# Fieldprint Not Cleared Memo

The applicant has received a “not cleared” status on their Fieldprint result requiring additional documentation of the process implemented to make an eligibility determination per the requirements outlined in § 2540.202. **A copy of this form along with additional documentation used to determine eligibility must be retained in the member file.**

**APPLICANT INFORMATION**

*Name must match the legal name of the individual, as reflected on the documentation used to verify identity*

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| --- | --- | --- | --- | --- | --- |
| First Name  Click or tap here to enter text. | | | Last Name  Click or tap here to enter text. | | MI Click or tap here to enter text. |
| Position TitleClick or tap here to enter text. | | | | | |
| Start DateClick or tap here to enter text. | | | | | |
| Describe how the program determined applicant’s eligibility | | | | | |
| Acknowledgement of requirement for additional documentation:  Additional documentation and/or evidence reviewed to determine the applicant’s eligibility status has been included in the member file.  Please select **one** of the following options:  Upon review of further documentation, this applicant is *eligible* for service/work with the program.  Upon review of further documentation, this applicant is *ineligible* for service/work with the program. | | | | | |
| **I certify I have reviewed the results and made the determination indicated above. Additionally, I certify the results of these checks have been kept confidential and the program has allowed the applicant the opportunity to review any findings from the checks.** | | | | | |
| Date of Consideration | Time of Consideration  Click or tap to enter a date. | Authorized Program Staff Signature  X | | Authorized Program Staff Name Printed  Click or tap here to enter text. | |
| The Date and time of consideration written in by program staff is considered to be the adjudicated date and time of the FBI check. | | | | | |