



Indiana Department of Education

Dr. Katie Jenner, Secretary of Education

To: Members, Indiana State Board of Education
From: Ronald Sandlin, Sr. Director of School Performance & Transformation
Date: January 10, 2024
Subject: Charter School Facility Grant Administrative Procedures & Allocations

Public Law 189-2023 established the Charter School Facility Grant Program and outlines the requirements of the program.

- **Allowable uses (IC 20-24-14-4)** include those activities outlined in IC 20-40-9-6 for which a school corporation may use money in the debt service fund, and IC 20-40-18-7 for which a school corporation may use money in the operations fund.
- **Eligible recipients (IC 20-24-14-5(a))** include Indiana charter schools that apply in the manner established by the Indiana State Board of Education (SBOE), submit a budget detailing expenses for which the money from the grant award would be used, and submit a facilities master plan and an associated facilities budget plan. This program does not apply to a virtual charter school or adult high schools (IC 20-24-14-1).
- **Grant awards (IC 20-24-14-5(b))** are calculated pursuant to a legislatively-prescribed formula. For the purposes of calculating awards for the current fiscal year, the Indiana Department of Education (IDOE) used the Fall 2023 ADM counts as determined by IDOE.

Recommendation:

1. Direct IDOE, on behalf of the SBOE to administer the Charter School Facility Grant Program pursuant to IC 20-24-14.
2. Approve the proposed per pupil allocation calculated pursuant to the formula outlined in IC 20-24-14-5.
3. Direct IDOE to provide a report on the outcome of the Charter School Facility Grant Program that includes the funding distributed to each eligible charter school, the complete application materials for each grant recipient, any eligible charter schools that did not receive an award under the program, and an explanation for why no funds were awarded to these schools by no later than June 30, 2024.



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STEP 1: Calculate the per-pupil allocation.

a. Total amount appropriated by the General Assembly	\$25,000,000.00
b. Fall 2023ADM count for all charter schools, not including students receiving virtual instruction or students enrolled in adult charter schools	37,454
c. Divide the result of 1a. by the result of 1b	\$667.49

STEP 2: Calculate the total award for each eligible charter school. *

a. Fall 2023 ADM count for the eligible school, excluding students receiving virtual instruction
b. Multiply the result of 2a. by the result of 1c

** School specific allocations will be calculated and communicated directly to each school.*

Eligible charter schools will have ten days from the day they receive their calculated allocation amount to appeal the calculations to IDOE.

IDOE will consider appeals under the following instances:

1. A school appeals to be included in the list that is not included in the attached list of award recipients.
2. A school appeals their ADM calculation.

IDOE will create a form through which a school may submit an appeal and guidance on the required documentation to support a successful appeal. Final award allocations, including any updates made pursuant to the appeals process, will be included in the final report to be submitted to the SBOE by no later than June 30, 2024.