



INDIANA STATE BOARD OF EDUCATION

To: Indiana State Board of Education
From: Jeremy Owens, Attorney
Date: April 12, 2023
RE: **Latch Key Program Waiver – Barr-Reeve Community Schools**

Recommendation: Approve the Latch Key Program Waiver Request

Barr-Reeve Community Schools (“Barr-Reeve”) are seeking a waiver from the latch key program requirement for the 2022-2023 school year. Approval by the Indiana State Board of Education (“Board”) is required for Latch Key Program Waivers under IC 20-26-5-2.

School-age child care programs, commonly known as Latch Key Programs, are programs that provide care and education for children of working parents. This program is designed to be a link between the home and the school. Certified, qualified and experienced child care providers supervise, teach and interact with children to ensure that they are cared for, supervised, exposed to many learning activities, allowed to complete homework and share enjoyment in a relaxed and carefully designed developmentally appropriate environment.

Pursuant to IC 20-26-5-2(c), a school corporation may seek a waiver from the child care program requirement if the school corporation believes compliance with the requirement would result in “undue hardship.” To receive a waiver, the school corporation must include a detailed description of the school corporation’s attempt to implement a child care program, including the following:

- (1) A description of the steps taken to:
 - (A) conduct a child care program described in subsection (a)(1); or
 - (B) actively solicit nonprofit organizations or for-profit organizations to implement a child care program as provided in subsection (a)(2)
- (2) Evidence that a request in writing was made to each parent to contact the school corporation to indicate the parent’s willingness to use a child care program and documentation of the results received from parents.

Barr-Reeve has provided the required documentation. However, that documentation is not attached due to FERPA requirements. Indiana Department of Education will retain the documentation and it will be made available upon request. As such, Barr-Reeve’s request for a Latch Key Program Waiver should be accepted.