



STATE OF INDIANA

AN EQUAL OPPORTUNITY EMPLOYER

STATE BOARD OF ACCOUNTS
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December 23, 2020

Dear Newly Elected Official,

January is just around the corner and attached is the schedule of events for the January office specific trainings. The trainings are separated by office and then listed in date order. To the right of each session is a link that will take you to WebEx in order to sign in for the session.

You can access the WebEx through a laptop, desktop computer, tablet, or phone. A camera and microphone are not necessary to watch the sessions but to participate in the Q&A portion at the end of each session they do come in handy. You can use a phone to call in with the number 1-415-655-0001 you will need to enter the correct access code for each session (listed below next to the link). The Access code is only needed for those calling in with a phone.

The WebEx will be set up, so you are able to gain access 15 minutes prior to every session. We highly recommend you log on early in case there are technical difficulties. Once you have logged on be aware that any cameras and microphones will be automatically shut off during the presentation but there is a chat feature available if you need to communicate. Once the presentation is over, we will have a Q&A session following and any cameras and microphones will be turned on at that time, of course you can always choose to turn them off.

Each sessions presentation will have a packet of information that includes the powerpoint presentation as a pdf along with any additional documents presented. These packets will be placed on our Counties page of our website at: <https://www.in.gov/sboa/political-subdivisions/counties/>, near the top of the screen, use the "+" to the right of January to drop down the packets.. Packets will be uploaded to the website the Friday before the corresponding session.

If you have any question please do not hesitate to reach out to us either by email: Countie@sboa.in.gov or phone: 317-232-2512.

Lori Rogers & Ricci Hofherr
Directors of County Audit Services
Indiana State Board of Accounts



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January 2021 SBOA Newly Elected Schedule of Sessions

Auditors

January 5th (Tuesday)-

Working Together (Auditor & Treasurer) @ 10 am [Event Link - Click Here](#) Code: 178 263 1346

January 7th (Thursday)-

Gateway How to – Monthly Uploads @ 10 am [Event Link - Click Here](#) Code: 178 084 0305

Gateway How to – AFR & I00R @ 11 am [Event Link - Click Here](#) Code: 178 084 0305

January 14th (Thursday)-

Budget, Appropriations, & Encumbrances @ 10 am [Event Link - Click Here](#) Code: 178 516 4145

January 28th (Thursday)-

Department of Child Services (DCS) @ 10 am [Event Link - Click Here](#) Code: 178 918 5344

Clerks

January 6th (Wednesday)-

Reconciling @ 11 am [Event Link - Click Here](#) Code: 178 422 3650

January 13th (Wednesday)-

Gateway How to – Monthly Uploads @ 10 am [Event Link - Click Here](#) Code: 178 685 1146

January 20th (Wednesday)-

Supplemental Annual Financial Report @ 1 pm [Event Link - Click Here](#) Code: 178 559 7135

January 27th (Wednesday)-

Department of Child Services (DCS) @ 10 am [Event Link - Click Here](#) Code: 178 461 9672

January 2021 SBOA Newly Elected Schedule of Sessions *Continued...*

Recorders

January 13th (Wednesday)-

Gateway How to – Monthly Uploads @ 1 pm

[Event Link - Click Here](#) Code: 178 640 0569

January 20th (Wednesday)-

Reconciling @ 11 am

[Event Link - Click Here](#) Code: 178 740 5782

Treasurers

January 5th (Tuesday)-

Working Together (Auditor & Treasurer) @ 10 am

[Event Link - Click Here](#) Code: 178 263 1346

January 6th (Wednesday)-

Treasurer of State @ 1 pm

[Event Link - Click Here](#) Code: 178 246 2223

January 12th (Tuesday)-

Reconciling @ 1 pm

[Event Link - Click Here](#) Code: 178 028 0997

January 19th (Tuesday)-

Gateway How to – Monthly Uploads @ 10 am

[Event Link - Click Here](#) Code: 178 374 5734

January 26th (Tuesday)-

Supplemental Annual Financial Report @ 1 pm

[Event Link - Click Here](#) Code: 178 286 8977