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POSTING TO AN INTERNET WEB SITE, PUBLIC NOTICES THAT MUST PUBLISHED IN ACCORDANCE WITH IC 5-3-1

Pursuant to IC 5-3-1-1.5 as added by House Enrolled Act, the State Board of Accounts has established the following guidelines and recommendations for posting to the Web site, effective July 1, 2025:

Guidelines:

- If a newspaper or locality newspaper maintains a website, a notice that is published in the newspaper or locality newspaper must also be posted on the website of the newspaper or locality newspaper. The notice must appear on the website on the same day the notice appears in the newspaper or locality newspaper.
- The state board of accounts shall develop a standard form for notices posted on a newspaper's or locality newspaper's website.
- A newspaper or locality newspaper may not charge a fee for posting a notice on the newspaper's or locality newspaper's website under this section.

Recommendations:

- Posting of public notice advertisement for an extended time period greater than just the day of publication is preferred to give citizens a greater window of opportunity to find the notice on the newspaper Web page.
- Posting of public notice advertisements as a (.txt or .doc) text file increases the ability for readers to copy and forward public notices to other citizens
- Creating a separate link on the newspaper Web site for access to public notice advertisements makes it easier for citizens to find current public notice advertisements to inform themselves of government actions taken or contemplated.
- If the news content is available through an on-line archive, consider making the legal notices available in the same manner and for the same length of time.