



Indiana Election Calendar

Election Administrator's Edition



Published by the
Indiana Election Division
302 West Washington Street
Indiana Government Center South, Room E-204
Indianapolis, IN 46204-2743
(317) 232-3939 * (800) 622-4941 (in Indiana)
FAX: (317) 233-6793; (317) 234-2996
www.in.gov/sos/elections

2011 INDIANA ELECTION CALENDAR

Election Administrator's Edition
Published by the Indiana Election Division
302 West Washington Street, Room E204
Indianapolis, Indiana 46204-2743
* 317/232-3939 * 800/622-4941 (in Indiana)
*Fax: 317/233-6793; (317) 234-2996
www.in.gov/sos/elections

This calendar is designed to serve as a comprehensive listing of election-related dates set forth in Indiana statutes. Although the Election Division staff has taken every effort to ensure the accuracy of the information in this publication,

**WHERE YOUR LEGAL RIGHTS ARE INVOLVED,
DO NOT RELY ON THIS CALENDAR.
INSTEAD, REVIEW THE LAW YOURSELF OR CONSULT
YOUR ATTORNEY.**

GENERAL RULES ABOUT USING THIS CALENDAR

DATES IN THIS CALENDAR ARE SUBJECT TO CHANGE BY THE 2011 SESSION OF THE INDIANA GENERAL ASSEMBLY

This publication lists election dates from December 2010 through January 2012. The Indiana Code ("IC") citations included in this publication are current as of October 1, 2010.

If an election law specifies a final date for a particular filing, but no final hour of that day, the final hour for filing is **NOON**, prevailing local time. (IC 3-5-4-1) Every date appearing in this calendar must be read as having a **noon deadline** for the filing, unless another time is specifically stated. *See also IC 3-5-2-24.5 to determine when a "filing" is considered completed.*

A legal action required to be taken on a day when **state** offices are closed may be taken on the next following workday. (IC 4-1-2-2)

Whenever the election code requires that a legal action be taken at the office of a **circuit court clerk or a political subdivision**, and the **final day for performing the action falls on a day when the office is not open to conduct public business (or the office is open, but it is a state holiday under IC 1-1-9)**, the legal action may be performed on the **next day** that the office is open for public business **OR** if the action to be performed is receiving a **filing**, through noon of the next day that the office is open for public business. (IC 3-5-4-1.5)

However, this rule does **not apply** to a legal action that is not required to be taken at the office of the circuit court clerk or a political subdivision, such as a meeting or caucus of a political party conducted by a county chairman. These legal actions must be taken no later than the date and time specified, even if the deadline falls on a Saturday, Sunday, or other holiday under IC 1-1-9.

A "county voter registration office" refers to a circuit court clerk, a board of registration, the Lake County board of elections and registration, or the Tippecanoe County board of elections and registration. (IC 3-5-2-16.2)

In 2011, Indiana voters will elect individuals to serve in the following offices:

1. City offices, such as mayors, members of a city-county council, members of a city common council and city judges, and
2. Town offices, such as town council members, town clerk-treasurers and town judges, except those town offices elected in a general election year, and
3. The Town of Vernon in Jennings County will elect a mayor and other town officials under a special town charter.

CALENDAR DESIGNATIONS

The following designations are used throughout this publication to indicate the nature of certain filing dates and deadlines:

- ABS** Indicates dates associated with absentee ballots.
- CFA** Indicates dates associated with campaign finance.
- CAN** Indicates dates associated with candidates.

FORMS

Where applicable, following the Indiana Code citation at the end of a calendar entry is a reference to the relevant Indiana state form. For example: Wednesday, January 19, 2011 is the first day an individual may file a declaration of candidacy for primary nomination. The state form for this filing is the CAN-42 form.

NOTE: IC 3-5-4-8 provides, in relevant part:
"Except as provided in subsection (e) [which concerns certain voter registration forms]... **a person must use the most recent version of the form approved by the [Indiana Election] Commission to comply with [the election law]...**"

If you are uncertain whether you have the most recent version of an approved form, contact the Indiana Election Division for information.

NOTE: IC 3-5-4-1.7 provides:
"Except as otherwise expressly authorized or required under [the Indiana Election Code], a filing by a person with a commission, the election division, or an election board **may not be made by fax or electronic mail.**"

There are some exceptions to this general rule involving campaign finance filings. If you are uncertain whether a filing may be made by fax or electronic mail, contact the Indiana Election Division for information.

NOTE: IC 3-5-4-1.9 provides:
Except as otherwise provided in this title, the election division, an election board, a circuit court clerk, a county voter registration office, or any other official responsible for receiving a filing under this title may not receive a filing that is offered to be filed after a deadline for the filing provided by this title.

DECEMBER 2010

Wednesday, December 1, 2010 VOTER REGISTRATION BEGINS

First day after the general election that an individual may register to vote.

(IC 3-7-13-10)

First day that a county voter registration office can dispose of voter registration declinations and voter list maintenance program lists received by the county voter registration office on or before December 1, 2008. (IC 3-7-27-6)

First day that the Indiana election division, a county election board, or the Lake County and Tippecanoe boards of elections and registration are not required to retain campaign finance reports filed in those offices for elections in 2006 and previous years, except for judicial offices. (IC 3-9-4-6)

First day that a county election board or the Lake and Tippecanoe County boards of elections and registration is not required to retain campaign finance reports filed by candidates for local judicial offices elected to a term of six years for elections in 2004. (IC 3-9-4-6)

ABS First day the circuit court clerk (*or Lake and Tippecanoe County boards of elections and registration*) may receive absentee ballot applications from most voters. (IC 3-11-4-3) **STATE FORMS: ABS-1, ABS-2** [*HEA 1109-2010 amended IC 3-11-4-3 without specifying when the first day for a clerk to accept absentee ballot applications would occur. This entry fixes December 1, 2010 as the presumed date, subject to future legislation*]

Thursday, December 2, 2010

DEADLINE, by noon, Indianapolis time, for the governor to prepare a commission for a candidate elected to a statewide office, judicial office, or for prosecuting attorney. Immediately upon completion of the commission, the governor shall deliver the commission to the Indiana election division and the division shall forward the commission to the elected candidate. (IC 3-12-5-8(b))

Friday, December 3, 2010

First day that a county voter registration office can cancel the registration of a voter who: (1) did not respond to a voter list maintenance notice mailed in 2008 (for example, the NCOA notice); and (2) did not vote in the 2008 general election, any 2009 special election, the 2010 primary election, or the 2010 general election at the registration address to which the voter list maintenance notice was mailed in 2008. (IC 3-7-38.2-15)

Sunday, December 12, 2010

Last day that the proprietor or manager of a residential facility (other than a mental health facility) must retain the list of residents for use by poll takers in the general election. (IC 3-6-11-7)

Monday, December 20, 2010

DEADLINE for the state recount commission to complete a recount or contest concerning a state legislative office. The commission may adopt an order extending the deadline for completion of a recount or contest to a date specified in the order if the commission finds good cause to do so. Not later than seven days after the commission completes a recount, the Indiana election division shall prepare certified statements showing the result of the recount and submit one copy of the statement to the candidate who received the most votes and one copy to the presiding officer of the appropriate chamber of the Indiana general assembly. (IC 3-12-11-21; *Transferred from Sunday, December 19*)

DEADLINE for a local recount commission to complete a recount for a local office or a school board office unless the court extends the date after finding good cause to do so. (IC 3-12-6-21.9)

Thursday, December 23, 2010
Friday, December 24, 2010

WASHINGTON'S BIRTHDAY
CHRISTMAS HOLIDAY (observed)
Indiana election division closed

Friday, December 31, 2010

NEW YEAR'S HOLIDAY (observed)
Indiana election division closed

CFA End of annual campaign finance reporting period and post-election campaign finance reporting periods for 2010. (IC 3-9-5-6(e); IC 3-9-5-9; IC 3-9-5-10)

A resolution adopted by a county election board to omit the precinct election offices of poll clerks and/or sheriffs in certain precincts expires. (IC 3-6-6-38)

DEADLINE for a town council in a town which elects its town officials in the 2010 general election to determine which incumbent "at large" town council members will serve an additional four year term as "holdover" members under Article 15, Section 3 of the Constitution of the State of Indiana when fewer at large members were elected in November 2010 than the number of at large town council seats to be filled. (IC 3-13-9-5.6)

DEADLINE, for a meeting of the board of county commissioners to be held to determine which incumbent township board members shall hold office for another four year term under Article 15, Section 3 or the Constitution of Indiana when fewer candidates were elected for the township board than the number of seats on the board to be elected. (IC 3-13-10-6.5)

DEADLINE for the fiscal body of a political subdivision (*county council, township board, town council, school board*) to break a tie vote when a tie vote occurs for an office of the political subdivision. The fiscal body breaks the tie by electing a person to fill the office. If a tie vote has occurred for more than one at-large seat, the fiscal body breaks the tie by electing the number of persons needed to fill each at-large seat. (IC 3-12-9-4)

JANUARY 2011

Saturday, January 1, 2011

NEW YEAR'S DAY

CFA Beginning of 2011 campaign finance reporting periods. (IC 3-9-5-10)

First day of term for individuals elected to secretary of state, auditor of state and treasurer of state in the 2010 general election. (IC 3-10-2-7; IC 4-5-1-1; 4-7-1-1; IC 4-8.1-2-4)

First day of term for an individual elected as county commissioner, county council member, county assessor, township trustee, township board member, and township assessor elected in the 2010 general election. (IC 36-2-2-3; 36-2-3-3; 36-6-4-2; 36-6-6-2; 36-6-5-1)

First day of term for individuals elected as judge, prosecuting attorney, clerk of the circuit court or other county office in the 2010 general election. (IC 3-10-2-11; 3-10-2-12; 3-10-2-13; IC 36-2-8.5; IC 36-2-15-2)

Beginning at noon, first day of term for an individual elected as a town council member, town clerk-treasurer or as a judge of a town court in 2010. (IC 36-5-2-3; IC 36-5-6-3; IC 33-10.1-3-1.1)

First day of term for an individual appointed as a member of a county board of voter registration. (IC 3-7-12-10)

Monday, January 3, 2011

CAN First day a minor party candidate (*other than a Libertarian Party candidate*) or an independent candidate wishing to be placed on the ballot as a candidate for city or town office may file a petition of nomination with a county voter registration office for verification of signatures. (IC 3-8-6-10; *Transferred from Saturday, January 1*) **STATE FORM: CAN-44**

CAN First day a Democratic Party, Libertarian Party, or Republican Party candidate may file a declaration of candidacy for nomination at town convention for town office. (Note: A town under 3,500 in population may pass an ordinance to elect candidates of the Democratic and Republican Parties in a primary election. If so, the forms and dates for filing as a candidate in a primary will apply) (IC 3-8-5-3; IC 3-8-5-10.5; 3-8-5-17; *Transferred from Saturday, January 1*) **STATE FORM: CAN-16**

CAN First day for a person to file a declaration of intent to be a write-in candidate for a municipal office with a county election board or the Lake and Tippecanoe County boards of elections and registration. The name of a write-in candidate may **not** be placed on the municipal election ballot. (IC 3-8-2-2.5; 3-8-2-4; 3-8-2-5; 3-11-4-15; 3-11-2-11.5; *Transferred from Saturday, January 1*) **STATE FORM: CAN-51**

Monday, January 3, 2011 (continued)

DEADLINE for a county voter registration office to mail the request for transfer of registration affidavits executed by persons who changed residence to another county in Indiana within 30 days before the 2010 general election to the county where the person now resides (*or to the Indiana election division if the person has moved outside of Indiana*). (IC 3-7-43-4; *Transferred from Friday, December 31*)

A person may file a civil action alleging a violation of NVRA if: (1) the violation is not corrected within 30 days after the co-directors of the Indiana election division receive notice of the violation; and (2) the violation occurs not later than this date (*120 days before the primary election*). (IC 3-7-11-14)

First day Indiana election division may discard duplicate copies of federal campaign finance reports filed in 2008. (IC 3-9-4-6 (c), IC 3-9-5-13; *Transferred from Saturday, January 1*)

Monday, January 10, 2011

DEADLINE for the Indiana general assembly to reconvene for the 2011 regular session. (IC 2-2.1-1-2(d))

CFA Beginning of the "prohibited period" during which an individual who holds a state legislative office or is a candidate for state legislative office, the incumbent or candidate's candidate committee, or a legislative caucus may not solicit or accept campaign contributions or conduct other fundraising activities until the General Assembly adjourns sine die. (IC 2-2.1-1-2(d); 3-9-2-12)

CFA Beginning of the "prohibited period" during which an individual who holds state office (a "statewide" office) or who is a candidate for a state office, or the candidate's committee of a candidate for state office, may not solicit campaign contributions, accept campaign contributions, or conduct other fundraising activities until the General Assembly adjourns sine die. (IC 2-2.1-1-2(d); 3-9-2-12, [NOTE: IC 3-9-2-12, *as amended by HEA 1001-2010, § 31, effective July 1, 2010*]).

Monday, January 17, 2011

MARTIN LUTHER KING, JR. DAY
Indiana election division closed

Wednesday, January 19, 2011

CFA DEADLINE, by noon, for all candidate committees, all legislative caucus committees, and all political action committees to **file the 2010 annual campaign finance report** with the Indiana election division, a county election board, or the Lake and Tippecanoe County boards of elections and registration. This deadline applies whether the report was hand-delivered, sent by U.S. mail, or otherwise delivered to the division or board. *NOTE: See definition of "filing" in IC 3-5-2-24.5. (3-9-5-10; IC 3-9-5-3)*
[Note: committees for state legislative candidates are no longer required to file a duplicate report in their county of residence; IC 3-9-5-3, as amended by HEA 1001-2010 § 32; effective January 1, 2011.] STATE FORM: CFA-4

Wednesday, January 19, 2011 (continued)

CFA DEADLINE, by noon, for a candidate's committee of a candidate for statewide office to file final quarterly campaign finance report with the Indiana election division covering the period from October 19, 2010 through December 31, 2010. (IC 3-9-5-9) **STATE FORM: CFA-4**

CAN First day an individual may file a declaration of candidacy with a county election board or the Lake and Tippecanoe County boards of elections and registration for nomination to a city office or a town office, in a town with a population of 3,500 or more, for a major political party at the 2011 municipal primary election. This declaration must be filed in the office of the county election board located in the county that contains the greatest percentage of population of the election district. (IC 3-8-2-4; 3-8-2-6) **STATE FORM: CAN-42**

CAN First day an individual may file a declaration of candidacy with a county election board or the Lake and Tippecanoe County boards of elections and registration for nomination to a town office, in a town with a population of less than 3,500, that has adopted an ordinance pursuant to IC 3-8-5-2 to nominate major party candidates for town offices at the 2011 municipal primary election. The declaration must be filed in the office of the county election board in the county that contains the greatest percentage of population of the town. (IC 3-8-2-4; IC 3-8-2-6; IC 3-8-5-2) **STATE FORM: CAN-42**

Friday, January 28, 2011

CFA DEADLINE, for the Indiana election division, a county election board, or the Lake and Tippecanoe County boards of elections and registration to review its campaign finance records to determine if a committee is subject to administrative dissolution. (IC 3-9-1-12)

Monday, January 31, 2011

DEADLINE for an individual elected to the office of county commissioner, county council member, county assessor, township trustee, township board member, township assessor, town council member, town clerk-treasurer, or town court judge in the 2010 general election to take and file the individual's oath of office with the circuit court clerk of the appropriate county. (IC 5-4-1-1.2) **STATE FORM: A sample oath is on the back of the certificate of elections for county commissioners, county council members, county assessors, township trustees, township board members, township assessors, and all town offices except for town judges. All judges, prosecuting attorneys, circuit court clerks, county auditors, county recorders, county treasurers, county sheriffs, county coroners and county surveyors are commissioned by the Governor pursuant to IC 4-3-1-5 and are not issued a certificate of election.**

DEADLINE for each county sheriff to provide the county voter registration office with a list of each Indiana resident who has been convicted of a crime and had been placed in a county correctional facility during the previous quarter. (IC 3-7-46-6)

DEADLINE for a precinct establishment order to become effective for precincts located wholly or partially within a municipality. (IC 3-11-1.5-25)

FEBRUARY 2011

Friday, February 18, 2011

CAN DEADLINE, by noon, for a major party candidate to file a declaration of candidacy with a county election board or the Lake and Tippecanoe County boards of elections and registration, for a city office or a town office, in a town with a population of 3,500 or more, for the 2011 municipal primary election. This declaration must be filed in the office of the county election board located in the county that contains the greatest percentage of population of the election district. (IC 3-8-2-4; 3-8-2-6) **STATE FORM: CAN-42**

CAN DEADLINE, by noon, for a major party candidate to file a declaration of candidacy with a county election board or the Lake and Tippecanoe County boards of elections and registration for a town office in a town with a population of less than 3,500 that has adopted an ordinance pursuant to IC 3-8-5-2 to nominate major party candidates by primary. The declaration must be filed in the office of the county election board in the county that contains the greatest percentage of population of the election district. (IC 3-8-2-4; IC 3-8-2-6; IC 3-8-5-2) **STATE FORM: CAN-42**

Immediately after the deadline for filing as a candidate for placement on the primary election ballot, each circuit court clerk and the Lake and Tippecanoe County boards of elections and registration shall certify and release to the public a list of candidates of each political party for each office. Each circuit court clerk and the Lake and Tippecanoe County boards of elections and registration shall also release to the public a list of all declarations of candidacy whose validity has been questioned under IC 3-8-1-2. (IC 3-8-2-13)

Monday, February 21, 2011

CAN DEADLINE, by noon, for an individual to withdraw a declaration of candidacy for the primary. (IC 3-8-2-20) **STATE FORM: CAN-43**

Tuesday, February 22, 2011

First day that the proprietor or manager of a residential facility (*other than a mental health facility*) must maintain a list of residents for use by poll takers in the primary election. (IC 3-6-11-5)

Friday, February 25, 2011

CFA DEADLINE, by noon, for a candidate who filed a declaration of candidacy for the primary election to file a campaign finance statement of organization with a county election board or the Lake and Tippecanoe County boards of elections and registration (unless the candidate was already required to do so after raising or spending more than \$100). (IC 3-9-1-5) Candidates for municipal office with compensation of less than \$5,000 are not required to file a statement of organization unless they raise or spend more than \$500. If they raise or spend more than \$500 then they must file a statement of organization within 10 days of meeting that threshold. (IC 3-9-1-5.5) **STATE FORM: CFA-1**

Friday, February 25, 2011 (continued)

CAN DEADLINE, by noon, for filing a statement questioning the validity of a declaration of candidacy for the 2011 municipal primary with the circuit court clerk or Lake and Tippecanoe County boards of elections and registration. (IC 3-8-2-14) **STATE FORM: CAN-1**

Monday, February 28, 2011

First day of the period that the county voter registration office must begin providing copies of memoranda showing all original voter registrations and transfers occurring after this date and ending 29 days before the primary election. Copies of the memoranda must be provided within 48 hours after the making of the memoranda. The memoranda must be provided, upon request, to a major party county chairman or other party chairman or an independent candidate's committee if the independent candidate is on the ballot. (IC 3-7-28-2; IC 3-7-28-3; IC 3-7-28-4; *(Transferred from Sunday, February 27)*).

See March 4 for related entry for providing copies of all registration applications prior to February 28, 2011.

CAN DEADLINE for the Lake County board of elections and registration to notify candidates of the time and place of a lottery to determine the random placement of candidates on the primary election ballot if the lottery is conducted on the last day it may be conducted, Saturday March 5. (IC 3-10-1-18)

MARCH 2011

Tuesday, March 1, 2011

CFA DEADLINE, by noon, for all **regular party committees** to file the **2010 annual campaign finance report** with the Indiana election division, a county election board, or the Lake and Tippecanoe County boards of elections and registration. This deadline applies whether the report is hand-delivered, sent by U.S. mail, or otherwise delivered to the division or board. (IC 3-9-5-10) **STATE FORM: CFA-4**

Thursday, March 3, 2011

DEADLINE for the board of commissioners of a county with a population of less than 125,000 to adopt an order establishing a county board of registration with immediate authority to administer voter registration within the county. (IC 3-7-12-5)

ABS DEADLINE for a county election board or the Lake and Tippecanoe County boards of elections and registration to rescind any previously adopted resolution providing that absentee ballots to be voted before a traveling absentee board are to be initialed by the county election board or board of elections and registration (*and not initialed by the traveling board visiting the voter*). (IC 3-11-10-27)

Friday, March 4, 2011

ABS DEADLINE for a county election board or the Lake and Tippecanoe County boards of elections and registration to adopt a resolution providing for the central count of absentee ballots within the county before the primary election. (IC 3-11.5-5-1; IC 3-11.5-6-1)

CFA DEADLINE, by noon, for a county election board, or the Lake and Tippecanoe County boards of elections and registration to determine if a candidate who has filed a declaration of candidacy for the primary election has filed a campaign finance statement of organization for the candidate's committee. (IC 3-8-1-1.6)

ABS DEADLINE for the circuit court clerk or Lake and Tippecanoe County boards of elections and registration to estimate the number of absentee ballots and provisional ballots required in the county for the primary election. After the estimate is made, the county election board or Lake and Tippecanoe County boards of elections and registration must begin to print the absentee ballots. (IC 3-11-4-10; 3-11-4-14; 3-11.7-1-4)

DEADLINE by noon, for a local public question to be certified to the circuit court clerk or the Lake and Tippecanoe County boards of elections and registration for placement on the primary election ballot. (IC 3-10-9-3)

DEADLINE for a county voter registration office to transmit memoranda to each major party county chairman (and on request to other chairmen or independent candidates on the ballot) showing all original registrations and transfers that occurred during the part of the registration period ending February 28, 2011. (IC 3-7-28-2; IC 3-7-28-3)

See February 28 for related entry for providing copies of all registration applications executed beginning February 28, 2011.

Friday, March 4, 2011 (continued)

DEADLINE for a county voter registration office to transmit the names and addresses of all persons whose voter registration have been canceled to each county chairman or independent candidate's chairman. After this date, and until the election, cancellation must be reported within 48 hours after the cancellation. (IC 3-7-28-14)

Saturday, March 5, 2011

CAN DEADLINE for the Lake County board of elections and registration to conduct a lottery to be held in public to determine the random placement of candidates on the primary election ballot. (IC 3-10-1-18)

Monday, March 7, 2011

General election for Mayor, Town Councilmen, Town Marshal and Town Clerk-Treasurer in the Town of Vernon, Jennings County, under authority of special state charter issued under the 1816 Indiana Constitution. Polls open at 11:00 a.m. and close at 4:00 p.m. (Local Acts 1851 c.1, s.3 and 5, as amended by Acts 1885, c.42, s.1, and Acts 1895, c.59, s.1)

Thursday, March 10, 2011

CAN DEADLINE, by noon, for a county election board or Lake and Tippecanoe County boards of elections and registration to determine the validity of a challenge to a declaration of candidacy for the 2011 municipal primary election. (IC 3-8-2-14 and 3-8-2-18)

Monday, March 14, 2011

ABS DEADLINE for a county election board or the Lake and Tippecanoe County boards of elections and registration to deliver primary absentee ballots to the circuit court clerk or Lake County election director. (IC 3-11-4-15)

Last day a proprietor or manager of a residential facility (*other than a mental health facility*) must maintain a list of residents for use by poll takers in the primary election. (IC 3-6-11-5)

Saturday, March 19, 2011

ABS DEADLINE for a county election board or the Lake and Tippecanoe County boards of elections and registration to mail primary election absentee ballots to voters who have a pending absentee ballot application on file with the circuit court clerk or Lake and Tippecanoe County board before this date. After this date, the county election board or Lake and Tippecanoe County boards of elections and registration must mail primary election ballots to qualified voters on the same day that the voter's application is received. The requirement that absentee ballots be mailed on the same day that the absentee ballot application is received does not apply to absentee ballot applications that have been challenged. If the absentee ballot application submitted by an absent uniformed services voter or an overseas voter is denied, the county election board shall provide written notice to the voter not later than forty-eight (48) hours after the denial of the application stating the reasons for the denial to the voter. (IC 3-11-4-18; IC 3-11-4-17.5)

Friday, March 25, 2011

ABS DEADLINE by noon, for a county election board or the Lake and Tippecanoe County boards of elections to notify each major party county chairman of the number of absentee voter boards (*all counties*) and the number of absentee ballot counters and teams of absentee ballot couriers (*for counties opting for central counting of absentee ballots*) to be appointed in the county. (IC 3-11-10-37; IC 3-11.5-4-23)

APRIL 2011

Friday, April 1, 2011

ABS DEADLINE, by noon, for a county political party chairman to make written recommendations for appointments to absentee voter boards (*all counties*) and absentee ballot counters and teams of absentee ballot couriers (*for counties opting for central counting of absentee ballots*). If a county chairman fails to make a recommendation, then the county election board may appoint any otherwise qualified voter. (IC 3-11-10-37; IC 3-11.5-4-23)

Sunday, April 3, 2011

Final day that a college or university must permit a student to knock on the door of each room in the living areas of student housing to conduct a poll. Before conducting the poll, the polltakers must submit certain information to the college or university. (IC 3-6-11-2.5; 3-6-11-2.6)

Beginning of the period during which a homeowners association may not adopt or enforce a rule that prohibits a member of the homeowners association from displaying a political sign on the member's property (IC 32-21-13-4)

Monday, April 4, 2011

VOTER REGISTRATION ENDS

DEADLINE, at close of business for a county voter registration office, for an individual to submit an application voter registration, or for the voter to submit an application to transfer the voter's registration, at the county voter registration office. (IC 3-7-13-10; 3-7-13-11)

DEADLINE, for an individual to have a registration application postmarked (*and later delivered by the United States Postal Service*) so that the voter can be registered for the primary election. (IC 3-7-33-3)

DEADLINE, at close of business, for an individual to submit an application for voter registration, or for a voter to submit an application to transfer the voter's registration, at the license branch or full service agency. (IC 3-7-33-3)

ABS First day that a voter may vote an absentee primary election ballot before an absentee voter board in the office of the circuit court clerk or the Lake and Tippecanoe County boards. (IC 3-11-10-26) A county election board in each county may adopt a resolution, by unanimous vote of the board's entire membership and supported by specific findings of fact, stating that voters are entitled to vote by absentee ballot before an absentee voter board in the office of the circuit court clerk or town election board during specific days and hours identified in the resolution. (IC 3-11-10-26.5)

ABS DEADLINE for county election board to conduct a training session for a member of the absentee voter board before that absentee board member performs the member's duties. (IC 3-11-10-39)

Monday, April 4, 2011 (continued)

DEADLINE, for the county commissioners, the Mayor of Indianapolis, the Lake County and the Tippecanoe County boards of elections and registration to designate polling places for each precinct in the county. (IC 3-11-8-3.1)

Last day for a county voter registration office to transmit upon request to each major party county chairman and, on request, to other chairmen, memoranda showing all original registrations and transfers that occurred during the preceding 48 hours. (IC 3-7-28-2; 3-7-28-3)

An individual filing a civil action alleging a violation of NVRA is not required to provide notice of the violation to the co-directors of the Indiana election division if the violation occurs after this date and no later than the May 3, 2011 primary election. (IC 3-7-11-14)

Tuesday, April 5, 2011

First day that an employee of a "full service" voter registration agency must advise an applicant for voter registration that the application will be processed by the county voter registration office after the primary election. (IC 3-7-33-3)

DEADLINE, for a county election board or the Lake and Tippecanoe County boards of elections and registration to designate by resolution the precincts for which assistant poll clerks are to be appointed. (IC 3-6-6-4)

Friday, April 8, 2011

CFA End of the pre-primary campaign finance reporting period. (IC 3-9-5-6) Report is due April 15, 2011 (*see entry below*). (IC 3-9-5-7)

Saturday, April 9, 2011

CFA First day of the pre-municipal election campaign finance reporting period. (IC 3-9-5-6)

CFA First day of the **pre-primary supplemental large contribution campaign finance reporting period**. If a candidate on the 2011 primary ballot receives a contribution of \$1,000 or more on or after this date, the candidate must file a pre-primary supplemental campaign finance report with the county election board, or the Lake and Tippecanoe County boards of elections and registration no later than 48 hours after receiving the contribution. This report may be filed by facsimile transmission. (IC 3-9-5-20.1) **STATE FORM: CFA-11**

Monday, April 11, 2011

DEADLINE, for a county voter registration office to **receive** a "mail in" registration application with a missing or illegible postmark. The application will permit an otherwise qualified voter to vote in the primary. (IC 3-7-33-4)

Tuesday, April 12, 2011

DEADLINE, by noon, for a county chairman to file nominations with a circuit court clerk or the Lake and Tippecanoe County boards of elections and registration for individuals to serve as precinct election officers at the primary election. (IC 3-6-6-10)

Friday, April 15, 2011

CFA DEADLINE, by noon, for a candidate's committee for a candidate in the 2011 primary election, all political action committees, and all regular party committees, to file a **pre-primary campaign finance report** with the Indiana Election Division, a county election board, or the Lake and Tippecanoe County boards of elections and registration. This deadline applies whether the report was hand delivered, sent by U.S. mail, or otherwise delivered to the division or board. *NOTE: See definition of "filing" in IC 3-5-2-24.5.* If a municipal primary is not conducted in the municipality by one or more parties authorized to conduct a primary, a candidate's committee must file a report as if the primary were being conducted. (IC 3-9-5-3; 3-9-5-4; 3-9-5-7; 3-9-5-9) **STATE FORM: CFA-4**

Sunday, April 17, 2011

DEADLINE for counties that use a ballot card voting system to publish at least 48 hours notice of the required public test of the system if the county has scheduled a public test of system on April 19, 2011, the last day permitted under statute. (IC 3-11-13-22)

DEADLINE for counties that use an electronic voting system (DRE), to publish at least 48 hours notice of the required public test of the system if the county has scheduled a public test of the system on April 19, 2011, the last day permitted under statute. (IC 3-11-14.5-2)

Tuesday, April 19, 2011

DEADLINE for a county election board or the Lake and Tippecanoe County boards of elections and registration to conduct a public test of the ballot card voting systems to be used in the primary election. The public test must ascertain whether the machines will correctly count votes cast for all candidates and on all public questions. The board must file an **IEC-10 form with the Indiana election division** certifying the performance of the public test not later than 7 days after the test. (IC 3-11-13-22; 3-11-13-23(b)). **NOTE: IF THE PUBLIC TEST IS NOT PERFORMED, THE BALLOT CARDS MUST BE TABULATED BY HAND.**

DEADLINE for a county election board or the Lake and Tippecanoe County boards of elections and registration to conduct a public test of an electronic voting system to be used in the primary election by randomly selecting at least three (3) precincts within the county and testing the voting system units to be used at those precincts on election day. Each voting system shall be tested to ascertain that the system will correctly count the votes cast for all candidates and on all public questions in the selected precincts and the tests must include a visual inspection of the voting unit and ballot label, entry of a pre-audited group of ballots marked so as to record a predetermined number of valid votes, and an attempted to overvote ballots to test the ability of the electronic voting system to reject overvotes. The board must file an **IEC-9 form with the Indiana election division** certifying the performance of the public test not later than 7 days after the test. (IC 3-11-14.5-1; 3-11-14.5-5).

First date, after noon, that a county election board or the Lake and Tippecanoe County boards of elections and registration may, by majority vote of the board, fill a vacant precinct election office when the appropriate county chairman has made no nomination for the office. (IC 3-6-6-13)

Thursday, April 21, 2011

ABS First day that: 1) a confined voter; 2) a voter caring for a confined person at a private residence, or 3) a voter with disabilities whose precinct is not accessible to voters with disabilities; may vote an absentee ballot before a traveling absentee voter board at the voter's place of confinement. (IC 3-11-10-25(b)(3))

Friday, April 22, 2011

**Good Friday
Indiana Election Division Closed**

Saturday, April 23, 2011

ABS The office of the circuit court clerk or Lake and Tippecanoe County boards of elections and registration must be open for at least seven (7) hours to permit absentee voting. A county election board in each county may adopt a resolution, by unanimous vote of the board's entire membership and supported by specific findings of fact, stating that voters are entitled to vote by absentee ballot before an absentee voter board in the office of the circuit court clerk or town election board during specific days and hours identified in the resolution. (IC 3-11-10-26.5)

DEADLINE, for a county voter registration office to prepare certified copies of the list of registered voters of each precinct for the municipal primary. Upon requests of a county chairman of a major political party, not more than two (2) copies of the certified list shall be furnished to the inspector. The inspector may provide a copy of the list to any other precinct officer. (IC 3-7-29-1; IC 3-7-29-2)

DEADLINE, for a county registration office to provide the county chairman of a major political party one copy of the certified list after receiving a written request from the county chairman for a copy of the certified list. (IC 3-7-28-4)

DEADLINE, for a county election board or the Lake and Tippecanoe County boards of elections and registration to publish a list of candidates and offices to be voted upon at the primary election, including the party designations; names and addresses of candidates; the text of any public question to be placed on the ballot; the date of the primary election; and the hours during which the polls will be open. (IC 3-8-2-19; 5-3-1-2) **STATE FORM: CAN-9**

DEADLINE, for the county commissioners, the Mayor of Indianapolis, or the Lake and Tippecanoe County boards of elections and registration to publish notice of the place of voting for each precinct. (IC 3-11-8-3.2; 5-3-1-4)

DEADLINE, by noon, for a county election board to notify the county chairmen of the two major political parties of the number of teams of provisional ballot counters to be appointed. (IC 3-11.7-3-3)

DEADLINE, in a county using a ballot card voting system, for the county election board or the Lake and Tippecanoe County boards of elections and registration to designate a central location for the processing of ballot cards. (IC 3-12-3-2.5)

DEADLINE, for the Lake County board of elections and registration to duplicate, distribute, and cause to be posted copies of official sample ballots to schools, fire stations, county courthouses, and other public buildings in the county. (IC 3-11-14-8)

Saturday, April 23, 2011 (continued)

DEADLINE, in a county having a population of at least 300,000, for the judge of the circuit court to order the county commissioners, the Mayor of Indianapolis or the Lake County boards of elections and registration to provide a suitable room for the canvassing of votes other than a room in the county courthouse. (IC 3-12-4-7)

Monday, April 25, 2011

ABS DEADLINE, by midnight, for a circuit court clerk or the Lake and Tippecanoe County boards of elections and registration to receive a mailed or facsimile transmitted absentee ballot application from a voter who requests to **vote absentee by mail**. (*Note: this does not include a voter who is a confined voter or a voter caring for a confined person who requests that the absentee ballots be delivered to the applicant by an absentee voter board or an absent uniform services voter or overseas voter who requests to vote by fax or email.*) (IC 3-11-4-3(4)) **STATE FORMS: ABS-1, ABS-2, ABS-15**

ABS DEADLINE for a circuit court clerk or the Lake and Tippecanoe County boards of elections and registration to receive an absentee application to vote by mail from an absent uniformed services voter or overseas voter in order to count the special federal write-in absentee ballot submitted by the voter by mail. (IC 3-12-2-7.5; 42 U.S.C. § 1973ff-2(b)(2))

DEADLINE, for a county voter registration office to receive a registration application from an absent uniformed services voter or an overseas voter for processing before the primary election. (IC 3-7-36-10; *Transferred from Saturday, April 23*)

DEADLINE, for a county voter registration office to receive an application for voter registration from a discharged absent uniformed services voter, whose government movement orders required the voter to move following the close of voter registration for processing before the primary election. This registration procedure also applies to the spouse or dependent of the voter. (IC 3-7-36-11; *Transferred from Saturday, April 23*)

DEADLINE, by noon, for a county election board or the Lake and Tippecanoe County boards of elections and registration to file a copy of the notice of the primary election with the Indiana election division and in the minutes of the board. (IC 3-8-2-19; *Transferred from Saturday, April 23*) **STATE FORM: CAN-9**

DEADLINE, for a county election board or the Lake and Tippecanoe County boards of elections and registration to notify county chairmen that sample ballots and pasters are available to inspect. (IC 3-6-5-14(b); IC 3-11-3-10)

Tuesday, April 26, 2011

DEADLINE for a county election board or the Lake and Tippecanoe County boards of elections and registration to certify to the Indiana election division that a public test of an optical scan ballot card voting system or an electronic voting system to be used at the primary election has been conducted in conformity with state law if that test was performed on the last day it could be performed on April 24. (IC 3-11-13-22(a); IC 3-11-14.5-9) **STATE FORMS: IEC-9 (DRE); IEC-10 (optical scan)**

Saturday, April 30, 2011

ABS The office of the circuit court clerk or Lake and Tippecanoe County boards of elections and registration must be open for at least seven (7) hours to permit absentee voting. A county election board in each county may adopt a resolution, by unanimous vote of the board's entire membership and supported by specific findings of fact, stating that voters are entitled to vote by absentee ballot before an absentee voter board in the office of the circuit court clerk or town election board during specific days and hours identified in the resolution. (IC 3-11-10-26.5)

DEADLINE, by noon, for the county chairmen of the two major political parties to make a written recommendation to the county election board for the appointment of individuals as provisional ballot counters. If a county chairman fails to make a nomination, the county election board may appoint any voter of the county. (IC 3-11.7-3-4; 3-11.7-4-5)

DEADLINE for the circuit court clerk or the Lake and Tippecanoe County boards of elections and registration to change the polling place for a precinct in the county. The board may change a polling place by unanimous vote of the board's entire membership after this date if it is dangerous or impossible to use the designated polling place. (IC 3-11-8-3.2)

First day an inspector or other authorized member of the precinct election board may pick up ballots and election supplies for the inspector's precinct. (IC 3-11-3-10)

MAY 2011

Sunday, May 1, 2011

CFA 6 a.m., end of the pre-primary supplemental campaign finance reporting period. Contributions from a person that total \$1,000 or more received by a candidate on the primary election ballot after this date and time must be reported on the committee's pre-municipal election campaign finance report. (IC 3-9-5-20.1)

DEADLINE for a precinct inspector or other authorized member of the precinct election board to pick up ballots and election supplies for the inspector's precinct. (IC 3-11-3-10)

DEADLINE, in an **absentee ballot central count county**, for the circuit court clerk or the Lake and Tippecanoe County boards of election and registration to provide a certificate to inspectors identifying the names of the voters: (1) to whom absentee ballots were sent or who marked ballots in person; and (2) whose ballots have been received by the county election board under IC 3-11-10. (IC 3-11.5-4-1)

Monday, May 2, 2011

ABS DEADLINE, by noon, for a voter to vote an absentee ballot in person in the office of the circuit court clerk or Lake and Tippecanoe County boards of elections and registration. (IC 3-11-10-26)

ABS DEADLINE, by noon, for the circuit court clerk or Lake and Tippecanoe County boards of elections and registration to receive a mailed, faxed, or hand delivered absentee ballot application: (1) from a confined voter or a voter caring for a confined person; and (2) which requests that the absentee ballots be delivered to the applicant by an absentee voter board. (IC 3-11-4-3(3)) **STATE FORMS: ABS-1**

ABS DEADLINE, by noon, for the circuit court clerk or Lake and Tippecanoe County boards of elections and registration to receive an absentee ballot application from an absent uniform services voter or overseas voter who requests to vote an absentee ballot by fax or email. *(Note: These voters may send their absentee ballot applications to the county by mail, e-mail, or fax)* (IC 3-11-4-3(2)) **STATE FORMS: ABS-15**

ABS DEADLINE, by midnight, for a confined voter, a voter caring for a confined person, or a voter with disabilities to vote an absentee ballot before an absentee voter board at the voter's place of confinement. (IC 3-11-10-25)

DEADLINE, by 4 p.m., for a voter who has moved to a different precinct within the same city or town to execute a transfer request for the voter's registration in the county voter registration office if the voter otherwise qualifies. **In a municipal election year, this procedure only applies to a voter who changes residence within the same city or town.** This transfer allows the voter to return to the voter's old precinct and vote at that location one final time. (IC 3-10-11-7; IC 3-10-12-4) **STATE FORM: VRG-4/12**

Monday, May 2, 2011 (continued)

DEADLINE, by 6 p.m., for a county election board or the Lake and Tippecanoe County boards of elections and registrations to deliver the voting system and equipment to each polling place. In precincts using computerized electronic voting systems, the county election board shall have the system put in order, set and adjusted, and ready for use in voting. (IC 3-11-11-1.8; 3-11-13-6; 3-11-14-13)

DEADLINE for a county election board to conduct a training and educational meeting for inspectors, judges, poll clerks, assistant poll clerks, and sheriffs. Inspectors must attend this meeting. The county election board may require other precinct election officers to attend as well. A county election board may allow an individual to serve as a poll worker if the individual is appointed after the training and educational meeting or the poll worker demonstrates to the county election board that the individual was unable to attend the meeting due to a good cause. (IC 3-6-6-40)

Each full service license branch must remain open from 8:30 a.m. local time until 8:00 p.m. local time, solely for the purpose of issuing driver's licenses and state identification cards. (IC 9-16-1-7)

DEADLINE for the state chairmen of each major political party to nominate two (2) individuals for appointment by the governor to a seat on the Indiana election commission. (IC 3-6-4.1-4; *Transferred from Saturday, April 30*)

DEADLINE for each county sheriff to provide a county voter registration office with a quarterly report of each Indiana resident who has been convicted of a crime and been placed in a county correctional facility. (IC 3-7-46-6; *Transferred from Saturday, April 30*)

PRIMARY ELECTION DAY- MAY 3, 2011 (IC 3-10-1-3)

DEADLINE, by 5 a.m., for the members of the precinct election board, poll clerks, and sheriffs to meet at the polling place. (IC 3-11-11-2; IC 3-11-13-27; IC 3-11-14-16)

In a precinct using an electronic voting system, each precinct election board must: (1) compare the ballot label on each electronic voting system with the sample ballot to see that it is correct; (2) see that the system records zero (0) votes for each candidate and on each public question; and (3) see that the system is otherwise in perfect order before the polls open. The board then shall certify that the ballot labels and the sample ballots are in agreement. (IC 3-11-14-13; IC 3-11-14-17)

In a precinct using an optical scan ballot card voting system, the precinct election board must (1) compare the ballot cards used in the marking device with the sample ballots furnished and determine whether the names, numbers, and letters are in agreement; (2) see that the system records zero (0) votes for each candidate and on each public question; and (3) see that the system is otherwise in perfect order before the polls open. (IC 3-11-13-27)

The precinct election board shall post the Voter's Bill of Rights in a public place in each polling place on election day. (IC 3-5-8-3)

The precinct election board shall post sample ballots near the entrance to the polls on election day and see that they are available to public inspection throughout the day. (IC 3-11-11-1.9; IC 3-11-13-10; IC 3-11-14-8)

5:30 a.m. a challenger, pollbook holder, or watcher may enter into the polling place. (IC 3-6-7-5, IC 3-6-8-4; IC 3-6-9-13; IC 3-6-10-5.5; IC 3-11-8-15, IC 3-11-8-16)

Each full service license branch must remain open from 6:00 a.m. local time until 6:00 p.m. local time, solely for the purpose of issuing driver's licenses and state identification cards. (IC 9-16-1-7)

POLLS OPEN, 6 a.m. to 6 p.m., prevailing local time. (IC 3-11-8-8)

The appointments of precinct judge, poll clerk, or sheriff expire at NOON if they were appointed to serve in that precinct election office for the first half of election day. Term begins at NOON for precinct election officer appointed to serve for the last part of election day. (IC 3-6-6-10; IC 3-6-6-11)

DEADLINE, by noon, for certain absent uniform services voters (*or the voter's spouse or dependent*), not previously registered, to register and vote in the office of the clerk or at another location as designated by resolution of the county election board. (IC 3-7-36-14; IC 3-11-4-3) **STATE FORMS: ABS-1, VRG-7, VRG-11, ABS-11 AND ABS-13**

DEADLINE, by noon, in an absentee ballot central count county, for the clerk (or clerk's agent) to visit the post office to receive voted absentee ballots. Except for certain ballots received from overseas voters, absentee ballots received after noon are considered as arriving as too late and may not be counted. (IC 3-11.5-4-3; IC 3-11.5-4-7; IC 3-11.5-4-10; IC 3-12-1-17)

Tuesday, May 3, 2011 (continued)

DEADLINE, by noon, for the county voter registration office to visit the appropriate post office to accept delivery of mail containing residency confirmation documentation submitted by a first-time Indiana voter who submitted a voter registration application by mail and who has, up to that point, failed to submit residency confirmation documents. The county voter registration office shall immediately notify the county election board of the names of voters who have filed additional residency confirmation documents so that the county election board can send this information to precinct election boards. (IC 3-11-10-11(b))

In a county that counts absentee ballots at the precinct, the circuit court clerk or Lake and Tippecanoe County boards of elections must deliver a certified list of persons who have submitted residency confirmation documentation and are entitled to have the voter's absentee ballot counted if the ballot otherwise complies with law. (IC 3-11-10-12)

In a county that counts absentee ballots at the precinct, the circuit court clerk or Lake and Tippecanoe County boards of elections and registration must visit the appropriate post office to accept delivery of absentee ballots at the latest possible time to permit delivery to the precincts before 6 p.m. with sufficient time to enable the precinct election board to vote the ballots during the time the polls are open. (IC 3-11-10-11; IC 3-11-10-12)

DEADLINE, by 3 p.m., in a county that counts absentee ballots at a central location, for the circuit court clerk or Lake and Tippecanoe County boards of election and registration (*or their agent*) to deliver a certificate to each precinct setting forth the absentee ballots received by noon on election day. (IC 3-11.5-4-8)

DEADLINE, by 3 p.m., in a county that counts absentee ballots at a central location, for the county voter registration office to notify the county election board about voters who have submitted required additional residency confirmation documents in order for the county election board to transmit a supplemental certified list to the appropriate precinct election board. If the board determines that the supplemental list may not be received before the closing of polls the board shall attempt to contact the precinct election board regarding the content of the supplemental list. (IC 3-11-10-12)

DEADLINE, by 5 p.m., in a county that counts absentee ballots at a central location, for the county election board or the Lake and Tippecanoe County boards of elections and registration to issue a certificate to a voter whose absentee ballot has been rejected, to permit that voter to vote at the precinct if otherwise qualified to do so. (IC 3-11.5-4-13)

DEADLINE, by 6 p.m., for a voter who returned an absentee ballot and is required to submit additional residency confirmation documents, to file the additional documents with the county voter registration office for the ballot to be counted. (IC 3-11-4-18; IC 3-11-10-16; IC 3-11-10-16.5; IC 3-11.5-4-12; IC 3-11.7-5-2(c))

DEADLINE, by 6 p.m. for the county election board to deliver all absentee ballots to the appropriate polling place in sufficient time to enable the precinct election board to vote the ballots while the polls are still open In counties that count absentee ballots at the precinct, (IC 3-11-10-12) [*NOTE: This deadline does not apply to an absentee ballot mailed by an overseas voter. See entry for May 13.*]

Tuesday, May 3, 2011 (continued)

DEADLINE, by 6 p.m., for the inspector to check precinct poll list and any later certification from the county election board to determine whether an absentee voter has met the residency confirmation documentation requirement. If the voter has met the documentation requirement, then the absentee ballot is processed as an absentee ballot at the polls. If not, and the absentee ballot is otherwise valid, then the voter's absentee ballot is marked as a provisional ballot and returned to the county election board and processed as a provisional ballot. (IC 3-11-10-16.5)

DEADLINE, by 6 p.m., for a voter who voted a provisional ballot at the polls because the voter failed to provide required additional residency confirmation documentation prior to voting for the voter to file a copy of the required additional residency confirmation documentation with the county voter registration office to permit the provisional ballot to be counted. If the voter fails to meet this deadline, the voter's provisional ballot is invalid and may not be counted. (IC 3-11-8-25; IC 3-11-8-25.2; IC 3-11.7-5-2(c))

DEADLINE, by 6 p.m., for the county election board or the Lake and Tippecanoe County boards of elections and registration to convene in the room provided for the board to canvass votes and declare results of the election. (IC 3-12-4-6)

In counties using a ballot card voting system where votes cast at the precinct on election day are tabulated at a central location, all ballot cards must be sealed and delivered to the canvassing location immediately after the polls are closed and the number of ballot cards are counted and compared with the number of voters shown on the poll lists. (IC 3-12-3-1; IC 3-12-3-2)

In counties using paper ballots, all ballots and election materials must be returned to the county election board immediately upon completion of their tabulation. (IC 3-12-2-9)

In a precinct using an electronic voting system, the inspector must announce after the close of the polls that the printout of precinct results is available for inspection by precinct election officials and watchers in precincts. (IC 3-12-3.5-2)

At the close of the polls, the precinct election board must seal all provisional ballots and any spoiled provisional ballots in the required container. The inspector must return the container to the circuit court clerk at the close of the polls. (IC 3-11.7-2-4)

DEADLINE, by midnight, for the inspector and judge of the opposite political party to deliver to the county election board or Lake and Tippecanoe County boards of elections and registration the certification of the precinct vote count and other election materials. (IC 3-12-2-7; IC 3-12-3-10; IC 3-12-3.5-4)

The appointment of a precinct election officer expires when the county election board or the Lake and Tippecanoe County boards of elections and registration complete the canvass of the precinct. (IC 3-6-6-37)

Wednesday, May 4, 2011

CAN First day that a major political party may fill a ballot vacancy that resulted because no candidate filed for the primary election. (IC 3-13-1-2; 3-13-1-7) **STATE FORMS: CAN-47 (call of caucus), CAN-48 (declaration of candidacy) and CAN-49 (certificate of candidate selection)**

Wednesday, May 4, 2011 (continued)

Effective date for an order adopted on or after March 4, 2011, by the board of commissioners of a county with a population of less than 125,000 to establish a board of registration to administer voter registration within the county. (IC 3-7-12-5)

Friday, May 6, 2011

DEADLINE, by noon, for full-service registration agency to respond to an inquiry by a county election board or the Lake and Tippecanoe County boards of elections and registration indicating whether the agency's records contain any information regarding the registration. If the agency does not respond to the board's inquiry, or if the agency responds that the agency has no record of the alleged registration, the board shall reject the provisional ballot and (1) document on the ballot the inquiry and response, if any, by the agency; and (2) endorse the ballot with the word "Rejected" and the inquiry and response, if any, by the voter registration agency. (IC 3-11.7-5-2)

Sunday, May 8, 2011

End of the period during which a homeowners association may not adopt or enforce a rule that prohibits a member of the homeowners association from displaying a political sign on the member's property (IC 32-21-13-4)

Tuesday, May 10, 2011

DEADLINE for a county voter registration office to notify the co-directors of the Indiana election division that a voter produced a receipt indicating that the voter had applied to register at the bureau of motor vehicles (*or another "full service" office*), and was allowed to vote on election day, although the voter's name did not appear on the precinct voter registration list. (IC 3-7-48-9)

Thursday, May 12, 2011

DEADLINE for the governor to appoint an individual to the Indiana election commission if a state political party chairman has not nominated two individuals for this office. (IC 3-6-4.1-4)

Friday, May 13, 2011

DEADLINE, by noon, for a voter who voted a provisional ballot because the voter was unable or declined to present a photo identification to produce photo identification to the county election board or circuit court clerk and sign an affidavit indicating that the voter is the same person who cast the provisional ballot on election day to satisfy the photo identification requirement. The voter may also satisfy the photo identification requirement by appearing at the office of the county election board or circuit court clerk and signing an affidavit indicating that the voter is the same person who cast the provisional ballot on election day and that the voter cannot obtain a photo identification because the voter is either: a) indigent and unable to obtain a photo identification without the payment of a fee; or b) has a religious objection to being photographed. (IC 3-11.7-5-1; 3-11.7-5-2.5) **STATE FORM: PRO- 11**

Friday, May 13, 2011 (continued)

DEADLINE, by noon, for a county election board or the Lake and Tippecanoe County boards of elections to make a determination of whether or not to count a provisional ballot. Immediately upon completion of the provisional ballot count, the provisional ballot counters must make a certificate showing the total number of provisional ballots cast for each candidate and on each public question. (IC 3-11.7-5-1; 3-11.7-5-28)

DEADLINE, by noon, for a county election board or the Lake and Tippecanoe County boards of elections to establish a toll-free telephone number or other free access system to permit a provisional voter to determine: (1) whether the individual's provisional ballot was counted; and (2) if the provisional ballot was not counted the reason why. (IC 3-11.7-6-3)

ABS DEADLINE, by noon, for a county election board or the Lake and Tippecanoe County boards of elections and registration to receive an absentee ballot cast by mail by an overseas voter. The absentee ballot is not considered to be arriving too late if the absentee ballot envelope is postmarked no later than election day (May 3, 2011) and the board, by unanimous vote of its entire membership, determines that the postmark date complies with this requirement. If the board is unable to determine the postmark date, the absentee ballot may not be counted. (IC 3-12-1-17)

Monday, May 16, 2011

DEADLINE, by noon, for the county election board and Lake and Tippecanoe County boards of elections and registration to certify the election results for each candidate and on each public question in the primary in a statement prepared by the circuit court clerk. (IC 3-10-6-8; IC 3-10-1-32; IC 3-12-4-9)

CFA DEADLINE for the county election board, or the Lake and Tippecanoe County boards of elections and registration to send a campaign finance delinquency notice to a person who failed to file a pre-primary campaign finance report. (IC 3-9-4-14(a)(2)(A); *Transferred from Sunday, May 15*)

Tuesday, May 17, 2011 VOTER REGISTRATION BEGINS

First day after the primary election that an individual may register to vote. (IC 3-7-13-10)

DEADLINE, by noon, for a candidate for nomination to a local office to file a verified petition for a recount or contest of the primary election with the appropriate circuit court clerk. (IC 3-12-6-2; IC 3-12-8-5) *See also Friday, May 20 deadline for a county chairman to file a petition.* (IC 3-12-6-2)

DEADLINE, by noon, for a voter who desires a recount of the votes cast at the primary election concerning a public question to file a verified petition with the circuit court clerk and the Indiana election division. (IC 3-12-12-2)

ABS First day that a county election board or the Lake and Tippecanoe County boards of elections and registration may adopt a resolution providing for the central count of absentee ballots within the county after the primary. (IC 3-11.5-5-1; 3-11.5-6-1)

ABS First day a county election board or the Lake County board of elections and registration may receive an absentee ballot application for the municipal election. (IC 3-11-4-4)

Tuesday, May 17, 2011 (continued)

DEADLINE, for a county election board or the Lake and Tippecanoe County boards of elections and registration to postmark, hand-deliver, or transmit using the computerized list under IC 3-7-26.3 (Statewide Voter Registration System), a post-election report concerning the primary election to the Indiana election division. (IC 3-6-5-17, 3-6-5-17.5) **STATE FORM: CEB-9**

First day for county voter registration office to register certain absent uniform services voters who registered after the close of registration but did not vote in the primary election. (IC 3-7-36-14)

Thursday, May 19, 2011

First day that a county voter registration office can dispose of voter registration declinations and voter list maintenance program lists received by the county voter registration office on or before May 19, 2009. (IC 3-7-27-6)

Friday, May 20, 2011

DEADLINE, by noon, prevailing time, for the county chairman of a candidate for nomination to a local office to file a verified petition for a recount or contest of the primary election with the appropriate circuit court clerk if a candidate has not previously filed a recount or contest petition. (IC 3-12-6-2; 3-12-8-5)

DEADLINE, by noon, for a county election board or the Lake and Tippecanoe County boards of elections and registration to correct an error in the certification of the vote for a local candidate or on a public question on the primary ballot. (IC 3-12-5-14)

First day, after noon, that unused ballots from the primary election may be destroyed. One unused ballot must be retained by the county election board or the Lake and Tippecanoe County boards of elections and registration for the board's records. (IC 3-11-3-31)

Tuesday, May 24, 2011

DEADLINE, by noon, prevailing time, for a candidate for nomination to a local office to file a verified cross-petition for a recount of the primary election with the appropriate circuit court clerk. (IC 3-12-6-4)

Monday, May 30, 2011

MEMORIAL DAY

Indiana election division closed.

Tuesday, May 31, 2011

DEADLINE, by noon, if the county election board and Lake and Tippecanoe County boards of elections and registration certifies the results of the primary no later than Monday, May 16, for a circuit court clerk or the Lake and Tippecanoe County boards of elections and registration to furnish each political party county chairman a copy of the certified primary election results canvassed by the county election board or Lake County board of elections and registration. (IC 3-12-4-12; *Transferred from Monday, May 30*)

JUNE 2011

Sunday, June 12, 2011

Last day the proprietor or manager of a residential facility (*other than a mental health facility*) must maintain a list of residents for use by poll takers in the primary election. (IC 3-6-11-7)

Thursday, June 16, 2011

DEADLINE for a county voter registration office to mail the request for transfer of registration affidavits executed by persons who changed residence to another county in Indiana within 30 days before the 2011 primary election to the county where the person now resides. (IC 3-7-43-4)

Monday, June 20, 2011

CAN DEADLINE to send a notice by first class mail to precinct committeemen concerning a caucus to be held June 30, 2011 to fill a vacancy existing on the municipal election ballot resulting from a vacancy on the primary election ballot for nomination to a municipal office. (IC 3-13-1-9(5)) **STATE FORM: CAN-47 (call of caucus)**

CAN DEADLINE, by noon, to file with the circuit court clerk or Lake and Tippecanoe County board of elections and registration a copy of the notice sent to precinct committeemen concerning a caucus to be held June 30, 2011 to fill a vacancy existing on the municipal election ballot resulting from a vacancy on the primary election ballot for a nomination to a municipal office. (IC 3-13-1-9(6); IC 3-5-4-1) **STATE FORM: CAN-47**

DEADLINE for state chairman of Libertarian Party to file a notice of intent to fill a ballot vacancy with the circuit court clerk or Lake and Tippecanoe County board of elections and registration 10 days in advance of filling a ballot vacancy on June 30, 2011, for an office nominated by the Libertarian Party at a city convention or a town convention in a town having a population of 3,500 or more. (IC 3-13-1-20; IC 3-10-6-12) **STATE FORM: None.**

Friday, June 24, 2011

DEADLINE for a local recount commission to complete a recount filed as a result of the primary election unless the court extends the date after finding good cause to do so. (IC 3-12-6-21.9)

Monday, June 27, 2011

CAN DEADLINE to file a declaration of candidacy with the with the circuit court clerk or Lake and Tippecanoe County board of elections and registration for selection by a caucus at least 72 hours before a caucus scheduled to be held June 30, 2011 to fill a vacancy existing on the municipal election ballot resulting from a vacancy on the primary election ballot for a nomination to a municipal office. *[NOTE: A copy of the declaration of candidacy must also be filed with the chairman of the caucus at least 72 hours before the time set for the beginning of the caucus.]* (IC 3-13-1-10.5(a); 3-5-4-1) **STATE FORM: CAN-48**

Thursday, June 30, 2011

CAN DEADLINE, by noon, for the Democratic or Republican Party to conduct a political party caucus (*or to use another selection procedure authorized by state law*) to fill a vacancy existing on the municipal election ballot resulting from a vacancy on the primary election ballot for a nomination to a municipal office. (IC 3-13-1-2; IC 3-13-1-7)

CAN DEADLINE, by noon, for the Libertarian Party to conduct a political party convention to select candidates for municipal officers in a city or a town having a population of 3,500 or more. (IC 3-10-6-12)

CAN DEADLINE, by noon, for the state committee of the Libertarian Party to fill a vacancy existing on the municipal election ballot resulting from a vacancy for an office nominated by that party at city convention or a town convention in a town having a population of 3,500 or more. (IC 3-13-1-20; IC 3-10-6-12)

CAN DEADLINE, by noon, to file a petition of nomination with the appropriate county voter registration office for verification of the signatures in order to place an independent candidate or a minor party candidate (*other than a Libertarian Party candidate*) on the ballot for election in the 2011 municipal election. (IC 3-8-6-12) **STATE FORMS: CAN-44 (petition); CAN-45 (consent)**

CFA End of semi-annual campaign finance reporting period for a candidate's committee of a candidate for statewide office (*Governor, Lieutenant Governor, Secretary of State, Auditor of State, Treasurer of State, Attorney General, and Superintendent of Public Instruction*). (IC 3-9-5-9)

JULY 2011

Friday, July 1, 2011

CFA Beginning of semiannual reporting period for statewide candidates. (IC 3-9-5-6(e))

Terms of two members of Indiana election commission expire. (IC 3-6-4.1-3)

Monday, July 4, 2011

INDEPENDENCE DAY

Indiana election division closed

Tuesday, July 5, 2011

CAN DEADLINE, by noon, for a person to file a declaration of intent to be a write-in candidate for a municipal office with a county election board or the Lake and Tippecanoe County boards of elections and registration. The name of a write-in candidate may **not** be placed on the municipal election ballot. (IC 3-8-2-2.5; 3-8-2-4; 3-8-2-6; 3-11-2-11.5; *Transferred from Sunday, July 3*) **STATE FORM: CAN-51**

CAN DEADLINE, by noon, for the Democratic or Republican Party to file a certificate of selection with the circuit court clerk or Lake and Tippecanoe County boards of elections and registration to fill a vacancy existing on the municipal election ballot resulting from a vacancy on the primary election ballot for a nomination to a municipal office. (IC 3-13-1-2; 3-13-1-7(b); 3-13-1-15; *Transferred from Sunday, July 3*) **STATE FORM: CAN-49**

CAN DEADLINE, by noon, for the chairman and secretary of a Libertarian Party convention to file a certificate of nomination with a circuit court clerk or the Lake County election director, along with the consent of candidates nominated at the convention, to a city office or a town office in a town having a population of 3,500 or more. (IC 3-10-6-12(c); *Transferred from Sunday, July 3*) **STATE FORM: CAN-22**

CAN DEADLINE, by noon, for the state committee of the Libertarian Party to file a certificate of selection to fill a vacancy existing on the municipal election ballot resulting from a vacancy for an office nominated by that party at a city convention or a town convention in a town having a population of 3,500 or more. (IC 3-13-1-20; *Transferred from Sunday, July 3*) **STATE FORM: CAN-22**

CFA Beginning of campaign finance reporting period for a write-in candidate unless the candidate became a candidate before this date by raising or spending more than \$100. (IC 3-9-5-8.4)

CFA Beginning of campaign finance reporting period for a candidate nominated to fill a vacancy existing on the municipal election ballot resulting from a vacancy on the primary election ballot unless the candidate became a candidate before this date by raising or spending more than \$100. (IC 3-5-2-32.7; 3-9-5-8.5)

Monday, July 11, 2011

A person may file a civil action alleging a violation of NVRA if: (1) the violation is not corrected within 20 days after the co-directors of the Indiana election division receive notice of the violation; and (2) the violation occurs not later than this date (*120 days before the municipal election*). (IC 3-7-11-14)

Tuesday, July 12, 2011

CFA DEADLINE, by noon, for a candidate whose certificate of candidate selection to fill a vacancy on the primary election ballot was filed July 5, 2011 to file a campaign finance statement of organization, unless the candidate has already been required to do so after raising or spending more than \$100. (IC 3-9-1-5) **STATE FORM: CFA-1**

CFA DEADLINE, by noon, for a declared write-in candidate to file a campaign finance statement of organization, unless the candidate has already been required to do so after raising or spending more than \$100. (IC 3-9-1-5) **STATE FORM: CFA-1**

Friday, July 15, 2011

CAN DEADLINE, by noon, for a candidate nominated in the primary, at a party convention, by petition of nomination, or in a caucus or other procedure to fill a ballot vacancy to file a **notice of withdrawal** with the circuit court clerk or Lake and Tippecanoe County boards of elections and registration. However, a candidate disqualified under IC 3-8-1-5 or a candidate moves outside of the election district may withdraw even after this deadline. (IC 3-8-7-28; IC 3-8-6-13.5) **STATE FORM: CAN-46**

CAN DEADLINE, by noon, for a write-in candidate to file a notice of withdrawal with the circuit court clerk or Lake and Tippecanoe County boards of elections and registration. (IC 3-8-2-2.7; 3-8-2-4) **STATE FORM: CAN-46**

DEADLINE, by noon, for the county voter registration office to certify the valid signatures of registered voters on a petition of nomination for an independent candidate or minor party candidate. After certification, the county voter registration office must file the petition with the official authorized to place the candidate on the ballot (*the appropriate county election board or Lake and Tippecanoe County boards of elections and registration*). However, a candidate named in the petition may request that the original petition be returned so that the candidate may file the certified petition with the appropriate official. (IC 3-8-6-10; IC 3-8-6-12; IC 3-5-6)

CAN DEADLINE, by noon, for an independent or minor party candidate nominated by petition to file the petition of nomination following verification of petition signatures with the circuit court clerk or Lake and Tippecanoe County boards of elections and registration. The petition must be accompanied by each petition candidate's written consent to be placed on the ballot. (IC 3-8-6-10; IC 3-8-6-12) **STATE FORMS: CAN-44 (petition), CAN-45 (consent)**

Friday, July 15, 2011 (continued)

CAN DEADLINE, by noon, for a candidate nominated by two or more political parties, or as an independent candidate and as a nominee of at least one political party, to elect which of the nominations the person will accept. The election must be in writing, signed, acknowledged and filed in the office where a declaration of candidacy must be filed under IC 3-8-2 or where a certificate of nomination must be filed. (IC 3-8-7-21)

The circuit court clerk or the Lake and Tippecanoe County boards of elections and registration, after receiving a petition filed by an independent or minor party candidate, must immediately determine if the petition contains a sufficient number of certified petition signatures to meet the requirement of IC 3-8-6-3. If the petition has a sufficient number of certified signatures of registered voters, the circuit court clerk or the Lake and Tippecanoe County boards of elections and registration shall certify the petition and accept it as filed. If the petition does not have a sufficient number of certified signatures of registered voters, the circuit court clerk or Lake and Tippecanoe County boards of elections and registration shall deny the certification of the petition and reject the petition. The circuit court clerk or Lake and Tippecanoe County boards of elections and registration shall notify the candidate by certified mail if a petition has been denied. (IC 3-8-6-10; IC 3-8-6-12(d))

CFA Beginning of campaign finance reporting period for a candidate nominated by petition of nomination if the candidate has not previously raised or spent at least \$100. (IC 3-5-2-32.7; 3-9-1-5; 3-9-5-8.2)

CFA DEADLINE, by noon, for a candidate's committee of a candidate for statewide office (*Governor, Lieutenant Governor, Secretary of State, Auditor of State, Treasurer of State, Attorney General, and Superintendent of Public Instruction*) to file a semi-annual campaign finance report with the Indiana election division covering the period from January 1 through June 30. (IC 3-9-5-9(e)) **STATE FORM: CFA-4**

Tuesday, July 19, 2011

CFA End of campaign finance reporting period for a write-in candidate. (IC 3-9-5-8.4)

CFA DEADLINE, by noon for the county election board, or Lake and Tippecanoe County boards of election and registration to determine if a candidate whose certificate of candidate selection was filed July 5, 2011 to fill a ballot vacancy has filed a campaign finance statement of organization, unless the candidate has already been required to do so after raising or spending more than \$100. (IC 3-8-1-1.6) **STATE FORM: CFA-1**

CFA End of campaign finance reporting period for candidate whose certificate of candidate selection to fill a ballot vacancy was filed July 5, 2011. (IC 3-8-1-1.6)

Friday, July 22, 2011

CFA DEADLINE, by noon, for an independent candidate or a minor party candidate nominated by petition to file a campaign finance statement of organization, unless the candidate has already been required to do so after raising or spending more than \$100. (IC 3-9-1-5) **STATE FORM: CFA-1**

Tuesday, July 26, 2011

CFA DEADLINE, by noon, for candidate whose certificate of candidate selection was filed July 5, 2011 to fill a ballot vacancy to file a campaign finance report with the county election board. (IC 3-9-5-8.5; IC 3-9-5-7) **STATE FORM: CFA-4**

CFA DEADLINE, by noon, for a declared write-in candidate to file a campaign finance report with the county election board. (IC 3-9-5-8.4) **STATE FORM: CFA-4**

Friday, July 29, 2011

CFA End of campaign finance reporting period for a candidate nominated by petition of nomination. (IC 3-5-2-32.7; 3-9-5-8.2)

CFA DEADLINE, by noon, for a county election board or the Lake and Tippecanoe County boards of elections and registration to determine if an independent or minor party candidate who was required to file a petition of nomination by July 15, 2011 has filed a campaign finance statement of organization for the candidate's committee. (IC 3-8-1-1.6) **STATE FORM: CFA-1**

AUGUST 2011

Monday, August 1, 2011

CAN DEADLINE, by noon, for an individual to file a declaration of candidacy, or a notice of withdrawal of candidacy previously filed, with a circuit court clerk or the Lake and Tippecanoe County boards of elections and registration to be the nominee of the Democratic, Libertarian, or Republican Party **at a town convention** for town office in a town with a population of less than 3,500. This would not apply to Democratic and Republican Party candidates where the town adopted an ordinance pursuant to IC 3-8-5-2(c) to nominate Democratic and Republican Party candidates in a primary. (IC 3-8-5-10.5; 3-8-5-17; 3-8-7-28; 3-8-5-2) **STATE FORMS: CAN-16 (declaration); CAN-46 (withdrawal)**

DEADLINE, after noon, for circuit court clerk or the Lake and Tippecanoe County boards of elections and registration to release to the public a list of Democratic, Libertarian, or Republican Party candidates for town office in a town with a population of less than 3,500. The list shall indicate any candidate nominated because they were unopposed. In a county where the municipal election will be conducted by the town and not by the county election board, the circuit court clerk shall also certify the list of candidates to the town clerk-treasurer. The circuit court clerk does not certify this list to the town clerk-treasurer if the election will be conducted by the county election board. (IC 3-8-5-10.5(e)(1)) **STATE FORM: CAN-17**

DEADLINE, by noon, for a local public question to be certified to a circuit court clerk or the Lake and Tippecanoe County boards of elections and registration for placement on the municipal election ballot. A public question must be authorized by state law to be placed on the ballot. (IC 3-10-9-3)

DEADLINE, for a county to submit a proposal to establish a voting system purchase cumulative fund to the Department of Local Government Finance. (IC 6-1.1-17-16.7; 6-1.1-41-4; 3-11-6)

DEADLINE for each county sheriff to provide the county voter registration office with a list of each Indiana resident who has been convicted of a crime and has been placed in a county correctional facility during the previous quarter. (IC 3-7-46-6; *Transferred from Sunday, July 31*)

Friday, August 5, 2011

CFA DEADLINE, by noon, for a candidate nominated by petition of nomination to file a campaign finance report. (IC 3-5-2-32.7; IC 3-9-5-7; IC 3-9-5-8.2) **STATE FORM: CFA-4**

Monday, August 8, 2011

CFA DEADLINE, by noon, for Democratic, Libertarian, or Republican candidate who filed a declaration of candidacy to be nominated in a town convention for a town office which: (1) provides for at least \$5,000 in compensation per year; and (2) serves a town with a population of less than 3,500, to file a campaign finance statement of organization, unless the candidate has already been required to do so after raising or spending more than \$100. (IC 3-9-1-5; 3-9-1-5.5) *(NOTE: If office provides less than \$5,000 per year compensation the obligation to file a campaign finance statement of organization is triggered by raising or spending at least \$500.)* **STATE FORM: CFA-1**

DEADLINE, for a town council in a town having a population of less than 3,500 to adopt a resolution to establish a town election board to conduct the town election. If no resolution is adopted, the town election will be conducted by the county election board. (IC 3-10-7-5.5)

Wednesday, August 10, 2011

DEADLINE, for the Indiana election division or a county voter registration office to complete any voter list maintenance program before the municipal election. (IC 3-7-38.2-2)

Monday, August 15, 2011

CFA DEADLINE, by noon, for a county election board or the Lake and Tippecanoe County boards of elections and registration to determine if a Democratic, Libertarian, or Republican candidate who filed a declaration of candidacy to be nominated in a town convention for a town office which: (1) provides for at least \$5,000 in compensation per year; and (2) serves a town with a population of less than 3,500 has filed a campaign finance statement of organization, unless the candidate has already been required to do so after raising or spending more than \$100. (IC 3-8-1-1.6) *(NOTE: If office provides less than \$5,000 per year compensation the obligation to file a campaign finance statement of organization is triggered by raising or spending at least \$500.)* **STATE FORM: CFA-1**

CFA DEADLINE for the Indiana election division to send a campaign finance delinquency notice to a statewide candidate who failed to file a semi-annual report by noon July 15. (IC 3-9-4-14(a)(2)(A); *Transferred from Sunday, August 14*)

Thursday, August 18, 2011

CAN DEADLINE, in a town with a population of less than 3,500 for the Democratic, Libertarian, and Republican town party chairmen to post notices in at least three prominent places in the town, including the office of the town clerk-treasurer, where the political party will conduct a town convention because the party must choose between competing candidates of the same party for the same office if the town convention is held on the last day it may be held, Saturday, August 20. Otherwise, the notice must be posted at least three days before the convention. A copy of the notice shall also be filed with the circuit court clerk or the Lake and Tippecanoe County boards of elections and registration of the county containing the greatest percentage of population of the town. (IC 3-8-5-10; 3-8-5-17) **STATE FORM: CAN-15**

Saturday, August 20, 2011

CAN DEADLINE, in a town with less than 3,500 in population for the Democratic, Libertarian, and Republican parties to conduct a town convention of the party to choose between competing candidates in the same party for the same office. (IC 3-8-5-10; 3-8-5-17)

Monday, August 22, 2011

DEADLINE, by noon, Indianapolis time, for the Indiana election division to provide each county election board with a camera-ready copy of the device under which the candidates of the political party or the petitioner are to be listed so that ballots may be prepared using the best possible reproduction of the device. (IC 3-8-7-11(d); *Transferred from Saturday, August 20*)

DEADLINE, by noon, for the chairman of a political party or the petitioner of nomination that has no device filed with the Indiana election division for local candidates, to file a camera-ready copy of the device with the county election board of each county in which candidates will appear on the ballot. The county election board shall provide the camera-ready copy of the device to the town election board of a town located wholly or partially within the county upon request by the town election board. (IC 3-8-7-11(e); *Transferred from Saturday, August 20*)

DEADLINE, by noon, for a town council in a town having a population of less than 3,500 to file a resolution with the county election board to establish a town election board to conduct the town election. (IC 3-10-7-5.5; *Transferred from Sunday, August 21*)

Tuesday, August 23, 2011

CAN DEADLINE, by noon, in a town with a population of less than 3,500, for a candidate nominated at a Democratic, Libertarian, and Republican town convention to file a notice of withdrawal with the circuit court clerk or Lake and Tippecanoe County board of elections and registration. (IC 3-8-5-14.5; 3-8-5-17) **STATE FORM: CAN-46** (*NOTE: This withdrawal must be filed no later than 3 days following the adjournment of the town convention and must be filed earlier if the town convention was held and adjourned prior to the August 20 deadline for holding a town convention.*)

Thursday, August 25, 2011

CFA DEADLINE for a county election board, or the Lake and Tippecanoe County boards of elections and registration to send a campaign finance delinquency notice to a write-in candidate who failed to file a post-nomination campaign finance report. (IC 3-9-4-14(a)(2)(A); 3-9-5-8.4)

Friday, August 26, 2011

CAN DEADLINE, by noon, for person to file a statement questioning the validity of a petition of nomination (other than a petition of nomination in a town with a population of less than 3,500) with a county election board, or the Lake and Tippecanoe County boards of elections and registration. (3-8-6-14) **STATE FORM: CAN-1**

Friday, August 26, 2011 (continued)

CAN DEADLINE, by noon, for person whose petition of nomination as an independent or minor party candidate for any city or town office was rejected by a county election board or the Lake and Tippecanoe County boards of elections and registration for insufficient valid registered voter signatures to file a statement with the county election board or the Lake and Tippecanoe County boards of elections and registration questioning the validity of the determination made by the county election board or the Lake and Tippecanoe County boards of elections and registration to reject the petition. (IC 3-8-6-12(d); 3-8-6-14) **STATE FORM: CAN-1**

CAN DEADLINE, by noon, for person to file a statement questioning the validity of a certificate of nomination to fill an early ballot vacancy with a county election board or the Lake and Tippecanoe County boards of elections and registration for a city, a town with a population of 3,500 or more, or a town with a population of less than 3,500 that nominates Republican and Democratic candidates in a primary. (3-8-6-14; 3-13-1-16.5) **STATE FORM: CAN-1**

CAN DEADLINE, by noon, to file a statement with a county election board or the Lake and Tippecanoe County boards of elections and registration questioning the validity of an individual's declaration of intent to be a write-in candidate at the municipal election for all cities and towns. (IC 3-8-1-2; 3-8-2-14(c); IC 3-8-5-14.7(c)) **STATE FORM: CAN-1**

Monday, August 29, 2011

CAN DEADLINE, by noon, in a town having a population of less than 3,500, for the chairman and secretary of a Democratic, Libertarian, or Republican Party town convention to file a certificate of nomination listing the candidates nominated at the town convention with a circuit court clerk or the Lake and Tippecanoe County boards of elections and registration. (IC 3-8-5-13; 3-10-6-12; *Transferred from Sunday, August 28*) **STATE FORM: CAN-18**

CAN DEADLINE, by noon, in a town having a population of less than 3,500, for the chairman of a political party that submitted a petition of nomination for the election of candidates to town office to file a certificate of candidate selection to fill any ballot vacancy. The certificate must be accompanied by the candidate's consent to the selection. (IC 3-13-1-18; *Transferred from Sunday, August 28*)

Tuesday, August 30, 2011

First day a proprietor or manager of a residential facility (*other than a mental health facility*) must maintain a list of residents for use by poll takers in the municipal election. (IC 3-6-11-5)

SEPTEMBER 2011

Friday, September 2, 2011

CAN DEADLINE, by noon, for a county election board or the Lake and Tippecanoe County boards of elections and registration to resolve a question concerning the validity of an individual's declaration of intent to be a write-in candidate at the municipal election for all cities and towns. (IC 3-8-1-2; 3-8-2-14; IC 3-8-5-14.7(c))

DEADLINE, by noon, for a write-in candidate whose declaration has been challenged due to the candidate's claimed affiliation with a political party that has already attained ballot status in the municipal election to amend the candidate's declaration to state that the candidate is either independent or affiliated with a political party that the county election board or the Lake and Tippecanoe County boards of elections and registration determines would not result in voter confusion due to its similarity with the name of a political party that has attained ballot status. (IC 3-8-2-12.5)

Monday, September 5, 2011 LABOR DAY
Indiana election division closed

Tuesday, September 6, 2011

CAN DEADLINE, by noon, to file a statement with the county election board or Lake and Tippecanoe County board of elections and registration (or a town election board if one is established) questioning the validity of a declaration of candidacy to be nominated at a town convention, a petition of nomination for a town office, or a certificate of nomination of a candidate nominated at a town convention, in a town with less a population of less than 3,500. (IC 3-8-5-14.7; *Transferred from Monday, September 5*) **STATE FORM: CAN-1**

DEADLINE, by noon, for a circuit court clerk or the Lake County election director to file each certificate of nomination and each candidate's consent with a town clerk-treasurer setting forth the nominees certified as being chosen at a Democratic, Libertarian, or Republican town convention in a town with a population of less than 3,500. (IC 3-8-5-13; 3-8-5-17; *Transferred from Sunday, September 4*) **STATE FORM: CAN-18; CAN-16**

First day a county voter registration office must begin providing copies of memoranda showing original voter registrations and transfers occurring after this date and ending 29 days before the municipal election. Copies of memoranda must be provided within 48 hours after making of the memoranda, and must be provided, upon request, to a major party county chairman or other party chairman or an independent candidate's committee if the candidate is on the ballot. (IC 3-7-28-2; IC 3-7-28-3; IC 3-7-28-4; *Transferred from Sunday, September 4*)

See September 9 for related entry for providing copies of all registration applications executed no later than September 6.

CFA DEADLINE for a county election board, or the Lake and Tippecanoe County boards of elections and registration to send a campaign finance delinquency notice to a candidate nominated by petition who failed to file a post-nomination campaign finance report. (IC 3-9-4-14(a)(2)(A); *Transferred from Sunday, September 4*)

Thursday, September 8, 2011

DEADLINE for the board of commissioners of a county with a population of less than 125,000 to adopt an order establishing a county board of registration with immediate effect to administer voter registration within the county. (IC 3-7-12-5)

DEADLINE for an error in the certification of candidates for election to an office (*other than an office in a town with a population of less than 3,500*) to be corrected by the public officials responsible for the certification. (IC 3-8-7-3(a))

First day that ballots and other election material from any 2009 election (*other than registration transactions*) may be destroyed after compliance with county commission on public records procedures. (IC 3-8-7-24; 3-10-1-31; 3-11-8-30; 3-12-2-12; 3-12-3-10; 5-15-6)

Friday, September 9, 2011

CAN DEADLINE, by noon, for a county election board, or the Lake and Tippecanoe County boards of elections and registration to rule on the validity of a petition of nomination of a candidate for city or town office other than a candidate for town office in a town with a population of less than 3,500. (IC 3-8-6-14)

CAN DEADLINE, by noon, for a county election board or the Lake and Tippecanoe County boards of elections and registration to rule on a statement questioning the validity of the determination to reject a petition of an independent or minor party candidate because the petition a sufficient number of certified signatures of registered voters as required by IC 3-8-6-3. (IC 3-8-6-12(d); 3-8-6-14)

CAN DEADLINE, by noon, for a candidate nominated by petition whose petition has been challenged due to the candidate's claimed affiliation with a political party that has already attained ballot status in the municipal election to amend the candidate's petition to state that the candidate is either independent or affiliated with a political party that a county election board or the Lake and Tippecanoe County boards of elections and registration determines would not result in voter confusion due to its similarity with the name of a political party that has attained ballot status. (3-8-6-5.5)

CAN DEADLINE, by noon, for a county election board or the Lake and Tippecanoe County boards of elections and registration to rule on a statement questioning the validity of a certificate of nomination to fill an early ballot vacancy for a candidate for city office, town office in towns with a population of 3,500 or more, and town office in towns with a population of less than 3,500 that nominates Democratic and Republican Party candidates in a primary. (3-13-1-16.5)

ABS DEADLINE for a county election board or the Lake County and Tippecanoe board of elections and registration to adopt a resolution providing for the central count of absentee ballots within the county. (IC 3-11.5-5-1; 3-11.5-6-1)

Friday, September 9, 2011 (continued)

ABS DEADLINE for the circuit court clerk or Lake County and Tippecanoe boards of election and registration to estimate the number of absentee ballots and provisional ballots required in the county for the municipal election. After the estimate is made, the county election board or Lake County board of elections and registration must begin to print the absentee ballots. (IC 3-11-4-10; 3-11-4-14; 3-11.7-1-4)

DEADLINE for a county voter registration office to transmit the names and addresses of all persons whose voter registration have been canceled to each county chairman or independent candidate's chairman. After this date, and until the election, cancellation must be reported within 48 hours after the cancellation. (IC 3-7-28-14)

DEADLINE for a county voter registration office to transmit copies of all registration applications received during that part of a registration period ending 65 days before a municipal election to the following upon request: (1) Each of the county chairmen of the major political parties of the county; (2) The chairman a bona fide political party that has at least one candidate on the ballot or (3) an independent candidate's committee if the candidate is on the ballot at the election.

See September 4 for related entry for providing copies of all registration applications executed beginning September 4. (IC 3-7-28-2)

Sunday, September 11, 2011

First day that a college or university must permit a student to knock on the door of each room in the living areas of student housing to conduct a poll. Before conducting the poll, the polltakers must submit certain information to the college or university. (IC 3-6-11-2.5; 3-6-11-2.6)

Tuesday, September 13, 2011

CAN DEADLINE, by noon, for a county election board or the Lake County board of elections and registration (or a town election board if one has been established), to rule on the validity of any declaration of candidacy for nomination in a town convention, a petition of nomination, or a certificate of nomination of a candidate nominated in a town convention for election to a town office in a town with a population of less than 3,500. (IC 3-8-5-14.7)

DEADLINE, by noon, for the city or town chairman of a political party which has nominated a candidate by petition for a municipal office (*other than an office in a town with a population of less than 3,500*) to file a certificate of candidate selection with the circuit court clerk or Lake County election director which names an individual to replace an individual included on the petition of nomination who has ceased to be a candidate. The certificate must be accompanied by the replacement candidate's consent to be placed on the ballot. (IC 3-8-6-17) **STATE FORMS: CAN-45 and CAN-40**

Saturday, September 17, 2011

DEADLINE, for an error in the certification of candidates for election to a town office in a town with less than 3,500 in population to be corrected by the public officials responsible for the certification. (IC 3-8-7-3(b))

Sunday, September 18, 2011

DEADLINE, for the board of commissioners of a county to adopt an ordinance scheduling the initial election of town officials in a newly incorporated town to be conducted on the same date as the November 8, 2011 municipal election. (IC 3-11-4-15; 36-5-1-10.1)

Monday, September 19, 2011

ABS DEADLINE for the delivery of absentee ballots by a county election board or the Lake and Tippecanoe County boards of elections and registration for the municipal election. (IC 3-11-4-13; IC 3-11-4-14; IC 3-11-4-15)

DEADLINE for the printing of provisional ballots by a county election board or the Lake and Tippecanoe County boards of elections and registration. (IC 3-11.7-1-5; IC 3-11.7-1-6)

Last day the proprietor or manager of a residential facility (*other than a mental health facility*) must prepare a list of residents for use by poll takers in the municipal election. (IC 3-6-11-5)

Saturday, September 24, 2011

DEADLINE for a county election board or the Lake and Tippecanoe County boards of elections and registration to mail municipal election absentee ballots to voters who have a pending absentee ballot application on file with the circuit court clerk or the Lake and Tippecanoe County boards before this date. After this date, the county election board or Lake and Tippecanoe County boards of elections and registration must mail municipal election ballots to qualified voters on the same day that the voter's application is received. The requirement that absentee ballots be mailed on the same day that the absentee ballot application is received does not apply to absentee ballot applications that have been challenged. If the absentee ballot application submitted by an absent uniformed services voter or an overseas voter is denied, the county election board shall provide written notice to the voter not later than forty-eight (48) hours stating the reasons for the denial to the voter. (IC 3-11-4-17.5; IC 3-11-4-18; IC 3-11-4-18.5)

Friday, September 30, 2011

DEADLINE, by noon, for a county election board or the Lake County and Tippecanoe County boards of elections and registration to notify each major party county chairman of the number of absentee voter boards (all counties) and the number of absentee ballot counters and teams of couriers (*for counties opting for central counting of absentee ballots*).to be appointed in the county. (IC 3-11-10-37; IC 3-11.5-4-22)

OCTOBER 2011

Friday, October 7, 2011

ABS DEADLINE, by noon, for a county political party chairman to make written recommendations for appointments to absentee voter boards (*all counties*) and absentee ballot counters and teams of absentee ballot couriers (*for counties opting for central counting of absentee ballots*). If a county chairman fails to make a recommendation, then the county election board may appoint any otherwise qualified voter. (IC 3-11-10-37; IC 3-11.5-4-23)

Sunday, October 9, 2011

CAN A ballot vacancy on the ballot occurring on or after this date must be filled by the "late ballot vacancy" procedures in IC 3-13-2. (IC 3-13-2-1; IC 3-13-1-20) **STATE FORMS: CAN-50 (certification to fill late ballot vacancy for local office); CAN-48 (consent)**

DEADLINE, for Secretary of State to request the news media to include a copy of the Voter's Bill of Rights in election coverage or public service announcements. (IC 3-5-8-5)

Beginning of the period during which a homeowners association may not adopt or enforce a rule that prohibits a member of the homeowners association from displaying a political sign on the member's property (IC 32-21-13-4)

Monday, October 10, 2011

COLUMBUS DAY

Indiana election division closed.

ABS First day that a voter may vote an absentee municipal election ballot before an absentee voter board in the office of the circuit court clerk or the Lake and Tippecanoe County boards of elections and registration. A county election board may adopt a resolution by the unanimous vote of the board's entire membership and supported by specific findings of fact, stating that voters are entitled to vote by absentee ballot before an absentee voter board in the office of the circuit court clerk or town election board during specific days and hours identified in the resolution. (IC 3-11-10-26.5) *NOTE: If the office of the clerk or director is closed for the Columbus Day holiday, the first day a voter may cast the absentee municipal election ballot is transferred to Tuesday, October 11.* (IC 3-11-10-26)

ABS DEADLINE for county election board to conduct a training session for a member of the absentee voter board before that absentee board member performs the member's duties *unless the office of the clerk or director is closed for the Columbus Day holiday.* (IC 3-11-10-39)

Final day that a college or university must permit a student to knock on the door of each room in the living areas of student housing to conduct a poll. Before conducting the poll, the polltakers must submit certain information to the college or university. (IC 3-6-11-2.5; 3-6-11-2.6)

Monday, October 10, 2011 (continued)

DEADLINE, for an individual to have a registration application postmarked (*and later delivered by the United States Postal Service*) so that the voter can be registered for the municipal election. (IC 3-7-33-4)

DEADLINE, for the county commissioners, Mayor of Indianapolis, the Lake County and Tippecanoe County boards of elections and registration to designate polling places for each precinct in the county. (IC 3-11-8-3.1)

Tuesday, October 11, 2011

VOTER REGISTRATION ENDS

DEADLINE, at the close of business for a county voter registration office, for an individual to apply for voter registration or for a voter to transfer the voter's registration at the county voter registration office. (IC 3-7-13-10; 3-7-13-11; IC 3-5-4-1.5; IC 1-1-9-1; *Transferred from Monday, October 10 for all counties*)

DEADLINE, at the close of business for a bureau of motor vehicles license branch or other "full service" voter registration agency, for an individual to apply for voter registration or for a voter to transfer the voter's registration at the license branch or full service agency. (IC 3-7-33-3; IC 4-1-2-2; IC 1-1-9-1; *Transferred from Monday, October 10*)

ABS DEADLINE for county election board to conduct a training session for a member of the absentee voter board before that absentee board member performs the member's duties if the office of the clerk or director was closed for the Columbus Day holiday. (IC 3-11-10-39; *Transferred from Monday, October 10 in counties closed for the Columbus Day holiday*)

Last day for a county voter registration office to transmit upon request to each major party county chairman and, on request, to other chairmen, memoranda showing all original registrations and transfers that occurred during the preceding 48 hours. (IC 3-7-28-2; 3-7-28-3; *Transferred from Monday, October 10*)

DEADLINE for a county election board or the Lake and Tippecanoe County boards of elections and registration to designate by resolution the precincts for which assistant poll clerks are to be appointed. (IC 3-6-6-4)

Wednesday, October 12, 2011

First day that an employee of a "full service" voter registration agency must advise an applicant for voter registration that the application will be processed after the municipal election. (IC 3-7-33-3; 3-7-14-10; 3-7-16-7; 3-7-18-9; 3-7-20-2)

Friday, October 14, 2011

CFA End of the pre-municipal election campaign finance reporting period for municipal candidates, regular party committees, and political action committees. (IC 3-9-5-6)

Saturday, October 15, 2011

CFA First day of the post-municipal election campaign finance reporting period. (IC 3-9-5-6)

CFA First day of the pre-municipal election supplemental large contribution campaign finance reporting period for candidates in the 2011 municipal election. If a candidate receives contributions from a person that total \$1,000 or more on or after this date, the candidate must file a pre-municipal election supplemental campaign finance report with a county election board or the Lake and Tippecanoe County boards of elections and registration within 48 hours after receiving the contribution. (IC 3-9-5-20.1) **STATE FORM: CFA-11**

Monday, October 17, 2011

DEADLINE for a county voter registration office to receive a "mail in" registration application with a missing or illegible postmark. The application will permit an otherwise qualified applicant to vote in the municipal election. (IC 3-7-33-4)

Tuesday, October 18, 2011

DEADLINE, by noon, for a county chairman to file nominations with a circuit court clerk or the Lake and Tippecanoe County boards of elections and registration for individuals to serve as precinct election officers at the municipal election. (IC 3-6-6-10)

Friday, October 21, 2011

CFA DEADLINE, by noon, for a candidate's committee of a candidate on the 2011 municipal election ballot, all political action committees, and all regular party committees, to file a **pre-municipal election campaign finance report** with the Indiana election division, a county election board, or the Lake and Tippecanoe County boards of elections and registration. If a municipal election is not conducted in the municipality because there are no contested races, committees must file a report as if the municipal election were going to be conducted. This deadline applies whether the report was hand-delivered, sent by U.S. mail, or otherwise delivered to the division or board. *NOTE: See definition of "filing" in IC 3-5-2-24.5.* (IC 3-9-5-3; 3-9-5-4; 3-9-5-7) **STATE FORM: CFA-4**

Sunday, October 23, 2011

DEADLINE for counties that use a ballot card voting system to publish at least 48 hours notice of the required public test of the system if the county has scheduled a public test of automatic tabulation machines on October 25, 2011, the last day permitted under statute. (IC 3-11-13-22)

DEADLINE for counties that use an electronic voting system (DRE), to publish at least 48 hours notice of the required public test of the system if the county has scheduled a public test of system on October 25, 2011, the last day permitted under statute. (IC 3-11-14.5-2)

Tuesday, October 25, 2011

DEADLINE for a county election board or the Lake and Tippecanoe County boards of elections and registration to conduct a public test of the ballot card voting systems for the municipal election. The public test must ascertain whether the machines will correctly count votes cast for all candidates and on all public questions. The board must file an **IEC-10 form** certifying the performance of the public test not later than 7 days after the test. (IC 3-11-13-22; 3-11-13-23(b); 3-12-3-8). **NOTE: IF THE PUBLIC TEST IS NOT PERFORMED, THE BALLOT CARDS MUST BE TABULATED BY HAND.**

DEADLINE for a county election board or the Lake and Tippecanoe County boards of elections and registration to conduct a public test of an electronic voting system for the municipal election by randomly selecting at least three (3) precincts within the county and testing the voting system units to be used at those precincts on election day. Each voting system shall be tested to ascertain that the system will correctly count the votes cast for all candidates and on all public questions in that precinct and the tests must include a visual inspection of the voting unit and ballot label, entry of a pre-audited group of ballots marked so as to record a predetermined number of valid votes, and attempt overvotes to test the ability of the electronic voting system to reject overvotes. The board must file an **IEC-9 form** certifying the performance of the public test not later than 7 days after the test. (IC 3-11-14.5-1; 3-11-14.5-5).

CAN DEADLINE, by noon, to file a statement with a county election board, or the Lake and Tippecanoe County boards of elections and registration questioning the validity of a certificate of candidate selection to fill a late ballot vacancy on the municipal election ballot. (IC 3-8-1-2; 3-13-2-11) **STATE FORM: CAN-1**

First date, after noon, that a county election board or the Lake and Tippecanoe County boards of elections and registration may, by majority vote of the board, fill a vacant precinct election office when the appropriate county chairman has made no nomination for the office. (IC 3-6-6-13)

Thursday, October 27, 2011

ABS First day that: (1) a confined voter; (2) a voter caring for a confined person at a private residence; or (3) a voter with disabilities whose precinct is not accessible to voters with disabilities; may vote an absentee ballot before a traveling absentee voter board at the voter's place of confinement. (IC 3-11-10-25)

Saturday, October 29, 2011

ABS The office of the circuit court clerk or Lake and Tippecanoe County boards of elections and registration must be open for at least seven (7) hours to permit absentee voting. A county election board in each county may adopt a resolution, by unanimous vote of the board's entire membership and supported by specific findings of fact, stating that voters are entitled to vote by absentee ballot before an absentee voter board in the office of the circuit court clerk or town election board during specific days and hours identified in the resolution. (IC 3-11-10-26.5)

DEADLINE, for a county voter registration office to prepare certified copies of the list of registered voters of each precinct for the municipal election. Upon requests of a county chairman of a major political party, not more than two (2) copies of the certified list shall be furnished to the inspector. The inspector may provide a copy of the list to any other precinct officer. (IC 3-7-29-1; IC 3-7-29-2)

Saturday, October 29, 2011 (continued)

DEADLINE, for a county registration office to provide the county chairman of a major political party one copy of the certified list after receiving a written request from the county chairman for a copy of the certified list. (IC 3-7-28-4)

DEADLINE, by noon, for a county election board or the Lake and Tippecanoe County boards of elections and registration to publish a list of offices to be filled at the municipal election, the text each public questions to be submitted to the voters, the date of the municipal election, and the hours during which the polls will be open. (IC 3-10-2-2; 5-3-1-2)
STATE FORM: CAN-39

DEADLINE, for the county commissioners, the Mayor of Indianapolis, or the Lake and Tippecanoe County boards of elections and registration to publish notice of the place of voting for each precinct. (IC 3-11-8-3.2; 5-3-1-4)

DEADLINE, by noon, for a county election board to notify the county chairmen of the two major political parties of the number of teams of provisional ballot counters to be appointed. (IC 3-11.7-3-3)

DEADLINE, in a county using a ballot card voting system, for the county election board or the Lake and Tippecanoe County boards of elections and registration to designate a central location for the processing of ballot cards. (IC 3-12-3-2.5)

DEADLINE, for the Lake County board of elections and registration to duplicate, distribute, and cause to be posted copies of official sample ballots to schools, fire stations, county courthouses, and other public buildings in the county. (IC 3-11-14-8)

DEADLINE, in a county having a population of at least 300,000 for the judge of the circuit court to order the county commissioners, the Mayor of Indianapolis or the Lake and Tippecanoe County boards of elections and registration to provide a suitable room for the canvassing of votes other than a room in the county courthouse. (IC 3-12-4-7)

Monday, October 31, 2011

ABS DEADLINE, by midnight, for a circuit court clerk or the Lake and Tippecanoe County boards of elections and registration to receive a mailed or facsimile transmitted absentee ballot application from a voter who requests to vote by mail. (*NOTE: this does not include a voter who is a confined voter or a voter caring for a confined person who requests that the absentee ballots be delivered to the applicant by an absentee voter board or an absent uniform services voter or overseas voter who requests to vote by e-mail or fax.*) (IC 3-11-4-3(4)) **STATE FORMS: ABS-1, ABS-2, ABS-15**

ABS DEADLINE for a circuit court clerk or the Lake and Tippecanoe County boards of elections and registration to receive an absentee application to vote by mail from an absent uniformed services voter or overseas voter in order to count the special federal write-in absentee ballot submitted by the voter by mail. (IC 3-12-2-7.5; 42 U.S.C. § 1973ff-2(b)(2))

DEADLINE, for a county voter registration office to receive an absentee registration application from an absent uniformed services voter or an overseas voter for processing before the general election. (IC 3-7-36-10; *Transferred from Saturday, October 23*)

Monday, October 31, 2011 (continued)

DEADLINE, by noon, for a county election board or the Lake and Tippecanoe County boards of elections and registration to file a copy of the notice of the municipal election with the Indiana election division and in the minutes of the board. (IC 3-10-2-2; *Transferred from Saturday, October 23*) **STATE FORM: CAN-39**

DEADLINE, for a county voter registration office to receive an application for voter registration from a discharged absent uniformed services voter, whose government movement orders required the voter to move following the close of voter registration for processing before the municipal election. This registration procedure also applies to the spouse or dependent of the voter. (IC 3-7-36-11; *Transferred from Saturday, October 23*)

DEADLINE for a county election board or the Lake and Tippecanoe County boards of elections and registration to notify county chairmen that sample ballots and pasters are available for inspection. (IC 3-6-5-14)

DEADLINE for each county sheriff to provide the county voter registration office with a list of each Indiana resident who has been convicted of a crime and has been placed in a county correctional facility during the previous quarter. (IC 3-7-46-6)

NOVEMBER 2011

Tuesday, November 1, 2011

DEADLINE for a county election board or the Lake and Tippecanoe County boards of elections and registration to certify to the Indiana election division that a public test of an optical scan ballot card voting system or an electronic voting system for the municipal election has been conducted in conformity with state law if that test was performed on the last day it could be performed on October 25, 2011. (IC 3-11-13-22(a); IC 3-11-14.5-9)
STATE FORMS: IEC-9 (DRE); IEC-10 (optical scan)

CAN DEADLINE, by noon, for a county election board or the Lake and Tippecanoe County boards of elections and registration to resolve any question concerning the validity of an individual's selection as a candidate to fill a late ballot vacancy on the municipal election ballot. (IC 3-8-1-2; 3-13-2-11)

DEADLINE, noon, for a county election board or the Lake and Tippecanoe County boards of elections and registration to receive a certificate of death for a candidate and to order the use of pasters to cover the candidate's name on the ballot, or the printing of new ballots (*if the board unanimously find good cause to believe that the candidate has died no certificate of death is necessary*). (IC 3-11-3-29.5)

Thursday, November 3, 2011

DEADLINE, noon, if a ballot vacancy is filled after this date and time then the county election board or the Lake and Tippecanoe County boards of elections and registration is **not** required to reprint ballots or have pasters with the name of the successor candidate placed over the name of an individual who is no longer a candidate. The board may vote to reprint or use pasters with the name of the successor candidate. (IC 3-11-3-29.5)

Saturday, November 5, 2011

ABS The office of the circuit court clerk or Lake and Tippecanoe County boards of elections and registration must be open at least seven (7) hours for absentee voting. A county election board may adopt a resolution, by unanimous vote of the board's entire membership and supported by specific findings of fact, stating that voters are entitled to vote by absentee ballot before an absentee voter board in the office of the circuit court clerk or town election board during specific days and hours identified in the resolution. (IC 3-11-10-26.5)

DEADLINE, by noon, for the county chairmen of the two major political parties to make a written recommendation to the county election board for the appointment of individuals as provisional ballot counters. If a county chairman fails to make a nomination, the county election board may appoint any voter of the county. (IC 3-11.7-3-4; 3-11.7-4-5)

DEADLINE for the circuit court clerk or the Lake and Tippecanoe County boards of elections and registration to change the polling place for a precinct in the county. The board may change a polling place by unanimous vote of the board's entire membership after this date if it is dangerous or impossible to use the designated polling place. (IC 3-11-8-3.2)

First day an inspector or other authorized member of the precinct election board may pick up ballots and election supplies for the inspector's precinct. (IC 3-11-3-10; IC 3-11.5-4-1)

Sunday, November 6, 2011

CFA **6 a.m.**, end of the pre-municipal election supplemental large contribution campaign finance reporting period. Contributions from a person that total \$1,000 or more received by a candidate in the municipal election after this date and time must be reported on the committee's annual campaign finance report. (IC 3-9-5-20.1)

DEADLINE for a precinct inspector or other authorized member of the precinct election board may pick up ballots and election supplies for the inspector's precinct. (IC 3-11-3-10)

DEADLINE, in an *absentee ballot central count county* for the circuit court clerk or the Lake and Tippecanoe County boards of election and registration to provide a certificate to inspectors stating the names of the voters: (1) to whom absentee ballots were sent or who marked ballots in person; and (2) whose ballots have been received by the county election board under IC 3-11-10. (IC 3-11.5-4-1)

Monday, November 7, 2011

ABS DEADLINE, by noon, for a voter to vote an absentee ballot in person in the office of the circuit court clerk or Lake and Tippecanoe County boards of elections and registration. (IC 3-11-10-26) **STATE FORMS: ABS-1**

ABS DEADLINE, by noon, for the circuit court clerk or Lake and Tippecanoe County boards of elections and registration to receive a mailed, faxed, or hand delivered absentee ballot application: (1) from a confined voter or a voter caring for a confined person; and (2) which requests that the absentee ballots be delivered to the applicant by an absentee voter board. (IC 3-11-4-3(3)) **STATE FORMS: ABS-1**

ABS DEADLINE, by noon, for the circuit court clerk or Lake and Tippecanoe County boards of elections and registration to receive an absentee ballot application from an absent uniform services voter or overseas voter who requests to vote an absentee ballot by e-mail or fax. (Note: These voters may send their absentee ballot applications to the county by mail, **e-mail, or fax**) (IC 3-11-4-3(2)) **STATE FORMS: ABS-15**

ABS DEADLINE, by midnight, for a confined voter, a voter caring for a confined person, or a voter with disabilities to vote an absentee ballot before an absentee voter board at the voter's place of confinement. (IC 3-11-10-25)

DEADLINE, by 4 p.m., for a voter who has moved to a different precinct to execute a transfer request for the voter's registration in the county voter registration office if the voter otherwise qualifies. **In a municipal election year, this procedure only applies to a voter who changes residence within the same city or town.** This transfer allows the voter to return to the voter's old precinct and vote at that location one final time. (IC 3-10-11-7; IC 3-10-12-4) **STATE FORM: VRG-4/12**

DEADLINE, by 6 p.m., for a county election board or the Lake and Tippecanoe County boards of elections and registrations to deliver the voting system and equipment to each polling place. In precincts using computerized electronic voting systems, the county election board shall have the system put in order, set and adjusted, and ready for use in voting. (IC 3-11-11-1.8; 3-11-13-6; 3-11-14-13)

Monday, November 7, 2011 (continued)

DEADLINE for a county election board to conduct a training and educational meeting for inspectors, judges, poll clerks, assistant poll clerks, and sheriffs. Inspectors must attend this meeting. The county election board may require other precinct election officers to attend as well. A county election board may allow an individual to serve as a poll worker if the individual is appointed after the training and educational meeting or the poll worker demonstrates to the county election board that the individual was unable to attend the meeting due to a good cause. (IC 3-6-6-40)

Each full service license branch must remain open from 8:30 a.m. local time until 8:00 p.m. local time, solely for the purpose of issuing driver's licenses and state identification cards. (IC 9-16-1-7)

MUNICIPAL ELECTION DAY- NOVEMBER 8, 2011 (IC 3-10-2-1)

DEADLINE, by 5 a.m., for the members of the precinct election board, poll clerks, and sheriffs to meet at the polling place. (IC 3-11-11-2; IC 3-11-13-27; IC 3-11-14-16)

In a precinct using an electronic voting system, each precinct election board must:

(1) compare the ballot label on each electronic voting system with the sample ballot to see that it is correct; (2) see that the system records zero (0) votes for each candidate and on each public question; and (3) see that the system is otherwise in perfect order before the polls open. The board then shall certify that the ballot labels and the sample ballots are in agreement. (IC 3-11-14-13; IC 3-11-14-17)

In a precinct using an optical scan ballot card voting system, the precinct election board must (1) compare the ballot cards used in the marking device with the sample ballots furnished and determine whether the names, numbers, and letters are in agreement; (2) see that the system records zero (0) votes for each candidate and on each public question; and (3) see that the system is otherwise in perfect order before the polls open. (IC 3-11-13-27)

The precinct election board shall post the Voter's Bill of Rights in a public place in each polling place on election day. (IC 3-5-8-3)

The precinct election board shall post sample ballots near the entrance to the polls on election day and see that they are available to public inspection throughout the day. (IC 3-11-11-1.9; IC 3-11-13-10; IC 3-11-14-8)

5:30 a.m. a challenger, pollbook holder, or watcher may enter into the polling place. (IC 3-6-7-5, IC 3-6-8-4; IC 3-6-9-13; IC 3-6-10-5.5; IC 3-11-8-15, IC 3-11-8-16)

Each full service license branch must remain open from 6:00 a.m. local time until 6:00 p.m. local time, solely for the purpose of issuing driver's licenses and state identification cards. (IC 9-16-1-7)

POLLS OPEN, 6 a.m. to 6 p.m., prevailing local time. (IC 3-11-8-8)

The appointments of precinct judge, poll clerk, or sheriff expire at NOON if they were appointed to serve in that precinct election office for the first half of election day. Term begins at NOON for precinct election officer appointed to serve for the last part of election day. (IC 3-6-6-10; IC 3-6-6-11)

DEADLINE, by noon, for certain absent uniform services voters (*or the voter's spouse or dependent*), not previously registered, to register and vote in the office of the clerk or at another location as designated by resolution of the county election board. (IC 3-7-36-14; IC 3-11-4-3) **STATE FORMS: ABS-1, VRG-7, VRG-11, ABS-11 AND ABS-13**

DEADLINE, by noon, in an absentee ballot central count county, for the clerk (or clerk's agent) to visit the post office to receive voted absentee ballots. Except for certain ballots received from overseas voters, absentee ballots received after noon are considered as arriving as too late and may not be counted. (IC 3-11.5-4-3; IC 3-11.5-4-7; IC 3-11.5-4-10; IC 3-12-1-17)

Tuesday, November 8, 2011 (continued)

DEADLINE, by noon, for the county voter registration office to visit the appropriate post office to accept delivery of mail containing residency confirmation documentation submitted by a first-time Indiana voter who submitted a voter registration application by mail and who has, up to that point, failed to submit residency confirmation documents. The county voter registration office shall immediately notify the county election board of the names of voters who have filed additional residency confirmation documents so that the county election board can send this information to precinct election boards. (IC 3-11-10-11(b))

In a county that counts absentee ballots at the precinct, the circuit court clerk or Lake and Tippecanoe County boards of elections must deliver a certified list of persons who have submitted residency confirmation documentation and are entitled to have the voter's absentee ballot counted if the ballot otherwise complies with law. (IC 3-11-10-12)

In a county that counts absentee ballots at the precinct, the circuit court clerk or Lake and Tippecanoe County boards of elections and registration must visit the appropriate post office to accept delivery of absentee ballots at the latest possible time to permit delivery to the precincts before 6 p.m. with sufficient time to enable the precinct election board to vote the ballots during the time the polls are open. (IC 3-11-10-11; IC 3-11-10-12)

DEADLINE, by 3 p.m., in a county that counts absentee ballots at a central location, for the circuit court clerk or Lake and Tippecanoe County boards of election and registration (*or their agent*) to deliver a certificate to each precinct setting forth the absentee ballots received by noon on election day. (IC 3-11.5-4-8)

DEADLINE, by 3 p.m., in a county that counts absentee ballots at a central location, for the county voter registration office to notify the county election board about voters who have submitted required additional residency confirmation documents in order for the county election board to transmit a supplemental certified list to the appropriate precinct election board. If the board determines that the supplemental list may not be received before the closing of polls the board shall attempt to contact the precinct election board regarding the content of the supplemental list. (IC 3-11-10-12)

DEADLINE, by 5 p.m., in a county that counts absentee ballots at a central location, for the county election board or the Lake and Tippecanoe County boards of elections and registration to issue a certificate to a voter whose absentee ballot has been rejected, to permit that voter to vote at the precinct if otherwise qualified to do so. (IC 3-11.5-4-13)

DEADLINE, by 6 p.m., for a voter who returned an absentee ballot and is required to submit additional residency confirmation documents, to file the additional documents with the county voter registration office for the ballot to be counted. (IC 3-11-4-18; IC 3-11-10-16; IC 3-11-10-16.5; IC 3-11.5-4-12; IC 3-11.7-5-2(c))

DEADLINE, 6 p.m. for the county election board to deliver all absentee ballots to the appropriate polling place in sufficient time to enable the precinct election board to vote the ballots while the polls are still open In counties that count absentee ballots at the precinct, (IC 3-11-10-12) [*NOTE: This deadline does not apply to an absentee ballot mailed by an overseas voter. See entry for November 18, 2011.*]

Tuesday, November 8, 2011 (continued)

DEADLINE, by 6 p.m., for inspector to check precinct poll list and any later certification from the county election board to determine whether an absentee voter has met the residency confirmation documentation requirement. If the voter has met the documentation requirement, then the absentee ballot is processed as an absentee ballot at the polls. If not, and the absentee ballot is otherwise valid, then the voter's absentee ballot is marked as a provisional ballot and returned to the county election board and processed as a provisional ballot. (IC 3-11-10-16.5)

DEADLINE, by 6 p.m., for a voter who voted a provisional ballot at the polls because the voter failed to provide required additional residency confirmation documentation prior to voting for the voter to file a copy of the required additional residency confirmation documentation with the county voter registration office to permit the provisional ballot to be counted. If the voter fails to meet this deadline, the voter's provisional ballot is invalid and may not be counted. (IC 3-11-8-25; IC 3-11-8-25.2; IC 3-11.7-5-2(c))

DEADLINE, by 6 p.m., for the county election board or the Lake and Tippecanoe County boards of elections and registration to convene in the room provided for the board to canvass votes and declare results of the election. (IC 3-12-4-6)

In counties using a ballot card voting system where votes cast at the precinct on election day are tabulated at a central location, all ballot cards must be sealed and delivered to the canvassing location immediately after the polls are closed and the number of ballot cards are counted and compared with the number of voters shown on the poll lists. (IC 3-12-3-1; IC 3-12-3-2)

In counties using paper ballots, all ballots and election materials must be returned to the county election board immediately upon completion of their tabulation. (IC 3-12-2-9)

In a precinct using an electronic voting system, the inspector must announce after the close of the polls that the printout of precinct results is available for inspection by precinct election officials and watchers in precincts. (IC 3-12-3.5-2)

At the close of the polls, the precinct election board must seal all provisional ballots and any spoiled provisional ballots in the required container. The inspector must return the container to the circuit court clerk at the close of the polls. (IC 3-11.7-2-4)

DEADLINE, by midnight, for the inspector and judge of the opposite political party to deliver to the county election board or Lake and Tippecanoe County boards of elections and registration the certification of the precinct vote count and other election materials. (IC 3-12-2-7; IC 3-12-3-10; IC 3-12-3.5-4)

The appointment of a precinct election officer expires when the county election board or the Lake and Tippecanoe County boards of elections and registration complete the canvass of the precinct. (IC 3-6-6-37)

Last day to adopt a redistricting ordinance for 2012 in small towns that have an election scheduled to occur in 2012. A small town conducting an election in 2012 may adopt a redistricting ordinance required by state law in 2012 following its November 6, 2012 election in the town. (IC 3-11-1.5-31; IC 36-5-2-4.1(g))

Wednesday, November 9, 2011

Effective date for an order adopted on or after September 9, 2011, by the board of commissioners of a county with a population of less than 125,000, to establish a board of registration to administer voter registration within the county. (IC 3-7-12-5)

Friday, November 11, 2011 VETERANS DAY Indiana election division closed

Sunday, November 13, 2011

End of the period during which a homeowners association may not adopt or enforce a rule that prohibits a member of the homeowners association from displaying a political sign on the member's property (IC 32-21-13-4)

Monday, November 14, 2011

DEADLINE, by noon, for full-service registration agency to respond to an inquiry by a county election board or the Lake and Tippecanoe County boards of elections and registration indicating whether the agency's records contain any information regarding the registration. If the agency does not respond to the board's inquiry, or if the agency responds that the agency has no record of the alleged registration, the board shall reject the provisional ballot and (1) document on the ballot the inquiry and response, if any, by the agency; and (2) endorse the ballot with the word "Rejected" and the inquiry and response, if any, by the voter registration agency. (IC 3-11.7-5-2; IC 4-1-2-2; *Transferred from Friday, November 11*)

Tuesday, November 15, 2011

DEADLINE for a county voter registration office to notify the co-directors of the Indiana election division that a voter produced a receipt indicating that the voter had applied to register at the bureau of motor vehicles (*or another "full service" office*), and was allowed to vote on election day, although the voter's name did not appear on the precinct voter registration list. (IC 3-7-48-9)

Friday, November 18, 2011

DEADLINE, by noon, for a voter who voted a provisional ballot because the voter was unable or declined to present a photo identification to produce photo identification to the county election board or circuit court clerk and sign an affidavit indicating that the voter is the same person who cast the provisional ballot on election day to satisfy the photo identification requirement. The voter may also satisfy the photo identification requirement by appearing at the office of the county election board or circuit court clerk and signing an affidavit indicating that the voter is the same person who cast the provisional ballot on election day and that the voter cannot obtain a photo identification because the voter is either: (1) indigent and unable to obtain a photo identification without the payment of a fee; or (2) has a religious objection to being photographed. (IC 3-11.7-5-1; 3-11.7-5-2.5)

STATE FORM: PRO- 11

Friday, November 18, 2011 (continued)

DEADLINE, by noon, for a county election board or the Lake and Tippecanoe County boards of elections to make a determination of whether or not to count a provisional ballot. Immediately upon completion of the provisional ballot count, the provisional ballot counters must make a certificate showing the total number of provisional ballots cast for each candidate and on each public question. (IC 3-11.7-5-1; 3-11.7-5-28)

ABS DEADLINE, by noon, for a county election board or the Lake and Tippecanoe County boards of elections and registration to receive an absentee ballot cast by mail by an overseas voter. The absentee ballot is not considered to be arriving too late if the absentee ballot envelope is postmarked no later than election day (November 8, 2011) and the board, by unanimous vote of its entire membership, determines that the postmark date complies with this requirement. If the board is unable to determine the postmark date, the absentee ballot may not be counted. (IC 3-12-1-17)

Monday, November 21, 2011

DEADLINE, by noon, for the county election board and Lake and Tippecanoe County boards of elections and registration to certify the election results for each candidate and on each public question in the election in a statement prepared by the circuit court clerk. (IC 3-10-6-8; IC 3-12-4-9)

CFA DEADLINE for the Indiana election division, a county election board, or the Lake and Tippecanoe County boards of elections and registration to send a campaign finance delinquency notice to a person who failed to file a pre-municipal election campaign finance report. (IC 3-9-4-14(a)(2)(A); *Transferred from Sunday, November 20*)

ABS First day county election board or the Lake and Tippecanoe County boards of elections and registration makes blank absentee ballot applications available to absent uniformed services voters, overseas voters, and an address confidentiality program participants for elections in 2012. (IC 3-11-4-6; 3-11-4-8)

Tuesday, November 22, 2011

DEADLINE, for a county election board or the Lake and Tippecanoe County boards of elections and registration to postmark, hand-deliver, or transmit using the computerized list under IC 3-7-26.3 (Statewide Voter Registration System), a post-election report concerning the municipal election to the Indiana election division. The post-election report shall include the number of absentee ballots: (1) transmitted to absent uniformed services voters and overseas voters for the municipal election; and (2) returned by absent uniformed services voters and overseas voters and cast in the election. (IC 3-6-5-17, 3-6-5-17.5) **STATE FORM: CEB-9**

DEADLINE, by noon, for a candidate for election to a municipal office at the municipal election to file a verified petition for a recount or contest of the municipal election with the appropriate circuit court clerk. *See also Monday, November 28 deadline for a county chairman to file a petition.* (IC 3-12-6-1; 3-12-6-2; 3-12-8-5)

Tuesday, November 22, 2011 (continued)

DEADLINE, by noon, for a voter who desires a recount of the votes cast at the municipal election concerning a public question to file a verified petition with the circuit court clerk or Lake and Tippecanoe County boards of elections and registration. (IC 3-12-12-2)

Thursday, November 24, 2011
Friday, November 25, 2011

THANKSGIVING DAY
LINCOLN'S BIRTHDAY
Indiana election division closed

Monday, November 28, 2011

DEADLINE, by noon, for the county chairman of a candidate for nomination to a municipal office to file a verified petition for a recount or contest of the municipal election with the appropriate circuit court clerk if a candidate has not previously filed a recount petition. (IC 3-12-6-2; *Transferred from Friday, November 25*)

DEADLINE, by noon, for a county election board or the Lake and Tippecanoe County boards of elections and registration to correct an error in the certification of the vote for a candidate or on a public question. (IC 3-12-5-14; *Transferred from Friday, November 25*)
[NOTE: *This deadline does not apply to the correction of a certification resulting from a petition filed for a recount of the election.*]

First day, after noon, for the issuance of a certificate of election to a candidate for a municipal office (IC 3-12-5-2; 3-12-5-14; 3-12-5-16) **STATE FORMS: CEB-27 (mayor), CEB-28 (city common council), CEB-29 (city-county council), CEB-30 (city clerk), CEB-31 (city clerk-treasurer), CEB-32 (town clerk-treasurer), CEB-33 (town council)**
[NOTE: *No certificate of election is issued to persons elected as city and town judges since these offices are commissioned by the governor.*]

First day, after noon, that unused ballots from the municipal election may be destroyed. One unused ballot must be retained in the records of the county election board or Lake and Tippecanoe County boards of elections and registration. (IC 3-11-3-31)

Tuesday, November 29, 2011

DEADLINE, by noon, for a candidate elected to a municipal office on the face of the municipal election returns, to file a verified cross-petition for a recount of the municipal election with the appropriate circuit court clerk. (IC 3-12-6-4)

Wednesday, November 30, 2011

DEADLINE, by noon, for the state chairman of a major political party to certify the following to the election division and to each county committee of the party: (1) The number of state convention delegates to be elected in each county; (2) Whether the state convention delegates are to be elected from districts or at large in each county; (3) If a county is to elect state convention delegates from districts, how many districts must be established in each county. The county committee shall establish any delegate districts required to be established and file descriptions setting forth the district boundaries with the county election board. (*See entry for December 31, 2011; IC 3-8-4-3*)

Beginning, at noon, of term of town council members and a town clerk-treasurer in newly incorporated town. (IC 36-5-2-3)

DECEMBER 2011

Thursday, December 1, 2011 VOTER REGISTRATION BEGINS

First day after the municipal election that an individual may register to vote. (IC 3-7-13-10)

First day that a county voter registration office can dispose of voter registration declinations and voter list maintenance program lists received by the county voter registration office on or before December 1, 2009. (IC 3-7-27-6)

First day that the Indiana election division, a county election board, or the Lake County and Tippecanoe boards of elections and registration are not required to retain campaign finance reports filed in those offices for elections in 2007 and previous years, except for judicial offices. (IC 3-9-4-6)

First day that a county election board or the Lake and Tippecanoe County boards of elections and registration is not required to retain campaign finance reports filed in those offices by candidates for local judicial offices for elections in 2005 and previous years. (IC 3-9-4-6)

ABS

First day the circuit court clerk or Lake and Tippecanoe County election boards may receive absentee ballot applications from most voters. (IC 3-11-4-3) [*HEA 1109-2010 amended IC 3-11-4-3 without specifying when the first day for a clerk to accept absentee ballot applications would occur. This entry fixes December 1, 2010 as the presumed date, subject to future legislation.*]

Monday, December 5, 2011

DEADLINE, by noon, after the county election board or Lake and Tippecanoe County boards of elections and registration has certified the results of the municipal election, for a circuit court clerk or the Lake and Tippecanoe County boards of elections and registration directors to furnish to each political party county chairman a copy of the certified municipal election results canvassed by the board. (IC 3-12-4-12)

DEADLINE, by noon, for a voter to bring a civil action to require a circuit court clerk or the Lake and Tippecanoe County boards of elections and registration to correct an error in the certification of the vote for a candidate or on a public question. [*NOTE: This deadline does not apply to a correction resulting from a recount petition.* (IC 3-12-5-15; *Transferred from Saturday, December 3*)]

Sunday, December 18, 2011

Last day that the proprietor or manager of a residential facility (other than a mental health facility) must retain the list of residents for use by poll takers in the municipal election. (IC 3-6-11-7)

Tuesday, December 20, 2011

DEADLINE for a local recount commission to complete a recount for municipal office unless the court extends the date after finding good cause to do so. (IC 3-12-6-21.9)

Friday, December 23, 2011
Monday, December 26, 2011

WASHINGTON'S BIRTHDAY
CHRISTMAS DAY (Observed)
Indiana election division closed

Saturday, December 31, 2011

CFA End of annual campaign finance reporting period and post-election campaign finance reporting periods for 2011. (IC 3-9-5-9; IC 3-9-5-10)

A resolution adopted by a county election board to omit the appointment of poll clerks and sheriffs in certain precincts expires. (IC 3-6-6-38)

A resolution adopted by a town to establish a town election board in 2011 expires. (IC 3-10-7-5.5)

DEADLINE for a town council in a town which elects its town officials in the 2011 municipal election to determine which incumbent "at large" town council members will serve an additional four year term as "holdover" members under Article 15, Section 3 of the Constitution of the State of Indiana when fewer at large members were elected in November 2011 than the number of at large town council seats to be filled. (IC 3-13-9-5.6; IC 1-1-9-1(c))

DEADLINE for fiscal body of a political subdivision (*town council, common council, city-county council*) to break a tie vote when a tie vote occurs in municipal office. The fiscal body breaks the tie by electing a person to fill the office. If a tie vote has occurred for more than one at large seat, the fiscal body breaks the tie by electing the number of persons needed to fill each at large seat. (IC 3-12-9-4; IC 1-1-9-1(c))

DEADLINE for a town council in a town which elects town council members in 2012 to adopt an ordinance abolishing town legislative body districts. (IC 36-5-2-4.1; IC 1-1-9-1(c))

DEADLINE for town council to adopt an ordinance to provide for the election of town council members to "staggered terms" in the 2012 general election, if the town is otherwise permitted to do so under state law. (IC 3-10-6-2.5; IC 3-10-7-2.5; IC 1-1-9-1(c))

DEADLINE for a town council in a town with a population of less than 3,500 to adopt, or repeal, an ordinance to provide for the election of town legislative body members, clerk-treasurer, and judge to be held during general elections or municipal elections, or both, but not in a year following a year in which a presidential election is held. The ordinance must provide that at least two (2) town officers shall be elected in each year of the town election cycle. The ordinance may provide for all town officers to be elected at the same election. The ordinance may not be repealed earlier than twelve (12) years after the ordinance was adopted and the ordinance may be repealed only in a year preceding a municipal election held at the time described in IC 3-10-6-5. (IC 3-10-7-2.9; IC 1-1-9-1(c))

JANUARY 2012

NOTE: The dates for observing state holidays in 2012 are subject to confirmation by the Governor's office. The designation of state holidays by the governor traditionally occurs during the summer of the preceding year.

Sunday, January 1, 2012

CFA Beginning of 2012 campaign finance reporting periods. (IC 3-9-5-10).

Beginning at noon, first day of term for an individual elected as mayor of a city in 2011. (IC 36-4-5-2; IC 36-3-3-2)

Beginning at noon, first day of term for an individual elected as a city-county council member in 2011. (IC 36-3-4-2)

Beginning at noon, first day of term for an individual elected as a city common council member in 2011. (IC 36-4-6-2)

Beginning at noon, first day of term for an individual elected as a city clerk in 2011. (IC 36-4-10-2)

Beginning at noon, first day of term for an individual elected as judge of a city court in 2011. (IC 33-10.1-3-1.1)

Beginning at noon, first day of term for an individual elected as a town council member in 2011. (IC 36-5-2-3)

Beginning at noon, first day of term for an individual elected as a town clerk-treasurer in 2011. (IC 36-5-6-3)

Beginning at noon, first day of term for an individual elected as a judge of a town court in 2011. (IC 33-35-1-3)

First day of term for an individual appointed as a member of a county board of voter registration. (IC 3-7-12-10)

DEADLINE for a town council in a town with a population of less than 3,500 to adopt an ordinance providing for a town primary for major party candidates (otherwise major party candidates will nominate their candidates by town convention). (IC 3-8-5-2; IC 1-1-9-1(c))

Monday, January 2, 2012

**NEW YEAR'S DAY (observed)
Indiana Election Division closed**

Tuesday, January 3, 2012

DEADLINE, by noon, for county committees of a major political party file state convention delegate descriptions with the county election board if any state convention delegates for the party run by district. (IC 3-8-4-3; *Transferred from Saturday, December 31*)

CAN First day a major party candidate for U.S. Senate may file a petition of nomination for the primary with a county voter registration office for verification of petition signatures. (IC 3-8-2-10; *Transferred from Friday, January 1*) **STATE FORM: CAN-4 (U.S. Senate)**

Tuesday, January 3, 2012 (continued)

CAN First day a minor party candidate (other than a Libertarian Party candidate) or an independent candidate wishing to be placed on the 2012 general election ballot may file a petition of nomination with a county voter registration office for verification of signatures. (IC 3-8-6-10; *Transferred from Sunday, January 1*) **STATE FORM: CAN-19**

CAN First day a Democratic Party, Libertarian Party, or Republican Party candidate may file a declaration of candidacy for town council in a town with a population of less than 3,500 that does not hold a primary for major party candidates and elects town council members in 2012. (IC 3-8-5-10.5; IC 3-8-5-17; *Transferred from Sunday, January 1*) **STATE FORM: CAN-16**

CAN First day for a person to file a declaration of intent to be a write-in candidate with the Indiana election division or a county election board or the Lake and Tippecanoe County boards of elections and registration. The name of a write-in candidate may **not** be placed on the general election ballot. (IC 3-8-2-2.5; 3-8-2-2.6; 3-8-2-4; 3-8-2-5; 3-11-4-15; 3-11-2-11.5; *Transferred from Sunday, January 1*) **STATE FORM: CAN-3**

CAN First day for an individual to file a declaration of intent to be a write-in candidate for a school board office elected at the same time as a primary election. (IC 3-8-2-2.6; *Transferred from Sunday, January 1*) **STATE FORM: CAN-13**

DEADLINE for a county voter registration office to mail the request for transfer of registration affidavits executed by persons who changed residence to another county (but within the same municipality) in Indiana within 30 days before the 2011 municipal election to the county where the person now resides. (IC 3-7-43-4)

First day Indiana election division may discard duplicate copies of federal campaign finance reports filed in 2010. (IC 3-9-4-6 (c), IC 3-9-5-13; *Transferred from Sunday, January 1*)

Monday, January 9, 2012

A person may file a civil action alleging a violation of NVRA if: (1) the violation is not corrected within 30 days after the co-directors of the Indiana election division receive notice of the violation; and (2) the violation occurs not later than this date (*120 days before the primary election*). (IC 3-7-11-14)

DEADLINE for the Indiana general assembly to reconvene for the 2012 regular session. (IC 2-2.1-1-3)

Monday, January 16, 2012

MARTIN LUTHER KING DAY
Indiana Election Division closed

Wednesday, January 18, 2012

CFA DEADLINE, by noon, for all candidate committees, all legislative caucus committees, and all political action committees to file the **2011 annual campaign finance report** with the Indiana election division, a county election board, or the Lake and Tippecanoe County boards of elections and registration. This deadline applies whether the report was hand-delivered, sent by U.S. mail, or otherwise delivered to the division or board. (IC 3-9-5-3; IC 3-9-5-10) **STATE FORM: CFA-4**

CFA DEADLINE, by noon, for a candidate's committee of a candidate for statewide office to file a **semiannual** campaign finance report with the Indiana election division covering the period from July 1 through December 31, 2010. (IC 3-9-5-9) **STATE FORM: CFA-4**

Wednesday, January 25, 2012

CAN First day an individual may file with the secretary of state a petition for placement on the 2012 primary election ballot as a major party candidate for President of the United States following certification of the petition signatures by county voter registration offices. The declaration of candidacy must accompany the petition. (IC 3-8-3-1) **STATE FORM: CAN-8 (petition), CAN-7 (declaration of candidacy)**

CAN First day an individual may file with the secretary of state a petition for placement on the 2012 primary election ballot as a major party candidate for Governor or U.S. Senate following certification of the petition signatures by county voter registration offices. The declaration of candidacy must accompany the petition. (IC 3-8-2-8) **STATE FORM: CAN-4 (petition), CAN-2 (declaration of candidacy)**

(NOTE: Although IC 3-8-2-5 requires a declaration of candidacy for these offices to be filed with the secretary of state, IC 3-8-2-11 provides that a declaration is not valid unless received in the office of the election division (a division of the office of secretary of state).

CAN First day an individual may file a declaration of candidacy with the secretary of state as a major party candidate for nomination to a federal office, a state office, a state legislative office, or a judicial office by a major political party at the 2012 primary election. (IC 3-8-2-4; IC 3-8-2-5) **STATE FORM: CAN-2**

(NOTE: Although IC 3-8-2-5 requires a declaration of candidacy for these offices to be filed with the secretary of state, IC 3-8-2-11 provides that a declaration is not valid unless received in the office of the election division (a division of the office of secretary of state).

CAN First day an individual may file a declaration of candidacy with the Indiana election division a declaration of candidacy for election to the Allen County Superior Court or the Vanderburgh County superior court at the 2012 general election. (IC 3-8-2-4; IC 33-33-2-9; IC 33-33-82-31) **STATE FORM: CAN-41**

CAN First day an individual may file a declaration of candidacy with a county election board or the Lake and Tippecanoe County boards of elections and registration for nomination as a major party candidate to a local office (other than a judicial office) at the 2012 primary election. (IC 3-8-2-4; IC 3-8-2-6) **STATE FORM: CAN-2**

Wednesday, January 25, 2012 (continued)

CAN First day an individual may file a declaration of candidacy with a county election board or the Lake and Tippecanoe County boards of elections and registration for the nomination for a town office for a major party in a town with a population of less than 3,500 that has adopted an ordinance to nominate major party candidates in a primary election and has all or some of its offices on the ballot in 2012 (IC 3-8-2-4; IC 3-8-2-6) **STATE FORM: CAN-2**

CAN First day an individual may file a petition of nomination with a county election board or the Lake and Tippecanoe County boards of elections and registration for election to a school board office at the 2012 primary election. This declaration must be filed in the office of the county election board located in the county containing the greatest percentage of population of the school district. (IC 3-8-2-4; 20-23-4-29; IC 20-3-21-5; 20-3-22-5; 20-23-12-5, and 20-23-14-5) **STATE FORM: CAN-34**

CAN First day an individual may file a declaration of candidacy with a county election board or the Lake and Tippecanoe County boards of elections and registration for election as a major party state convention delegate in the 2012 primary. (IC 3-10-1-4(b)(2); IC 3-8-2-3; IC 3-8-2-4; IC 3-8-2-6) **STATE FORM: CAN-37**

CAN First day an individual may file a declaration of candidacy with a county election board or the Lake and Tippecanoe County boards of elections and registration for election as a Republican Party precinct committeeman. (IC 3-10-1-4.6; IC 3-8-2-6) **STATE FORM: CAN-37**

DEADLINE for a precinct establishment order to become effective for the election year 2012. The next date that a precinct establishment order may take effect is the day following general election day (IC 3-11-1.5-25).

Friday, January 27, 2012

CFA **DEADLINE**, for the Indiana election division, a county election board, or the Lake and Tippecanoe County boards of elections and registration to review its campaign finance records to determine if a committee is subject to the administrative dissolution procedure. (IC 3-9-1-12)

Tuesday, January 31, 2012

DEADLINE for an individual elected to the office of mayor, common council, city-county council, city clerk, town council member, town clerk-treasurer, or town court judge in the 2011 municipal election to take and file the individual's oath of office with the appropriate circuit court clerk. (IC 5-4-1-1.2)

DEADLINE for each county sheriff to provide the county voter registration office with a list of each Indiana resident who has been convicted of a crime and had been placed in a county correctional facility during the previous quarter. (IC 3-7-46-6)

NOTE: Only selected dates after January 2012 are included in this edition of the calendar.

FEBRUARY 2012

Tuesday, February 14, 2012

CAN DEADLINE, by noon, for a major party candidate for President to file a petition of nomination with a county voter registration office for verification of petition signatures. (IC 3-8-3-4) **STATE FORM: CAN-8**

Tuesday, February 21, 2012

CAN DEADLINE, by noon, for a major party candidate for U.S. Senate or Governor to file a petition of nomination with a county voter registration office for verification of petition signatures. (IC 3-8-2-10) **STATE FORM: CAN-4**

Friday, February 24, 2012

CAN DEADLINE, by noon, for major party candidate for President, U.S. Senate or Governor to file petition for placement on the 2012 primary election ballot with the secretary of state following certification of petition signatures by county voter registration offices. A request for ballot placement must accompany the petition for the office of president and a declaration of candidacy must accompany the petition for the office of Governor. (IC 3-8-2-4; IC 3-8-2-5; IC 3-8-3-1; IC 3-8-3-4) **STATE FORMS: CAN-7 AND CAN-8 (President) and CAN-4 and CAN-2 (U.S. Senate and Governor)**

CAN DEADLINE, by noon, Indianapolis time, for a major party candidate for U.S. Representative, state legislative office, or judicial office to file a declaration of candidacy with the election division for the 2012 primary election. (IC 3-8-2-4; IC 3-8-2-6) **STATE FORM: CAN-2**

CAN DEADLINE, by noon, Indianapolis time, for an individual to file a declaration of candidacy with the Indiana election division a declaration of candidacy for election to the Allen County Superior Court or the Vanderburgh County superior court at the 2012 general election. (IC 3-8-2-4; IC 33-33-2-9; IC 33-33-82-31) **STATE FORM: CAN-41**

CAN DEADLINE, by noon, for major party candidate for all **local offices** (except for judicial office) to file a declaration of candidacy with the county election board or the Lake and Tippecanoe County boards of elections and registration for the 2012 primary election. (IC 3-8-2-4; IC 3-8-2-6) **STATE FORM: CAN-2**

CAN DEADLINE, by noon, for an individual to file a petition of nomination with a county election board or the Lake and Tippecanoe County boards of elections and registration for election to a **school board office** at the 2012 primary election. This declaration must be filed in the office of the county election board located in the county containing the greatest percentage of population of the school corporation. (IC 3-8-2-4; IC 20-23-4-29; IC 20-3-21-5; IC 20-3-22-5; IC 20-23-12-5, and IC 20-23-14-5) **STATE FORM: CAN-34**

Friday, February 24, 2012 (continued)

CAN DEADLINE, by noon, for an individual to file a declaration of intent to be a write-in candidate for a school board office elected at the same time as the 2012 primary election. (IC 3-8-2-2.6) **STATE FORM: CAN-13**

CAN DEADLINE, by noon, for an individual to file a declaration of candidacy with a county election board or the Lake and Tippecanoe County boards of elections and registration for nomination to a **town office** by a major political party at the 2012 primary election in those towns with a population of less than 3,500 that elect some or all town officials in 2012 and that have adopted an ordinance to nominate candidates for town offices at the primary election. This declaration must be filed in the office of the county election board located in the county containing the greatest percentage of population of the town. (IC 3-8-2-4; IC 3-8-2-6; IC 3-8-5-2) **STATE FORM: CAN-2**

CAN DEADLINE, by noon, for an individual to file a declaration of candidacy with a county election board or the Lake and Tippecanoe County boards of elections and registration for election as a major party state convention delegate in the 2012 primary. (IC 3-10-1-4(b)(2); IC 3-8-2-3; IC 3-8-2-4; IC 3-8-2-6) **STATE FORM: CAN-37**

CAN DEADLINE, by noon, for an individual to file a declaration of candidacy with a county election board or the Lake and Tippecanoe County boards of elections and registration for election as a Republican Party precinct committeemen in the 2012 primary. (IC 3-10-1-4.6; IC 3-8-2-3; IC 3-8-2-4; IC 3-8-2-6) **STATE FORM: CAN-37**

Immediately after the deadline for filing as a candidate for placement on the primary election ballot, the Indiana election division, each circuit court clerk and the Lake and Tippecanoe County boards of elections and registration shall certify and release to the public a list of candidates of each political party for each office. The Indiana election division, circuit court clerk, and Lake and Tippecanoe County boards of elections and registration shall also release to the public a list of all declarations of candidacy whose validity has been questioned under IC 3-8-1-2. (IC 3-8-2-13)

Monday, February 27, 2012

CAN DEADLINE, by noon, for an individual to **withdraw** a declaration of candidacy or a request for ballot placement for the primary or to withdraw a declaration to be a candidate for school board. (IC 3-8-2-20) **STATE FORM: CAN-10**

MARCH 2012

Thursday, March 1, 2012

CFA DEADLINE, by noon, for all **regular party committees** to file the **2011 annual campaign finance report** with the Indiana election division, a county election board, or the Lake and Tippecanoe County boards of elections and registration. This deadline applies whether the report was hand-delivered, sent by U.S. mail, or otherwise delivered to the division or board. (IC 3-9-5-10) **STATE FORM: CFA-4**

PRIMARY ELECTION DAY- MAY 8, 2012 (3-10-6-2)

GENERAL ELECTION DAY- NOVEMBER 6, 2012 (3-10-6-5)