



INDIANA STATE BOARD OF EDUCATION

July 10, 2019

Resolution Regarding the Selection of Teacher Licensing Examinations

WHEREAS, in the fall of 2018, the Indiana Department of Education's ("Department") Request for Proposal 19-034 ("RFP"), soliciting proposals for the "Educator Licensure Testing Program," was published by the Indiana Department of Administration ("IDOA");

WHEREAS, responsive proposals to the RFP were required to be submitted by November 29, 2018;

WHEREAS, the RFP sought proposals to Educator Licensure Testing Program Option A ("Option A") and Educator Licensure Testing Program Option B ("Option B");

WHEREAS, Option A proposals detailed the development of a licensing examination that was designed to align to Indiana standards, and Option B proposals detailed the development of a licensing examination that was designed to align to national standards;

WHEREAS, after evaluating the proposals submitted in response to the RFP, IDOA issued an Award Recommendation Letter for Option B on February 18, 2019, to Educational Test Services (attached to this resolution);

WHEREAS, P.L. 143-2019 added IC 20-28-5-22 to read as follows:

Sec. 22. (a) This section applies to teacher licensing examinations administered to determine whether an individual demonstrates, in accordance with section 12(b) of this chapter, proficiency in:

- (1) basic reading, writing, and mathematics;
- (2) pedagogy; and
- (3) knowledge of the areas in which the individual is required to have a license to teach.

(b) Not later than July 1, 2020, the state board shall adopt teacher licensing examinations to replace the teacher licensing examinations administered on July 1, 2019.

(c) The state board shall adopt teacher licensing examinations that are already in existence and administered nationally.

(d) The department shall, not later than September 1, 2021, implement the teacher licensing examinations adopted under this section.

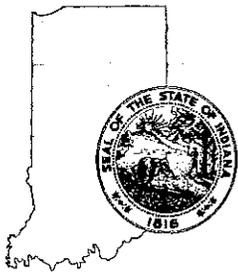
(e) The state board may adopt rules under IC 4-22-2 to carry out this section.

NOW, THEREFORE, BE IT RESOLVED THAT, given the statutory language set forth in 20-28-5-22, the Indiana State Board of Education (“Board”) is required to adopt teaching licensing examinations that are administered nationally;

BE IT FURTHER RESOLVED THAT, pursuant to the evaluation process employed by IDOA, which identified Education Testing Services as the vendor most capable of satisfying the requirements of Option B (licensing examinations aligned to national standards) set forth in the RFP, the Board now formally adopts IDOA’s recommendation;

BE IT FURTHER RESOLVED THAT, in conjunction with adopting Education Testing Services as the vendor to develop the State’s teaching licensing examinations, the Board directs the Department to enter into a contract with the vendor to develop the teacher licensing examinations, as well as all other actions necessary to satisfy the requirements set forth in applicable Indiana law.

ADOPTED ON: July 10, 2019



STATE OF INDIANA
Eric Holcomb, Governor

DEPARTMENT OF ADMINISTRATION
Procurement Division
402 W Washington Street, Room W468
Indianapolis, Indiana 46204
317 / 232-3053

Award Recommendation Letter

Date: February 18, 2019

To: Eric Klinefelter, Director of Account Management and Sourcing Operations
Indiana Department of Administration *Eric Klinefelter* 2/18/2019

From: Austin Jones, Senior Strategic Sourcing Analyst
Indiana Department of Administration

Subject: Request for Proposal 19-034, Educator Licensure Testing Program – Option B

Estimated 5-year Contract Amount: \$8,261,945.00

Based on the evaluation of our team, we recommend **Educational Testing Services** as the successful respondent of the RFP process for RFP 19-034, Educator Licensure Testing Program – Option B, if the State of Indiana moves forward with Option B for their educator licensure testing program.

The evaluation team received proposals from three (3) vendors:

- Educational Testing Services
- NCS Pearson, Inc
- PSI Services LLC

The proposals were evaluated by IDOA and the evaluation team according to the following criteria established in the RFP:

- Adherence to Requirements (Pass/Fail)
- Management Assessment/Quality (40 points)
- Cost Proposal (50 points)
- Indiana Economic Impact (5 potential points)
- Buy Indiana (5 potential points)

The proposals were evaluated according to the process outlined in section 3.2 (“Evaluation Criteria”) of the RFP. Scoring was completed as follows:

A. Adherence to Requirements

All proposals were reviewed for adherence to mandatory requirements. All of the respondents adhered to the mandatory requirements and were then evaluated based on their business proposal, technical proposal, and cost proposal.

B. Management Assessment/Quality

Business Proposal

For the business proposal evaluation, the team considered the respondent's information provided in the business proposal. These areas were reviewed to assess the respondent's ability to serve the state:

- Respondent Information and Financial Stability
- References
- Proposed Subcontractors and Team Structure

Technical Proposal

For the technical proposal evaluation, the team considered the respondent's proposal in the following areas:

- Question 2.4.1 Work Plan
- Question 2.4.2.1 Timeline
- Question 2.4.2.2 Data Validation
- Question 2.4.2.3 Test Item Types and Plan for Content and Bias Reviews
- Question 2.4.2.4 Examination Forms and Accommodation Plans
- Question 2.4.2.5 Online Test Information
- Question 2.4.2.6 Test Security
- Question 2.4.2.7 Assessment Design
- Question 2.4.2.8 Scoring Methodology
- Question 2.4.2.9 Appeals Procedures
- Question 2.4.2.10 Sample Tests and Study Materials
- Question 2.4.2.11 Testing Experience for End User
- Question 2.4.2.12 Performance Analysis Information
- Question 2.4.2.13 Fees
- Question 2.4.2.14 Schedule and Plan for Test Updates
- Question 2.4.3.1 Company Personnel
- Question 2.4.3.2 Technical Report
- Question 2.4.3.3 How to Upload to IDOE's System
- Question 2.4.3.4 Test Performance Data
- Question 2.4.3.5 Compliance with Title 2 Federal Reporting
- Question 2.4.3.6 Continuous Improvement Plan
- Question 2.4.3.7 Reports
- Question 2.4.3.8 Special Report Capability
- Question 2.4.4.1 Licensure Examination Experience
- Question 2.4.4.2 Other Assessment Experience
- Question 2.4.4.3 Major Program Problems in Last 5 Years
- Question 2.4.4.4 Public Relations Operations

The evaluation team's scores were based on a review of each respondent's business proposal, Section 2.3, and each respondent's proposed approach to each section of the technical proposal, Section 2.4, as well as responses to proposal clarifications.

Results of the initial management assessment/quality evaluation are shown below:

Table 1: Initial Management Assessment/Quality Scores

RESPONDENT	MAQ SCORE (40 Max)
Educational Testing Services	33.45
NCS Pearson, Inc	33.15
PSI Services LLC	14.70

C. Cost Proposal

Cost scores were then normalized to one another, based on the lowest cost proposal evaluated. The lowest cost proposal receives a total of 50 points. The normalization formula is as follows:

$$\text{Respondent's Cost Score} = (\text{Lowest Cost Proposal} / \text{Total Cost of Proposal}) \times 50$$

The initial cost scoring is as follows:

Table 2: Cost Scores

RESPONDENT	Cost Score (50 max)
Educational Testing Services	50.00
NCS Pearson, Inc	44.53
PSI Services LLC	42.57

D. Short List

The initial Management Assessment and Quality Score in Table 1 (above) were combined with the Initial Cost Scores in Table 2 (above) to generate the total scores used to create a “short-list”, as described in the RFP (Section 3.2). The combined scores out of a maximum possible 90 points are tabulated in Table 3 below.

Table 3: MAQ + Cost Scores (90 max)

RESPONDENT	Combined Score
Educational Testing Services	83.45
NCS Pearson, Inc	77.68
PSI Services LLC	57.27

Based on this ranking, a short list of the top two vendors was created. Respondents that did not make the short list were removed from further consideration. The short-listed vendors were then asked to provide an oral presentation to the evaluation team. The updated MAQ and Best and Final Offer (BAFO) cost scores, after oral presentations, are reflective in Table 4 (below).

E. IDOA Scoring

IDOA scored the Respondent in the following areas, using criteria published in the RFP: Indiana Economic Impact and Buy Indiana (5 points each). When necessary, IDOA clarified certain Indiana Economic Impact and Buy Indiana information with the Respondents.

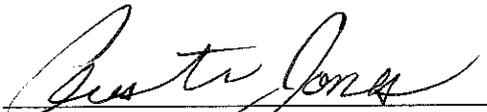
Table 4: Final Overall Evaluation Scores

Respondent	Management Assessment/Quality	Price	Buy Indiana	IEI	Total Score
Educational Testing Services	34.50	50.00	0.00	5.00	89.50
Pearson	33.35	48.51	0.00	2.27	84.13

Award Summary

During the course of evaluation, the state scrutinized all proposals to determine the viability of the proposed business solutions to meet the goals of the program and to meet the needs of the state. The team evaluated proposals based on the stipulated criteria outlined in the RFP document.

The term of the contract shall be for a period of five (5) years from the date of contract execution. There may be five (5) additional one-year renewals for a total of ten (10) years at the State's option.



Austin Jones, Senior Strategic Sourcing Analyst
Indiana Department of Administration