

Serve Indiana General and National Days of Service Mini-Grant Application Rubric

Rubric

Budget- 8 points possible: *Budget expenditures are allowable and clearly linked to the priorities of the grant.*

Please review the Budget Worksheet submitted.

7-8pts (Excellent)	<ul style="list-style-type: none"> Budget does not exceed requested grant amount Line items are specific and quantifiable Items are allowable, meet guidelines, and totals correctly Items include a link to priorities of the grant and are apparent in narratives
5-6pts (Good)	<ul style="list-style-type: none"> Budget does not exceed requested grant amount Line items are somewhat specific and quantifiable Most items are allowable, meet guidelines Most items include a link to priorities of the grant and are apparent in earlier narratives
3-4pts (Average)	<ul style="list-style-type: none"> Budget does not exceed requested grant amount Line items are vague and need more information Some items are non-allowable and do not meet guidelines Several items need stronger links to the priorities of the grant
0-2pts (Poor)	<ul style="list-style-type: none"> Budget does not exceed requested grant amount Budget does not meet guidelines Items need stronger link to priorities of the grant

Community Need-6 points possible: *Provided a short description of the community needs(s) to be addressed and a strategy to impact them through the project.*

5-6pts (Excellent)	<ul style="list-style-type: none"> Very clear understanding of the community needs Community need(s) were identified with the help of the community Strong description of strategies to impact the community in a sustainable way Includes helpful statistics
3-4pts (Average)	<ul style="list-style-type: none"> The need is somewhat clear, but could use more details A description of how community need(s) were identified was given A description of strategies to impact the community in a sustainable way was given Does not include statistics or they are not relevant
0-2pts (Poor)	<ul style="list-style-type: none"> The need is unclear or vague Vague or no description of how community need(s) were identified was given Vague or no description of strategies to impact the community in a sustainable way was given Little evidence of need

Project Design/Description-8 points possible: *An overview of how the overall service project, objective, activities and roles in which the volunteers will serve.*

7-8pts (Excellent)	<ul style="list-style-type: none"> Strong and innovative project design with procedures and activities that are well defined, fully explained, and link to project goals Detailed description of reflection activities Detailed description of recruitment of volunteers from the community Detailed planning of data collection
5-6pts (Good)	<ul style="list-style-type: none"> Summarizes the project but needs some additional details related to objectives, activities and the volunteer roles Description of reflection activities

	<ul style="list-style-type: none"> • Description of recruitment of volunteers from the community • Planning of data collection
3-4pts (Average)	<ul style="list-style-type: none"> • Adequate project design with procedures and activities that are defined but project is somewhat unclear. Not clearly linked to project goals or lacks innovation • Some description of reflection activities • Some description of recruitment of volunteers from the community • Some planning of data collection
0-2pts (Poor)	<ul style="list-style-type: none"> • Project design is vague and not clearly linked to project goals or innovative. • Vague or no description of reflection activities • Vague or no description of recruitment volunteers from the community • Vague or no planning of data collection

Project Outcomes- 8 points possible: *Stated a desired outcome (change or benefit) for the community being served and the engaged volunteers.*

6-8 pts (Excellent)	<ul style="list-style-type: none"> Identifies several concrete outcomes for the change or benefit of the community being served Describes data collection tools Describes success measurement Identifies several concrete outcomes for the change or benefit of engaged volunteers
5-3pts (Average)	<ul style="list-style-type: none"> Identifies a few outcomes for the change or benefit of the community being served Somewhat describes data collection tools Somewhat describes success measurement Identifies a few outcomes for the change or benefit of engaged volunteers
0-2pts (Poor)	<ul style="list-style-type: none"> List outcomes for the change or benefit of the community being served Vague or no description data collection tools Vague or no description success measurement List outcomes for the change or benefit of engaged volunteers