date of Signature (month, day, year)

\_\_\_\_\_  
Signature of Provisional Counter

\_\_\_\_\_  
Date of Signature (month, day, year)

Provisional Ballots Enclosed

Counted

Rejected







**PROVISIONAL BALLOT  
SECURITY ENVELOPE**

**(PRO-2)**

State Form 51618 (R3/11-09)  
Indiana Election Commission  
(IC 3-11.7-1-8; 3-11.7-5-3)

**TO THE VOTER**  
READ CAREFULLY AND FOLLOW THE INSTRUCTIONS BELOW

**STATE OF INDIANA** }  
**COUNTY OF \_\_\_\_\_** }

I, *(Print your name and address below)*

Name of Voter: \_\_\_\_\_

Residence Address of Voter: \_\_\_\_\_

Telephone Number (optional): ( \_\_\_\_\_ ) \_\_\_\_\_

have cast the enclosed provisional ballot at Vote Center Name: \_\_\_\_\_

at the  PRIMARY  GENERAL  MUNICIPAL  SPECIAL ELECTION  
to be held on:

\_\_\_\_\_ *(Insert date of election)*

Signature of voter	Date signed (mm/dd/yy) ____/____/____
--------------------	--

COUNTY ELECTION BOARD FINDINGS
The enclosed provisional ballot is determined to be:
<input type="checkbox"/> Valid
<input type="checkbox"/> Invalid, due to the following reason: _____
_____
_____
If invalid, this envelope may not be opened, and this ballot may not be counted.
Dated: _____
_____ County Election Board

**TO THE PROVISIONAL BALLOT COUNTERS:** After the ballot has been found valid by the county election board, open this envelope carefully. Do not deface or destroy the affidavit or the envelope. Take out the ballot enclosed for processing. If the ballot does not contain the initials of the poll clerks, the ballot shall, without being unfolded to disclose how the ballot is marked, be endorsed with the word "Rejected" and enclosed in State Form PRO-7 envelope.

STATE OF INDIANA

)

Print Number Enclosed

Provisional Ballots

)SS:

Challenged Voter Affidavits (PRE-4)

COUNTY ELKHART

)

TOTAL

VOTE CENTER \_\_\_\_\_ )

)SS:

CITY OR TOWN \_\_\_\_\_ )

**ENCLOSE IN THIS ENVELOPE ALL**

# PROVISIONAL BALLOTS

(Except PRO-5 Provisional Ballots)

PRIMARY

GENERAL ELECTION \_\_\_\_\_, 20\_\_\_\_\_

SPECIAL

**SUPERVISOR:** Insert all provisional ballots in this envelope (except PRO-5 provisional ballots). Insert all PRO-2 envelopes with pre-printed PRE-4 challenged voter affidavits. After the close of the polls, enclose and seal this envelope. Return these envelopes and forms to the County Election Board.  
**Vote Center Board**

**Clerks of Vote Center Board**

Supervisor \_\_\_\_\_

Clerk \_\_\_\_\_

Sheriff \_\_\_\_\_

Clerk \_\_\_\_\_

Sheriff \_\_\_\_\_

Clerk \_\_\_\_\_

Sheriff \_\_\_\_\_

Clerk \_\_\_\_\_

Sheriff \_\_\_\_\_

Print Number Enclosed

"After Hours" Provisional Ballots

STATE OF INDIANA )  
 )SS:  
 COUNTY \_\_\_\_\_ )  
 TOWNSHIP OR WARD \_\_\_\_\_ )  
 ) SS:  
 VOTE CENTER \_\_\_\_\_ )

**ENCLOSE IN THIS ENVELOPE ALL  
 PROVISIONAL BALLOTS  
 ISSUED AFTER REGULAR POLL CLOSING HOURS**

- PRIMARY
- GENERAL ELECTION \_\_\_\_\_
- SPECIAL

**SUPERVISOR:** Insert all provisional ballots cast by an individual as the result of a court order (or any other order) extending the time established for closing the polls under IC 3-11-8-8 in this envelope and seal the envelope. Return these ballots to the County Election Board.

\_\_\_\_\_  
 Vote Center Election Board

\_\_\_\_\_  
 Poll Clerks of Precinct Election Board

\_\_\_\_\_  
 Supervisor

\_\_\_\_\_  
 Sheriff

\_\_\_\_\_  
 Sheriff

\_\_\_\_\_  
 Sheriff

\_\_\_\_\_  
 Sheriff

Attest: \_\_\_\_\_ Poll Clerk

Attest: \_\_\_\_\_ Poll Clerk

Attest: \_\_\_\_\_ Poll Clerk

Attest: \_\_\_\_\_ Poll Clerk

Print Number Enclosed

Spoiled Provisional Ballots

STATE OF INDIANA )  
 )SS:  
COUNTY \_\_\_\_\_ )

VOTE CENTER \_\_\_\_\_ )  
 )SS:

CITY OR TOWN \_\_\_\_\_ )

**ENCLOSE IN THIS ENVELOPE ALL**

# **SPOILED PROVISIONAL BALLOTS**

- PRIMARY**
- GENERAL ELECTION** \_\_\_\_\_, 20\_\_\_\_\_
- SPECIAL**

**SUPERVISOR:** Insert all spoiled provisional ballots in this envelope and seal the envelope. After the close of the polls, return these ballots to the County Election Board.

**Vote Center Board**

**Clerks of Vote Center Board**

\_\_\_\_\_  
Supervisor

\_\_\_\_\_  
Sheriff

\_\_\_\_\_  
Sheriff

\_\_\_\_\_  
Sheriff

\_\_\_\_\_  
Sheriff

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
Clerk



**QUALIFIED ELECTOR'S AFFIDAVIT DISQUALIFYING  
A VOTE CENTER BOARD MEMBER**

**(PRE-7)**

State Form 42131 (R6/11-10)  
Indiana Election Commission (IC 3-6-6-12)

**INSTRUCTIONS:** When completed, put this form in the PRE-13 Grand Jury Affidavits Envelope.

STATE OF INDIANA )  
 )  
COUNTY OF \_\_\_\_\_ )  
 )  
CITY OR TOWN \_\_\_\_\_ )  
 )  
VOTE CENTER LOCATION \_\_\_\_\_ )

**SS:**

We, \_\_\_\_\_ and \_\_\_\_\_,  
the undersigned qualified electors in \_\_\_\_\_ Vote Center,  
in the City or Town of \_\_\_\_\_, in this County and State,  
do solemnly swear (*or affirm*) that \_\_\_\_\_, a member of the  
*(insert name)*  
Vote Center Board in this location, is disqualified to act as such, for the following reasons:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Printed Name of Elector	Printed Name of Elector
Position	Position
Subscribed and sworn to before me, this _____ day of _____, 20_____.	
<b>Note:</b> This oath must be subscribed and sworn to before a person authorized to administer oaths within the State of Indiana, for example, the Vote Center Supervisor.	
Signature of Person Administering Oath	Printed Name and Title



**APPOINTMENT OF REPLACEMENT  
VOTE CENTER BOARD MEMBER**

**(PRE-8)**

State Form 47930 (R4/12-05)  
Indiana Election Commission (IC 3-6-6-14)

**INSTRUCTIONS:** If a vote center board member (*a supervisor, sheriff, or clerk*) fails to appear at the opening of the polls, or if the office becomes vacant during election day, the remaining members of the vote center board shall fill the vacant office upon nomination of the highest ranking vote center board member, according to the list above.

The supervisor shall immediately notify the county election board of the appointment. The county election board may then confirm the appointment upon written approval of the appropriate county chairman, or shall appoint another individual to fill the vacancy upon nomination by the county chairman.

Upon appointment, the individual must swear the oath for the office (*See PRE-1 – Vote Center Oath Book*).

**RETURN THIS FORM IN THE PRE-12 ENVELOPE. FILE THE COMPLETED FORM WITH THE ELECTION SUPPLIES FOR THIS VOTE CENTER.**

STATE OF INDIANA )  
 )  
 )**SS:**  
COUNTY OF Elkhart )  
 )  
 )  
TOWNSHIP OR WARD \_\_\_\_\_ )  
 )  
 )**SS:**  
VOTE CENTER \_\_\_\_\_ )  
 )

**WHEREAS**, the supervisor of the above named vote center having notified the County Election Board that a vacancy existed in the office of

\_\_\_\_\_  
*(Name of Office; Specify Political Party)*

within the vote center, and that the vacancy has been filled in accordance with IC 3-6-6-14; and

**WHEREAS**, the County Election Board having received the nomination or written approval of the County Chairman of the political party of the individual who vacated the office, does now appoint (*or confirm the appointment*) of the following individual to the above named office:

\_\_\_\_\_  
*(Name of Individual)*

SO ORDERED, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_\_.

THE COUNTY ELECTION BOARD OF Elkhart COUNTY, INDIANA

\_\_\_\_\_  
Circuit Court Clerk and  
Secretary of the County Election Board



# AFFIDAVITS OF VOTER ASSISTANCE

(PRE-3)

State Form 28192 (R7/12-05)  
Indiana Election Commission (IC 3-11-9-2, 3-11-9-3)

**INSTRUCTIONS:** Complete PART A or PART B – **NOT BOTH**. Return completed form in PRE-15 envelope.

**PART A AFFIDAVIT OF PERSON DESIGNATED TO ASSIST A VOTER AT A VOTE CENTER**

A	<b>INSTRUCTIONS:</b>	1. This affidavit must be completed BEFORE the voter enters the voting booth.
A		2. The person who has been designated by a voter to assist the voter in the voting booth because of a disability (or the voter's inability to read or write English) must sign the affidavit.
A		3. The voter may designate a person of voter's choice, other than the voter's employer, an officer of the voter's union, or an agent of the voter's employer or union.
A		4. The vote center board will keep this affidavit and return it with the other election supplies at the end of the day.
A	State of Indiana, _____ County, ss:	
A	I, the undersigned, affirm that to the best of my knowledge, the voter, _____, whom I assist in voting:	
A		(Name of Voter)
A	1. Is a voter with a disability as defined in IC 3-5-2-50.2 (or is unable to read or write English); and	
A	2. Has requested my assistance in voting at this election.	
A	<b>NOTE:</b> This must be subscribed and sworn to before a person authorized to administer oaths within Indiana, e.g., the vote center supervisor.	
A	Signature of Person Assisting Voter	Printed Name of Person Assisting Voter
A	Subscribed and sworn to before me, this _____ day of _____, 20_____.	
A	Signature of Person Administering Oath	Title

**PART A IF THIS SECTION HAS BEEN FILLED OUT, DO NOT FILL OUT PART B.**

**PART B AFFIDAVIT OF THE TWO SHERIFFS ASSISTING A VOTER AT THE POLLS**

B	<b>NOTE: This affidavit is NOT to be executed by a person who is voting before an absentee voter board.</b>	
B	<b>INSTRUCTIONS:</b>	1. This affidavit must be completed and signed by the two (2) election sheriffs BEFORE the voter enters the voting booth.
B		2. The sheriffs may assist any voter in marking the voter's ballot if the voter does not wish to designate a person of the voter's choice to assist the voter.
B		3. Only those voters who require assistance because of a disability (or the voter's inability to read or write English) may be assisted by the sheriffs in the voting booth.
B		4. The vote center election board will keep this affidavit and return it with the other election supplies at the end of the day.
B	State of Indiana, _____ County, ss:	
B	I, the undersigned, affirm that to the best of my knowledge, the voter, _____, whom I assist in voting:	
B		(Name of Voter)
B	1. Is a voter with a disability as defined in IC 3-5-2-50.2 (or is unable to read or write English);	
B	2. Has requested my assistance in voting at this election; and	
B	3. Does not wish to designate a person to assist the voter in voting under IC 3-11-9-2.	
B	<b>NOTE:</b> This must be subscribed and sworn to before a person authorized to administer oaths within Indiana, e.g., the vote center supervisor.	
B	Signature of Sheriff	Printed Name of Sheriff
B	Signature of Sheriff	Printed Name of Sheriff
B	Subscribed and sworn to before me, this _____ day of _____, 20_____.	
B	Signature of Person Administering Oath	Title

**PART B IF THIS SECTION HAS BEEN FILLED OUT, DO NOT FILL OUT PART A.**

Print Number Enclosed

Affidavits of Voter Assistance at the Polls (PRE-3)

Inspector's Affidavit in Precinct Using Paper Ballots or Ballot Card Voting Systems (PRE-10)

Certificate and Memoranda of Total Votes Cast in a Precinct

Others: \_\_\_\_\_

TOTAL

STATE OF INDIANA )

COUNTY OF \_\_\_\_\_ ) SS:

TOWNSHIP OR WARD \_\_\_\_\_ )

PRECINCT \_\_\_\_\_ ) SS:

**ENCLOSE IN THIS ENVELOPE ALL**

# MISCELLANEOUS FORMS

**NOT OTHERWISE PROVIDED FOR**

PRIMARY

GENERAL ELECTION \_\_\_\_\_, 20\_\_\_\_\_

SPECIAL

**INSPECTOR: Enclose and seal this envelope. Return these forms to the County Election Board.**

Vote Center Board

Clerks of Vote Center Board

Supervisor \_\_\_\_\_

Sheriff \_\_\_\_\_

Sheriff \_\_\_\_\_

Sheriff \_\_\_\_\_

Sheriff \_\_\_\_\_

Clerk \_\_\_\_\_

Clerk \_\_\_\_\_

Clerk \_\_\_\_\_

Clerk \_\_\_\_\_



# AFFIDAVIT OF CHALLENGED VOTER CONCERNING PROOF OF IDENTIFICATION REQUIREMENT

(PRO-10)

State Form 52432 (R4/7-14)  
Indiana Election Commission (IC 3-11.7-5-2.5)

**INSTRUCTIONS:** This affidavit must be completed by a voter who: (1) was challenged because the voter was unable or declined to provide proof of identification and cast a provisional ballot; or (2) was challenged by a member of the vote center election board or absentee board who determined that the proof of identification provided by the voter did not qualify under IC 3-5-2-40.5 and the voter cast a provisional ballot. **This affidavit must be completed in person by the voter before the county election board or the circuit court clerk and filed not later than noon 10 days after election day.** A town conducting its own election uses Form PRO-11.

To the Circuit Court Clerk or County Election Board of \_\_\_\_\_ County:

## Section to be Completed by Voter

I, the undersigned, affirm under the penalties of perjury that the following information on this affidavit is true and complete, to the best of my knowledge and belief:

(1) On election day, \_\_\_\_\_, (insert date of election) I resided in the following precinct (or formerly resided in the following precinct and was entitled to return to vote in that precinct by state or federal law):

\_\_\_\_\_  
(Insert Precinct Name)

(2) Check the box below that applies:

I am the same individual who personally appeared before the vote center election board for the precinct named above on the election day listed above. I was challenged because I was unable or declined to provide proof of identification (as defined in Indiana Code 3-5-2-40.5 printed below,) and I cast a provisional ballot.

I am the same individual who personally appeared before the vote center election board for the precinct named above on the election day listed above. I was challenged because a member of the vote center election board determined that the proof of identification I provided did not qualify as proof of identification under IC 3-5-2-40.5 (printed below), and I cast a provisional ballot.

I am the same individual who personally appeared before an absentee board to cast an absentee ballot in the election to be held on the day listed above. I was challenged because I was unable or declined to provide proof of identification, or because a member of the absentee board determined that the proof of identification I provided did not qualify as proof of identification under IC 3-5-2-40.5 (printed below), and I cast a provisional ballot.

(3) Check the box below that applies:

I have provided proof of identification (as defined in Indiana Code 3-5-2-40.5 printed below) to the circuit court clerk or county election board.

I have not provided proof of identification (as defined in Indiana Code 3-5-2-40.5 printed below) to the circuit court clerk or county election board. I am indigent and unable to obtain proof of identification without the payment of a fee.

I have not provided proof of identification (as defined in Indiana Code 3-5-2-40.5 printed below) to the circuit court clerk or county election board. I have a religious objection to being photographed.

Signature of Voter

Printed Name of Voter

## Section to be Completed by Person Administering Oath

Subscribed and sworn or affirmed before me on \_\_\_\_\_ (mm/dd/yy).

Signature of Person Administering Oath in accordance with IC 33-42-4-1

Printed Name and Title

Indiana Code 3-5-2-40.5: (a) Except as provided in subsection (b), "proof of identification" refers to a document that satisfies all the following: (1) The document shows the name of the individual to whom the document was issued, and the name conforms to the name in the individual's voter registration record. (2) The document shows a photograph of the individual to whom the document was issued. (3) The document includes an expiration date, and the document: (A) is not expired; or (B) expired after the date of the most recent general election. (4) The document was issued by the United States or the state of Indiana. (b) Notwithstanding subsection (a)(3), a document issued by the United States Department of Defense, the United States Department of Veterans Affairs (or its predecessor, the Veterans Administration), a branch of the uniformed services, the Merchant Marine, or the Indiana National Guard that: (1) otherwise complies with the requirements of subsection (a); and (2) has no expiration date or states that the document has an indefinite expiration date; is sufficient proof of identification for purposes of this title.



Print Number Enclosed

STATE OF INDIANA )

Vote Center Oath Book (PRE-1)

)SS:

Appointment of Replacement Vote Center Board Member (PRE-8)

COUNTY OF \_\_\_\_\_)

Affidavit of Voter Request for Transfer of Registration (VRG-4/12)

VOTE CENTER \_\_\_\_\_)

Affidavit for Presidential Voting Only (VRG-15)

)SS:

CITY OR TOWN \_\_\_\_\_)

Certificate of Error (VRG-22)

TOTAL

# POLL LIST, PRECINCT OATH BOOK, AND VOTER REGISTRATION AFFIDAVITS

(CHANGES TO BE MADE TO VOTER REGISTRATION RECORD)

PRIMARY

GENERAL ELECTION \_\_\_\_\_, 20\_\_\_\_\_

SPECIAL

**This envelope contains the affidavits listed above.**

Inspector \_\_\_\_\_

TO THE SUPERVISOR: Enclose and SEAL in this envelope the vote center oath book, and any completed affidavits listed above. Deliver to the County Election Board. This envelope will be forwarded to the County Office of Voter Registration.



**CERTIFICATION OF DELIVERY OF  
ELECTION MATERIALS BY SUPERVISOR AND SHERIFF**

**(CEB-1)**

State Form 47202 (R4/11-05)  
Indiana Election Commission (IC 3-12-2-7; 3-12-3-10; 3-12-3.5-4)

**CERTIFICATION OF DELIVERY OF  
ELECTION MATERIALS BY  
SUPERVISOR AND SHERIFF**

**INSTRUCTIONS:** All election documents, supplies, and materials must be returned to the county election board after the close of the polls by the supervisor and the sheriff of the opposite political party from the supervisor.  
**NOTE:** A supervisor or sheriff is not entitled to compensation for election day services unless this certificate is completed by the supervisor or sheriff.

On the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_,

In Vote Center \_\_\_\_\_

Township or Ward \_\_\_\_\_

City or Town \_\_\_\_\_

County of Elkhart \_\_\_\_\_, Indiana

**CERTIFICATION OF SUPERVISOR**

As supervisor of this precinct, I certify that immediately upon the close of the polls (*and the tabulation of the vote in my precinct, if applicable*), I complied with IC 3-12-2-7, IC 3-12-3-10, or IC 3-12-3.5-4 by delivering the required election material to the county election board (*accompanied by the sheriff of the opposite party*). If optical scan ballots were cast and counted in this precinct, I swear (*or affirm*) that I complied with the requirements of IC 3-12-3-10(d).

\_\_\_\_\_  
Signature of Supervisor

\_\_\_\_\_  
Printed Name of Supervisor

**CERTIFICATION OF SHERIFF**

As the sheriff of the opposite political party from the supervisor of this precinct, I certify that immediately upon the close of the polls and the tabulation of the vote in my precinct, I complied with IC 3-12-2-7, IC 3-12-3-10, or IC 3-12-3.5-4 by delivering the required election material to the county election board (*accompanied by the supervisor*).

\_\_\_\_\_  
Signature of Sheriff

\_\_\_\_\_  
Printed Name of Sheriff

# THE ABSENTEE VOTER'S BILL OF RIGHTS

(Last revised, November 16, 2009; Indiana Code 3-11-10-25(g))

*INSTRUCTIONS: The County Election Board mails a copy of this document to the voter with the absentee ballot.*

Fellow Voter:

Every voter casting an absentee ballot has the following rights and responsibilities as part of absentee voting.

You have the right to mark your absentee ballot secretly, without anyone else being present when you mark the ballot or seal the ballot in the envelope.

- **IT IS A VIOLATION OF INDIANA LAW FOR A PERSON TO PAY OR OFFER TO PAY AN INDIVIDUAL FOR CASTING AN ABSENTEE BALLOT, AND A VIOLATION OF INDIANA LAW FOR A PERSON TO ACCEPT ANY PAYMENT OR PROPERTY FOR CASTING AN ABSENTEE BALLOT.**
- **CHECK YOUR BALLOT FOR 2 SETS OF INITIALS.** In order for an absentee ballot to be counted, it **MUST** contain two (2) sets of initials on the back of the ballot. Please inspect your ballot before mailing. If your ballot does not contain the initials, you have the right to request a replacement ballot. Please contact your county election board at the number provided on the bottom of this form and ask for an ABS-5 Affidavit or "Statement Concerning Defective, Lost, Destroyed, or Spoiled Ballot."
- You have the right to mark your ballot without anyone engaging in "electioneering" in your presence if that person knows that you have an unmarked absentee ballot.
- "Electioneering" means expressing support or opposition to a candidate, a political party, or public question. However, your spouse, a member of your household (*or your guardian, if you are incapacitated*) may express this support or opposition to you without violating the "electioneering law".
- **IT IS A VIOLATION OF FEDERAL LAW AND INDIANA LAW FOR ANYONE TO ATTEMPT TO FORCE YOU TO MARK YOUR ABSENTEE BALLOT IN ANY PARTICULAR WAY.**
- If you are voting absentee by mail, then you must personally mark your ballot. A person with disabilities who is unable to make a voting mark on the ballot or sign the absentee ballot secrecy envelope must vote before an absentee voter board.
- After you mark and seal your absentee ballot inside the secrecy envelope used to return your marked ballot, you have the responsibility to completely fill out and sign the affidavit on the back of the secrecy envelope. By signing the affidavit, you are swearing or affirming that all of the information on your affidavit is true. This information includes your name, complete residence address, and that you are eligible to vote in this election.
- You must also swear or affirm that you voted your absentee ballot in secret, and sealed the ballot in the envelope without any other person seeing how you voted. (*If you are voting by mail and another person provided verbal assistance to you or assisted you in sealing your ballot in the envelope, that person must also swear or affirm that they did not coerce or improperly influence you.*)
- After you have sealed your absentee ballot inside the envelope you return the envelope to the county election board in the following manner: 1) by U.S. mail or a bonded courier company; 2) by hand-delivering the envelope yourself; 3) by delivering the envelope to a member of your household (or to a person to whom you have given your power of attorney). If you deliver the sealed envelope to a household member or your power of attorney, that person must deliver your ballot to the county election board in person, by U.S. mail, or by using a bonded courier company.
- **IT IS A VIOLATION OF INDIANA LAW FOR YOU TO DELIVER THE SEALED ENVELOPE CONTAINING YOUR MARKED ABSENTEE BALLOT TO ANY PERSON OTHER THAN THOSE PERSONS IDENTIFIED ABOVE, OR FOR THAT PERSON TO ACCEPT THIS ENVELOPE.**
- Even if you mail your ballot prior to election day, it will not count unless it is received by your county election board *no later than 12 noon on election day.*

**If you think that a violation of Indiana election law has occurred, contact your county election board immediately at the telephone number or mailing address below to provide all the information you have about this violation.**

You may also contact your county prosecuting attorney's office, the Indiana State Police Bureau of Criminal Investigation at (317) 232-4338, or the Indiana Election Division of the Office of the Secretary of State at (800) 622-4941. The county prosecuting attorney and Indiana State Police can investigate election crimes. The Election Division is not a law enforcement agency, but can provide you with information about Indiana election laws and refer you to law enforcement agencies.

Thank you again for exercising your right to vote.

ELKHART COUNTY ELECTION BOARD  
101 N. Main, Room 204, Goshen, IN 46526  
Ph: (574) 535-6469



CLERK, CIRCUIT COURT  
ELKHART COUNTY  
101 N MAIN ST ROOM 204  
GOSHEN, IN 46526-3295

**ELECTRONIC SCAN REQUIRED**

**F**

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