

Prescribed by State Board of Accounts

GH-23 (1966)

STORES REQUISITION.

REQUISITION NO. _____

DEPARTMENT _____

DATE _____ 19__

FLOOR OR DIVISION _____

DATE REQUIRED _____ 19__

QUANTITY		DESCRIPTION OF SUPPLIES REQUESTED	UNIT	PRICE PER UNIT	AMOUNT	ACCT. NO.
REQUESTED	DELIVERED					

Stores Requisition - GH-23-(1966)

This form which has been reduced 15% to show the format is to be printed in duplicate, the original copy white and the second copy canary, size 8½" x 11", on one side only. Punch for either ring or post binder. It may be printed in single sets or padded.

REQUESTED BY _____ APPROVED BY _____

RECEIVED BY _____

SEND ORIGINAL TO STORE ROOM.
RETAIN DUPLICATE.