

Serve Indiana General and National Days of Service Mini-Grant Application Rubric

Rubric

Budget- 8 points possible: *Budget expenditures are allowable and clearly linked to the priorities of the grant.*

Please review the Budget Worksheet submitted.

7-8pts (Excellent)	<ul style="list-style-type: none">Budget does not exceed requested grant amountLine items are specific and quantifiableItems are allowable, meet guidelines, and totals correctlyItems include a link to priorities of the grant and are apparent in narratives
5-6pts (Good)	<ul style="list-style-type: none">Budget does not exceed requested grant amountLine items are somewhat specific and quantifiableMost items are allowable, meet guidelinesMost items include a link to priorities of the grant and are apparent in earlier narratives
3-4pts (Average)	<ul style="list-style-type: none">Budget does not exceed requested grant amountLine items are vague and need more informationSome items are non-allowable and do not meet guidelinesSeveral items need stronger links to the priorities of the grant
0-2pts (Poor)	<ul style="list-style-type: none">Budget does not exceed requested grant amountBudget does not meet guidelinesItems need stronger link to priorities of the grant

Community Need-6 points possible: *Provided a short description of the community need(s) to be addressed and a strategy to impact them through the project.*

5-6pts (Excellent)	<ul style="list-style-type: none">Very clear understanding of the community needsCommunity need(s) were identified with the help of the communityStrong description of strategies to impact the community in a sustainable wayIncludes helpful statistics
3-4pts (Average)	<ul style="list-style-type: none">The need is somewhat clear, but could use more detailsA description of how community need(s) were identified was givenA description of strategies to impact the community in a sustainable way was givenDoes not include statistics or they are not relevant
0-2pts (Poor)	<ul style="list-style-type: none">The need is unclear or vagueVague or no description of how community need(s) were identified was givenVague or no description of strategies to impact the community in a sustainable way was givenLittle evidence of need

Project Design/Description-8 points possible: *An overview of how the overall service project, objective, activities and roles in which the volunteers will serve.*

7-8pts (Excellent)	<ul style="list-style-type: none">Strong and innovative project design with procedures and activities that are well defined, fully explained, and link to project goalsDetailed description of reflection activitiesDetailed description of recruitment of volunteers from the communityDetailed planning of data collection
5-6pts (Good)	<ul style="list-style-type: none">Summarizes the project but needs some additional details related to objectives, activities and the volunteer rolesDescription of reflection activities

