



# Indiana Department of Education

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Dr. Katie Jenner, Secretary of Education

To: Indiana State Board of Education

From: Jason Callahan, Assistant Secretary of Student Pathways and Opportunities  
Lynn Schemel, Chief Academic Officer

Date: November 29, 2023

Subject: Career Planning and Coaching Standards

Pursuant to Indiana Code (IC) 20-30-5-24 enacted in 2023, the Indiana State Board of Education in collaboration with the Indiana Commission for Higher Education is to create and adopt career planning and coaching standards for a career awareness course. The course must include standards and instruction on the following:

- (1) career awareness regarding a broad range of occupations with an emphasis on high wage, high demand industry sectors;
- (2) career pathways concerning current and emerging sectors including relevant education and training;
- (3) career scholarship accounts and the availability of state financial aid and funding; and
- (4) individualized career planning for each student.

The career awareness standards are outlined below. The course, *Preparing for College and Careers*, may be updated with these standards to satisfy this requirement. The *Preparing for College and Careers* course addresses the knowledge, skills, and behaviors all students need to be prepared for success in college, career, and life.

Additions to the current *Preparing for College and Careers* course standards include:

**PCC-1.1** Identify and examine personal strengths, interests, mindsets, and values about careers and work including personal motivation for work

**PCC-1.2** Analyze personal aptitudes, traits, interests, attitudes, and skills and how these correlate to potential careers utilizing career exploration and research

**PCC-1.3** Establish personal priorities and initial goals for life and career with attention to desired work environment, time commitment of careers of interest, etc.

**PCC-2.1** Identify high wage, high demand industries in the state of Indiana and use technology and resources to research and organization information about why these careers are categorized as high wage, high demand



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**PCC-2.7** Use appropriate technology and resources to research and organize information about career pathways in current and emerging sectors including relevant education and training needed to pursue those careers

**PCC-3.7** Demonstrate knowledge of the cost of postsecondary educational options and various financial aid options including career scholarship accounts

**PCC-4.4** Apply knowledge from career and education research to create an individualized career plan that incorporates career opportunities, education and/or training requirements, and financial aid support

Please contact the Indiana Department of Education's [Office of Teaching and Learning](#) with any questions.