



State Form 42063 (R9/12-05)  
Indiana Election Commission  
(IC 3-6-6-23; 3-6-6-35; 3-11-11-1.9; 3-11-13-27; 3-11-14-17)

(PRE-1)

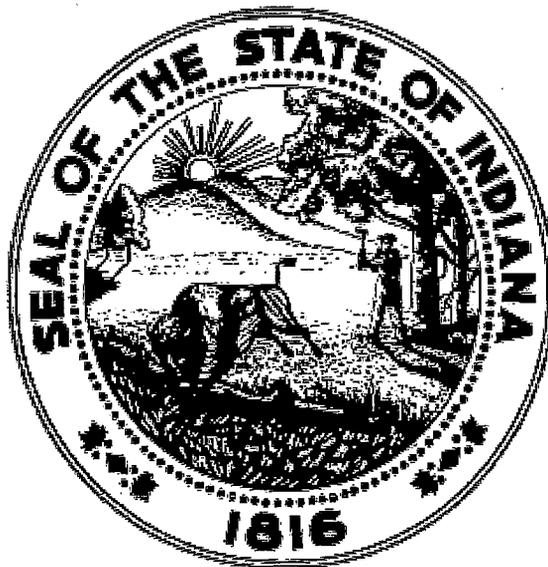
# VOTE CENTER OATH BOOK FOR \_\_\_\_\_

Insert Vote Center location

STATE OF INDIANA

COUNTY OF \_\_\_\_\_

**INSTRUCTIONS:** Follow the FIVE STEPS outlined in this Oath Book.



**Suggestion to Printer:**

You may wish to print this booklet on a color of paper other than white for transmittal in different color envelope.

**STEP 1: OATH OF SUPERVISORS, SHERIFFS,  
AND CLERKS IN A VOTE CENTER (IC 3-6-6-23; 3-6-6-19)**

**INSTRUCTIONS:** Before the polls are opened in the vote center, the supervisor, sheriff, and clerks must take the following oath. If the oath is being given at the vote center, the supervisor administers the oath to the sheriffs and clerks. One of the sheriffs then administers the oath to the supervisor.

I do solemnly swear (or affirm) the following:

1. I will support the Constitution of the United States and the Constitution of the State of Indiana.
2. I will faithfully and impartially discharge the duties of supervisor (or sheriff) of election assigned by law.
3. I will not knowingly permit any person to vote who is not qualified and will not knowingly refuse the vote of any qualified voter or cause any delay to any person offering to vote other than is necessary to procure satisfactory information of the qualification of that person as a voter.
4. I am now a bona fide resident of the county in which I am to act as a member of the election board and am a qualified voter of that county.
5. I will not disclose or communicate to any person how any voter has voted at this election or how any ballot has been folded or marked.
6. I am able to read, write and speak the English language.
7. I have no property bet or wagered on the result of this election.
8. I am not a candidate to be voted for at the election in this vote center, except as an unopposed candidate for precinct committeeman or state convention delegate.
9. If I am serving as a supervisor, I am not the chairman or treasurer of the committee of a candidate whose name appears on the ballot.
10. I am not related to any person to be voted for at the election in this vote center as the spouse, parent, father-in-law, mother-in-law, child, son-in-law, daughter-in-law, grandparent, grandchild, brother, sister, brother-in-law, sister-in-law, uncle, aunt, nephew, or niece of that person, unless that person is an unopposed candidate.
11. If I am a supervisor, I attended the training required by state law. If I am a sheriff, or clerk, I have attended any training required by the county. (IC 3-6-6-40)

Signed: \_\_\_\_\_  
Supervisor

Signed: \_\_\_\_\_  
Sheriff

Signed: \_\_\_\_\_  
Sheriff

Signed: \_\_\_\_\_  
Sheriff

Signed: \_\_\_\_\_  
Sheriff

**To be completed by person administering oath to supervisor and sheriffs. See instruction above.**

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

**STEP 2: OATH OF CLERKS (IC 3-6-6-19)**

**INSTRUCTIONS:** Before the polls are opened in the vote center, the clerks must take the oath set forth in STEP 1. If the oath is being given at the vote center, the supervisor administers the oaths.

Signed: \_\_\_\_\_  
Clerk

Signed: \_\_\_\_\_  
Clerk

Signed: \_\_\_\_\_  
Clerk

Signed: \_\_\_\_\_  
Clerk

**To be completed by person administering oath to clerks.**

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

**STEP 3: CERTIFICATE OF BALLOT AGREEMENT**

**INSTRUCTIONS:** Before the polls are opened in the vote center, the supervisor and sheriffs must complete the following certificate. IF THE SAMPLE BALLOTS AND OFFICIAL BALLOTS DO NOT AGREE, CONTACT THE COUNTY ELECTION BOARD IMMEDIATELY AND ONLY COMPLETE THIS FORM AFTER THE BALLOT HAS BEEN CORRECTED.

We, the undersigned vote center election board, certify that before the opening of the polls, we personally compared the sample ballots with the official ballots to be used in this vote center to determine if the names, numbers and letters on the sample ballots agree with the names, numbers and letters on the official ballots. We certify that the sample ballots and the official ballots are in agreement.

Signed: \_\_\_\_\_  
Supervisor

Signed: \_\_\_\_\_  
Sheriff

Signed: \_\_\_\_\_  
Sheriff

**STEP 4: RECORD OF POLL OPENING AND CLOSING**

**INSTRUCTIONS:** *The supervisor of each vote center shall proclaim the opening and closing of the polls to the people outside the polls in a loud tone of voice. The clerks must make a record of the supervisor's proclamation and the time the proclamation was made. (IC 3-11-8-9, IC 3-11-8-10)*

We, the undersigned clerks, certify that the supervisor of this vote center proclaimed to the people outside the polls in a loud tone of voice that the polls were:

OPENED at six o'clock a.m.; and

CLOSED at six o'clock p.m.

On this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Signed: \_\_\_\_\_  
Clerk

Signed: \_\_\_\_\_  
Clerk

**STEP 5: RETURN OF VOTE CENTER OATH BOOK**

**INSTRUCTIONS:** *After the polls have closed, the supervisor and the sheriff of the opposite political party must return this Oath Book to the County Election Board with all other required election material in ENVELOPE PRE-12.*

STATE OF INDIANA )  
 )SS: )  
 COUNTY OF \_\_\_\_\_ )  
 )  
 TOWNSHIP OR WARD \_\_\_\_\_ )  
 )SS: )  
 VOTE CENTER \_\_\_\_\_ )

- Affidavit to Challenge a Person at a Primary Election  
 Due to Party Affiliation (PRE-6)
- Affidavit - Disqualify Election Board Member (PRE-7)
- TOTAL NUMBER ENCLOSED

### GRAND JURY AFFIDAVITS

PRIMARY ELECTION     GENERAL ELECTION     SPECIAL ELECTION

\_\_\_\_\_, 20\_\_\_\_

Precinct Election Board

Clerks of Vote Center Board

Supervisor \_\_\_\_\_ Clerk \_\_\_\_\_

Sheriff \_\_\_\_\_ Clerk \_\_\_\_\_

Sheriff \_\_\_\_\_ Clerk \_\_\_\_\_

**TO THE SUPERVISOR:** After the polls are closed, enclose in this envelope, the Affidavits (if any) listed above that were used on the day of the Election. NOTE: The PRE-4 challenged voter affidavits are inserted in the PRO-4 envelope. Securely seal, fill in the spaces above, and have the Vote Center Board sign. Deliver to the County Election Board with the other returns. If no affidavits are used, return this envelope with your precinct supplies.

#### PROCESSING INSTRUCTIONS FOR COUNTY ELECTION BOARD

IC 3-14-5-2.(a) Each precinct election board shall, at the close of the polls, place all affidavits prescribed by this title for use on election day, to determine the eligibility of a precinct election officer (or a person who wishes to cast a ballot), in a strong paper bag or envelope and seal it. Each member shall endorse that member's name on the back of the bag or envelope. (b) The supervisor and sheriff of the opposite political party shall deliver the sealed bag or envelope to the county election board. The county election board shall do the following: (1) remove the affidavits from the bag or envelope; (2) mail a copy of each affidavit to the secretary of state; (3) replace the affidavits within the bag or envelope; (4) reseal the bag or envelope with the endorsement of the name of each county election board member on the back of the bag or envelope; and (5) carefully preserve the resealed bag or envelope and deliver it, with the county election board's seal unbroken, to the foreman of the grand jury when next in session. (c) The grand jury shall inquire into the truth or falsity of the affidavits, and the court having jurisdiction over the grand jury shall specially charge the jury as to its duties under this section. (d) The grand jury shall file a report of the result of its inquiry with the court (and the NVRA official if a violation of NVRA appears to have occurred). NOTE: IC 3-14-5-1 provides that an affidavit executed by a voter who had not complied with the requirements of IC 3-7-33-4.5 to supply additional documentation as a first time voter, is challenged as a result, but who supplies the required documents to the county before the close of the polls on election day is not required to be forwarded to the grand jury



**SUPERVISOR'S AFFIDAVIT  
FOR RETURN OF BALLOTS AND SUPPLIES**

**(PRE-10)**

State Form 47929 (R5/12-05)  
Indiana Election Commission (IC 3-12-2-10; 3-12-3-10(d))

**INSTRUCTIONS:** In a vote center that uses paper ballots or a ballot card voting system, the supervisor and the sheriff of the opposite party must deliver the sealed envelope, bag, or container containing the paper ballots or ballot cards to the county election board. The circuit court clerk receives the envelope, bag, or container and administers the following oath to the supervisor. This form is then filed with the other documents executed for this election. Return this completed form in PRE-15 envelope. **NOTE:** The supervisor and sheriff of the opposite political party must also complete a CEB-1 form when returning election materials to the county election board.

STATE OF INDIANA )  
 )SS:  
COUNTY OF \_\_\_\_\_ )  
  
TOWNSHIP OR WARD \_\_\_\_\_ )  
 )SS:  
VOTE CENTER \_\_\_\_\_ )

**SUPERVISOR'S AFFIDAVIT  
IN VOTE CENTERS USING  
PAPER BALLOTS OR  
BALLOT CARD VOTING SYSTEMS**

I, the undersigned, do solemnly swear all of the following:

- (1) I am the duly appointed and acting supervisor of the above named precinct.
- (2) I closed and sealed the envelope, bag, or container containing the ballots or ballot cards used in this precinct in the presence of the sheriffs and clerks.
- (3) I did not permit any person to open the envelope, bag, or container or otherwise touch or tamper with the ballots.
- (4) I have no knowledge of any other person opening the envelope, bag, or container.

\_\_\_\_\_  
Signature of Supervisor

\_\_\_\_\_  
Printed Name of Supervisor

**SUBSCRIBED AND SWORN TO BEFORE ME, THE DULY ACTING CIRCUIT COURT CLERK OF  
THE ABOVENAMED COUNTY, ON THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_\_.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name



**AFFIDAVIT OF A PUBLIC SAFETY OFFICER OR  
MEMBER OF THE MILITARY RETURNING TO THE  
POLLS TO VOTE AFTER RESPONDING TO AN EMERGENCY**

**(PRE-19)**

State Form 54510 (11-10)  
Indiana Election Commission (IC 3-11-8-25.7)

**INSTRUCTIONS:** If a voter who is a public safety officer or a member of the military (1) signs the voter's name and writes the voter's address or confirms that the voter's address is unchanged on the poll list; (2) then leaves the polls without casting a ballot or after casting a provisional ballot; and (3) returns to the polls to cast a ballot, the voter shall be permitted to vote upon completing the following affidavit.

STATE OF INDIANA )  
 ) SS:  
COUNTY OF \_\_\_\_\_ )

I, the undersigned, state the following:

1. that my name is \_\_\_\_\_
2. that I am a member of the military or public safety officer.
3. that the military or public safety position I hold is the following (*circle the applicable position*): a member of a fire department, an emergency medical provider, a member of a police department, a correctional officer, a state police officer, a county police officer, a police reserve officer, a county sheriff, a deputy sheriff, an excise police officer, a conservation enforcement officer, a town marshal, a deputy town marshal, a postsecondary educational institution police officer, a probation officer, a paramedic, a volunteer firefighter, an emergency medical technician or paramedic working in a volunteer capacity, a member of the armed forces of the United States, a member of the Indiana Air National Guard, a member of the Indiana Army National Guard, a member of a state or local emergency management agency, or a member of a consolidated law enforcement department.
4. that after I signed the poll list, but before I voted, I was called to respond to an emergency in my capacity as a member of the military or public safety officer.
5. that the following is a brief description of the emergency to which I responded: \_\_\_\_\_
6. that I returned to the polls at the following time: \_\_\_\_\_ a.m./p.m. (*insert the hour and circle the applicable time*)

**AFFIDAVIT OF VOTER**

I swear (*or affirm*) that the foregoing statements are true, to the best of my knowledge and belief, and understand that making a false statement on this affidavit is punishable under the penalties of perjury.

Signature of Voter	Printed Name	
Vote Center	City or Town	My precinct of registration

STATE OF \_\_\_\_\_ )  
 ) SS:  
COUNTY OF \_\_\_\_\_ )

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Signature of Official Administering Oath (*such as Supervisor, Sheriff, or Clerk of the Vote Center*)

\_\_\_\_\_  
Printed Name and Title

My Commission expires (*insert day following election, unless Notary Public*): \_\_\_\_\_

County of Residence: \_\_\_\_\_

# VOTE HERE



**POLLS OPEN 6:00 A.M.**

**POLLS CLOSE 6:00 P.M.**

**VOTE CENTER**

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STATE OF INDIANA

COUNTY \_\_\_\_\_

PRECINCT \_\_\_\_\_



Provisional Ballots Enclosed



Counted



Rejected

# PROVISIONAL BALLOT RETENTION ENVELOPE

- PRIMARY
- GENERAL ELECTION \_\_\_\_\_, 20\_\_\_\_\_
- SPECIAL

This envelope (or bag) contains the following:

- (1) Provisional ballots determined invalid and marked "Provisional ballot determined invalid" pursuant to IC 3-11.7-5-3 by the county election board prior to opening the provisional ballot envelope;
- (2) Provisional ballots that do not contain the initials of the clerks and are rejected by the provisional ballot counters and marked "Rejected" and placed in the PRO-7 envelope;
- (3) Provisional ballots that are counted, protested and counted, or protested and not counted;
- (4) Provisional ballot envelopes;
- (5) All executed affidavits relating to the provisional ballots; and
- (6) Tally papers.

Provisional ballot counters shall securely seal the envelope (or bag), initial the envelope (or bag), complete the oath below, and deliver it to the circuit court clerk (or Director of the Lake County Board of Elections and Registration), and notify the circuit court clerk (or Director of the Lake County Board of Elections and Registration) of the number of provisional ballots contained herein.

## Oath of Provisional Ballot Counters

I do solemnly swear or affirm the following:

- (1) that I have securely kept the ballots and papers in the envelope or bag;
- (2) that I did not permit any person to open the envelope or bag or to otherwise touch or tamper with the ballots; and
- (3) that I have no knowledge of any other person opening the envelope or bag.

Signature of Provisional Counter \_\_\_\_\_ Date of Signature (month, day, year) \_\_\_\_\_

Signature of Provisional Counter \_\_\_\_\_ Date of Signature (month, day, year) \_\_\_\_\_



**PROVISIONAL BALLOT  
SECURITY ENVELOPE**

**(PRO-2)**

State Form 51618 (R2/12-06)  
Indiana Election Commission  
(IC 3-11.7-1-8; 3-11.7-5-3)

**TO THE VOTER**  
READ CAREFULLY AND FOLLOW THE INSTRUCTIONS BELOW

**STATE OF INDIANA** }  
**COUNTY OF \_\_\_\_\_** }

I, *(Print your name and address below)*

Name of Voter: \_\_\_\_\_

Residence Address of Voter: \_\_\_\_\_  
\_\_\_\_\_

Telephone Number (optional): ( \_\_\_\_\_ ) \_\_\_\_\_

have cast the enclosed provisional ballot at Vote Center location: \_\_\_\_\_  
\_\_\_\_\_, City or Town \_\_\_\_\_

at the  PRIMARY  GENERAL  MUNICIPAL  SPECIAL ELECTION  
to be held on:

\_\_\_\_\_  
*(Insert date of election)*

Signature of voter	Date signed (mm/dd/yy) ____/____/____
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**COUNTY ELECTION BOARD FINDINGS**

The enclosed provisional ballot is determined to be:

Valid

Invalid, due to the following reason: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If invalid, this envelope may not be opened, and this ballot may not be counted.

Dated: \_\_\_\_\_

\_\_\_\_\_ County Election Board

**TO THE PROVISIONAL BALLOT COUNTERS:** After the ballot has been found valid by the county election board, open this envelope carefully. Do not deface or destroy the affidavit or the envelope. Take out the ballot enclosed for processing. If the ballot does not contain the initials of the poll clerks, the ballot shall, without being unfolded to disclose how the ballot is marked, be endorsed with the word "Rejected" and enclosed in State Form PRO-7 envelope.

STATE OF INDIANA )

COUNTY ELKHART )

VOTE CENTER \_\_\_\_\_ )

CITY OR TOWN \_\_\_\_\_ )

Print Number Enclosed

Provisional Ballots

Challenged Voter Affidavits (PRE-4)

TOTAL

) SS:

) SS:

ENCLOSE IN THIS ENVELOPE ALL

# PROVISIONAL BALLOTS

(Except PRO-5 Provisional Ballots)

PRIMARY

GENERAL ELECTION \_\_\_\_\_, 20\_\_\_\_\_

SPECIAL

**SUPERVISOR:** Insert all provisional ballots in this envelope (except PRO-5 provisional ballots). Insert all PRE-4 challenged voter affidavits. After the close of the polls, enclose and seal this envelope. Return these ballots and forms to the County Election Board.

Vote Center Board

Clerks of Vote Center Board

Attest:

\_\_\_\_\_  
Supervisor

Clerk

Attest:

\_\_\_\_\_  
Sheriff

Clerk

\_\_\_\_\_  
Sheriff

Print Number Enclosed  
 "After Hours" Provisional Ballots

STATE OF INDIANA )

COUNTY ELKHART )

VOTE CENTER \_\_\_\_\_ )

CITY OR TOWN \_\_\_\_\_ )

ENCLOSE IN THIS ENVELOPE ALL

# PROVISIONAL BALLOTS ISSUED AFTER REGULAR POLL CLOSING HOURS

- PRIMARY
- GENERAL ELECTION \_\_\_\_\_, 20\_\_\_\_
- SPECIAL

**SUPERVISOR:** Insert all provisional ballots cast by an individual as the result of a court order (or any other order) extending the time established for closing the polls under IC 3-11-8-8 in this envelope and seal the envelope. Return these ballots to the County Election Board.

Vote Center Board  
Clerks of Vote Center Board

Attest:

\_\_\_\_\_  
Supervisor

Clerk

Attest:

\_\_\_\_\_  
Sheriff

Clerk

Sheriff

Print Number Enclosed  Spoiled Provisional Ballots

STATE OF INDIANA )  
 ) SS:  
COUNTY ELKHART )  
VOTE CENTER \_\_\_\_\_ )  
 ) SS:  
CITY OR TOWN \_\_\_\_\_ )

ENCLOSE IN THIS ENVELOPE ALL

# SPOILED PROVISIONAL BALLOTS

- PRIMARY
- GENERAL ELECTION \_\_\_\_\_, 20\_\_\_\_\_
- SPECIAL

**SUPERVISOR:** Insert all spoiled provisional ballots in this envelope and seal the envelope. After the close of the polls, return these ballots to the County Election Board.

Clerks of Vote Center Board

Attest: \_\_\_\_\_ Clerk

Attest: \_\_\_\_\_ Clerk

Supervisor \_\_\_\_\_

Sheriff \_\_\_\_\_

Sheriff \_\_\_\_\_





**QUALIFIED ELECTOR'S AFFIDAVIT DISQUALIFYING  
A VOTE CENTER BOARD MEMBER**

**(PRE-7)**

State Form 42131 (R6/11-10)  
Indiana Election Commission (IC 3-6-6-12)

**INSTRUCTIONS:** When completed, put this form in the PRE-13 Grand Jury Affidavits envelope.

STATE OF INDIANA )  
 )  
COUNTY OF \_\_\_\_\_ )  
 )  
TOWNSHIP OR WARD \_\_\_\_\_ )  
 )  
VOTE CENTER LOCATION \_\_\_\_\_ )

**SS:**

We, \_\_\_\_\_ and \_\_\_\_\_,  
the undersigned qualified electors in \_\_\_\_\_ Vote Center,  
in the City or Town of \_\_\_\_\_, in this County and State,  
do solemnly swear (or affirm) that \_\_\_\_\_, a member of the  
(insert name)  
Vote Center Board in this location, is disqualified to act as such, for the following reasons:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Printed Name of Elector	Printed Name of Elector
Position	Position

Subscribed and sworn to before me, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

**Note:** This oath must be subscribed and sworn to before a person authorized to administer oaths within the State of Indiana, for example, the Vote Center Supervisor.

Signature of Person Administering Oath	Printed Name and Title
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**APPOINTMENT OF REPLACEMENT  
VOTE CENTER BOARD MEMBER**

**(PRE-8)**

State Form 47930 (R4/12-05)  
Indiana Election Commission (IC 3-6-6-14)

**INSTRUCTIONS:** If a vote center board member (*a supervisor, sheriff, or clerk*) fails to appear at the opening of the polls, or if the office becomes vacant during election day, the remaining members of the vote center board shall fill the vacant office upon nomination of the highest ranking vote center board member, according to the list above.

The supervisor shall immediately notify the county election board of the appointment. The county election board may then confirm the appointment upon written approval of the appropriate county chairman, or shall appoint another individual to fill the vacancy upon nomination by the county chairman.

Upon appointment, the individual must swear the oath for the office (*See PRE-1 – Vote Center Oath Book*).

**RETURN THIS FORM IN THE PRE-12 ENVELOPE. FILE THE COMPLETED FORM WITH THE ELECTION SUPPLIES FOR THIS VOTE CENTER.**

STATE OF INDIANA )  
 )SS:  
COUNTY OF Elkhart )  
  
TOWNSHIP OR WARD \_\_\_\_\_ )  
 )SS:  
VOTE CENTER \_\_\_\_\_ )

**WHEREAS**, the supervisor of the above named vote center having notified the County Election Board that a vacancy existed in the office of

\_\_\_\_\_  
(Name of Office; Specify Political Party)

within the vote center, and that the vacancy has been filled in accordance with IC 3-6-6-14; and

**WHEREAS**, the County Election Board having received the nomination or written approval of the County Chairman of the political party of the individual who vacated the office, does now appoint (*or confirm the appointment*) of the following individual to the above named office:

\_\_\_\_\_  
(Name of Individual)

SO ORDERED, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_\_.

THE COUNTY ELECTION BOARD OF \_\_\_\_\_ Elkhart \_\_\_\_\_ COUNTY, INDIANA

\_\_\_\_\_  
Circuit Court Clerk and  
Secretary of the County Election Board



# AFFIDAVITS OF VOTER ASSISTANCE

(PRE-3)

State Form 28192 (R7/12-05)  
Indiana Election Commission (IC 3-11-9-2, 3-11-9-3)

**INSTRUCTIONS:** Complete PART A or PART B – NOT BOTH. Return completed form in PRE-15 envelope.

## PART A AFFIDAVIT OF PERSON DESIGNATED TO ASSIST A VOTER AT A VOTE CENTER

A	<b>INSTRUCTIONS:</b>	1. This affidavit must be completed BEFORE the voter enters the voting booth.
A		2. The person who has been designated by a voter to assist the voter in the voting booth because of a disability (or the voter's inability to read or write English) must sign the affidavit.
A		3. The voter may designate a person of voter's choice, other than the voter's employer, an officer of the voter's union, or an agent of the voter's employer or union.
A		4. The vote center board will keep this affidavit and return it with the other election supplies at the end of the day.
A	State of Indiana, _____ County, ss:	
A	I, the undersigned, affirm that to the best of my knowledge, the voter, _____, whom I assist in voting: (Name of Voter)	
A	1. Is a voter with a disability as defined in IC 3-5-2-50.2 (or is unable to read or write English); and	
A	2. Has requested my assistance in voting at this election.	
<b>NOTE:</b> This must be subscribed and sworn to before a person authorized to administer oaths within Indiana, e.g., the vote center supervisor.		
A	Signature of Person Assisting Voter	Printed Name of Person Assisting Voter
A	Subscribed and sworn to before me, this _____ day of _____, 20_____.	
A	Signature of Person Administering Oath	Title

## PART A IF THIS SECTION HAS BEEN FILLED OUT, DO NOT FILL OUT PART B.

## PART B AFFIDAVIT OF THE TWO SHERIFFS ASSISTING A VOTER AT THE POLLS

B	<b>NOTE:</b> This affidavit is NOT to be executed by a person who is voting before an absentee voter board.	
B	<b>INSTRUCTIONS:</b>	1. This affidavit must be completed and signed by the two (2) election sheriffs BEFORE the voter enters the voting booth.
B		2. The sheriffs may assist any voter in marking the voter's ballot if the voter does not wish to designate a person of the voter's choice to assist the voter.
B		3. Only those voters who require assistance because of a disability (or the voter's inability to read or write English) may be assisted by the sheriffs in the voting booth.
B		4. The vote center election board will keep this affidavit and return it with the other election supplies at the end of the day.
B	State of Indiana, _____ County, ss:	
B	I, the undersigned, affirm that to the best of my knowledge, the voter, _____, whom I assist in voting: (Name of Voter)	
B	1. Is a voter with a disability as defined in IC 3-5-2-50.2 (or is unable to read or write English);	
B	2. Has requested my assistance in voting at this election; and	
B	3. Does not wish to designate a person to assist the voter in voting under IC 3-11-9-2.	
<b>NOTE:</b> This must be subscribed and sworn to before a person authorized to administer oaths within Indiana, e.g., the vote center supervisor.		
B	Signature of Sheriff	Printed Name of Sheriff
B	Signature of Sheriff	Printed Name of Sheriff
B	Subscribed and sworn to before me, this _____ day of _____, 20_____.	
B	Signature of Person Administering Oath	Title

## PART B IF THIS SECTION HAS BEEN FILLED OUT, DO NOT FILL OUT PART A.

STATE OF INDIANA )

COUNTY OF ELKHART )

VOTE CENTER )

CITY OR TOWN )

nt Number Enclosed

Affidavits of Voter Assistance at the Polls (PRE-3)

Supervisor's Affidavit in Vote Center Using Paper Ballots or Ballot Card Voting Systems (PRE-10)

Certificate and Memoranda of Total Votes Cast in Vote Center

Others: \_\_\_\_\_

TOTAL

) SS:

**ENCLOSE IN THIS ENVELOPE ALL**

# MISCELLANEOUS FORMS

**NOT OTHERWISE PROVIDED FOR**

PRIMARY

GENERAL ELECTION \_\_\_\_\_, 20\_\_\_\_\_

SPECIAL

**SUPERVISOR: Enclose and seal this envelope. Return these forms to the County Election Board.**

Precinct Election Board

Clerks of Vote Center Board

Attest:

Supervisor \_\_\_\_\_

Clerk \_\_\_\_\_ Clerk

Attest:

Sheriff \_\_\_\_\_ Sheriff

Clerk \_\_\_\_\_ Clerk

Sheriff \_\_\_\_\_ Sheriff



**AFFIDAVIT OF CHALLENGED VOTER CONCERNING  
PROOF OF IDENTIFICATION REQUIREMENT**

**(PRO-10)**

State Form 52432 (R3/10-13)  
Indiana Election Commission (IC 3-11.7-5-2.5)

**INSTRUCTIONS:** This affidavit must be completed by a voter who: (1) was challenged because the voter was unable or declined to provide proof of identification and cast a provisional ballot; or (2) was challenged by a member of the vote center board or absentee board who determined that the proof of identification provided by the voter did not qualify under IC 3-5-2-40.5 and the voter cast a provisional ballot. **This affidavit must be completed in person by the voter before the county election board or the circuit court clerk and filed not later than noon 10 days after election day.**

To the Circuit Court Clerk or County Election Board of Elkhart County:

**Section to be Completed by Voter**

I, the undersigned, affirm under the penalties of perjury that the following information on this affidavit is true and complete, to the best of my knowledge and belief:

(1) On election day, \_\_\_\_\_, (insert date of election) I resided in the following precinct (or formerly resided in the following precinct and was entitled to return to vote in that precinct by state or federal law):

\_\_\_\_\_  
(Insert Precinct Name)

(2) Check the box below that applies:

- I am the same individual who personally appeared before the vote center board and received a provisional ballot for the precinct named above on the election day listed above. I was challenged because I was unable or declined to provide proof of identification (as defined in Indiana Code 3-5-2-40.5 printed below,) and I cast a provisional ballot.
- I am the same individual who personally appeared before the vote center board and received a provisional ballot for the precinct named above on the election day listed above. I was challenged because a member of the vote center board determined that the proof of identification I provided did not qualify as proof of identification under IC 3-5-2-40.5 (printed below), and I cast a provisional ballot.
- I am the same individual who personally appeared before an absentee board to cast an absentee ballot in the election to be held on the day listed above. I was challenged because I was unable or declined to provide proof of identification, or because a member of the absentee board determined that the proof of identification I provided did not qualify as proof of identification under IC 3-5-2-40.5 (printed below), and I cast a provisional ballot.

(3) Check the box below that applies:

- I have provided proof of identification (as defined in Indiana Code 3-5-2-40.5 printed below) to the circuit court clerk or county election board.
- I have not provided proof of identification (as defined in Indiana Code 3-5-2-40.5 printed below) to the circuit court clerk or county election board. I am indigent and unable to obtain proof of identification without the payment of a fee.
- I have not provided proof of identification (as defined in Indiana Code 3-5-2-40.5 printed below) to the circuit court clerk or county election board. I have religious objection to being photographed.

Signature of Voter

Printed Name of Voter

**Section to be Completed by Person Administering Oath**

Subscribed and sworn or affirmed before me on \_\_\_\_\_ (mm/dd/yy).

Signature of Person Administering Oath in accordance with IC 33-42-4-1

Printed Name and Title

Indiana Code 3-5-2-40.5: (a) Except as provided in subsection (b), "proof of identification" refers to a document that satisfies all the following: (1) The document shows the name of the individual to whom the document was issued, and the name conforms to the name in the individual's voter registration record. (2) The document shows a photograph of the individual to whom the document was issued. (3) The document includes an expiration date, and the document: (A) is not expired; or (B) expired after the date of the most recent general election. (4) The document was issued by the United States or the state of Indiana. (b) Notwithstanding subsection (a)(3), a document issued by the United States Department of Defense, a branch of the uniformed services, the Merchant Marine, or the Indiana National Guard that: (1) otherwise complies with the requirements of subsection (a); and (2) has no expiration date or states that the document has an indefinite expiration date; is sufficient proof of identification for purposes of this title.





**ABSENTEE BALLOT  
SECURITY ENVELOPE  
FOR MAILING BALLOTS**  
State Form 48882 (R4 / 10-13)  
Indiana Election Commission (IC 3-11-4-21)

**(ABS-6)**

I, (Attach voter address label here or print voter name and address below)

Affirm under the penalties of perjury that all the following are true:

I RESIDE AT THE ABOVE ADDRESS AND AM ENTITLED TO VOTE IN THE ABOVE  
PRECINCT/ WARD/ TOWNSHIP

OR

I AM ENTITLED TO VOTE AN ABSENTEE BALLOT IN THE PRECINCT WHERE I FORMERLY RESIDED  
UNDER IC 3-10-10; 3-10-11 OR 3-10-12 IN THE ABOVE PRECINCT / WARD / TOWNSHIP IN THE  
STATE OF INDIANA (AND THE REQUIRED VRG-4/12 FORM IS ATTACHED)

at the  PRIMARY  GENERAL  MUNICIPAL  SPECIAL ELECTION  
to be held on:

\_\_\_\_\_  
(Insert date of election)

I also affirm under the penalties of perjury each of the following:

I have personally marked the enclosed ballot in secret and have enclosed it in this envelope  
and sealed it without exhibiting them to any other person OR

I personally marked the enclosed ballot or ballots, enclosed them in this envelope and sealed  
them with the assistance of an individual whose name is

\_\_\_\_\_  
(Insert name here)

Signature of voter	Date signed (mm/dd/yy) ____/____/____
--------------------	--

As the individual assisting the voter, I affirm under penalty of perjury that the voter was not  
coerced or improperly influenced by me or any other person, in a manner prohibited by  
state or federal law, to cast the ballot for or against any candidate, political party, or public  
question.

Signature of individual	Date signed (mm/dd/yy) ____/____/____
-------------------------	--

**DO NOT COMPLETE THE PORTION BELOW UNLESS YOU ARE THE  
ATTORNEY IN FACT FOR THE VOTER.**

(A COPY OF THE POWER OF ATTORNEY MUST BE ENCLOSED IN THIS ENVELOPE.)

I, \_\_\_\_\_, as the properly authorized attorney  
(Printed Name of Attorney in Fact)

in fact for the undersigned under IC 30-5-5-14, affirm the voter personally marked the enclosed ballot in  
secret and has enclosed it in this envelope and sealed it without exhibiting it to any other person.

Signature of Attorney in Fact	Date signed (mm/dd/yy) ____/____/____
-------------------------------	--

I am an Attorney General Confidentiality Program participant who resides in this  
precinct, and am entitled to use the above Post Office Box as my voting address.

**WARNING:** The individuals completing the affidavits above are affirming under the  
penalty of perjury. A person who makes a false, material statement under oath or  
affirmation, knowing the statement to be false or not believing it to be true commits  
perjury, a Class D felony, which is punishable by imprisonment for a term of up to three  
years, a fine of up to \$10,000 or both. (Indiana Code 35-44-2-1)

**WARNING:** Only a member of the voter's household, an employee of the United States Postal  
Service or an employee of a bonded courier company, or the individual designated as attorney  
in fact for the voter, may receive a ballot prepared by the voter for voting. If any other person  
receives from a voter a ballot prepared by a voter for voting, the person commits a Class D  
felony. (Indiana Code 3-14-2-16)

**TO THE SUPERVISOR OR ELECTION BOARD:** Open this envelope carefully. Do not deface  
or destroy the affidavit or the envelope. Take out the ballot enclosed, without unfolding or  
permitting the ballot to be unfolded or examined.

Print Number Enclosed

STATE OF INDIANA )

) SS:

COUNTY OF ELKHART )

VOTE CENTER )

) SS:

CITY OR TOWN

Vote Center Oath Book (PRE-1)

Appointment of Replacement Vote Center Board Member (PRE-8)

Affidavit of Voter Request for Transfer of Registration (VRG-4/12)

Affidavit for Presidential Voting Only (VRG-15)

Certificate of Error (VRG-22)

TOTAL

# POLL LIST, VOTE CENTER OATH BOOK, AND VOTER REGISTRATION AFFIDAVITS

(CHANGES TO BE MADE TO VOTER REGISTRATION RECORD)

PRIMARY

GENERAL ELECTION \_\_\_\_\_, 20\_\_\_\_\_

SPECIAL

**This envelope contains the affidavits listed above.**

\_\_\_\_\_  
Supervisor

TO THE SUPERVISOR: Enclose and SEAL in this envelope the poll list, the vote center oath book, and any completed affidavits listed above. Deliver to the County Election Board. This envelope will be forwarded to the County Office of Voter Registration.

THE COUNTY ELECTION BOARD

ELKHART COUNTY

CARE OF THE CLERK OF THE CIRCUIT COURT

This envelope contains blank absent voter's ballot  
for the  Primary  General or Municipal  Special Election

(Insert date of election) \_\_\_\_\_  
and if not called for or delivered within 5 days, return to sender.

To the Supervisor or the Election Board: Open this envelope carefully. Do not deface or destroy the affidavit or the envelope. Take out the ballot enclosed, without unfolding or permitting the ballot to be unfolded or examined.

**THE ELKHART COUNTY ELECTION BOARD**  
CARE OF THE CLERK OF THE CIRCUIT COURT  
101 N. MAIN STREET, ROOM 204  
GOSHEN, IN 46526



**ABSENTEE BALLOT  
SECURITY ENVELOPE  
FOR MAILING BALLOTS  
FROM MILITARY AND OVERSEAS VOTERS**  
State Form 51625 (R/12-05)  
Indiana Election Commission

**(ABS-16)**

**TO THE VOTER**  
READ CAREFULLY AND FOLLOW THE INSTRUCTIONS BELOW

**STATE OF INDIANA** }  
**COUNTY OF \_\_\_\_\_** } **SS:**

PRIMARY    GENERAL    MUNICIPAL    SPECIAL ELECTION  
to be held on:

\_\_\_\_\_  
*(Insert date of election)*

I, *(Attach voter address label here or print voter name and address below)*

Swear or affirm, under the penalty of perjury, that I am:

1. A member of the Uniformed Services or merchant marine on active duty; or an eligible spouse or dependent of such a member; or a U.S. citizen temporarily residing outside the U.S.; or Other U.S. citizen residing outside the U.S.; and
2. I am a U.S. citizen, at least 18 years of age (or will be by the date of the election), and I am eligible to vote in the requested jurisdiction; and
3. I have not been convicted of a felony and imprisoned following conviction, or other disqualifying offense, or, if so, my voting rights have been reinstated; and
4. I am not registering, requesting a ballot, or voting in any other jurisdiction in the U.S., except the jurisdiction cited in this voting form.

In voting, I have marked and sealed my ballot in private and have not allowed any person to observe the marking of the ballot, except for those authorized to assist voters under State or Federal law.

I have not been influenced.

My signature and date below indicated when I completed this document.

The information on this form is true, accurate, and complete to the best of my knowledge.

I understand that a material misstatement of fact in completion of this document may constitute grounds for a conviction for perjury.

Signature of voter	Date signed (mm/dd/yy) ____/____/____
--------------------	--

**Complete only if an individual assisted the voter in completing this affidavit.**

As the individual assisting the voter, I affirm under penalty of perjury that the voter was not coerced or improperly influenced by me or any other person, in a manner prohibited by state or federal law, to cast the ballot for or against any candidate, political party, or public question.

Signature of individual	Date signed (mm/dd/yy) ____/____/____
-------------------------	--

**DO NOT COMPLETE THE PORTION BELOW UNLESS YOU ARE THE  
ATTORNEY IN FACT FOR THE VOTER**

(A COPY OF THE POWER OF ATTORNEY MUST BE ENCLOSED IN  
THIS ENVELOPE)

I, \_\_\_\_\_, as the properly authorized  
(Printed Name of Attorney in Fact)

attorney in fact for the undersigned under IC 30-5-5-14, affirm the voter personally marked the enclosed ballot in secret and has enclosed it in this envelope and sealed it without exhibiting it to any other person.

Signature of Attorney in Fact	Date signed (mm/dd/yy) ____/____/____
-------------------------------	--

**WARNING:** The individuals completing the affidavits above are affirming under the penalty of perjury. A person who makes a false, material statement under oath or affirmation, knowing the statement to be false or not believing it to be true commits perjury, a Class D felony, which is punishable by imprisonment for a term of up to three years, a fine of up to \$10,000 or both. (Indiana Code 35-44-2-1)

**WARNING:** Only a member of the voter's household, an employee of the United States Postal Service or an employee of a bonded courier company, or the individual designated as attorney in fact for the voter, may receive a ballot prepared by the voter for voting. If any other person receives from a voter a ballot prepared by a voter for voting, the person commits a Class D felony. (Indiana Code 3-14-2-16)

**TO THE ELECTION BOARD:** Open this envelope carefully. Do not deface or destroy the affidavit or the envelope. Take out the ballot enclosed, without unfolding or permitting the ballot to be unfolded or examined.



**APPOINTMENT AND OATH OF OFFICE FOR  
 ABSENTEE BOARD MEMBER, ABSENTEE BALLOT COURIER,  
 ABSENTEE BALLOT COUNTER OR PROVISIONAL BALLOT COUNTER**

**(ABS-22)**

State Form 55433 (10-13)

Indiana Election Commission (IC 3-11-10-25; 3-11-10-36; 3-11-10-37; 3-11-10-39; IC 3-11.5-4-22; IC 3-11.7-3)

**INSTRUCTIONS:** Upon receiving a nomination from the county chairman of a political party entitled to representation on the county election board, the county election board shall appoint the recommended individual to one or more of the following capacities: absentee board member, including an individual serving under IC 3-11-10-25, commonly referred to as the "traveling board"; absentee ballot courier; absentee ballot counter; or provisional ballot counter.

STATE OF INDIANA )  
 ) SS:  
 COUNTY OF \_\_\_\_\_ )

**APPOINTMENT**

I, \_\_\_\_\_, the duly elected circuit court clerk of this County, and  
 Name of Circuit Court Clerk  
 as Secretary of the County Election Board, acting in accordance with the appropriate Indiana statutes, appoint the following individual to serve as *(circle one)* an Absentee Board member/ Absentee Ballot courier/Absentee Ballot counter/Provisional Ballot counter for this County:

\_\_\_\_\_  
 Name of individual being appointed and position

**OATH OF OFFICE**

The above named individual, being duly sworn upon the individual's oath swears *or affirms* the following:

1. I will support the Constitution of the United States and of the State of Indiana, and will faithfully and impartially discharge my duties to the best of my skill and ability.
2. I am a registered voter of this County.
3. I am able to read, write, and speak the English language.
4. I have no property bet or wagered on the result of this election.
5. I am not a candidate to be voted for at this election *(except as an unopposed candidate for precinct committeeman or state convention delegate)*.
6. I am not related to any person to be voted for at the election in this county as the spouse, parent, father-in-law, mother-in-law, child, son-in-law, daughter-in-law, grandparent, grandchild, brother, sister, brother-in-law, sister-in-law, uncle, aunt, nephew, niece of that person, except as an unopposed candidate.\* I have attended any required county training before performing my duties.

*\*Item 6 exemption-an individual serving as an absentee board member, absentee ballot counter, or absentee ballot courier who is related to a contested candidate can still serve if the relative's election district does not include the entire county, and the election board restricts the activity of the individual so that the individual has no influence on the casting or counting of absentee ballots within the relative's election district.*

\_\_\_\_\_  
 Signature

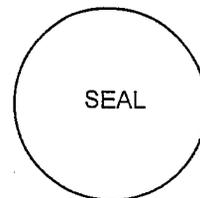
STATE OF INDIANA  
 COUNTY OF \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
 Notary Public or Other Official Administering Oath in accordance with IC 33-42-4-1

My Commission expires *(applies only to Notary Public)*: \_\_\_\_\_

County of Residence: \_\_\_\_\_



Filed in the office of the Circuit Court Clerk, in accordance with Indiana Code 5-4-1-4 on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
 Signature of Circuit Court Clerk



**CERTIFICATION OF DELIVERY OF  
ELECTION MATERIALS BY  
SUPERVISOR AND SHERIFF**

**INSTRUCTIONS:** All election documents, supplies, and materials must be returned to the county election board after the close of the polls by the supervisor and the sheriff of the opposite political party from the supervisor.  
**NOTE:** A supervisor or sheriff is not entitled to compensation for election day services unless this certificate is completed by the supervisor or sheriff.

On the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_,

In Vote Center \_\_\_\_\_

Township or Ward \_\_\_\_\_

City or Town \_\_\_\_\_

County of Elkhart \_\_\_\_\_, Indiana

**CERTIFICATION OF SUPERVISOR**

As supervisor of this precinct, I certify that immediately upon the close of the polls (*and the tabulation of the vote in my precinct, if applicable*), I complied with IC 3-12-2-7, IC 3-12-3-10, or IC 3-12-3.5-4 by delivering the required election material to the county election board (*accompanied by the sheriff of the opposite party*). If optical scan ballots were cast and counted in this precinct, I swear (*or affirm*) that I complied with the requirements of IC 3-12-3-10(d).

\_\_\_\_\_  
Signature of Supervisor

\_\_\_\_\_  
Printed Name of Supervisor

**CERTIFICATION OF SHERIFF**

As the sheriff of the opposite political party from the supervisor of this precinct, I certify that immediately upon the close of the polls and the tabulation of the vote in my precinct, I complied with IC 3-12-2-7, IC 3-12-3-10, or IC 3-12-3.5-4 by delivering the required election material to the county election board (*accompanied by the supervisor*).

\_\_\_\_\_  
Signature of Sheriff

\_\_\_\_\_  
Printed Name of Sheriff

# THE ABSENTEE VOTER'S BILL OF RIGHTS

(Last revised, November 16, 2009; Indiana Code 3-11-10-25(g))

*INSTRUCTIONS: The County Election Board mails a copy of this document to the voter with the absentee ballot.*

## Fellow Voter:

Every voter casting an absentee ballot has the following rights and responsibilities as part of absentee voting. You have the right to mark your absentee ballot secretly, without anyone else being present when you mark the ballot or seal the ballot in the envelope.

- **IT IS A VIOLATION OF INDIANA LAW FOR A PERSON TO PAY OR OFFER TO PAY AN INDIVIDUAL FOR CASTING AN ABSENTEE BALLOT, AND A VIOLATION OF INDIANA LAW FOR A PERSON TO ACCEPT ANY PAYMENT OR PROPERTY FOR CASTING AN ABSENTEE BALLOT.**
- **CHECK YOUR BALLOT FOR 2 SETS OF INITIALS.** In order for an absentee ballot to be counted, it **MUST** contain two (2) sets of initials on the back of the ballot. Please inspect your ballot before mailing. If your ballot does not contain the initials, you have the right to request a replacement ballot. Please contact your county election board at the number provided on the bottom of this form and ask for an ABS-5 Affidavit or "Statement Concerning Defective, Lost, Destroyed, or Spoiled Ballot."
- You have the right to mark your ballot without anyone engaging in "electioneering" in your presence if that person knows that you have an unmarked absentee ballot.
- "Electioneering" means expressing support or opposition to a candidate, a political party, or public question. However, your spouse, a member of your household (*or your guardian, if you are incapacitated*) may express this support or opposition to you without violating the "electioneering law".
- **IT IS A VIOLATION OF FEDERAL LAW AND INDIANA LAW FOR ANYONE TO ATTEMPT TO FORCE YOU TO MARK YOUR ABSENTEE BALLOT IN ANY PARTICULAR WAY.**
- If you are voting absentee by mail, then you must personally mark your ballot. A person with disabilities who is unable to make a voting mark on the ballot or sign the absentee ballot secrecy envelope must vote before an absentee voter board.
- After you mark and seal your absentee ballot inside the secrecy envelope used to return your marked ballot, you have the responsibility to completely fill out and sign the affidavit on the back of the secrecy envelope. By signing the affidavit, you are swearing or affirming that all of the information on your affidavit is true. This information includes your name, complete residence address, and that you are eligible to vote in this election.
- You must also swear or affirm that you voted your absentee ballot in secret, and sealed the ballot in the envelope without any other person seeing how you voted. (*If you are voting by mail and another person provided verbal assistance to you or assisted you in sealing your ballot in the envelope, that person must also swear or affirm that they did not coerce or improperly influence you.*)
- After you have sealed your absentee ballot inside the envelope you return the envelope to the county election board in the following manner: 1) by U.S. mail or a bonded courier company; 2) by hand-delivering the envelope yourself; 3) by delivering the envelope to a member of your household (or to a person to whom you have given your power of attorney). If you deliver the sealed envelope to a household member or your power of attorney, that person must deliver your ballot to the county election board in person, by U.S. mail, or by using a bonded courier company.
- **IT IS A VIOLATION OF INDIANA LAW FOR YOU TO DELIVER THE SEALED ENVELOPE CONTAINING YOUR MARKED ABSENTEE BALLOT TO ANY PERSON OTHER THAN THOSE PERSONS IDENTIFIED ABOVE, OR FOR THAT PERSON TO ACCEPT THIS ENVELOPE.**
- Even if you mail your ballot prior to election day, it will not count unless it is received by your county election board *no later than 12 noon on election day.*

**If you think that a violation of Indiana election law has occurred, contact your county election board immediately at the telephone number or mailing address below to provide all the information you have about this violation.**

You may also contact your county prosecuting attorney's office, the Indiana State Police Bureau of Criminal Investigation at (317) 232-4338, or the Indiana Election Division of the Office of the Secretary of State at (800) 622-4941. The county prosecuting attorney and Indiana State Police can investigate election crimes. The Election Division is not a law enforcement agency, but can provide you with information about Indiana election laws and refer you to law enforcement agencies.

Thank you again for exercising your right to vote.

ELKHART COUNTY ELECTION BOARD  
101 N. Main, Room 204, Goshen, IN 46526  
Ph: (574) 535-6469