Fees & Claims

Fees

No Changes!!!
IC 26-1-9.1-525 UCC Fees

- Initial Filing = $12
- Request for Information = $5
- Other than Initial Filing = $12
  - Regardless of number of pages
- No charge if Electronic

Where can I find the fees schedule?

- [https://www.in.gov/sboa/files/2017Recorder%27s_Fees_NEW.pdf](https://www.in.gov/sboa/files/2017Recorder%27s_Fees_NEW.pdf)
Where do you get County Form 17 (claim form)?

The County Auditor acquires the form from the local print vendor.
Claims Continued...

What is the Auditor looking for when auditing the claim?
1. Claim must be itemized and supported
2. Prices charged are in accordance with contracts awarded, where applicable
3. Quantity and unit price added to agree to total on invoice
4. Claim must be approved by officer receiving the goods or services
5. Sufficient funds and appropriations are available
6. Claim has not been previously paid

Additional Information needed:
- Fund Number
- Account Number
- Any applicable determination made
Claims Continued...

*Just a reminder that timeliness in very important when submitting claims

Resources

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