Presented by:
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Presentation Overview
- Financial Quality Assurance (FQA) Department
- Financial Quality Assurance (FQA) Reviews
- Incentive Funds – Regular and ARRA
- Quarterly Incentive Balance Report (QIB)
- IV-D Claims-Incentive page on Child Support Resource (CSR)

FQA Department
- Financial Quality Assurance (FQA) Reviews
- County Office Visits and Guidance
- Incentive Fund Reviews
- Monthly Expense Claims (MEC)
- SBOA Audit Findings

FQA Reviews
- Review 1/3 of counties each year
- Ensure offices are maintaining supporting documentation
- Support offices in improving internal controls
- Help maximize IV-D reimbursement
- Review expenditures from incentive funds
- Implement risk assessment system

Incentive Funds - Regular
State and counties receive incentives based on performance. State statute IC 31-25-4-23 splits money:
- 33.4% Prosecuting Attorney (Fund 8897)
- 22.2% Clerk (Fund 8899)
- 22.2% Title IV-D Incentive Fund (Fund 8895)
- 22.2% State

Incentive Funds - Regular
- Must only be spent on IV-D related expenses
- Not reimbursable
- Must supplement, not supplant
- Generally don’t require appropriation
- Funds can’t go into the red
- Title IV-D Incentive Fund (Fund 8895)
Incentive Funds - ARRA

American Reinvestment and Recovery Act
• In 2009-2010, incentive funds reimbursable
• Reimbursements went into ARRA funds
  – Title IV-D ARRA Incentive Fund (8892)
  – Prosecutor ARRA Incentive Fund (8893)
  – Clerk ARRA Incentive Fund (8894)
• Same use as regular incentive funds

Transfer Incentive Funds

Incentive Funds - ARRA

American Reinvestment and Recovery Act
• In 2009-2010, incentive funds reimbursable
• Reimbursements went into ARRA funds
  – Title IV-D ARRA Incentive Fund (8892)
  – Prosecutor ARRA Incentive Fund (8893)
  – Clerk ARRA Incentive Fund (8894)
• Same use as regular incentive funds

Quarterly Incentive Balance (QIB) Report

• Report balances of all six incentive funds each quarter
• Completed in IV-D Expenditure Portal
  – Electronic version due on 20th of month following end of quarter
  – Signed copy due by the 28th of the month
  – Submit copies of incentive ledgers to CSB
• In Portal or by email to CSBQA@dcs.in.gov

Quarterly Incentive Balance (QIB) Report

Balance Adjustments

• Balance Transfers – Both negative and positive adjustment
• Cost Allocation Plan Fee – Negative adjustment
• Interest Income – Positive adjustment

Quarterly Incentive Balance (QIB) Report

IV-D Claims Page & Resources

IV Category: Time and Effort Form (10)
Time and Effort - Budget Reconciliation Worksheet
Time and Effort - Child Support Activity Summary (National Average)
Time and Effort - Child’s Time and Effort Certification (100 percent Child Support Used)
Time and Effort - Prosecutor and IV-D Court Employees IV-D Activity Summary (National Average)
Time and Effort - Prosecutor and IV-D Court 100 percent IV-D Work Effort Certification
Time and Effort - Clerk Remit IV-D Effort Which
Personal Services Expenditures
Time and Effort - Personal Activity Report (PAX) - Prosecutor and IV-D Court
Time and Effort - Personal Activity Report (PAX) - Clerk
Children thrive in safe, caring, supportive families and communities.

Questions

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