



Election Division Dispatch

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NEWS & UPDATES

ePB Counties: New INSVRS Report

Currently ePollbook counties receive emails for Web Service Framework (WSF) transactions (i.e. put and get calls). While those emails will continue, ePB counties can now run a report to compile daily transaction details. This should help counties stay on top of issues with ePB data transmission to SVRS. You can now find the report "ePollBook WSF Transaction Call Tracking" in the INSVRS Reports Library under the elections category.

Ballot Vacancies

Several counties have asked about the process for the Democratic or Republican parties to fill a ballot vacancy, if the party did not have a candidate in the primary election. Details about the process to fill ballot vacancies are found on pages 25-28 of the *2018 Election Administrator's Manual*. NOTE: the procedures for filling a ballot vacancy are different than filling an elected office vacancy, so please review the procedures carefully.

County Updates to IndianaVoters.com

With the March Build deployed, counties are able to add more specific information about their early voting locations. Before, counties were limited in the amount of information that would present online; now, the interface is updated to permit more text to be shared.

To that end, counties were asked to enter their early voting location information in SVRS by March 28. Most counties complied with the deadline, but many couldn't provide the level of detail now available since the Build was not yet in effect. Please take time this week to ensure the early voting and county contact information is accurate in SVRS. This data populates indianavoters.com, so it's important it be accurate for the public. Please contact the Help Desk if you have questions.

Voter Information Project (VIP)

IED is again partnering with Democracy Works, a non-partisan non-profit, to increase visibility of early voting and polling place information. A baseline data set and frequent updates will be shared with them soon. Please make sure your Election Day locations are up to date in SVRS on or before April 9 as our election information will be shared on many websites.

APRIL WEB TRAINING

Apr. 11 & 12 | Certificate of Error Processing

Apr. 24 & 30 | County ENR Data Entry

Dates are subject to change; check the 2018 INSVRS Training Schedule on the county portal to confirm.

CALENDAR

April 7, 2018:

Deadline to publish notice of public test in newspaper, if public test held on April 9 (at least 48-hour publication notice requirement otherwise).

April 9, 2018:

Deadline to hold public test of voting equipment

April 9, 2018:

Statewide voter registration deadline

April 10, 2018:

In-person ABS Early Voting at the Clerk's office begins

April 13, 2018:

End of the pre-primary campaign finance reporting period

April 17, 2018 (NOON):

Deadline for D&R county chairs to nominate individuals to serve as a poll worker

April 19, 2018:

Travel Board available

April 20, 2018 (NOON):

Deadline to file pre-primary campaign finance report

April 28, 2018 (Saturday):

Must make in-person ABS early voting available

April 30, 2018 (11:59PM):

Deadline to receive ABS-Mail application

May 5, 2018 (Saturday):

Must make in-person ABS early voting available

May 7, 2018 (Primary Election Eve):

Check yellow calendar book for multiple deadlines

IN FOCUS: Libertarian, Independent & Minor Party Candidate Filings

The May primary election allows the Democratic and Republican parties to nominate their candidates for the November election. For the November election, Libertarian, independent and other minor party candidates also have methods for ballot access, and counties should be planning for filings from these candidates.

Below are reminders for Libertarian candidate filings. Next month we'll highlight independent candidate and other minor party ballot access. To learn more, you are encouraged to review the *2018 Election Calendar Guide* (yellow book) and the *2018 Candidate Guide* for more specific information.

Libertarian Candidates

The Libertarian Party of Indiana (LPIN) is holding its state convention on May 5, 2018. Candidates nominated at this convention are those for federal, state

legislative, statewide, judicial office, and prosecuting attorney.

LPIN has also begun to hold county conventions across the state to nominate county and township candidate for the general election and may continue to do so through early summer. Their local candidates file the CAN-22 (Candidate Certification) and CAN-12 (Local Candidate Statement of Economic Interest) with the county election board no later than noon, July 3, 2018.

Additionally, the Libertarian Party may fill ballot vacancies. After the county LPIN conventions, the LPIN state committee may fill local office ballot vacancies across the state. After a local candidate is selected the state chair must file the CAN-22 and CAN-12 with your office to fill the vacancy. Ballot vacancies caused by no candidate being nominated at the LPIN county convention must be filled by noon,

July 3.

Libertarian, Independent, and other minor party candidates are also held to the same campaign finance rules. However, some Libertarian candidates may need to file a pre- or post-convention CFA-4 report. A pre-convention report is needed IF the LPIN candidate has filed a CFA-1 form with your office; a post-convention report is needed IF the LPIN candidate does not have a CFA-1 form on file and the office pays more than \$5,000 in a calendar year.

If the LPIN candidate fills a ballot vacancy and the office pays more than \$5,000 in a calendar year, then a CFA-1 must be filed no later than noon, seven days after the filing period closes or July 10, 2018, for this election cycle. More details on these reports can be found in the *2018 Campaign Finance Manual*.

VR CORNER

VR Applications & Postmarks

The statewide voter registration deadline for the May primary election is Monday, April 9, 2018. Before your team delays processing a VR application received by mail after this deadline, please be sure to check the postmark on the envelope. The postmark is a critical piece of information to determine whether or not a VR form can be processed for the May election.

If a VR form is mailed to your office, received after April 9, 2018, and includes a legible postmark dated on or before April 9, 2018, then your county must process the form. (IC 3-7-33-4)

If a VR form is mailed to your office, includes an illegible or NO postmark, and is received after April 9, 2018 but on or before Monday, April 16, 2018, then your county must to process the forms. (IC 3-7-33-4; IC 3-7-33-3.7)

These same rules apply to VR forms received by the Indiana Election Division, and forwarded to your county. Review pages 7-10 of the *2018 Indiana Voter Registration Guidebook* for more details, including the deadlines for online voter registration and hand-delivery.

QUESTIONS OF THE MONTH

Q. Can an absentee voter requesting a Democratic ballot in the primary change their mind and re-file an application or otherwise request a Republican ballot (or vice versa)?

A. No, a voter may not change their mind and request a different partisan absentee ballot to replace the one they've already requested.

Q. Can a candidate be a poll worker?

A. It depends. In a non-voter center county, a candidate may be a poll worker in a precinct where their name does not appear on the ballot, such as another township. In a vote center county, a candidate may not serve as a poll worker since all precincts vote at each vote center. See IC 3-6-6-7 for details. Please note: an uncontested candidate for party office (precinct committeeman or state convention delegate) may serve as a poll worker in any precinct or vote center.

Q. My newspaper failed to publish my notice for a public test. Do I have to reschedule?

A. Not necessarily. State law and permits a county where the newspaper failed to timely publish a notice to allow the county to either 1) display the notice prominently in three locations in the county or 2) post on the county's website (IC 5-3-1-2(k)).