

AUGUST 2020

INDIANA ELECTIONS DIVISION

2020 AUG 27 AM 11:06

The Shelby County Vote Center Plan

Office of the Shelby County Circuit Court Clerk

Jill Taylor, Clerk

County Contact Information

Shelby County Clerk

Jill Taylor
407 S. Harrison Street
Shelbyville, IN 46176
317-392-6320

Shelby County Commissioner President

Kevin Nigh
25 W. Polk Street
Shelbyville, IN 46176
317-392-6330

Shelby County Council President

Tony Titus
25 W. Polk Street
Shelbyville, IN 46176
317-440-8200

INTRODUCTION

What is a Vote Center?

A vote center is a place where any registered voter in the county can vote on Election Day. Vote centers bring to bear new technologies to revolutionize the voting process. Instead of traditional precinct-based polling sites on Election Day, the vote center concept calls for vote center locations where any registered voter from any precinct can go to cast their ballot and retrieve their correct ballot style. Every precinct ballot style is available at every vote center location. In addition, because of electronic poll books, when a voter signs in at one vote center, every other vote center's electronic poll book is automatically updated to reflect that voter as having cast their ballot.

Why Shelby County?

Since 2007, Indiana has been experimenting with the vote center concept through a pilot program launched by the Indiana Secretary of State's office and the Indiana General Assembly. In 2011, the Indiana General Assembly passed legislation to allow any Indiana county to pursue becoming a vote center county. The pilot programs showed that vote centers streamlined election administration and improved voter convenience. In addition, vote center counties have seen a cost reduction in their elections over time. Because of these results from the pilot programs in Indiana (which can be found at www.VoteCenters.IN.gov), Shelby County has decided to pursue this exciting new approach to election administration for the 2020 General Election Cycle.

OVERVIEW OF THE PROCESS

The Voting Equipment

Shelby County's current voting system, MicroVote Infinity, is perfectly suited for the vote center concept. The MicroVote Infinity is a direct-recording electronic (DRE) voting machine with a push button interface. The Infinity Voting Panel consists of a monochrome LCD display, with selection buttons for 32 locations. In voting mode, the display is organized as two-column ballot with 15 selection locations (buttons) on each side of the display. A 16th location button, at the bottom of each column, is used for backwards and forward page navigation. After a voter has completed and reviewed all

selections, they submit their vote by selecting the "Cast Vote" button. Lights associated with this button identify when it is active. Capabilities include the system security, system readiness, poll opening, voting, poll closing, report printing and extraction of results.

The MicroVote EMS voting system consists of the EMS software, a ballot preparation and central count software application developed by MicroVote General Corporation; the Infinity Voting Panel, a DRE polling place device manufactured by Carson Manufacturing with audio ballot capabilities provided by the Double Talk, a text-to-speech audio device manufactured by RC Systems; and the Chatsworth ACP2200 OMR scanner, manufactured by Chatsworth Date Corporation. The EMS software Ballot Preparation functionality includes the Installation Database and the Election Database. To modify these databases, the user selects either the Installation or Election mode. Election Databases can be created from either mode. The Installation Database contains standard data this is unlikely to change from election-to-election. The Election Database contains data for one specific election. The standard default data is generated by the Installation Database. These standard defaults can be used or overwritten for a specific election in the Election Database. The EMS software Central Count functionality supports vote capture and tabulation of paper ballots (standard data cards) read by the Chatsworth central count dual sided ACP2200 OMR scanner. This software consolidates and reports Infinity Voting Panel and optical scan election results. Election Summary, Precinct Summary, and Audit Log reports can be displayed and printed.

Because MicroVote Infinity voting machines are DRE, the requirement in Indiana Code 3-11-18.1-14 that requires ballots to be kept separately by precinct is easily met. Just as in traditional elections, at the end of Election Day, votes will still be tallied and reported by precinct.

Electronic Poll Book

Shelby County's current electronic poll book, Poll Pad through KNOWINK, will continue to be used for the vote center concept. The electronic poll book will be securely connected to every vote center and the County Election Board at the Shelby County Courthouse on Election Day. It will securely connect every satellite vote center. The Poll Pad meets all standards set out by the Indiana law under IC 3-11-8-10.3.

Encoders are now being used with each Poll Pad. The Encoder is a card reader that is attached to the Poll Pad. The poll worker will insert a smart card with an integrated chip into the Encoder to load the ballot information for a voter. The poll worker then takes the smart card and inserts it into the voting machine to pull up the correct ballot for that individual.

The Verizon Novatel MiFi 6620I provides the link for the Poll Pad to connect with other satellite vote center locations to ensure voter check-ins are accurate and secure.

Each Poll Pad comes with its own Star Micronics TSP650II high speed-thermal receipt printer. After a voter checks in through the Poll Pad, a receipt will print out for the poll worker. The poll worker will

take the receipt to the voting machine, along with the encoded smart card, and retrieve the ballot for the voter. The poll worker will verify that the correct ballot has been retrieved by cross checking the receipt with ballot that was loaded through the encoded card.

E-Pulse is an all-inclusive election management program that was designed to give administrators real-time access to monitor their election. All Poll Pads connect to this central hub where voter check-in data is securely transferred via Wi-Fi or cellular networks in near real time. This allows administrators to oversee the operation of individual precincts and Poll Pads including battery life of the device, average check-in times, number of ballots issued, all while ensuring the election authority can directly contact poll workers via phone or text message for speedy trouble resolution.

Satellite Vote Centers

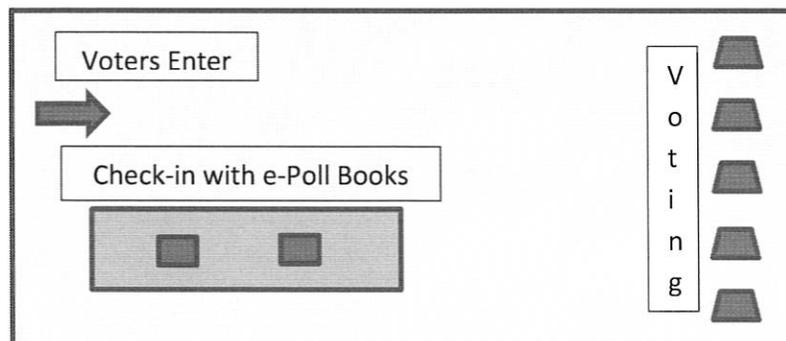
A key element to the success of the vote center concept has been the concept of satellite vote centers. Satellite vote centers are places where any voter in the county may vote early absentee-in person. As required under IC 3-11-10-26.3, Shelby County will designate one satellite vote center, in addition to the courthouse, that will be a vote center on Election Day and will be open for voting the two preceding Saturdays to Election Day. In vote center counties, early voting percentages have risen dramatically, allowing the fewer locations on Election Day to work well.

Poll Workers

Shelby County will require fewer poll workers to administer Election Day vote centers. However, the use of poll workers will increase during the two Saturdays prior to Election Day, to staff the satellite vote center. Each satellite vote center and Election Day vote center will have at least one traditional precinct election board made up of an Inspector, at least two election judges of opposite parties, and at least two clerks of opposite parties, depending on the election size and location of the vote center. Training procedures for poll workers will remain largely the same.

Vote Center Layout

Vote centers will be set up differently based on location, but the general layout of a vote center in Shelby County will be as follows:



VOTE CENTER AND SATELLITE VOTE CENTER LOCATIONS

Shelby County plans to utilize 10 vote center locations for the 2020 General Election. Indiana Code 3-11-18.1-6 only requires one vote center per 10,000 active voters, but the Shelby County Election Board plans to provide one vote center per roughly 2,900 active voters. Each vote center location complies with accessibility requirements under Indiana Code 3-11-8.

The following are vote center locations to be open on Election Day (6:00AM – 6:00 PM):

1. West Street Methodist Church, 629 S. West Street, Shelbyville, IN 46176
2. Mt. Pisgah Baptist Church, 3718 E. Blue Ridge Road, Shelbyville, IN 46176
3. Intelliplex Conference Center, 2154 Intelliplex Drive, Shelbyville, IN 46176
4. Fairland Town Hall, 105 S. Walnut Street, Fairland, IN 46126
5. Morristown United Methodist Church, 221 S. Washington Street, Morristown, IN 46161
6. St. George Lutheran Church, 10931 S. 600 W., Edinburgh, IN 46124
7. Waldron United Methodist Church, 202 W. Washington Street, Waldron, IN 46182
8. Moral Township Fire Department, 8333 N. Frontage Road, Fairland, IN 46126
9. Crossroad Community Church, 475 Progress Parkway, Shelbyville, IN 46176
10. Shelby Co. Fairgrounds, Family Arts Building, 500 Frank Street, Shelbyville, IN 46176

The following are satellite vote center locations to be open Saturday, October 24, 2020, and Saturday, October 31, 2020 (8:00AM – 3:00 PM):

1. Shelby Co. Fairgrounds, Family Arts Building, 500 Frank Street, Shelbyville, IN 46176
2. Shelby County Courthouse Lobby, 407 S. Harrison Street, Shelbyville, IN 46176

The following are satellite vote center locations to be open Monday – Friday beginning Tuesday, October 6, 2020 (8:00 AM – 4:00 PM) – Monday, November 2, 2020 (8:00 AM – 12:00 PM):

1. Shelby County Courthouse Lobby, 407 S. Harrison Street, Shelbyville, IN 46176

NOTE: Voters from every precinct may vote at any vote center location or satellite vote center location. Every ballot style for each precinct in Shelby County will be available at each vote center and each satellite vote center (Depending on the Election, the number of ballot styles varies greatly; therefore, this plan does not attempt to provide a specific number of ballot styles). Each vote center and early vote center will be connected to all other vote centers or early vote centers (as well as to the County Election Board) via electronic poll books connected via secured internet lines. At least two electronic poll book terminals will be available at each location. Each location, depending on the election, will also have at least one precinct election board, meaning one inspector, at least two judges of opposite parties, and at least two poll clerks of opposite parties.

SECURITY

Key Players

The following narrative describes what would happen in case of an emergency during an election. The first responders to any emergency, either man-made or natural event, are local citizens. Poll workers, volunteers, and police and fire personnel will be the first to identify the problem. The next level of response will come from the Shelby County Commissioners and the Shelby County Election Board in cooperation with the local emergency management agency. If deemed necessary by the County Commissioners, the Office of the Governor (whose resources included IDHS, the Indiana National Guard, and the state police) and the Office of the Secretary of State's Election Division will be contacted for emergency assistance. In addition, any action taken either by the Office of the Governor or the Office of the Secretary of State may be taken in consultation with the Office of Attorney General to ensure that interpretations of the laws are correct.

General Situations

Five general situations exist in which decision-making may occur regarding the election process and activities in Shelby County:

- * Situation Normal – the status quo exists, and the process moves forward according to normal laws and procedures.
- * Isolated Emergencies – individual precincts or parts of the county experience disruption to the election process and local agencies respond accordingly.
- * Regional Emergencies – an emergency involving Shelby County and neighboring counties exists and a state-level response is required.
- * Catastrophic Emergencies inside Indiana – a larger disaster exists that diverts the resources and attention of the citizenry and a state-level response in cooperation with the federal government is required.
- * Catastrophic Emergencies outside Indiana – a large disaster exists in the United States that diverts the resources and attention of the citizenry and a federal-level response is required.

Local Preparation and Response

The Shelby County Commissioners have worked closely with the local emergency management, the county sheriff, and local police and fire stations to ensure Shelby County is prepared for emergencies. In

addition, the Shelby County Commissioners will be in close communication with the County Election Board should any emergency occur on or surrounding the election process.

In this endeavor to be prepared for an emergency that could occur on or surrounding an Election Day, Shelby County has taken the following steps prior to each Election Day:

- * Review of IC 3-11-8-3.2 which outlines procedures for changing polling locations.
- * In the even of a power failure at a vote center, the voting machines and e-poll books will be switched automatically to a battery backup.
- * In the event that the internet is inaccessible at a vote center location, the eligibility of a voter will be ascertained from records maintained by the Shelby County Voter Registration Office via telephone/cell phone.

APPENDIX

- A. County Commission Resolution
- B. County Council Resolution
- C. Central Count Resolution
- D. Current Precincts, Total Voters, Total Active Voters, Total Inactive Voters
- E. Current Polling Places

Resolution 2020- 13

A RESOLUTION APPROVING THE DESIGNATION OF SHELBY COUNTY AS A VOTE CENTER COUNTY

WHEREAS, Indiana Code 3-11-18.1 allows counties to adopt the vote center model and;

WHEREAS, the County Board of Commissioners of Shelby County approves the designation of Shelby County as vote center county and;

WHEREAS, the county election board has the responsibility for properly drafting a vote center plan for Shelby County, which will take effect upon unanimous vote of the county election board and having the plan is properly filed with the Indiana Election Division;

BE IT SO RESOLVED BY THE COUNTY BOARD OF COMMISSIONERS OF SHELBY COUNTY that Shelby County is approved to operate as a vote center county, upon the required approval and filing of the county vote center plan.

BOARD OF COMMISSIONERS OF SHELBY COUNTY

"AYES"

"NAYS"

Kevin Rife

NAME

NAME

Don Parker

NAME

NAME

Chris

NAME

NAME

Adopted this 17th of August, 2020

ATTEST:

Amey H. Jackson

County Auditor

Resolution 2020- 16

A RESOLUTION APPROVING THE DESIGNATION OF SHELBY COUNTY AS A VOTE CENTER COUNTY

WHEREAS, Indiana Code 3-11-18.1 allows counties to adopt the vote center model and;

WHEREAS, the County Council of Shelby County approves the designation of Shelby County as vote center county and;

WHEREAS, the county election board has the responsibility for properly drafting a vote center plan for Shelby County, which will take effect upon unanimous vote of the county election board and having the plan is properly filed with the Indiana Election Division;

BE IT SO RESOLVED BY THE COUNTY COUNCIL OF SHELBY COUNTY that Shelby County is approved to operate as a vote center county, upon the required approval and filing of the county vote center plan.

COUNTY COUNCIL OF SHELBY COUNTY

"AYES"

"NAYS"

Tory Titus

NAME

NAME

[Signature]

NAME

NAME

Ben Compton

NAME

NAME

[Signature]

NAME

NAME

[Signature]

NAME

NAME

[Signature]

NAME

NAME

[Signature]

NAME

NAME

Adopted this 18th of August, 2020

ATTEST:

[Signature]

County Auditor

Resolution 2020-5

CENTRAL COUNT RESOLUTION

Whereas, IC 3-11.5-1-1.1 (the state law permitting the central counting of absentee ballots) applies to a county whose county election board adopts a resolution by unanimous vote of the board's entire membership pursuant to IC 3-11.5-6-1;

Whereas, the Shelby County Election Board has determined that absentee ballots in the county will cast on ballot cards (and not on paper ballots) and that, as a result, IC 3-11.5-6-1 would be the applicable statute for the adoption of a central count resolution by the board;

Whereas, the Shelby County Election Board has determined that the adoption of a resolution for the central counting of absentee ballots would be beneficial in the administration of elections in the county;

Whereas, the approval of this resolution would take place at least sixty (60) days before the next election at which the central count procedures would be used; and

Whereas, this Resolution has received the unanimous vote of the entire membership of the Board;

NOW, THEREFORE, BE IT RESOLVED BY THE SHELBY COUNTY ELECTION BOARD:

Section 1. IC 3-11.5-6-1 applies to the counting of absentee ballots in the county, along with other pertinent provisions of IC 3-11.5.

Section 2. The Secretary of the County Election Board shall immediately file a signed copy of this Resolution with the Indiana Election Division, a division of the Office of the Indiana Secretary of State.

Section 3. In accordance with IC 3-11.5-6-1, this Resolution takes effect immediately and may only be rescinded by unanimous vote of the entire membership of the board.

Adopted this 21 day of August, 2020 by all of the members of the Shelby County Election Board.



Josephine Olinger, President

Shelby County Election Board



Brett Haacker, Member

Shelby County Election Board



Jill Taylor, Secretary

Shelby County Election Board

State of Indiana Voter Status Counts by Precinct and Split SHELBY COUNTY

Precinct	Split	Active	Inactive	Total Current Voters	Pending	Incomplete
1 NORTH	CITY	278	42	320	2	0
	Precinct Subtotal	278	42	320	2	0
1 SOUTH	CITY	617	153	770	4	0
	Precinct Subtotal	617	153	770	4	0
1 WEST	CITY	998	161	1,159	13	0
	Precinct Subtotal	998	161	1,159	13	0
2 EAST	CITY	424	53	477	1	0
	Precinct Subtotal	424	53	477	1	0
2 SOUTH	CITY	344	69	413	4	0
	Precinct Subtotal	344	69	413	4	0
2 SOUTHEAST	CITY	526	102	628	3	0
	Precinct Subtotal	526	102	628	3	0
2 WEST	CITY	508	73	581	4	0
	Precinct Subtotal	508	73	581	4	0
3 EAST	CITY	772	107	879	3	0
	Precinct Subtotal	772	107	879	3	0
3 NORTHEAST	CITY - DISTRICT 3	477	55	532	2	0
	Precinct Subtotal	477	55	532	2	0
3 SOUTH	CITY	18	0	18	0	0
	Precinct Subtotal	18	0	18	0	0

State of Indiana Voter Status Counts by Precinct and Split

Precinct	Split	Active	Inactive	Total Current Voters	Pending	Incomplete
3 SOUTHEAST						
	CITY	52	7	59	0	0
	Precinct Subtotal	52	7	59	0	0
3 WEST						
	CITY	848	95	943	7	0
	Precinct Subtotal	848	95	943	7	0
4 EAST						
	CITY	1,609	150	1,759	10	0
	Precinct Subtotal	1,609	150	1,759	10	0
4 NORTH						
	CITY	408	75	483	8	0
	Precinct Subtotal	408	75	483	8	0
4 NORTHEAST						
	CITY	263	69	332	2	0
	Precinct Subtotal	263	69	332	2	0
5 EAST						
	CITY	533	38	571	2	0
	Precinct Subtotal	533	38	571	2	0
5 NORTHWEST						
	CITY	151	46	197	1	0
	Precinct Subtotal	151	46	197	1	0
5 SOUTH						
	CITY	1,384	130	1,514	11	0
	Precinct Subtotal	1,384	130	1,514	11	0
ADDISON EAST						
	CITY - DISTRICT 4	1	0	1	0	0
	COUNTY	844	56	900	6	0
	Precinct Subtotal	845	56	901	6	0
ADDISON WEST						
	CITY - DISTRICT 1	1	0	1	0	0

State of Indiana Voter Status Counts by Precinct and Split

Precinct	Split	Active	Inactive	Total Current Voters	Pending	Incomplete
ADDISON WEST						
	COUNTY	494	29	523	4	0
	Precinct Subtotal	495	29	524	4	0
BRANDYWINE						
	COMM - CENTER	364	31	395	1	0
	COMM - NORTH	139	8	147	2	0
	Precinct Subtotal	503	39	542	3	0
BRANDYWINE NW						
	IN TOWN	352	34	386	1	0
	OUT OF TOWN	415	21	436	3	0
	Precinct Subtotal	767	55	822	4	0
HANOVER NORTH						
	COUNTY	458	43	501	3	0
	TOWN	259	33	292	0	0
	Precinct Subtotal	717	76	793	3	0
HANOVER SOUTH						
	COUNTY	199	18	217	1	0
	TOWN	362	46	408	8	0
	Precinct Subtotal	561	64	625	9	0
HENDRICKS						
	COMM - CENTER	516	37	553	3	0
	COMM - SOUTH	309	18	327	2	0
	Precinct Subtotal	825	55	880	5	0
JACKSON						
	COUNTY	1,173	45	1,218	8	0
	TOWN	136	14	150	0	0
	Precinct Subtotal	1,309	59	1,368	8	0
LIBERTY EAST						
	COMM - CENTER	271	9	280	4	0
	COMM - SOUTH	373	35	408	1	0
	Precinct Subtotal	644	44	688	5	0

State of Indiana Voter Status Counts by Precinct and Split

Precinct	Split	Active	Inactive	Total Current Voters	Pending	Incomplete
LIBERTY WEST						
	COMM - CENTER	173	7	180	0	0
	COMM - SOUTH	251	25	276	2	0
	Precinct Subtotal	424	32	456	2	0
MARION						
	COMM - CENTER	501	32	533	5	0
	COMM - NORTH	462	37	499	4	0
	Precinct Subtotal	963	69	1,032	9	0
MORAL NORTH						
	0	742	35	777	0	0
	Precinct Subtotal	742	35	777	0	0
MORAL NW						
	0	711	33	744	9	0
	Precinct Subtotal	711	33	744	9	0
MORAL SOUTH						
	0	1,014	80	1,094	7	0
	Precinct Subtotal	1,014	80	1,094	7	0
MORAL SW						
	0	623	35	658	6	0
	Precinct Subtotal	623	35	658	6	0
NOBLE						
	COUNTY - SE SCHOOLS	669	46	715	4	0
	TOWN - ND SCHOOLS	104	14	118	0	0
	TOWN - SE SCHOOLS	70	18	88	1	0
	Precinct Subtotal	843	78	921	5	0
SHELBY EAST						
	COMM - CENTER	351	31	382	2	0
	COMM - SOUTH	103	12	115	1	0
	Precinct Subtotal	454	43	497	3	0
SHELBY WEST						
	COMM - CENTER	460	42	502	4	0

State of Indiana Voter Status Counts by Precinct and Split

Precinct	Split	Active	Inactive	Total Current Voters	Pending	Incomplete
SHELBY WEST						
	COMM - SOUTH	229	14	243	2	0
	Precinct Subtotal	689	56	745	6	0
SUGAR CREEK						
	COMM - CENTER	407	27	434	0	0
	COMM - NORTH	349	18	367	2	0
	Precinct Subtotal	756	45	801	2	0
UNION						
	COMM - CENTER	415	17	432	2	0
	COMM - NORTH	262	16	278	3	0
	Precinct Subtotal	677	33	710	5	0
VAN BUREN						
	COUNTY	989	78	1,067	4	0
	Precinct Subtotal	989	78	1,067	4	0
WASHINGTON						
		0	0	0	0	0
	Precinct Subtotal	777	54	831	3	0
SHELBY County Totals		26,538	2,573	29,111	185	0
		(97,92 Total Cancelled)				

**Polling Locations Established for Use in the
2020 Primary and General Elections
By the Shelby County Commissioner's on May 11, 2020
All locations are in an accessible facility.**

1ST NORTH, 1ST SOUTH & 1ST WEST

West Street Methodist Church

(North Entrance)

629 S. West Street

Shelbyville, IN 46176

2ND EAST, 2ND SOUTH, 2ND SOUTHEAST & 2ND WEST

(West Entrance)

West Street Methodist Church

629 S. West Street

Shelbyville, IN 46176

3RD EAST, 3RD NORTHEAST, 3RD SOUTH, 3RD SOUTHEAST & 3RD WEST

First Church of the Nazarene

2315 S. Riley Highway

Shelbyville, IN 46176

4TH EAST, 4TH NORTH & 4TH NORTHEAST

Evangelical Methodist Church

257 E. Washington Street

Shelbyville, IN 46176

5TH EAST, 5TH NORTHWEST & 5TH SOUTH

VFW –Veterans of Foreign War

(Behind Studio 10 Cinema)

1622 E. St. Road 44

Shelbyville, IN 46176

ADDISON EAST & UNION

Mt. Pisgah Baptist Church

3718 E. Blue Ridge Road

Shelbyville, IN 46176

ADDISON WEST & MARION

Intelliplex Conference Center
2154 Intelliplex Drive
Shelbyville, IN 46176

BRANDYWINE, BRANDYWINE NORTHWEST & SUGAR CREEK

Fairland Town Hall
105 S. Walnut Street
Fairland, IN 46126

HANOVER NORTH, HANOVER SOUTH & VAN BUREN

Morristown United Methodist Church
221 S. Washington Street
Morristown, IN 46161

JACKSON & HENDRICKS

St. George Lutheran Church
10931 S. 600 W.
Edinburgh, IN 46124

LIBERTY EAST, LIBERTY WEST & NOBLE

Waldron United Methodist Church
202 W. Washington Street
Waldron, IN 46182

MORAL NORTH & MORAL NORTHWEST

Moral Township Fire Station
8333 N. Frontage Road
Fairland, IN 46126

MORAL SOUTH & MORAL SOUTHWEST

Moral Township Fire Station
8333 N. Frontage Road
Fairland, IN 46126

SHELBY EAST, SHELBY WEST & WASHINGTON

Crossroad Community Church
475 Progress Parkway
Shelbyville, IN 46176