

2022 INDIANA ELECTION ADMINISTRATOR'S CONFERENCE AGENDA
December 13-15, 2021 | Westin Indianapolis | 241 W. Washington Street, Indianapolis, Indiana

All times are Eastern

Monday, December 13

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| 12:00 PM – 7:00 PM | Conference Registration at tables on second floor foyer |
| 1:00 PM | Snacks in Grand Ball Room |
| 2:00 PM – 2:15 PM | Welcome from Co-Directors, Brad King & Angie Nussmeyer |
| 2:15 PM - 3:45 PM | 2022 Candidate Filing: Brad King & Valerie Warycha <ul style="list-style-type: none">• Processing Candidate Petitions in 2022• Processing Candidate Filings in SVRS• Conducting Hearings for Candidate Challenges |
| 3:45 PM – 5:00 PM | Campaign Finance: Angie Nussmeyer & Matthew Kochevar <ul style="list-style-type: none">• Candidate Filing Impacts on Campaign Finance• Enforcing the Campaign Finance Act• Conducting Campaign Finance Hearings |

Tuesday, December 14

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| 7:00 AM – 5:00 PM | Conference Registration at tables on second floor foyer |
| 7:00 AM – 9:00 AM | Breakfast Buffet |
| 9:00 AM – 9:15 AM | Conference Convenes
Pledge of Allegiance
<i>The Star-Spangled Banner</i>

Introductory Remarks: Brad King and Angie Nussmeyer
Introduction of Election Division staff |
| 9:15 AM – 9:30 AM | Welcoming Remarks
The Honorable Holli Sullivan, Secretary of State of Indiana |
| 9:30 AM – 10:00 AM | Partner Introductions & Overview
Brad King & Angie Nussmeyer, moderators <ul style="list-style-type: none">• Molly Timperman, 2022 HAVA Publications Order Information• Stephen Leak, BMV• Vivian Ramsey, USPS• Emily Crisler and Dave Marusaraz, DLGF• Prem Radhakrishnan and Chris Walls, GeoGonvergence |
| 10:00 AM – 10:30 AM | Public Records Requests
Luke Britt, Indiana Public Access Counselor <ul style="list-style-type: none">• Understanding the state's Access to Public Records Act (APRA)• Best Practices for Responding to Public Records Requests |
| 10:30 AM – 11 AM | Election Materials as Public Records: Angie Nussmeyer <ul style="list-style-type: none">• Disclosing certain election materials as public records• Managing Record Retention Requirements |

11:00 AM – 11:30 AM	Physical Security of Voting Equipment & Election Materials: Brad King
11:30AM – 12:00 PM	Cyber Security Best Practices Kim Wyman, CISA's Senior Election Security Lead, Regional Director of CISA
12:00 PM – 1:30 PM	Lunch and Awards
1:30 PM – 1:45 PM	Break
1:45 PM – 2:15 PM	Absentee Basics: Valerie Warycha <ul style="list-style-type: none"> • Understanding the statutory requirements for types of absentee voting • Reviewing roles of county election board & absentee voter board members
2:15 PM – 2:45 PM	Absentee Application Processing: Matthew Kochevar <ul style="list-style-type: none"> • Reviewing absentee applications for required elements • Sending notice to all voters if absentee application is rejected
2:45 PM – 3:30 PM	Absentee Ballot Management before Election Day: Angie Nussmeyer <ul style="list-style-type: none"> • Performing the first signature review • Understanding cure procedures for absentee voters with a missing or mismatch signature • Replacing defective ballots or surrendering an absentee ballot • Learning about changes to hand-delivery of absentee ballots & drop boxes
3:30 PM – 4:00 PM	Military & Overseas Voters: Brad King
4:00 PM – 4:30 PM	Central Count Procedures: Angie Nussmeyer <ul style="list-style-type: none"> • Beginning the central count • Reviewing requirements for absentee central count teams to conduct ballot review • Organizing election materials
4:30 PM – 5:00 PM	Provisional Ballots: Valerie Warycha <ul style="list-style-type: none"> • Issuing and receiving provisional ballots; notices to voters • Entering provisional ballot information into SVRS • Conducting provisional ballot hearing

Wednesday, December 15

7:00 AM – 12:00 PM	Conference Registration at tables on second floor foyer
7:00 AM – 9:00 AM	Breakfast Buffet
9:00 AM – 10:00 AM	Statewide Voter Registration System Seth Cooper, Brandi Riggle, and Jack Sanders, Baker Tilly Tyler Johnson, Civix
10:00 AM – 10:30 AM	Voter Registration Fail-Safes: Matthew Kochevar

10:30 AM – 11:00 AM	<p>Voters with Disabilities: Valerie Warycha</p> <ul style="list-style-type: none"> • Ensuring compliance with the Americans with Disabilities Act (ADA) at Election Day & early voting sites • Learning more about new procedures for voters with print disabilities
11:00AM – 11:30 AM	<p>Voter List Maintenance: Angie Nussmeyer</p> <ul style="list-style-type: none"> • Reviewing upcoming 2022 VLM Projects
11:30 AM – 12:00 PM	<p>Next Steps on Redistricting and Reprecincting: Brad King</p> <ul style="list-style-type: none"> • Ensuring voters are moved into the proper precinct once boundaries approved • Updating SVRS precinct key
12:00 PM – 1:00 PM	<p>Lunch Featuring Entertainment from Hyperion Players</p>
1:00 PM – 1:30 PM	<p>Post-Election Canvassing & Certifying Election Results: Matthew Kochevar</p> <ul style="list-style-type: none"> • Applying straight party selection under state’s tabulation laws • Canvassing election returns for accuracy • Filing required certification documents with state • Managing requests for certificates of elections • Understanding recount & contest action filing deadlines & procedures
1:30PM – 2:00PM	<p>Risk-Limiting Audits (RLA) VSTOP (Dr. Jay Bagga and Dr. Bryan Byers) Moderating a Panel Discussion with Former RLA County Participants Elkhart (Chris Anderson), Jay (Jon Eads), and Marion (Brienne Delaney) Counties</p>
2:00 PM – 2:30 PM	<p>Media & Communications Panel Discussion on Best Practices for Working with the Press Allen Carter with the Indiana Secretary of State’s Office and Marion (Russell Hollis), Hancock (Lisa Lofgreen), and Vigo (Brad Newman) Counties</p>
2:30PM	<p>Closing Remarks, Announcements & Adjournment</p>

***Please complete your conference evaluation form online at:
<https://www.surveymonkey.com/r/WBF5XMJ>***

Thank you!