



Indiana Department of Education

Dr. Katie Jenner, Secretary of Education

To: Indiana State Board of Education

From: Lynn Schemel, Director of Assessment

Date: July 13, 2022

Subject: 2022-2023 Indiana Assessments Policy Manual

The Indiana Department of Education (IDOE) is requesting approval from the State Board of Education (SBOE) of the 2022-2023 Indiana Assessments Policy Manual. Information remains historically consistent with updates reflecting recent changes in legislation and assessment requirements. Specific changes from prior guidance are noted below.

Document	Description
Indiana Assessments Policy Manual	References containing guidance for the ISTEP+ assessment have been removed from the manual and supporting documents. Information regarding policy requirements surrounding the administration of the Indiana SAT was implemented.
Indiana Assessments Policy Manual	Section 4 Part A: Information regarding read-aloud protocols for computer adaptive assessments; Test Administrators (TAs) may not provide additional context or information during testing. The certification requirements for WIDA and College Board TAs and Proctors were outlined. (page 7)
Indiana Assessments Policy Manual	Section 4 Part B: Hall and room monitors for the SAT were added in the heading. The use of Proctors for WIDA was identified. (page 8)
Indiana Assessments Policy Manual	Section 4 Part D: New information regarding WIDA Assessment Coordinator and Secondary Test Coordinator designation that can be made to receive additional assessment updates. (page 11)
Indiana Assessments Policy Manual	Section 7: Information included outlining the requirement for schools to administer the universal dyslexia screener within the first 90 days of school for kindergarten, grade one, and grade two. (page 24)
Appendix D: Calculator Policy	Guidance regarding calculator use for the SAT replaced guidance for ISTEP+. Math applications on cell phones were also identified as prohibited on statewide assessments.



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Appendix E: Ancillary Guidance	Guidance for manuals and resources to support the SAT and WIDA assessments were added, as this guidance originally only identified ILEARN, IREAD-3, and I AM assessments.
Appendix F: Practice Test Guidance	The SAT replaced ISTEP+, delineating available assessment practice. Additional clarification that the practice test is embedded into the I AM operational assessment was added.
Appendix H: Assessment User Roles and Responsibilities	This document was reformatted by assessment role to define requirements for each statewide assessment. Additional roles for WIDA assessments and the SAT were added.
Appendix I: Technology Guidance	Technology support was added for WIDA assessments and the SAT. The document was reformatted to include requirements for schools to assess online, added flexibility for operating system updates and mobile devices, and guidance regarding assistive technology and the use of third-party software.
Appendix J: Materials Return and Destruction Guidance	Information for the SAT was added regarding materials that are secure and must be returned to the vendor, secure and must be destroyed locally, and non-secure materials that must be discarded locally (e.g., used and unused answer sheets, annotated student lists, paper assessment books, College Board Irregularity Reports, etc.)