

MONTHLY REPORT - CLERK OF THE CIRCUIT COURT

Required by IC 33-17-2-8

MONTH ENDING \_\_\_\_\_ 19 \_\_\_\_\_ COUNTY \_\_\_\_\_

CHARGES: (Daily Balance Record and ISETS Daily Support Book)

1. Fees payable to the state	\$	
2. Fees payable to the county		
3. Fees payable to the city or town		
4. Trust funds		
5. Support - ISETS		
6.		
7. TOTAL CHARGES	\$	

CREDITS: (Daily Balance Record and ISETS Daily Support Book)

8. _____ BANK	\$	
9. _____ BANK		
10. _____ BANK		
11. _____ BANK		
12. Subtotal: Daily Balance Record (46) (Lines 8 thru 11)		
13. ISETS Monthly Clerk's Support Record (246MCR)	\$	
14. TOTAL DEPOSITORY BALANCES AS SHOWN BY RECORDS (Line 12 + 13)	\$	
15. Investments on hand at close of business last day of month		
16. Cash in office at close of business last day of month		
17. TOTAL		
18. Cash short (add)		
19. Cash long (deduct)		
20. PROOF (line 7)	\$	\$

DEPOSITORY RECONCILEMENT

21. Balance in all depositories (bank statements)	\$	
22. Deduct outstanding check (from schedule)		
23. Net depository balance		
24. Deposits in transit		
25. Bank fees		
26. Interest		
27. Miscellaneous adjustments (explain fully)		
28. Participant recoupments (short)		
29. Agency recoupments		
30. Balance in all depositories (line 14)	\$	\$
31. PROOF	\$	\$

State of Indiana \_\_\_\_\_ County: ss: I, the undersigned Clerk of the Circuit Court in and for the aforesaid county and state, do hereby certify that the foregoing report is true and correct to the best of my knowledge and belief and as appears of record now on file in this office.

CLERK \_\_\_\_\_ CIRCUIT COURT

(SEAL)

- 1. CLERK: Retain White copy  
File 3 copies with Auditor
- 2. AUDITOR: File Canary copy with County Board of Finance  
File Pink copy with Board of County Commissioners  
Transmit Goldenrod copy to State Board of Accounts

Note: Prepare in quadruplicate not later than 25th day of each month