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### **PUBLIC NOTICES THAT MUST BE PUBLISHED ON WEBSITES**

Pursuant to Indiana Code 5-3-1-1.5, the State Board of Accounts has established the following guidelines for posting to newspaper websites.

#### Statutory requirements:

- If a newspaper or locality newspaper maintains a website, a notice that is published in the newspaper or locality newspaper must also be posted on the website of the newspaper or locality newspaper. The notice must appear on the website on the same day the notice appears in the newspaper or locality newspaper.
- A newspaper or locality newspaper may not charge a fee for posting a notice on the newspaper's or locality newspaper's website.

#### Guidelines:

- Public notices posted on the website of a newspaper or locality newspaper should be in a form that is substantially similar to the notice posted in the newspaper or locality newspaper.
- Public notices posted on the website of a newspaper or locality newspaper should be maintained and accessible online for a period of time greater than the date the notice is posted in the newspaper or locality newspaper.
- Local units of government should also consider other public access laws, such as IC 5-14-1.5-5 regarding public notice of meetings.