

CARROLL COUNTY VOTE CENTER PLAN
2/20/2014

INDIANA ELECTIONS DIVISION
2014 MAR -3 PM 2:31

VOTER STATISTICS AND PRECINCTS

According to the 2010 census, Carroll County has a total population of 20,155 and is divided into 19 precincts. Currently the total number of registered voters in Carroll County is approximately 13,735 of those 12,498 are active voters and 1,237 are inactive voters. Generally our voter turnout is 27%, in Carroll County, but it is hoped that this plan will make voting more convenient and increase our percentages. No voter should feel disenfranchised because of this change. Voting by absentee, mail or travel board is still available. This will expand the voter's capabilities by not limiting them to a certain polling location on a certain day. This order will become effective as of the date of filing with the Indiana Election Division.

POLLING PLACES AND ACCESSIBILITY

Carroll County will have six (6) voting centers for the upcoming Primary election in 2014. Absentee voting will begin as required by state statute, twenty-eight (28) days before the election, in the Carroll County Courthouse at 101 W. Main St. Delphi, IN 46923. We plan to have five (5) vote centers open for early voting at least one (1) time before Election Day. In addition, we will have a satellite station scheduled at other locations throughout the county on various days two (2) weeks prior to Election Day. Tentative schedule attached. ID numbers will be assigned to each voter in conjunction with the absentee applications in order to retract a vote if needed. Absentee applications will also be accepted for mail out ballots until the deadline and for travel board until noon, the day before the Election. The absentee ballots will be counted at a central location as previously adopted on August 9, 2011 resolution number 3-2011. Should a person miss the deadline for these voting options they will still have the opportunity to vote in person at one of the vote centers on Election Day. The centers will also be open on Election Day from 6am-6pm, as required by law.

ELECTRONIC POLLBOOK

Carroll County has reviewed numerous electronic poll book options and has decided to utilize the Election Systems and Software ExpressPoll-5000s. This electronic poll book will be securely connected to every vote center and to the County Election Board at the Carroll County Courthouse on Election Day. It will securely connect every satellite vote center. The ExpressPoll-5000 meets all standards set out by Indiana law under IC 3-11-8-10.3. In addition, our vendor election managers have intimate knowledge and experience with electronic poll books and vote centers. The ExpressPoll-5000 Electronic Poll Book hardware and software is designed to function as a secure voter validation system. The ExpressPoll-5000 uses a dedicated hardware enclosure which provides a strong, secure enclosure for the unit. The ExpressPoll-5000 enclosure stores voter validation data using redundant solid state non-volatile compact flash memory with "no moving parts." Solid state compact flash memory is used in place of a fragile hard disk drive, as the electronic poll books will receive the same rough handling as tabulation equipment. Hard disk drives, with moving parts, are prone to hard drive crashes when they receive rough handling. Electronic poll books must function properly to keep voter lines moving on Election Day, and the ExpressPoll-5000 ensures this.

When a poll worker turns on the Expresspoll-5000, the system will cycle to a screen containing one icon, labeled "Launch ExpressPoll". The poll worker simply touches this icon to boot-up the ExpressPoll software. This simplifies poll worker training, as a series of icons that are unrelated to the system's primary function, voter validation, are not accessible to the poll worker. During Election Day, a poll worker using the ExpressPoll

system cannot open other programs on the unit, as it is a dedicated electronic poll book. If a standard laptop or notebook PC is used to support the electronic poll book software, a collage of icons can appear on the initial screen when boot-up occurs, confusing a poll worker and possibly enabling them to enter other software applications on the PC which could provide a security risk. In addition, the electronic poll books cannot be accessed without the coordinated action of two (2) precinct election officers who are not members of the same political party. The precinct election officers will be provided passwords. When a voter arrives at the vote center, his/her eligibility will be brought up on an ExpressPoll-5000 screen. In a primary election, the clerk will indicate which party ballot the voter has requested (Republican or Democrat). The system will record the time that the voter was checked in and the records will be updated back to the Carroll County Clerk's Office/Voter Registration office main server (CentralPoint). The updated record will be available instantly to the County Election Board and the electronic poll books used by precinct election officers at all other vote centers in Carroll County. If a voter attempts to vote again, the database will show him/her to be ineligible. The dedicated ExpressPoll-5000 enclosure is not susceptible to theft, unlike an off-the-shelf notebook computer which can be enticing to a thief. The removable compact flash memory card is physically stored in an enclosed compartment on the top of the ExpressPoll unit. The door covering the compact flash memory card compartment can be secured using a security tag with an audit number which will expose any attempt to physically tamper with the memory card. Data stored in the ExpressPoll-5000 redundant compact flash memory can be encrypted using sophisticated RC-4 data encryption. In addition, Carroll County can deploy VPN routers on WAN to provide native data encryption to transmissions. The use of an election official's or poll worker's user ID and password provides access to accomplish designated tasks within the system. Every log-on attempt generates an audit log event, so it is very easy to read the audit log and determine what activities were completed by a specific person. The ExpressPoll-5000 units are issued by device ID number in carrying cases, which can be sealed with a numbered seal. Each ExpressPoll will have a unique device ID for controlling the log files after an election. This ID is numeric and should be 6 characters. This number becomes the title of the log file (#####.log), and also is the first six characters of the provisional ID when using the auto provisional ID option in ExpressPoll unit. The hard sided ExpressPoll-5000 carrying case can be locked, and has a latch that can be secured with security (numbered) seals. A strong security plan with processes that guide usage in a recommended best practice is in the administrator's manual. Two levels of passwords and smart cards are required to set certain configuration options. Election officials can mandate using simple passwords, pass phrases, or two-phase authentication using smart cards and passwords. Additional password protections are provided at the server and these passwords can be set to expire. Encrypted user logs are available to identify who has used and modified the system and devices; reports of all election functions performed on the system are available; and statistics can be captured of open, close, log-on, log-off by user ID. The audit log file contains a time stamp of every transaction, providing the date and time of each voter processed. This log file can be encrypted using one of the following industry standard algorithms

- * RC4
- * AES-128 in OFB mode
- * AES-128 in CCM mode
- * AES-256 in OFB mode

The ExpressPoll-5000 USB ports can be physically covered to restrict tampering. In the future, should electronic poll books require federal certification; the use of a dedicated electronic poll book enclosure will become increasingly important to meet federal certification requirements, as internal hardware components will have to remain consistent to meet the certification standards. A dedicated enclosure will allow

jurisdictions to continue to meet these strict standards, while the use of an off-the-shelf computer will not, as replacement components for an off-the-shelf computer will not provide the consistency required to meet federal certification standards. Because this is a secure internet connection, it will be accessible by password only. This will ensure that the Clerk, each satellite station, and each vote center will have immediate access concerning who has voted. The number of voters will be balanced each day with the ePollbook and the voting machines. Upon balancing, the names of voters will be disclosed to the interested Party Chairperson or candidates upon request up to the day of the Election.

VOTE CENTER FLOW CHART

All Vote Center facilities are fully ADA accessible per IC 3-11-8 and have ample, easily accessible parking. There will be at least five (5) TSX voting machines at each center. In order to avoid waiting, machines can be reallocated if the need arises. This will also be documented in SVRS by the "absentee" procedures up to Election Day. The security plan for the TSX voting machines and the ePollbooks is to lock the rooms in which they are placed each night. The voting machines will also be secured each night with numbered seals that will need to be cut each morning in order to utilize the machines. In the event of a power failure at each/or one (1) vote center, the voting machines and ePollbooks will be switched to battery backup. For obvious reasons, if the safety of the voters and/or poll workers is ever at risk, the vote center will be closed upon direction of the Election Board. If convenient for the voters, they may be instructed to visit the opposite vote center. If the internet is inaccessible, the voter still will be checked in using the ePollbook and when the connection is reestablished the ePollbooks will sync back up, if there were any illegal votes they will be logged in a report and be available for the prosecutor. There will be five (5) election workers at each center. The Inspector will also serve as a greeter and verify that the voter has his/her government issued photo ID and their vote center card that was mailed to them prior to the Election in order to proceed. The mailed undeliverable vote center cards which are returned to the Clerk's office will also help to eliminate inactive voters in Carroll County. If the voter doesn't have their card, they can be checked in with their government issued photo ID. In order to avoid lines, two (2) registration locations will be made available to utilize the electronic poll book and check the voter in, consisting of one (1) clerk and one (1) judge of opposing major parties. The clerk will scan or type the voter name to view ePollbook data. Once verified, the voter will sign the signature pad. If an issue arises with locating a voter, the voter will return to the Inspector for further instruction. The clerk will document any necessary information into the ePollbook as required by statute. The voter access card will be programmed at the time of signing the ePollbook. The judge will proceed to the voting machine and insert the card. The voter will then proceed with voting on the voting machine in the same manner as always. The training for the poll workers will be largely the same with the exception of the training for the new electronic poll books. The Democrat and Republican Party Chairs will provide a list of potential poll workers for Satellite and Vote Centers, on or about March 25 and September 25 of each election year.

Satellite Flow Chart

The satellite stations will have two (2) workers (one (1) from each major party. One (1) will serve as greeter, the other will scan or type the voter's information into the ePollbook. One (1) worker will assist the voter to the machine. Both workers will open the satellite station and work the entire shift and upon closure they will return the equipment to a designated secure location.

Satellite Stations

Five (5) of the Vote Centers will be open one (1) of the two (2) Saturdays prior to the election. All of the locations will be open for 4 hour shifts, except for the Courthouse location which is required by statute to be open at least 7 hours the 2 Saturdays preceding the election. *(Delphi United Methodist Church will not be a Satellite Station)*

The following locations will be used as a rotating satellite station, with each open one time on various weekdays for 4 hour shifts, exact days and times to be determined.

Burrows

Fire Station
658 E. 871 N.
Burrows, IN 46916

Deer Creek

Community Center
4583 N. St. Rd. 29
Camden, IN 46917

Delphi

St. Elizabeth Healthcare Center
700 Armory Rd.
Delphi, IN 46923

Flora

Senior Center
115 N. Division St.
Flora, IN 46929

Carroll High School
2362 St. Rd. 18
Flora, IN 46929

Yeoman

United Methodist Church (replaces Lockport Church)
10892 W. 825 N.
Monticello, IN 47960

Vote Centers

Yeoman

Yeoman United Methodist Church
10892 W. 825 N.
Monticello, IN 47960

Delphi

Carroll County Courthouse
101 W. Main St.
Delphi, IN 46923

Delphi United Methodist Church
1796 US Hwy 421
Delphi, IN 46923

Camden

Camden Community Building
153 W. Main St.
Camden, IN 46917

Flora

Carroll High School
2362 St. Rd. 18
Flora, IN 46929

Burlington

Burlington Community Center
425 E. 5th St.
Burlington, IN 46915

NOTICE OF GENERAL ELECTION VOTING PLACES

The undersigned Board of Commissioners of Carroll County, State of Indiana, do hereby give notice that a Primary Election will be held on

Tuesday, November 6, 2012

Between the hours of 6:00 a.m. and 6:00 p.m., Eastern Standard Time, at the following designated places in the various precincts of Carroll County, Indiana:

Adams Township

Precinct 1.....Yeoman Community Building, 210 N. Railroad Ave., Yeoman, IN 47997

Burlington Township

Precinct 1.....Burlington Community Center, 425 E. 5th St., Burlington, IN 46915

Carrollton Township

Precinct 1.....Deer Creek Presbyterian Church, 4450 N. St. Rd. 29, Camden, IN 46917

Clay Township

Precinct 1..... Democrat Twp. Fire Dept., 5 E. 485 S., Cutler, IN 46920

Deer Creek Township

Precinct 1.....Courthouse, 101 W. Main St., Delphi, IN 46923

Precinct 3.....Courthouse, 101 W. Main St., Delphi, IN 46923

Precinct 5.....Courthouse, 101 W. Main St., Delphi, IN 46923

Democrat Township

Precinct 1.....Democrat Twp. Fire Dept., 5 E. 485 S., Cutler, IN 46920

Jackson Township

Precinct 1.....Camden Community Building, 153 W. Main St, Camden, IN 46917

Jefferson Township

Precinct 1.....Yeoman Community Building, 210 N. Railroad Ave., Yeoman, IN 47997

Precinct 2.....Yeoman Community Building, 210 N. Railroad Ave., Yeoman, IN 47997

Liberty Township

Precinct 1.....Liberty Twp. Fire Station, 658 E. 871 N., Burrows, IN 46916

Madison Township

Precinct 1.....Democrat Twp. Fire Station, 5 E. and 485 S., Cutler, IN 46920

Monroe Township

Precinct 1.....4-H Building, 102 N. Fourth St., Flora, IN 46929

Precinct 2.....4-H Building, 102 N. Fourth St., Flora, IN 46929

Rock Creek Township

Precinct 1.....Liberty Twp. Fire Station, 658 E. 871 N., Burrows, IN 46916

Tippecanoe Township

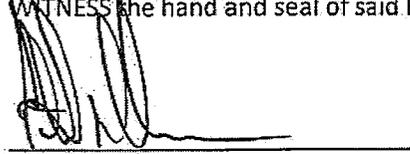
Precinct 1.....Delphi 1st Assembly of God Church, 9835 W. US 421, Delphi, IN 46923

Precinct 2.....Delphi 1st Assembly of God Church, 9835 W. US 421, Delphi, IN 46923

Washington Township

Precinct 1.....Deer Creek Presbyterian Church, 4450 N. St. Rd. 29, Camden, IN 46917

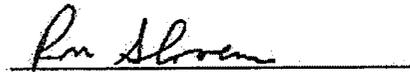
WITNESS the hand and seal of said Board of Commissioners on this 1st day of October, 2012.



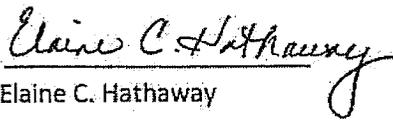
Patrick F. Clawson, Chairman



William R. Brown



Ronald Slavens

ATTEST: 

Elaine C. Hathaway

State of Indiana Voter Status Counts by Precinct and Split

CARROLL COUNTY

Precinct	Split	Total			Pending	Incomplete
		Active	Inactive	Current Voters		
ADAMS						
		331	26	357	0	0
	Precinct Subtotal	331	26	357	0	0
BURLINGTON						
	BURLINGTON - COUNTY	770	48	818	1	0
	BURLINGTON - TOWN	383	43	426	2	0
	Precinct Subtotal	1,153	91	1,244	3	0
CARROLLTON						
	CARROLLTON	391	40	431	0	0
	Precinct Subtotal	391	40	431	0	0
CLAY						
	CLAY	687	30	717	0	0
	Precinct Subtotal	687	30	717	0	0
DEER CREEK I						
	DC 1 - COUNTY	1,090	98	1,188	2	0
	Precinct Subtotal	1,090	98	1,188	2	0
DEER CREEK II						
	DC 3 - CITY COUNCIL 1	276	50	326	2	0
	DC 3 - CITY COUNCIL 4	469	71	540	1	0
	Precinct Subtotal	745	121	866	3	0
DEER CREEK V						
	DC 5 - CITY COUNCIL 1	60	13	73	0	0
	DC 5 - CITY COUNCIL 2	379	80	459	1	0
	DC 5 - CITY COUNCIL 3	450	64	514	1	0
	Precinct Subtotal	889	157	1,046	2	0
DEMOCRAT						
	DEMOCRAT	553	52	605	3	0
	Precinct Subtotal	553	52	605	3	0
JACKSON						
	JACKSON - COUNTY	365	23	388	1	0

State of Indiana Voter Status Counts by Precinct and Split

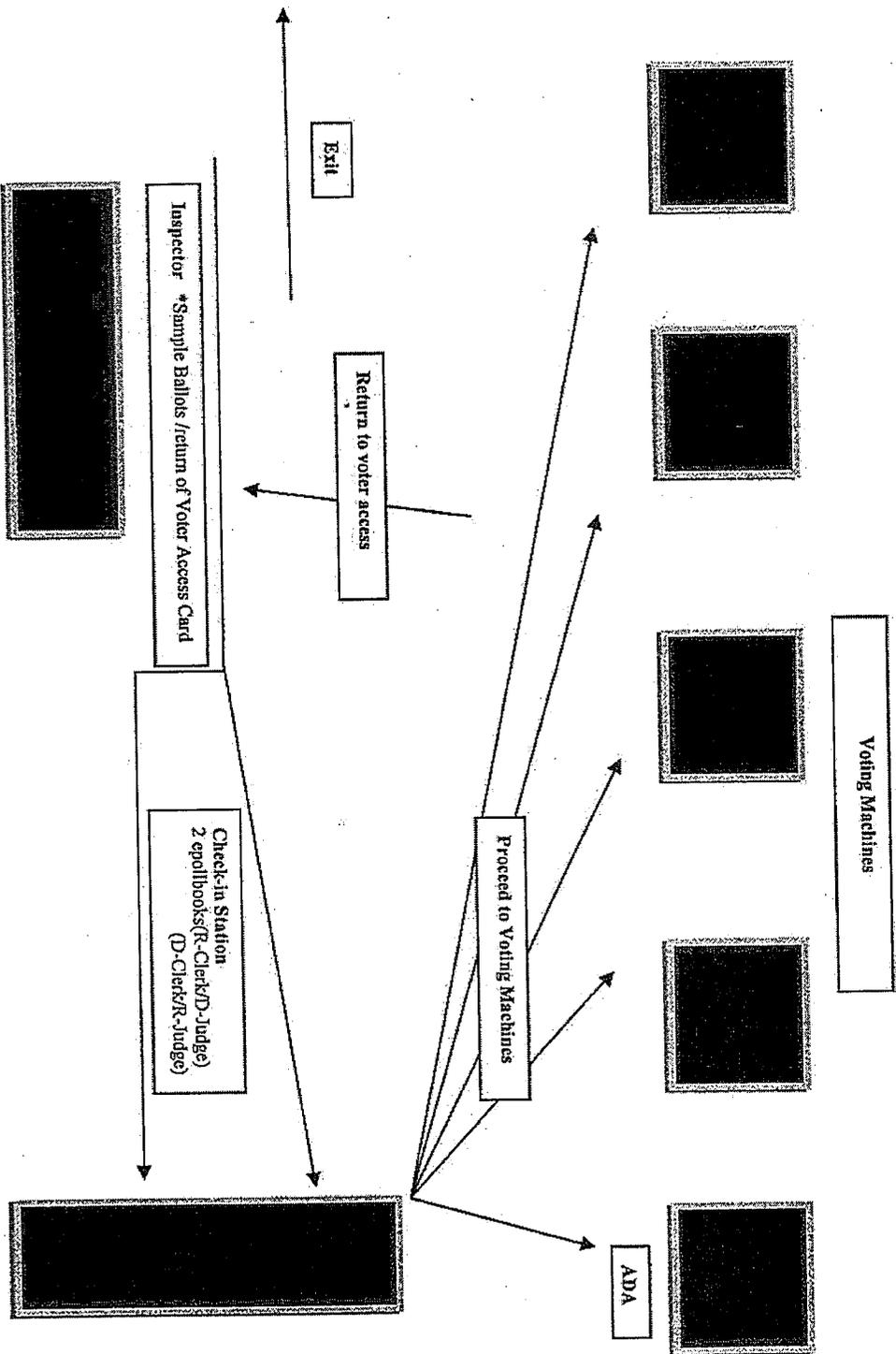
Precinct	Split	Active	Inactive	Total Current Voters	Pending	Incomplete
JACKSON	JACKSON - TOWN	390	28	418	0	0
	Precinct Subtotal	755	51	806	1	0
JEFFERSON 1	JEFFERSON 1 - COUNTY	863	90	953	0	0
	Precinct Subtotal	863	90	953	0	0
JEFFERSON 1	JEFFERSON 2 - COUNTY	559	50	609	0	0
	JEFFERSON 2 - TOWN	72	4	76	0	0
	Precinct Subtotal	631	54	685	0	0
LIBERTY	LIBERTY	318	22	340	2	0
	Precinct Subtotal	318	22	340	2	0
MADISON	MADISON	290	15	305	1	0
	Precinct Subtotal	290	15	305	1	0
MONROE 1	MONROE 1 - COUNTY	286	17	303	0	0
	MONROE 1 - TOWN	413	69	482	1	0
	Precinct Subtotal	699	86	785	1	0
MONROE 2	MONROE 2 - COUNTY	91	0	91	0	0
	MONROE 2 - TOWN	831	130	961	0	0
	Precinct Subtotal	922	130	1,052	0	0
ROCK CREEK	ROCK CREEK	251	17	268	1	0
	Precinct Subtotal	251	17	268	1	0
TIPPECANOE 1	TIPPECANOE 1	821	47	868	2	0
	Precinct Subtotal	821	47	868	2	0

State of Indiana Voter Status Counts by Precinct and Split

Precinct	Split	Active	Inactive	Total Current Voters	Pending	Incomplete
TIPPECANOE 1						
	TIPPECANOE 2	742	87	829	1	0
	Precinct Subtotal	742	87	829	1	0
WASHINGTON						
	WASHINGTON	367	23	390	1	0
	Precinct Subtotal	367	23	390	1	0
CARROLL County Totals	(4828 Total Cancelled)	12,498	1,237	13,735	23	0

The Vote Centers may vary slightly due to available space at each location, this will be the basic layout. There will be atleast 5 voting machines and 2 check-in stations.

Vote Center Layout



Carroll County Election Board

Resolution 2014-1

WHEREAS, Indiana Code 3-11-18.1 grants permission for any Indiana county that so chooses to implement vote centers in their county and,

WHEREAS, the CARROLL County Election Board so approves the CARROLL county plan for the implementation vote centers in CARROLL County,

BE IT THEREFORE ORDERED BY THE CARROLL COUNTY ELECTION BOARD:

The Election Board of CARROLL County adopts this Order to approve the County Vote Center Plan, which is incorporated in the Order by reference.

ADOPTED THIS 28 DAY OF February, 2014.

CARROLL COUNTY ELECTION BOARD

“AYES”

“NAYS”

Sandra Cripe

Andrea Pule

Tom Gray

Resolution 2013- 01

**A RESOLUTION APPROVING THE DESIGNATION OF CARROLL COUNTY
AS A VOTE CENTER COUNTY**

WHEREAS, Indiana Code 3-11-18.1 allows counties to adopt the vote center model and,

WHEREAS, the County ~~Board of Commissioners~~ ^{Council} of CARROLL County approves the designation of CARROLL County as a vote center county and,

WHEREAS, the county properly drafts a vote center plan for CARROLL COUNTY COUNCIL FOR CARROLL COUNTY that Carroll County is approved to operate as a vote center county, starting with the May 6, 2014 Election:

^R
COUNTY COUNCIL OF CARROLL COUNTY

“AYES”

“NAYS”

<u>Ann Brown</u>	_____
<u>Dr. Bill Whitely</u>	_____
<u>[Signature]</u>	_____
<u>Jan R. Hancock</u>	_____
<u>Quincy S. Crisp</u>	_____
<u>Al Auffant</u>	_____
<u>Steve Ross</u>	_____

Adopted this 5th day of August, 2013.

ATTEST:

Elaine Hathaway
County Auditor

Resolution 2013-03

**A RESOLUTION APPROVING THE DESIGNATION OF CARROLL COUNTY
AS A VOTE CENTER COUNTY**

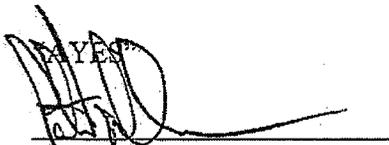
WHEREAS, Indiana Code 3-11-18.1 allows counties to adopt the vote center model and,

WHEREAS, the County Board of Commissioners of Carroll County approve the designation of Carroll County as a vote center county and,

WHEREAS, the county properly drafts a vote center plan for Carroll and the plan will be properly filed with the Indiana Election Division,

BE IT SO RESOLVED AND CERTIFIED BY THE CARROLL COUNTY BOARD OF COMMISSIONERS FOR CARROLL COUNTY that Carroll County is approved to operate as a vote center county, starting with the May 6, 2014 Election:

BOARD OF COMMISSIONERS OF CARROLL COUNTY

YES


"NAYS"

John C. Brown

William R. Brown

Adopted this 5 day of Aug, 2013.

ATTEST:

Elaine Hathaway
County Auditor