

Hospital

**CHARGE SLIP—CONTROL SHEET**

Dept. \_\_\_\_\_ Charge Slip Nos. \_\_\_\_\_ to \_\_\_\_\_

Date Issued \_\_\_\_\_ Date Completed \_\_\_\_\_

1	26	51	76	1	26	51	76
2	27	52	77	2	27	52	77
3	28	53	78	3	28	53	78
4	29	54	79	4	29	54	79
5	30	55	80	5	30	55	80
6	31	56	81	6	31	56	81
7	32	57	82	7	32	57	82
8	33	58	83	8	33	58	83
9	34	59	84	9	34	59	84
10	35	60	85	10	35	60	85
11	36	61	86	11	36	61	86
12	37	62	87	12	37	62	87
13	38	63	88	13	38	63	88
14	39	64	89	14	39	64	89
15	40	65	90	15	40	65	90
16	41	66	91	16	41	66	91
17	42	67	92	17	42	67	92
18	43	68	93	18	43	68	93
19	44	69	94	19	44	69	94
20	45	70	95	20	45	70	95
21	46	71	96	21	46	71	96
22	47	72	97	22	47	72	97
23	48	73	98	23	48	73	98
24	49	74	99	24	49	74	99
25	50	75	00	25	50	75	00

**INSTRUCTIONS:—**The Bookkeeping Department when issuing a charge slip book will immediately fill out "Control Sheet."

As the original copies of the Charge Slips are routed to the Bookkeeping Department the corresponding numbers on the Control Sheet are to be checked off, thus missing numbers can readily be determined and should immediately be traced by means of the duplicate copy.

All charge slip books are to be returned to the Bookkeeping Department for filing when completed.