



INDIANA STATE BOARD OF EDUCATION

MINUTES

DATA REPORTING COMMITTEE

September 1, 2015

Conference Room 1

Indiana Government Center South

302 W. Washington St., Indianapolis, IN 46204

The meeting of the Data Reporting Committee (“DRC”) convened at 9:00 AM.

Committee members Danielle Shockey, John Elcesser, Steve Elliot, Patricia Hackett, Lee Ann Kwiatkowski, Dr. Tracy Lorey, Abby Taylor, and Ted Zembala were present. Committee members Paul Baltzell and Dan Scott were not present. Jim Rose attended on behalf of Paul Baltzell. Staff members James Betley, Ashley Cowger, Cynthia Roach, and Sarah Rossier were present.

I. **Call to Order**

Ms. Shockey called the meeting to order at 9:00 AM.

II. **Welcome and Review of Meeting Goals**

The minutes from the July 9 meeting were unanimously approved. Ms. Shockey reviewed points from the last meeting. Ms. Shockey provided an overview of the meeting, including a discussion of APR collection. Ms. Shockey also provided two handouts: a list of schools included in the list template requested by Ms. Abby Taylor, and a list of regional trainings offered by DOE.

III. **Discussion of APR Layout and Recommendations for Consolidations/Deletions**

Ms. Brenda Erbse, Assistant Director of School Accountability, and Ms. Michelle Tubbs, Data Collections Manager, led discussion of layouts and recommendations. Mr. Michael Moore, Director of the Office of Legal Affairs for the DOE, prefaced the discussion with an update on APR at the state and federal level.

Ms. Erbse explained that much of the APR data is already on the DOE website, if not found on Compass. Ms. Shockey clarified that Compass could replace APR, which can also be found on Compass. Ms. Erbse and members discussed that the APR process is a burden on schools. Ms. Shockey stated that there are support systems for schools that are struggling with the process. The Committee discussed the cumbersomeness of the C Report. Ms. Erbse reminded the Committee of moving the report date to October 1st, and Ms. Shockey added that this should be a future recommendation. Ms. Michelle Tubbs presented Compass and an example of an APR report to members. Mr. Elcesser inquired about how those who do not have access to the internet could review the information. Ms. Taylor suggested that schools provide a newsletter, and Mr. Zembala contributed that his school also presents this information at the school committee meetings.

Members also discussed the problematic publishing requirement. Members discussed the average class size requirement, with discussion on how to make this requirement more accurate. Counsel assured the committee that methods would not infringe on statute. Members also discussed remediation with contributions from Ms. Roach, Mr. Moore, Ms. Tubbs, and Ms. Shockey. Ms. Tubbs detailed each section of the requirement, allowing discussion for each. The committee discussed reporting test scores, including AP/SAT/academic honors. Additionally, Ms. Shockey certified the recommendation that the CCR elements be kept, potentially adding Accuplacer, and deleting number of students pursuing higher education. Members discussed school safety and bullying. Members discussed making the APR more concise, making it easier to find school information in a dense district report. Ms. Shockey inquired about creating an APR template. Mr. Zembala, Ms. Tubbs and Ms. Shockey discussed Expenditures per Pupil. Ms. Shockey suggested a link on Compass to the dollars per classroom report. Ms. Cowger discussed the Interim Study Committee on Government that is also studying reports. This group also looked at the Expenditures per Pupil report.

The Committee discussed the Technology Accessibility and Use of Technology in Instruction. Ms. Tubbs and Ms. Shockey explained that this is a three-year plan. Committee members and Ms. Shockey discussed that this may not be a priority issue. The Committee considered this for removal.

Ms. Tubbs introduced the Inter and Intra-District Mobility Rate, stating she was unsure of the importance or accuracy of this data. Ms. Tubbs detailed this in terms of importance to urban districts. Members discussed the lack of extra information provided, and Ms. Shockey stated the Department has details such as where and why the student transferred. Ms. Roach applied this to IPS, stating the report was used in conjunction with the stability report at each school. Ms. Tubbs suggested the creation of a Mobility Report Card to be sent to schools, with contributions from Mr. Betley. Ms. Tubbs and Ms. Shockey discussed the closing of loopholes in reporting. Ms. Tubbs discussed various teacher licensing and certification collections, and suggested an area to break these down. Ms. Shockey expressed concern with differentiation. Ms. Tubbs suggested adding this information to Compass in chart form.

Ms. Shockey discussed emergency licensing, specifically pertaining to teachers teaching in a subject in which they are not licensed. Members discussed third grade students who are reading at a third grade level, agreeing to keep this. Ms. Tubbs introduced discipline reporting. Ms. Shockey questioned accuracy of this reporting. Members discussed reporting via factors such as race, gender, free and reduced lunch, and special education. Members and Ms. Tubbs discussed accessibility to this data on Compass and agreed that this is important information that should be publicly accessible. Ms. Tubbs, Ms. Roach, Mr. Moore, and members specifically discussed expulsion and suspension reporting as well as definitions for these scenarios. Ms. Shockey questioned the necessity of schools reporting in-school suspensions. Mr. Moore reminded members of Civil Rights requirements. Ms. Tubbs and members discussed definitions of in-school and out-of-school suspensions. Ms. Taylor questioned if it is necessary for schools to have a licensed teacher supervise in-school suspensions, due to the cost to schools. Ms. Shockey concluded that expulsions and out-of-school suspensions would stay on the APR layout, and in-school suspension excluded. Ms. Shockey reminded members that work permit and driver's license requirements were already voted to be excluded, and that recommendation will be taken to the State Board next month.

Members also discussed the report of students who could not advance to grade ten due to incompleteness of credits. Ms. Roach contributed that this requirement may be due to grade ten testing. Ms. Shockey and members questioned if this was necessary. Ms. Tubbs suggested that Rule 24 in Section A, the number of students suspended for any reason, should be removed due to redundancy. Ms. Taylor questioned the purpose of the attendance in the chronic absentee report. Ms. Tubbs, Ms. Shockey, and members discussed scenarios such as chronic illness. Ms. Roach argued that it is relevant. Mr. Moore explained the state requirement. Ms. Tubbs stated that the number of drop-outs is also required on the APR. Ms. Shockey agreed the number of drop-outs is important to include.

Mr. Elcesser expressed concern that Compass could become overloaded and unusable due to the migration of additional data. Ms. Shockey concluded with the Committee's recommendation to remove the following from the APR layout: class size, remediation, the grade eight percentage of students not in Algebra I, grade eight, the self-reported number of students pursuing higher education, including the student level data for the Advanced Placement report, school safety, suspension and expulsion, bullying, technology piece, inter and intra-mobility, in-school suspension, number of tenth grade students not on track with credits. Additionally, the report of teachers not teaching subjects in licensed area may also be removed. Also discussed were chronic absences, number of truant students, and version A of 24, which pertains to suspensions. The Expenditures per Pupil report would stay on the APR Report, but link to Compass in terms of dollar per classroom. Ms. Tubbs explained that there would be pushback on the discipline reporting, but as long as it is built into Compass, school districts can access the information.

Ms. Cowger contemplated the ease of access to Compass for the public. Ms. Shockey discussed the importance of making Compass easier to use. Ms. Cowger explained that the report from the Data Reporting Committee in November would be the first part of the report, with the final report released in December 2016. Ms. Shockey suggested that due to little time, the first report could entail the APR being just online, while the second report could delve into more changes. Ms. Cowger suggested that the first report also include next steps. Ms. Shockey stated that an email will be sent to members detailing the recommendations.

IV. **Virtual Activity Update and Progress on Non-IDOE Data Reports**

Ms. Cowger asked members to check the virtual activity regularly as it is updated weekly. Members will receive a memo on easily achievable recommendations for non-IDOE reports at the September 29th meeting.

V. **Next Steps**

Ms. Shockey concluded by stating the template would be discussed that at the next meeting. The meeting adjourned at 11:40 AM.