

ADDENDUM TO DEAN OF STUDENT SERVICES BASIC CONTRACT

This Addendum to the Dean of Student Services Basic Contract is by and between the Board of School Trustees of the Clinton Prairie School Corporation (hereinafter referred to as the ("Board")) and Erin Swinford (hereinafter referred to as the ("Dean of Student Services")).

The Board and Dean of Student Services, for the consideration herein specified, agree as follows:

1. Addendum. This addendum to the Dean of Student Services Basic Contract is incorporated by reference and made a part of the Basic Contract dated July 18, 2023 ("Contract").
2. Term. The Board, in consideration of the promises and other benefits contained herein, hereby employs and the Dean of Student Services hereby accepts employment as Clinton Prairie Jr./Sr. High School Dean of Student Services for a term commencing July 18, 2023 and ending June 30, 2025; provided however, that the termination date of this contract may be extended in accordance with the terms and conditions set forth below.
3. Duties. The Dean of Student Services shall faithfully perform the duties of Clinton Prairie Jr./Sr. High School Dean of Student Services. She shall perform those duties as they are now or shall in the future be fixed by law and shall perform the duties assigned and prescribed from time to time by the Board.

7. Renewal of Employment Contract. In the event that the Board does not notify the Dean of Student Services in writing by January 1, annually, that this Contract will not be extended, then this Contract shall automatically be extended for a period of one (1) year from the termination date set forth in Section 2 above or any extension thereof. On or before November 1 of each year, the Dean of Student Services shall notify the Board in writing of the automatic extension clause in this Contract.
8. Use of Time. The Dean of Student Services shall devote her time, skill, labor and attention to her employment as Clinton Prairie Jr./Sr. High School Dean of Student Services during the term of this Contract; provided, however, that the Dean of Students Services, with the approval of the Superintendent and Board President, may undertake work, speaking engagement, writing, lecturing, and/or other professional duties and obligations that are associated with the position and the professional growth of the School Corporation insofar as such outside commitments do not interfere with the efficient operation of the School Corporation. This Contract shall not prevent the Dean of Student Services from engaging in civic work provided that such work does not interfere with his school duties.
9. Travel. The Board shall pay the Dean of Student Services travel expenses necessary to the proper discharge of her duties pursuant to the School Corporation's travel policy. The Dean of Student Services shall provide the Board with itemized expense statements or supporting memoranda.

\$1.00 per year for the group term life insurance program as long as any of said insurance benefits are offered by the School Corporation. However, any future health related premium increases will be passed on to the Dean of Student Services in the same percentage rate as the teachers. The Board shall provide the Dean of Student Services a cell phone allowance equal to \$400 each school year, payable in January, which shall be included in taxable income.

13. Retirement. The Board shall pay the Dean of Student Services mandatory contribution to the INPRS state retirement plan. The Board shall make an annual contribution on behalf of the Dean of Student Services to the School Corporation's 401(a) plan each plan year in the same amount and subject to the same terms as applicable to teachers. For the 2023-2024 school year, the annual contribution shall be \$1,520. The Board shall make a one-time contribution to the School Corporation's 401(a) Plan upon the Dean of Student Services retirement or termination of employment equal to a specified dollar amount for each accumulated unused sick day, in the same amount and subject to the same eligibility terms as applicable to teachers.

14. Termination of Employment Agreement. This Contract:

- A. Shall be automatically terminated upon the death of the Dean of Student Services.
- B. May be terminated unilaterally in the event the Dean of Student Services shall, after opportunity for hearing with the benefit of legal counsel, be held by the Board to be guilty of incompetency,

law, the illegal or conflicting provision shall be deemed void. The remainder of the Contract shall, however, not be affected and shall remain in full force and effect.

IN WITNESS WHEREOF, the Dean of Student Services and the Board have executed this Contract as of the 17th day of July, 2023.

Dean of Student Services

Erin L. Swinford

Board of School Trustees of the
Clinton Prairie School Corporation

By: Bobbi Elliott
President, Bobbi Elliott

By: Adam Beck
Vice-President, Adam Beck

By: Cynthia Neal
Secretary, Cynthia Neal

By: Justin Brewer
Board Member, Justin Brewer

By: David Larsh
Board Member, David Larsh