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2024 INDIANA ELECTION ADMINISTRATORS' CONFERENCE AGENDA

December 11-13, 2023 | Westin Indianapolis | 241 W. Washington Street, Indianapolis, Indiana

All times are Eastern; Activities held in the Grand Ball Room on the Second Floor of the Hotel unless otherwise noted.

Monday, December 11, 2023

- 12:00 PM – 7:00 PM** **Conference Registration**
Second Floor Foyer outside Grand Ball Room
- 1:00 PM – 2:00 PM** **Afternoon Snacks**
Grand Ball Room
- 2:00 PM – 2:10 PM** **Welcome from Co-Directors, Brad King & Angie Nussmeyer**
- 2:10 PM – 2:15 PM** **Help Desk Improvement Survey**
- Seth Cooper, Ben Tiskevics, and Jack Sanders: Baker Tilly
- 2:15 PM - 3:45 PM** **2022 Candidate Filing**
- Brad King, IED: Processing Candidate Petitions in 2024
 - Angie Nussmeyer, IED: Candidate Forms & Name Designations
 - Anola Gallion, Civix: Petition & Candidate Filing Modules
 - Brad King, IED: State Delegate Plans & Party Offices On or Off the Ballot
 - Angie Nussmeyer, IED: When Candidates File CFA-1
- 3:45PM – 4:00 PM** **Break**
- 4:00 PM – 5:00 PM** **Public Records & Records Retention**
- Matthew Kochevar, IED: Election Records, Generally
 - Chandler Lighty, IARA: Records Retention Schedule
 - Valerie Warycha, IED: Records Requests

Tuesday, December 12, 2023

- 7:00 AM – 5:00 PM** **Conference Registration**
Second Floor Foyer outside Grand Ball Room
- 7:00 AM – 9:00 AM** **Breakfast Buffet**
Second Floor Foyer outside Grand Ball Room
- 9:00 AM – 9:45 AM** **Conference Convenes**
Pledge of Allegiance
The Star-Spangled Banner

Introductory Remarks: Brad King and Angie Nussmeyer
Introduction of Election Division Staff

Welcoming Remarks

The Honorable Diego Morales, Secretary of State of Indiana

Partner Introductions (Invited): Baker Tilly, BMV, Civix, CISA, DLGF, EI-ISAC, GeoConvergence, IDR, PAC, USPS, VSTOP

2024 HAVA Publications

- Scott Zarazee, SOS HAVA Administrator

9:45 AM – 10:45 AM Absentee Ballot Applications

- Angie Nussmeyer, IED: Absentee Voting Basics & Role of Absentee Voter Boards
- Brad King, IED: Voter ID Requirements & Temporary Lawful Status
- Clara Torres, BMV: Temporary Lawful Status Designation
- Jason Jacobs, Civix: New SVRS ABS Module Validation Features
- Matthew Kochevar, IED: ABS-24 (Notice of Disposition) Procedures

10:45 AM - 11:00 AM Break

11:00AM –12:00 PM Absentee Balloting Procedures

- Valerie Warycha, IED: Issuing & Reissuing Absentee Ballots
- Seth Cooper, Baker Tilly: Absentee Ballot Security Envelope Redesign
- Adrienne Marshall, USPS: Mail Design Guidelines & Postage
- Brad King, IED: Absentee Signature Cure
- Angie Nussmeyer, IED: Absentee Organization & Security

12:00 PM – 1:00 PM Lunch Buffet

Second Floor Foyer outside Grand Ballroom

1:00 PM – 1:30 PM Awards Presentation

Brad King & Angie Nussmeyer, IED Co-Directors

1:30 PM – 2:45 PM Physical & Cyber Security Measures

- Valerie Warycha, IED: Indiana Requirements to Secure Election Infrastructure
- Director Joel Thacker and Chief of Staff Jonathan Whitham, IN DHS: Situational Awareness at State Level/Physical Safety/Reporting
- JD Henry and Chetrice Romero, Cybersecurity & Infrastructure Security Agency (CISA): Cybersecurity
- Steve Broniarczyk, Cybersecurity & Infrastructure Security Agency (CISA): Physical Security

- 2:45 PM – 3:00 PM** **Break**
- 3:00 PM – 4:00 PM** **Conducting County Election Board Business**
- Luke Britt, Public Access Counselor: Open Door Law & Executive Sessions
 - Matthew Kochevar, IED: Campaign Finance Enforcement Proceedings
 - Brad King, IED: Candidate Challenge Hearings
 - Brad King, IED: Role of County Attorney
- 4:00 PM – 4:30 PM** **Election Infrastructure Information Sharing and Analysis Center (EI-ISAC)**
Anthony Essmaker, Account Management Specialist
- 4:30 PM – 5:00 PM** **“Not just burned out, but deep-fried: Maintaining your mental health”**
Dr. Hoyt, Ph.D., M.B.A. Licensed Clinical Psychologist

Wednesday, December 13, 2023

- 7:00 AM – 12:00 PM** **Conference Registration**
Second Floor Foyer outside Grand Ball Room
- 7:00 AM – 9:00 AM** **Breakfast Buffet**
Second Floor Foyer outside Grand Ball Room
- 9:00 AM – 9:45 AM** **Voter Registration**
- Anola Gallion, Civix: Updating Precinct Key & Moving Voters
 - Sam Armstrong, GeoConvergence: Voter Misassignment Module & WAYEO
 - Brad King, IED: Incomplete Registrations
- 9:45 AM – 10:30 AM** **Voters with Disabilities**
- Tom Crishon, IDR: Polling Place Accessibility
 - Valerie Warycha, IED: Voters with Print Disabilities
 - Felicia Erlich, Democracy Live (Virtual): Online VPD Balloting Portal
- 10:30 AM - 11:00 AM** **Cybersecurity & Infrastructure Security Agency**
- Cait Conley, Senior Advisor to the Director
- 11:00 AM – 11:15 AM** **Break**
- 11:15 AM – 12:00 PM** **Elections Under the Microscope**
- Matthew Kochevar, IED: Ballot Layout & Types of Ballots in 2024
 - Emily Crisler & David Marusarz, DLGF: Local Public Questions
 - Marc Chatot, VSTOP: ePollbook & Voting System Certification

- 12:00 PM – 1:00 PM** **Lunch Buffet**
Second Floor Foyer outside Grand Ball Room
- 1:00 PM – 1:30 PM** **Differences Between IN & Other States**
- Valerie Warycha, IED
- 1:30 PM – 2:00 PM** **Military & Overseas Voters**
- Angie Nussmeyer, IED
- 2:00 PM - 2:45 PM** **Post-Election Procedures**
- Angie Nussmeyer, IED: Provisional Ballots
 - Brad King, IED: Canvassing & Certifying Results
 - Marc Chatot, VSTOP: Post Election (Risk Limiting) Audits Overview
- 2:45 PM – 3:00 PM** **Open Mic Q&A**
- 3:00 PM** **Closing Remarks, Announcements & Adjournment**

THANK YOU!