FEDERAL GRANTS

County Auditor's
Spring Conference 2018

FEDERAL GRANTS

- General Information
- Grant Process
- SEFA
- Audit of Federal Grants
HS1 helip
Heath, Stephanie, 4/30/2018

HS2 Discuss four topics
Heath, Stephanie, 4/30/2018
GENERAL INFORMATION

Various Forms of Grants

- Direct Grants from Federal Agencies
- Amounts Passed Through the State
- Program Income
- Receipt of Donated Property
- Loans, Food Commodities, Interest Subsidies, Insurance, Endowment

GENERAL INFORMATION

Pass-Through Grants

- Federal Government => State Government => Local Government

- Federal => State => Local => Local
GENERAL INFORMATION

Types of Federal Grants

- Advance – Grant money is received before disbursements are made
- Reimbursement – The disbursement is made from local funds then the amount is reimbursed with federal funds

GRANT PROCESS

- Department Heads request approval from Commissioners to apply
- Grant applications are signed by the Commissioners and remitted to the federal agency or pass-through agency for approval
- The federal agency or pass-through agency will review the application and either approve (Grant Award Letter) or deny the application
- The federal agency will approve the grant through a grant award letter.
GRANT PROCESS

➤ Grant agreement governs the source of funding and the purpose of the grant
➤ The County does not need to establish a grant fund by home rule ordinance
➤ All grants should have their own individual fund
➤ County Auditor assign a fund number

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (SEFA)

➤ Generated from the information entered into Gateway
➤ The amount of federal funding that is received or disbursed during the year
➤ affects the type of engagement that you are required to have performed by sboa.
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (SEFA)

- Local Project Name/Description
- Federal Program Title/Project Name
- Federal Agency
- Pass-Through Agency
- CFDA Number (xx.xxx)

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (SEFA)

- Award Name
- Award Number
- Grant Type
- Fund Number/Name
- Receipts
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (SEFA)

Grants

Complete the Grant Schedule for grants you received or disclosed to be disclosed to on during the year.

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (SEFA)

- Disbursement
- Federal Awards Provided to Subrecipients
- Amount of Loans Outstanding at Year End
- Amount of Federal Noncash Assistance for the Year
- Amount of Insurance In Effect
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (SEFA)

AUDIT OF FEDERAL GRANTS

- SEFA
- Test of Controls
- Compliance Testing
Grant file should include:

- Grant Application
- Grant Award Letters
- Claim Vouchers & Invoices
- Requests for Advances
- Submitted Reports

Activities Allowed or Unallowed

- Allowable Costs / Cost Principles
- Cash Management
- Eligibility
- Equipment and Real Property Management
- Matching, Level of Effort, Earmarking
AUDIT OF FEDERAL GRANTS

- Period of Performance
- Procurement and Suspension and Debarment
- Program Income
- Reporting
- Subrecipient Monitoring
- Special Tests and Provisions

SBOA Reporting Requirements:

- SEFA – Fairly presented in relation to FS
- Test of Controls – No opinion expressed. Required to disclose certain deficiencies in internal control.
- Compliance Testing – Opinion expressed on compliance with major programs based on audit of compliance requirements.
Budget Requirements:

- Advance Grants – No appropriation if there is an itemized grant budget
- Reimbursement Grants – Disbursement of county funds requires an appropriation. When reimbursement is received it must be appropriated by the council.

IC 6-1.1-18-7.5 Appropriation of state and federal grant funds

Notwithstanding any other law, the appropriating body of a political subdivision may appropriate any funds received as a grant from the state or the federal government without Using the additional appropriation procedures under Section 5 of this chapter, if the funds are provided or designated by the state or the federal government as a reimbursement of an Expenditure made by the political subdivision."